

LOS RIOS COMMUNITY COLLEGE DISTRICT

BOARD MEETING AGENDA

Wednesday, May 11, 2022

5:30pm

Meeting Location:

Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

Masks are strongly recommended for all students, employees, and visitors in any indoor space at Los Rios Community College District, regardless of vaccination status.

1. CALL TO ORDER	Board President
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<p>2. ORAL COMMUNICATIONS</p> <p><i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to up to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.</i></p> <p><i>Members of the public have two options to offer public comment:</i></p> <ol style="list-style-type: none"> <i>Email your full name and the matter you wish to speak about to board@losrios.edu by 3:00pm on the day of the meeting, and you will be called on by the Board President during this portion of the meeting.</i> <i>Submit a yellow "Speaker's Card" to the Clerk of the Board before the meeting is called to order.</i>
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3. CONSENT CONSIDERATIONS	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: April 20, 2022 (page 3)	Brian King
B. Curriculum Proposals: ARC/CRC/FLC/SCC (page 12)	Jamey Nye
C. Appointment: Citizens' Bond Oversight Committee (page 23)	Mario Rodriguez
D. Resolution No. 2022-07: Cooperative Purchasing Agreement – Omnia Partners (page 24)	Mario Rodriguez
E. District Quarterly Financial Status Report (311Q) (page 26)	Mario Rodriguez
F. Los Rios Colleges Foundation – Quarterly Investment Report (page 30)	Mario Rodriguez
G. Special Event Authorization (page 33)	Jake Knapp
H. Ratify: Grants and Contracts Awarded (page 34)	Brian King
I. Ratify: Bid Transactions (page 35)	Mario Rodriguez
J. Ratify: Affiliation and Other Agreements (page 36)	Mario Rodriguez
K. Purchase Orders, Warrants, Checks and Electronic Transfers (page 37)	Mario Rodriguez
L. Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2020-2021 (page 39)	Mario Rodriguez
M. Human Resources Transactions (page 51)	Mario Rodriguez

4. ACTION	
A. 2022-2023 Academic Calendar/Summer Session 2022 Revision (page 63)	Jamey Nye
B. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Gateway Community Charters (page 65)	Melanie Dixon
C. Resolution No. 2022-08: District General Election (page 81)	Brian King
D. Resolution No. 2022-09: Recognizing Classified Employees (page 83)	Brian King

5. BOARD MEMBER REPORTS

6. FUTURE AGENDA ITEMS

- 7. REPORTS and COMMENTS**
- Student Association
 - Classified Senate
 - Academic Senate
 - Other Recognized Constituencies
 - Chancellor’s Report

8. CLOSED SESSION
Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc. Closed Session is not open to the public.

- A. Conference with Legal Counsel – Existing Litigation - (Government Code Section 54956.9(d)(1)). Two Cases: Sacramento County Superior Court Case #34-2022-00315187 and Sacramento County Superior Court Case #34-2022-00316580
- B. Conference with Labor Negotiators (Government Code Section 54957.6). Agency designated representatives: Chancellor Brian King and Vice Chancellor Mario Rodriguez. Employee organization: SEIU Local 1021

9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

10. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Tami Nelson President ▪ Area 7	John Knight Vice President ▪ Area 3	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 Kelly Wilkerson ▪ Area 4	Pamela Haynes ▪ Area 5 Deborah Ortiz ▪ Area 6 Jenn Galinato ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note: Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039.</i> Next Regular Board Meeting: June 8, 2022			
Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District’s website: www.losrios.edu as soon as they are available.			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Board Meeting Minutes: April 20, 2022	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on April 20, 2022 are attached for the Board's review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on April 20, 2022.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, April 20, 2022

1. CALL TO ORDER

The board meeting was called to order by President Nelson at 5:30 p.m. in the Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Tami Nelson, President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Pamela Haynes
Ms. Deborah Ortiz
Ms. Kelly Wilkerson

Jenn Galinato, Student Trustee

Dr. Brian King, Chancellor

Absent:

Mr. John Knight, Vice President

2. ORAL COMMUNICATIONS

Chinasa Onyems addressed the Board of Trustees about the matter being considered in Closed Session.

Nyenbeku (Nym) George addressed the Board of Trustees regarding his concerns with district leadership.

Scott Cosier thanked Julie Oliver for her time serving as the Districtwide Academic Senate President.

Susan Reece addressed the Board of Trustees to share concerns about a faculty member.

Lori Petite addressed the Board of Trustees regarding her concerns with district leadership.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Haynes, seconded by Trustee Johnson, that the Board of Trustees approve Consent Consideration items A through J.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Wilkerson
 No: None
 Absent: Knight
 Student Advisory Vote: Aye
 Motion carried; 6:0

A. Board Meeting Minutes: March 11-12 and 16, 2022

That the Board of Trustees approve the minutes of the board meetings held on March 11-12 and 16, 2022.

B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

C. Resolution No. 2022-05: Authorizing Execution of Contract from the Department of Rehabilitation (Workability III)

That the Board of Trustees approve resolution No. 2022-05 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

D. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
CCHCA CAI LVN-RN Pre-Apprenticeship Apprenticeship <ul style="list-style-type: none"> • Funding will provide the courses and apprenticeship opportunities for LVN’s admitted into apprenticeship program to retain their permanent positions while gaining the requisite RN skills and competencies through a combination of classroom theory, clinical experience, and on- the-job training. • 04/1/2022- 2/28/2025 • Administrator: Dr. Rose Giordano, Interim Dean of Science and Allied Health. 	SCC	\$500,000	California Community Colleges Chancellor’s Office and SEIU 1000
Up-Lift CA Early Educators Investment Collaborative ECE Degrees <ul style="list-style-type: none"> • Funding will be used to transform changes in early care and education teacher preparation to improve the competency-based preparation of the early care and education workforce. • 1/20/2022 – 1/31/2024 • Administrator: LaTonya Williams, Dean of Social and Behavioral Sciences. 	CRC	\$125,000	Early Education Collaborative (sub-award from CSUS)

Workability III <ul style="list-style-type: none"> Funding will provide employment services to Department of Rehabilitation students who are job ready. These services include job referral, development of job leads, resume assistance, assistance with job applications, development and placement. 07/1/2022 – 6/30/2023 Administrator: Tanya Anderson, Dean of Engagement and Completion. 	SCC	\$211,465	Department of Rehabilitation
Dorothy Rupe CNA Program <ul style="list-style-type: none"> Funding will be used to provide student support for Certified Nursing Assistant Program students. 08/20/2022 – 5/17/2023 Administrator: Victoria Maryatt, Dean of Career Education. 	FLC	\$17,835	Arthur N. Rupe Foundation

E. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items listed in the April board agenda packet per Education Code section 81452.

F. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001119867 - 0001120325 B220714-B220728	\$ 3,152,258.11
Capital Outlay Fund	0003018989-0003019037	
Child Development Fund	0006000987-0006000999	
Self-Insurance Fund	-	
WARRANTS		
General Fund	824110-824880	\$ 20,203,501.10
General Fund-ARC Instructional Related	011287-011366	
General Fund-CRC Instructional Related	024187-024212	
General Fund-FLC Instructional Related	031866-031896	
General Fund-SCC Instructional Related	048728-048756	
Capital Outlay Fund	835699-835737	
Student Financial Aid Fund	901255-901263	
Child Development Fund	954984-954992	
Self-Insurance Fund	976706-976708	
ODSFD	-	
Payroll Warrants	514168- 514927	\$ 8,493,995.75
Payroll Vendor Warrants	69415-69477	
March Leave Process	514928-515899	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 3,115,746.91
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6386-6389	\$ 61,158.18
Student Clubs Agency Fund – CRC	5643-5654	
Student Clubs Agency Fund – FLC	3031-3041	
Student Clubs Agency Fund – SCC	4667-4689	
Foundation – ARC	7162-7183	\$ 86,010.78

Foundation – CRC	-	
Foundation – FLC	2221-2232	
Foundation – SCC	6103-6129	
Foundation – DO	1707-1714	
Associated Students Trust Fund – ARC	-	\$ -
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ -
PARS	-	\$ -
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 60,588.69
Bookstore	-	\$ -
Payroll Direct Deposit Advices	1149967-1154280	\$ 13,554,783.98
Other Payroll Transactions	-	\$ 1,832.00
Scholarships	-	\$ 7.50
ACH Transaction	-	\$ -
CARES Act/HEERF II	-	\$ 4,300.00
Regional Transit (RT) Payment	-	\$ -
Accounts Payable Wire	-	\$ 60,588.69
CalWORKs	-	\$ 33,360.50
SB85	-	\$ 224,000.00
COVID Incentive	-	\$ -

G. LRCEA Interim and Special Rate – Temporary Classified Salary Schedule Adjustment

That the Board of Trustees approve the revised Interim 2021-2022 LRCEA salary schedule and the Salary Schedule for Special Rate – Temporary Classified Employees schedule with these improvements. The effective date for the changes to the regular, permanent salary schedule is May 1, 2022 and for the temporary classified salary schedule is April 25, 2022.

H. LRSA Interim Salary Schedule Adjustments

That the Board of Trustees approve the Interim 2021-22 LRSA salary schedule with these improvements with an effective date of May 2022.

I. 2022-23 Sabbaticals/Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves for the 2022-23 year listed in the April board agenda packet.

J. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the April board agenda packet.

4. ACTION

A. 2022 CCCT Board Election

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees approve votes for the six nominated candidates listed below from the official ballot and authorize staff to submit the votes via eBallot to the Community College League of California.

1. *Kenneth Brown*
2. *Mary Ann Lutz*
3. *Jose Alcala*
4. *Tamara Silver*
5. *Danny Kelley*
6. *Ines De Luna*

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Wilkerson

No: None

Absent: Knight

Student Advisory Vote: Aye

Motion carried; 6:0

B. Sacramento City College Mission, Vision, and Values Statements

A motion was made by Trustee Ortiz, seconded by Trustee Galinato, that the Board of Trustees approve the vision, mission and values statements of Sacramento City College.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Wilkerson

No: None

Absent: Knight

Student Advisory Vote: Aye

Motion carried; 6:0

C. Resolution No. 2022-06: 2022 Refunding General Obligation Bonds (Refinancing of Measure A, 2012 Refunding Bond)

A motion was made by Trustee Haynes, seconded by Trustee Wilkerson, that the Board of Trustees approve Resolution No. 2022-06 authorizing the issuance and sale of the 2022 Refunding General Obligation Bonds in the maximum principal amount of \$35,000,000 to refund outstanding 2012 General Obligation Refunding Bonds and approve related documents and official actions, including the Preliminary Official Statement relating to the refunding bonds.

Roll Call Vote:

Aye: Haynes, Johnson, Nelson, Ortiz, Wilkerson

No: None

Abstain: Jones
Absent: Knight
Student Advisory Vote: Aye
Motion carried; 5:0

5. INFORMATION

A. Overview of Progress on the Los Rios Black Faculty and Staff Association Demands

In the wake of the horrific and racist threats received by American River College President Melanie Dixon, the Los Rios Black Faculty and Staff Association (BFSA) provided Los Rios with a list of ten demands on March 15, 2022. The demands were presented by BFSA President and Sacramento City College faculty member Dr. Debra Crumpton. Administrative staff, stakeholder leaders, and Dr. Crumpton presented an update on the responses to the March 15 demands and also provided an update on steps to collaborate to address issues raised in correspondence from the BFSA in August of 2020.

6. BOARD MEMBER REPORTS

Trustee Haynes attended the A2Mend conference last month, and commended President Bush for his leadership with this organization.

Trustee Galinato provided an update on the work of the student senates this semester.

7. FUTURE AGENDA ITEMS

Trustee Wilkerson requested an update on enrollment and our progress toward those goals.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Jenn Galinato, Student Trustee
Kristin Farlow, President, American River College Classified Senate
Julie Oliver, Districtwide Academic Senate
Jason Newman, President, LRCFT

Chancellor's Report:

The Chancellor's Report was provided to the Board of Trustees electronically.

ARC: Two ARC employees recently received high honors and recognition. First, Jeff Sacha from ARC Sociology won the Pacific Sociological Association's Early Career Award for Innovation in Teaching. He was nominated by colleagues and students. His sociology club students were there to see him accept the award at the association's conference in Sacramento. Second, as part of the California Guided Pathways Project (CAGP), the College Futures Foundation recently

recognized ARC's Jazzie Muganzo Murphy, Dean of Student Services, Outreach, FYE & Pathway Communities, as one of 46 holistic student support leaders who have advanced exemplary and equity-focused student support reforms, particularly across the last year of unprecedented challenges. This recognition aims to elevate the work of Jazzie and other leaders so the CAGP cohort and other colleges focused on Guided Pathways implementation can learn from their practices.

CRC: Congratulations to CRC alumna, Allison Chung who recently obtained her Doctor of Nursing Practice degree from Columbia University as a family nurse practitioner. She also obtained a Master of Science degree in nursing from Columbia. Allison recently sent an email to Communications Professor Georgine Hodgkinson, saying “I can proudly say that out of all of my teachers at the University of California, San Diego and Columbia University, you were one of the best teachers I have ever had.”

FLC: The Folsom Lake College Geosciences Department, with collaboration from the college’s Innovation Center, recently finalized a partnership with the American River Conservancy to establish Wakamatsu Farm as a field site for long-term, hands-on research experiences for students and faculty. Wakamatsu Farm is a landmark historic farm in Placerville. It’s the original site of the Wakamatsu Tea and Silk Farm Colony (est. 1869) and has a rich Gold Rush-era history. At the field site, students will use geospatial technologies (GIS, GPS, aerial imaging with drones, etc.) to map and inventory Wakamatsu resources.

SCC: The New American grant mid-year site visit to SCC campus consisted of two days of presentations and discovery involving the development of a new model for career services and business engagement. The first day included presentations from Campus stakeholders and day two provided presentations from 10 off-campus stakeholder organizations in the Sacramento region, such as SETA, SMUD, Valley Vision, City of Sacramento, SCOE, and others. The results of the visit were well received by New America.

Retirements:

Retirement			Years of Service
Thomas Burg	Aeronautics Professor	SCC	6
Carel Mountain	Academic Director (IV) of Nursing Programs	SCC	6+
Creed Childress Jr.	Electrical Calibration/Repair Technician	SCC	17+
Ann Doersch	English Professor	SCC	20
Kelly Ledesma	Senior Information Technology Technician – Lab/Area Microcomputer Support	SCC	21+
Susan Corrigan	Administrative Assistant I	CRC	22
Robert Burks	Food Service Manager	SCC	22+
Maureen Moore	Humanities Professor	CRC	23
Greg Vivian	Lead Maintenance Electrician/Alarm Technician	FM	26+
Robert Musser	Theater Technician	ARC	35+
Toni Peters	Student Personnel Assistant – Disabled Student Programs & Services	ARC	47+

9. CLOSED SESSION

The following board members went into closed session at 8:18 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Pursuant to Government Code section 54957: Complaint against Public Employee

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in Closed Session.

11. ADJOURNMENT

President Nelson adjourned the meeting at 8:45 pm.

BRIAN KING


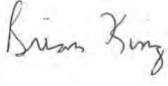
Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: May 11, 2022

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved at the April 22, 2022 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Roxanne Morgan (Chair), Al Ahmadi, Joe Rust; Cosumnes River College – Brian Noel (Chair), Kris Hubbard, Juana Esty (Articulation); Folsom Lake College – Rose Giordano (Chair), Suha Aljuboorry, Andrea Hicks, Danny Siegfried; Sacramento City College – TBD; District Office – Jamey Nye/Torence Powell; and Student Representatives: TBD.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City College.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

May 11, 2022

COURSE PROPOSALS

Course Deletions

Folsom Lake College

1. **CHEM 306 Introduction to Organic and Biological Chemistry (5.00 units)**

Justification: We are deleting this course since it has not been offered in the past 5 years and we don't see student demand for it.

2. **ENGWR 101 College Writing (4.00 units)**

Justification: This course is being deleted due to AB 705 legislation.

New to District Courses

American River College

1. **AT 341 Alternative Fuels and Advanced Technology Vehicles (3.00 units)**

Prerequisite: None.

Corequisite: AT 100

26.00 hours lecture, 84.00 hours laboratory

This hands-on course provides an overview of both conventional and alternative fuels in regards to vehicle emissions, fuel economy and performance. In addition, advanced vehicle technologies such as direct injection, and fuel cells are explored. Topics include: gasoline, ethanol and methanol based fuels (E85, M85), diesel, biodiesel, compressed natural gas (CNG), propane, electric vehicles, hybrids and fuel cell vehicles (FCV). Completion of this course helps students prepare for the Automotive Service Excellence (ASE) F1 Alternative Fuels Certification in addition to the ASE L3 Hybrid/Electric Vehicle Specialist Certification. Field trips may be required. This course is formerly known as AT 316.

Justification: This course is a move and revision of the AT316 course. It has been done at the request of the advisory council and the department to make a more direct pathway for students to follow when pursuing a certificate in alternative fuels. Course topics have been revised to add additional time on both compressed natural gas and fuel cell vehicles.

2. **AT 343 Electric Vehicle Construction, Diagnosis and Repair (3.00 units)**

Prerequisite: AT 100 with a grade of "C" or better, or placement through the assessment process.

26.00 hours lecture, 84.00 hours laboratory

This course covers the operation, construction, diagnosis and repair of electric vehicles. Current production and specialty electric vehicles will be discussed along with the safety and service procedures that apply to these vehicles. Topics include electric vehicle charging stations, lead acid, nickel metal and lithium ion battery technology, permanent magnet and inductive drive motors and battery management systems. Hands-on activities include electric vehicle assembly, major service procedures, and basic diagnostics. Successful completion of this course will help the student prepare for the ASE Light Duty Hybrid/Electric Vehicle Specialist certification ASE-L3. It is recommended that a student take the electrical and advanced electrical courses or have previous field experience before taking this course.

Justification: This course has been written to meet the needs of automotive technicians facing the rapid influx of electric vehicles in the automotive market.

3. **AT 345 Hybrid Electric Vehicle Technology, Service and Repair (3.00 units)**

Prerequisite: AT 100 with a grade of "C" or better

Advisory: AT 330

26.00 hours lecture, 84.00 hours laboratory

This course covers the theory and operation of hybrid and electric vehicle operation. Each of the major manufacturers' vehicles is discussed along with the safety and service procedures that apply to these vehicles. Hands-on activities include major service procedures and basic diagnostics on the most common hybrid and electric vehicles in the market today. Successful completion of this course will help the student prepare for the ASE Hybrid/Electric Vehicle Specialist certification ASE-L3. It is recommended that a student take the electrical course or have previous field experience before taking this course. This course is formerly known as AT 309.

Justification: This hybrid electric vehicle technology course is a complete overhaul of the former AT309 hybrid course. It features new course numbering in the proper thematic block, new course topics and a revised schedule giving students more hands on lab time. This course has been created at the request of our advisory committee.

4. **AT 347 Advanced Hybrid and Electric Vehicle Technology Service and Repair (3.00 units)**

Prerequisite: AT 100 with a grade of "C" or better

Advisory: AT 309

26.00 hours lecture, 84.00 hours laboratory

This course covers in depth hybrid and electric vehicle diagnosis and repair beyond what is offered in factory training programs. Topics covered will include battery pack diagnosis and reconditioning, inverter diagnosis and repair, installation of plug in conversion systems, and powertrain management. Diagnostics requiring the use of manufacturer specific and aftermarket scan-tools along with other hybrid and electric vehicle specialty tools will also be covered. This course will prepare the student to diagnose and repair the most popular hybrid electric vehicles, plug-in hybrid electric vehicles and pure electric vehicles in the market today. Successful completion of this course will help the student prepare for the ASE Hybrid/Electric Vehicle Specialist certification ASE-L3.

Justification: Hybrid electric vehicles have advanced considerably over the last twenty years. With this the automotive department has been unable to train students on many of the new hybrid and plug-in hybrid electric vehicle systems and service procedures. Based on advisory committee input we have written this advanced level course to address this training shortage.

5. **BUSTEC 298 Work Experience in Business Technology (0.50 - 4.00 units)**

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLW 340.

Enrollment Limitation: Students must be in a paid or unpaid internship, volunteer position, or job related to the business technology field with a cooperating site supervisor. Students are advised to consult with the Business Technology Department faculty to review specific certificate and degree work experience requirements.

30.00 - 300.00 hours laboratory

This course provides students with opportunities to develop marketable skills in preparation for employment or advancement within the field of business technology. It is designed for students interested in work experience and/or internships in associate degree level or certificate occupational programs. Course content includes understanding the application of education to the workforce, completion of Title 5 required forms which document the student's progress and hours spent at an approved training site, and developing workplace skills and competencies. During the semester, the student is required to complete 37.5 hours of related paid work experience, or 30 hours of related unpaid work experience for 0.5 unit. An additional 37.5 or 30 hours of related work experience is required for each additional 0.5 units. All students are required to attend the first course meeting, a mid-semester meeting, and a final meeting. Additionally, students who have not already successfully completed a Work Experience course will be required to attend weekly orientations while returning participants may meet individually with the instructor as needed. Students may take up to 16 units total across all Work Experience course offerings. This course may be taken up to four times when there are new or expanded learning objectives. Only one Work Experience course may be taken per semester.

Justification: The Cooperative Work Experience Education and Internship program is a unique academic program in which the student, employer, and college cooperate to combine study and practical work experience to develop students' marketable skills and prepare them for a career in the field of business technology.

Cosumnes River College

1. FT 212 Basic Wildland Fire Academy (4.00 units)

Prerequisite: None.

Corequisite: Students must complete the FEMA independent study courses: IS-100 and IS-700 previously or concurrently with the course. These courses may be found online through FEMA's ICS Resource Center. These courses are free of charge and are self-paced online courses. These FEMA courses must be completed before the completion of this course.(www.training.fema.gov/emiweb/is/icsresource/trainingmaterials/)

Advisory: This course includes arduous physical conditioning including hiking with up to 45 pounds of weight and other strenuous outdoor activities.

64.00 hours lecture, 14.00 hours laboratory

This course is designed for students who want to gain certification as a wildland firefighter through the National Wildland Coordinating Group (NWCG). This course provides training in hand crew formation, fireline construction, and the use of wildland fire equipment. Certification is included in Human Factors in the Wildland Fire Service (NWCG L-180), Firefighter Training (NWCG S-130), Firefighter Type 1 (NWCG S-131), Introduction to Wildland Fire Behavior (NWCG S-190), Portable Pumps and Water Use (NWCG S-211). Students learn about wildland fire crews (engine crews, hand crews, hotshot crews, helitack crews, and smokejumpers), wildland fire behavior, wildland firefighter personal protective equipment, wildland firefighter safety, helicopter safety, dozer safety, wildland fire pumps, and wildland fire tools. This course includes arduous physical conditioning including hiking with up to 45 pounds of weight and other strenuous outdoor activities. The academy exceeds the United States Forest Service (USFS) minimum training requirements for an entry-level wildland firefighter for certification purposes.

Justification: This course is being offered as part of our accreditation. It is designed for students who want to gain certification as a wildland firefighter through the National Wildland Coordinating Group (NWCG). This course provides training in hand crew formation, fireline construction, and the use of wildland fire equipment. This course will certify students and assist in entry into the workforce of wildland firefighting.

Folsom Lake College

1. BIOL 411 Plant Science (4.00 units)

Prerequisite: BIOL 400 with a grade of "C" or better

Advisory: ENGWR 300 and MATH 335 with grades of "C" or better

54.00 hours lecture, 54.00 hours laboratory

This course introduces the biology of plants, fungi, cyanobacteria, and algae. Topics covered include the morphology, anatomy, physiology, development, classification, evolution, and ecology of botanical organisms and other non-botanical organisms traditionally included in an introductory botany course for biology majors. Students may be required to purchase eye protection and disposable gloves. Additionally, students may be required to provide their own transportation to field trip sites.

Justification: This course is being designed to facilitate student transfer. The existing offering, BIOL 410, is five units and is typically scheduled to require two lab meetings per week. Most UC or CSU Biology majors will have one lab per week in the year-long major's level Biology sequence, so this course is designed to more closely match the rigor and level of a UC/CSU lower-division major course.

Sacramento City College

1. **COMM 369 Gateway to Communication Studies: Personal and Professional Development (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course provides an introduction to the academic study of Communication and serves as a gateway to the various concentrations within the discipline. It emphasizes the multidisciplinary history and evolving nature of the study of communication. It surveys the various areas of specialization in human, mass media, and mediated communication. This course is designed to help connect students to personal, academic, and professional success by emphasizing U.S. labor projections, occupational trends, and career-building strategies.

Justification: This course is designed to help students emphasize specialized training in communication theory and skills to prospective employers, college admissions offices, graduate schools, and professional institutions.

2. **MAKR 143 Electronics: Repair and Reuse (2.00 units)**

Prerequisite: None.

27.00 hours lecture, 27.00 hours laboratory

This hands-on course will introduce the real-world skills of repairing and reusing common household electronic equipment. The repair component will focus on troubleshooting and problem solving skills in the context of fixing common household electronics. The reuse component will focus on performing failure analysis, salvaging what remains when you can't fix it, and creatively repurposing it.

Justification: This course not only gives students skills to fix the electronics we use everyday, it also teaches them problem solving skills applicable beyond the scope of the course.

3. **MAKR 144 Introduction to Extended Reality (XR/AR/MR/VR) (2.00 units)**

Prerequisite: None.

18.00 hours lecture, 54.00 hours laboratory

This highly immersive, hands-on introductory survey course introduces students to the principles of using and creating Extended Reality (XR). Extended Reality is an umbrella term referring to all real-and-virtual combined environments and interactions generated by computer technology. It includes Augmented Reality (AR), Mixed Reality (MR) and Virtual Reality (VR). Extended Reality applications include virtual tours, immersive learning experiences, collaboration, and games. Students will gain experience with common XR viewing devices. Students will experience and create XR photographs, XR videos, 3D XR models, or XR games.

Justification: This course exposes students to basic Extended Reality (XR) devices and software to help them identify areas to explore deeper for both personal growth and career selection. Extended Reality (XR) is an umbrella term referring to all real-and-virtual combined environments and interactions generated by computer technology. It includes Augmented Reality (AR), Mixed Reality (MR) and Virtual Reality (VR). Sacramento City College is developing a makerspace with equipment and software to expose students to learning using Extended Reality. The curriculum is being developed across disciplines to utilize this space and tools. This survey course is one of several introductory, no-prerequisite courses to serve as gateways into these fields.

4. **MAKR 145 Digital Making: Open-Source Software For Creatives (2.00 units)**

Prerequisite: None.

18.00 hours lecture, 54.00 hours laboratory

This highly immersive, hands-on introductory survey course introduces students to the principles of creating digital content using free open-source software. Students will gain experience with common tools such as 3D modeling, 2D drawing, and animation, audio editing, 2D and 3D video game creation, video editing, CAD modeling. Using widely adopted open-source software allows students to explore possible careers without taking on an initial financial burden.

Justification: This course exposes students to basic digital content creation tools and open-source software to help them identify areas to explore deeper for both personal growth and career selection, without upfront any financial burden. Sacramento City College is developing a makerspace with equipment and software to expose students to creating all types of projects that utilize digital content. The curriculum is being developed across disciplines to utilize this space and tools. This survey course is one of several introductory, no-prerequisite courses to serve as gateways into these fields.

PROGRAM PROPOSALS

Program Deletion(s)

Folsom Lake College

1. **Social Work/Human Services, Home Caregiver**

Justification: This program is no longer of interest to students. Only one student has been awarded this certificate in the past 7 years. Two of 4 courses in this program are Gerontology courses that have not been offered at FLC in over 7 years due to consistent low enrollment. All GERON courses at FLC will be deleted following the deletion of this certificate. The SWHS department is in the process of developing a new 18 unit certificate that will better meet the needs of students and community employers, and it will align with the coursework for the AA in SWHS.

New Programs

American River College

1. **Fire Fighter Apprentice**

This Fire Fighter Apprenticeship degree concentrates on training apprentices to the specific levels required by the California Fire Fighter Joint Apprenticeship Committee (CAL-JAC) and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, code enforcement, incident command systems (ICS), terrorism consequence management (TCM), ethics, standardized emergency management system (SEMS), hazardous materials first responder operations (FRO), emergency vehicle operations, and residential, commercial, and wildland fire fighting processes.

Justification: This degree concentrates on training apprentices to the specific levels required by the California Fire Fighter Joint Apprenticeship Committee (CAL-JAC) and has been approved by the State of California Department of Apprenticeship Standards (DAS) journey level guidelines for the Fire Fighter Apprenticeship Program. CAL-JAC has expressed a need for apprentices and journey workers to have certificates and degrees. These certificates and degrees will align with the levels of the apprenticeship program.

2. **Fire Fighter Apprentice Level I**

This Fire Fighter Apprenticeship Level I certificate concentrates on training apprentices to the specific levels required by the California Fire Fighter Joint Apprenticeship Committee (CAL-JAC) and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, code enforcement, incident command systems (ICS), terrorism consequence management (TCM), ethics, standardized emergency management system (SEMS), hazardous materials first responder operations (FRO), emergency vehicle operations, and residential, commercial, and wildland fire fighting processes.

Justification: This certificate concentrates on training apprentices to the specific levels required by the California Fire Fighter Joint Apprenticeship Committee (CAL-JAC) and has been approved by the State of California Department of Apprenticeship Standards (DAS) journey level guidelines for the Fire Fighter Apprenticeship Program. CAL-JAC has expressed a need for apprentices and journey workers to have certificates and degrees. These certificates and degrees will align with the levels of the apprenticeship program.

3. **Fire Fighter Apprentice Level II**

This Fire Fighter Apprenticeship Level II certificate concentrates on training apprentices to the specific levels required by the California Fire Fighter Joint Apprenticeship Committee (CAL-JAC) and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, code enforcement, incident command systems (ICS), terrorism consequence management (TCM), ethics, standardized emergency management system (SEMS), hazardous materials first responder operations (FRO), emergency vehicle operations, and residential, commercial, and wildland fire fighting processes.

Justification: This certificate concentrates on training apprentices to the specific levels required by the California Fire Fighter Joint Apprenticeship Committee (CAL-JAC) and has been approved by the State of California Department of Apprenticeship Standards (DAS) journey level guidelines for the Fire Fighter Apprenticeship Program. CAL-JAC has expressed a need for apprentices and journey workers to have certificates and degrees. These certificates and degrees will align with the levels of the apprenticeship program.

Folsom Lake College

1. **Human Services Paraprofessional**

The Human Services Paraprofessional Certificate prepares students for employment in entry-level paraprofessional positions in human services settings. Coursework focuses on skill development around core competencies for basic practice, including: interpersonal communication, case notes/writing/documentation, and ethical & professional behavior. This program is aligned with coursework for the Human Services Specialist Certificate and SWHS General AA degree, allowing students to continue forward in their career and educational pathways, if desired.

Justification: The SWHS Department has been discussing the need for a new lower-level certificate for the past few years. We have a SWHS certificate (27 units) and AA degree (30 units), but we have identified a need for a lower-level certificate to support students who are entering the workforce immediately. This new Human Services Paraprofessional Certificate (18 units) prepares students for employment in entry-level paraprofessional positions in human services settings. This program is aligned with coursework for the Human Services Specialist Certificate and SWHS General AA degree, allowing students to continue forward in their career and educational pathways, if desired. This new certificate has been reviewed and approved by the LRCCD Program Placement Council (3.1.22).

2. **Information Technology**

The Information Technology prepares students for careers or further education in information technology, networking, cyber security, and related fields. There is considerable employment opportunity in these areas.

Justification: This certificate complements the recently approved A.S. Degree in Information Technology. This certificate allows students to acquire basic core Information Technology competencies that will prepare them for a career in Computer Networking, Cybersecurity, and related fields.

Sacramento City College

1. **Applied Communication Skills**

The Certificate of Achievement in Applied Communication Skills serves to recognize students' general development of communication skills. This certificate provides meaningful and marketable skills designed to further a student's personal, academic, and professional growth. The importance of interpersonal and intercultural communication, small group and team skills, and public speaking training cannot be emphasized enough in providing the fundamental skills for successful and fulfilling personal, professional, and civic activities. Students from any major or academic plan may earn the certificate. The student may satisfy several local GE requirements with these courses.

Justification: Our department is pivoting toward workforce development and career pathways in order to meet the changing circumstances in post-secondary education market as well as the changing needs of our students in order to maintain our utility. Earning this award will help students emphasize specialized training in communication theory and skills to prospective employers, college admissions offices, graduate schools, and professional institutions. Students can satisfy up multiple local GE transfer requirements as well as build practical and theoretical understanding for future Communication Studies work. The majority of courses must be completed at Sacramento City College.

2. **Professional and Workplace Communication**

The Certificate of Achievement in Professional and Workplace Communication is designed to provide students with lower-division coursework to build communication skills applicable to the everyday workplace environment. This certificate focuses on employment and professional growth for people in the workforce, as well as individuals looking for personal growth, employability, upskilling, and reskilling. Students from any major or academic plan may earn the certificate. The student may satisfy several local GE requirements with these courses. This certificate fulfills one of the most desired skills required by employers: the ability to communicate. By successfully completing the program, students will gain breadth and depth of communication competence to significantly impact future employment and promotion. This certificate will foster improved confidence and effectiveness in the global workplace and in professional communication environments.

Justification: Our department is pivoting toward workforce development and career pathways in order to meet the changing circumstances in post-secondary education market as well as the changing needs of our students in order to maintain our utility. Earning this award will help

students emphasize specialized training in communication theory and skills to prospective employers, college admissions offices, graduate schools, and professional institutions. Students can satisfy multiple local GE transfer requirements. The majority of courses must be completed at Sacramento City College.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Appointment: Citizens' Bond Oversight Committee	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>MRP</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Education Code section 15278 requires the District to establish and appoint members to an independent Citizens' Bond Oversight Committee to satisfy the accountability requirements of Proposition 39. The Committee reviews the expenditures, informs the public of the expenditure of bond revenues, and presents an annual report to the Board. Pursuant to Education Code section 15282 and the Bylaws of the Committee, the Board appoints the members of the Committee to serve two-year terms up to a maximum of three consecutive terms.

STATUS:

Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act (School Facilities; 55% Local Vote; Bonds, Taxes; Accountability Requirements), specified certain membership requirements for the Citizen's Oversight Committee. Codified in Education Code section 15282, the Citizens' Bond Oversight Committee must include:

- One (1) student enrolled and active in a community college support group.
- One (1) member active in the local business community.
- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college.
- Two (2) members of the community at large appointed by the Board.

In addition, the Los Rios Board of Trustees may elect to appoint additional members.

Ms. Rita Gallardo Good is recommended to serve as a Member at Large by Trustee Pamela Haynes. She will be replacing Ms. Aliane Murphy-Hasan. Ms. Good serves as the Director of Civic Affairs for California State University, Sacramento. She participates in the Puente Mentor Program and is a Board Member of the Sacramento Hispanic Chamber of Commerce. She currently serves as the standby Trustee for Trustee Haynes and has attended Los Rios Board Meetings to better understand the programs and concerns of the Los Rios Colleges, faculty, students and staff. Ms. Good is passionate about education and is committed to serve the Los Rios Community College District.

RECOMMENDATION:

It is recommended the Board of Trustees appoint Ms. Rita Gallardo Good to the District's Citizens' Bond Oversight Committee for two-year terms up to a maximum of three consecutive terms.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Resolution No. 2022-07: Cooperative Purchasing Agreement – Omnia Partners	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>MRP</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Los Rios Community College District is authorized to use Public Contract §20652 to “piggyback” on bid proposals properly advertised and awarded by other entities for the purchase of items specified in the code. Campus locations are currently conducting business with multiple vendors to meet operational needs. Several existing District vendors participate in competitive solicitations conducted through purchasing cooperatives which leverage the purchasing volume of its members to obtain favorable pricing.

STATUS:

The Purchasing Department has applied for membership with Omnia Partners purchasing cooperative.

This cooperative purchasing arrangement will provide additional options to the District to secure supplies and equipment at the best possible pricing and service.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt the attached Resolution No. 2022-07 authorizing the use of the Omnia Partners purchasing cooperative.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

No 2022-07

Cooperative Purchasing Agreement – Omnia Partners

WHEREAS, the Los Rios Community College District in accordance with its Purchasing Guidelines may purchase goods and services from suppliers to satisfy operational and educational requirements; and

WHEREAS, the District has applied to be a Participating Member with Omnia Partners to access contract purchasing benefits in accordance with terms and conditions of applicable contracts granted by Omnia Partners: Now, therefore,

BE IT RESOLVED, it is in the best interest of the District that the Board of Trustees approves the member application and use of the contracts awarded by Omnia Partners as a source of supply effective May 1, 2022.

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2022-07 this eleventh day of May, 2022, by the following called vote:

AYES:	NAYES:	ABSENT:
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Tami Nelson, Board President

Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	District Quarterly Financial Status Report (311Q)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>UMPZ</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor’s Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor’s Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter is reported on the CCFS-311 Annual Financial and Budget Report, which must be submitted by October 10th each year. The Chancellor’s Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

STATUS:

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District’s Chief Executive Officer (Chancellor) and Chief Business Officer have certified that the information for the quarter ended March 31, 2022, contained in this report is correct.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the March 31, 2022, Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES
FOR THE QUARTER ENDED March 31, 2022
UNAUDITED

	<u>Revised Budget</u>	<u>YTD Activity</u>
BEGINNING FUND BALANCE, JULY 1		
Uncommitted	\$ 21,825,802	\$ 21,825,802
Committed	91,159,422	91,159,422
Restricted	10,892,498	10,892,498
TOTAL BEGINNING FUND BALANCE	<u>123,877,722</u>	<u>123,877,722</u>
REVENUE:		
GENERAL PURPOSE		
Total Computational Revenue	338,719,353	222,415,894
Lottery Funds	7,058,570	6,026,886
Apprentice/Other General Purpose/Interfund Transfers	44,243,428	25,449,080
TOTAL GENERAL PURPOSE	<u>390,021,351</u>	<u>253,891,860</u>
SPECIAL PROGRAMS	<u>299,456,867</u>	<u>137,565,084</u>
TOTAL REVENUE AND TRANSFERS IN	<u>689,478,218</u>	<u>391,456,944</u>
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	<u>\$ 813,355,940</u>	<u>\$ 515,334,666</u>
APPROPRIATIONS/EXPENDITURES:		
Academic Salaries	\$ 182,729,622	114,148,167
Classified Salaries	108,872,794	66,086,157
Employee Benefits	145,276,137	70,057,680
Supplies and Materials	54,732,998	16,586,479
Other Operating Expenses and Services	142,432,984	40,615,292
Capital Outlay	16,520,036	3,485,160
Payments to Students	82,902,166	19,688,948
Other Outgo	52,802,374	17,283,516
TOTAL APPROPRIATIONS/EXPENDITURES AND TRANSFERS OUT	<u>786,269,111</u>	<u>347,951,399</u>
ENDING FUND BALANCE		
Uncommitted	17,528,816	
Committed	4,596,422	
Restricted	4,961,591	
TOTAL ENDING FUND BALANCE	<u>27,086,829</u>	
TOTAL APPROPRIATIONS/EXPENDITURES AND ENDING FUND BALANCE	<u>\$ 813,355,940</u>	

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2021-2022

Quarter Ended: (Q3) Mar 31, 2022

District: (230) LOS RIOS

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2018-19	Actual 2019-20	Actual 2020-21	Projected 2021-22
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	367,383,024	362,930,462	363,049,162	382,230,667
A.2	Other Financing Sources (Object 8900)	1,398,248	919,202	8,477,325	7,790,684
A.3	Total Unrestricted Revenue (A.1 + A.2)	368,781,272	363,849,664	371,526,487	390,021,351
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	345,453,974	343,499,008	313,846,018	435,747,455
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	14,989,885	11,090,697	15,983,923	45,133,882
B.3	Total Unrestricted Expenditures (B.1 + B.2)	360,443,859	354,589,705	329,829,941	480,881,337
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	8,337,413	9,259,959	41,696,546	-90,859,986
D.	Fund Balance, Beginning	53,691,306	62,028,719	71,288,678	112,985,224
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	53,691,306	62,028,719	71,288,678	112,985,224
E.	Fund Balance, Ending (C. + D.2)	62,028,719	71,288,678	112,985,224	22,125,238
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	17.2%	20.1%	34.3%	4.6%

II. Annualized Attendance FTES:

		Actual 2018-19	Actual 2019-20	Actual 2020-21	Projected 2021-22
G.1	Annualized FTES (excluding apprentice and non-resident)	51,167.00	44,316.00	42,798.30	40,000.21

III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year			
		2018-19	2019-20	2020-21	2021-22
H.1	Cash, excluding borrowed funds		103,325,295	132,548,100	176,564,282
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	67,044,724	103,325,295	132,548,100	176,564,282

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	380,721,702	382,230,667	252,318,044	66%
I.2	Other Financing Sources (Object 8900)	201,172	7,790,684	1,573,816	20.2%
I.3	Total Unrestricted Revenue (I.1 + I.2)	380,922,874	390,021,351	253,891,860	65.1%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	424,947,372	435,747,455	230,684,202	52.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	42,387,282	45,133,882	11,886,887	26.3%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	467,334,654	480,881,337	242,571,089	50.4%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-86,411,780	-90,859,986	11,320,771	
L.	Adjusted Fund Balance, Beginning	118,840,749	112,985,224	112,985,224	
L.1	Fund Balance, Ending (C. + L.2)	32,428,969	22,125,238	124,305,995	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	6.9%	4.6%		

V. Has the district settled any employee contracts during this quarter?

NO

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year?
Next year?

NO
NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Los Rios Colleges Foundation – Quarterly Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Vice Chancellor Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

In 1998, the District and Los Rios Colleges Foundation (Foundation) adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundations’ investment activities were combined under the Foundation. Morgan Stanley is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has a Statement of Rules, Objectives and Guidelines (Statement) to govern the investment of funds, last revised June 2018. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 25-60% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 17-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets; and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation and the horizon of time for the use of funds. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

STATUS:

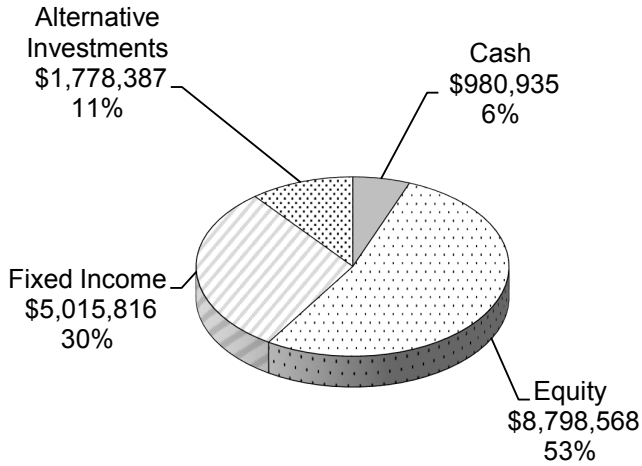
The Foundation Quarterly Investment Report, including realized and unrealized earnings, represents the investment activity for the quarter ended March 31, 2022. The Los Rios Colleges Foundation Finance Committee directs the investments of the Foundation. The return for the quarter ended March 31, 2022 for the endowed portfolio of \$13.2 million was -4.22% compared to -4.29% or the composite benchmark. The return for the quarter ended March 31, 2022 for the total managed portfolio of \$16.6 million was -4.11% compared to -4.33% for the composite benchmark. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

RECOMMENDATION:

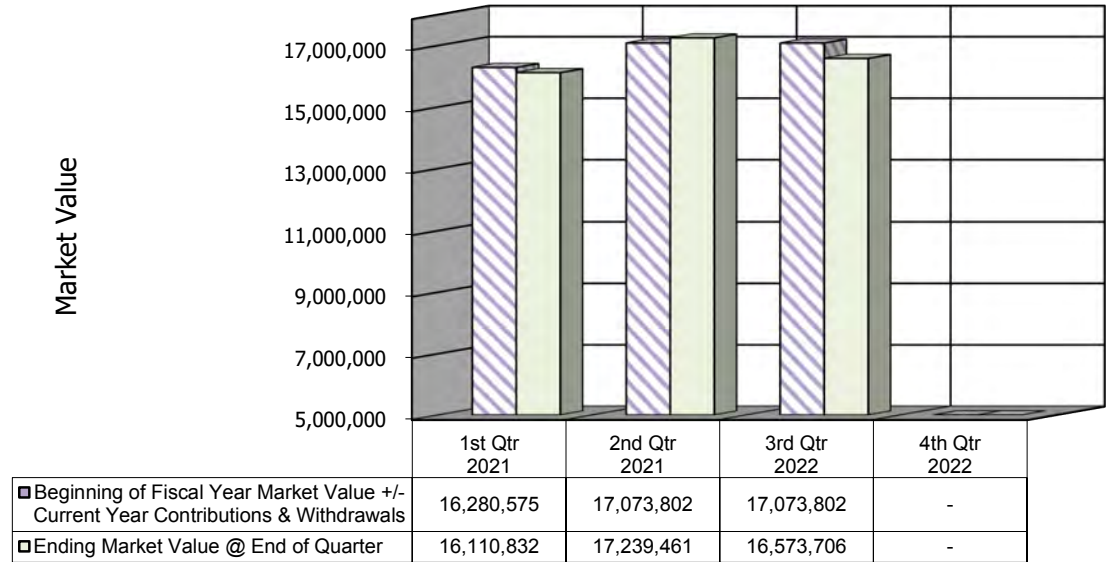
It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2022.

**Los Rios Colleges Foundation
Account Summary
as of March 31, 2022**

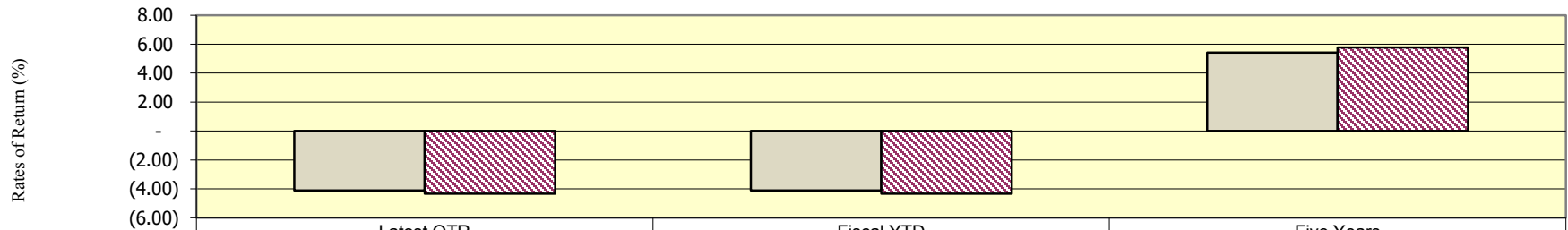
**Asset Allocation as of
March 31, 2022**



Portfolio Change July 2021 through JUNE 2022



Performance Analysis as of March 31, 2022



■ *Los Rios Foundation total fund+Restricted
 ■ **Composite Benchmark

	Latest QTR	Fiscal YTD	Five Years
*Los Rios Foundation total fund+Restricted	(4.11)	(4.11)	5.42
**Composite Benchmark	(4.33)	(4.33)	5.77

* The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

**Provided by Morgan Stanley. Composite benchmark is composed of various market indices selected by Morgan Stanley to approximate the Foundation's asset allocation.


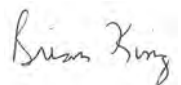
Los Rios Colleges Foundation
Account Summary
as of March 31, 2022

TOTAL PORTFOLIO	Guidelines	Opening Balance Start of Fiscal Year	Net Deposits/ Withdrawals	Unrealized Gains/(Losses)	Realized Gains/(Losses)	Interest / Dividends	Total YTD Earnings	YTD Fees	Market Value	% of Total Current Market Value
Managed (Endowed):										
Cash (Scholarship)	2-10%	360,927	81,682	-	-	27	27	-	442,636	3%
Fixed Income										
Breckinridge*		1,435,801	176,322	(105,697)	5,008	27,956	(72,733)	(6,283)	1,533,107	12%
Lord Abbett Inflation		390,360	(395,941)	(33,134)	37,301	1,558	5,725	(144)	-	0%
CRANX		584,702	80,000	(36,838)	-	6,801	(30,037)	(2,034)	632,631	5%
Total Fixed Income	17-50%	2,410,863	(139,619)	(175,669)	42,309	36,315	(97,045)	(8,461)	2,165,738	17%
Equities										
SPDR Portfolio Total Stock Market ETF		2,076,774	(140,000)	48,628	49,762	20,770	119,160	(6,947)	2,048,987	16%
Snow All Cap Value		-	-	-	-	-	-	-	-	0%
Schafer Cullen International High Dividend		790,880	65,000	(52,304)	5,426	17,582	(29,296)	(5,556)	821,028	6%
iShares Core MSCI EAFE ETF		1,534,686	140,000	(107,038)	-	27,845	(79,193)	(5,188)	1,590,305	12%
DTD - ETF		683,849	(75,000)	36,563	19,749	10,441	66,753	(2,213)	673,389	5%
MLP Closed End Funds		-	-	-	-	-	-	-	-	0%
International Small Cap		489,661	20,000	(98,162)	18,857	14,330	(64,975)	(1,603)	443,083	3%
Brandes EM		640,599	90,000	(79,406)	(32,810)	13,107	(99,109)	(4,843)	626,647	5%
Salient MLP		182,764	(212,158)	(91,058)	114,320	6,761	30,023	(627)	2	0%
Miller Howard and Income Equity SMA		692,239	(75,000)	(15,452)	43,045	17,778	45,371	(4,047)	658,563	5%
China Portfolio		406,837	9,418	(137,858)	8,658	11,416	(117,784)	(1,054)	297,417	2%
Fuller & Thaler		478,962	(125,000)	(66,349)	86,648	5,764	26,063	(2,444)	377,581	3%
HIBIX		601,223	697,158	(43,133)	-	8,429	(34,704)	(2,111)	1,261,566	10%
Total Equities	25-60%	8,578,474	394,418	(605,569)	313,655	154,223	(137,691)	(36,633)	8,798,568	67%
Alternative Investments										
Liquid Alternatives		844,723	450,000	(47,255)	6,065	32,380	(8,810)	(8,145)	1,277,768	10%
Structured Invst		562,003	-	(130,136)	68,750	2	(61,384)	-	500,619	4%
Total Alternative Investments	up to 20%	1,406,726	450,000	(177,391)	74,815	32,382	(70,194)	(8,145)	1,778,387	13%
Total Managed (Endowed)		12,756,990	786,481	(958,629)	430,779	222,947	(304,903)	(53,239)	13,185,329	100%
Managed (Non-endowed):										
Madison Short Duration Fixed Income*		2,992,020	-	(170,910)	268	45,461	(125,181)	(16,761)	2,850,078	
Total Managed (Endowed & Non-endowed)		15,749,010	786,481	(1,129,539)	431,047	268,408	(430,084)	(70,000)	16,035,407	
Non-Endowed:										
Cash Management - Money Market		793,613	(255,358)	-	-	44	44	-	538,299	
Total Non-Endowed		3,785,633	(255,358)	(170,910)	268	45,505	(125,137)	(16,761)	3,388,377	
Cash Clearing Account										
Gift Receipt		5,022	(4,966)	(30,930)	30,871	3	(56)	-	-	
TOTAL PORTFOLIO		16,547,645	526,157	(1,160,469)	461,918	268,455	(430,096)	(70,000)	16,573,706	

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Jacob Knapp, General Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

STATUS:

At the below-listed special event, event sponsors have submitted applications for permission to serve alcohol.

College Events

Date of Event	College	Location	Name of Event	Alcohol
May 21, 2022	FLC	Harris Center	Art of Wine Donor Reception	Wine
June 4, 2022	FLC	Harris Center	Art of Wine Donor Reception	Wine



RECOMMENDATION:

It is recommended that the Board of Trustees approve or ratify the application listed herein.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Dorothy Rupe Caregiver Program <ul style="list-style-type: none"> • Funding will provide student support for the direct program expenses for nursing students at ARC. • 07/1/2022- 6/30/2023 • Administrator: Jan DeLapp, Dean of Health and Education. 	ARC	\$14,100	Arthur N. Rupe Foundation
Regional Collaboration and Coordination Grant <ul style="list-style-type: none"> • Funding will be used to hire, train and oversee Assistant Directors of Employer Partnerships (ADEPs) dedicated to specific geographic catchment areas, and industry experts, in support of Strong Workforce North Far North programs. • 1/01/2022 – 6/30/2023 • Administrator: Cynthia Sommer, Director of Workforce Development. 	WEDC	\$1,200,600	Butte Community College District

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right; margin-bottom: 5px;"><i>MRP</i></div> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right; margin-bottom: 5px;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
21001	\$63,562.55	1	John F. Otto, Inc.	\$19,275,562.55

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transaction as herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>MRP</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the agreements listed below are hereby presented for approval/ratification.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
MDRS Spine and Sport Inc., Physical Therapy Corp.	PTA/OTA ¹	SCC	10/13/2021	Evergreen
Premier Lab Solutions	MLT ²	FLC	03/10/2022	Evergreen
Humboldt County Children and Families Commission	CHW ³	SCC	03/30/2022	Evergreen

¹PTA/OTA: Physical Therapy Assistant and Occupational Therapy Assistant

²MLT: Medical Lab Technician

³CHW: Community Healthcare Worker

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>MJR</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of March 16, 2022 through April 15, 2022 is on file in the District Business Services Office for review.

RECOMMENDATION:

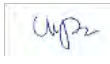

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001120270 - 0001120937 B220730-B220743	\$ 6,051,076.06
Capital Outlay Fund	0003019007-0003019061	
Child Development Fund	0006001000-0006001010	
Self-Insurance Fund	-	
WARRANTS		
General Fund	824881-826244	\$ 22,901,935.45
General Fund-ARC Instructional Related	011367-011422	
General Fund-CRC Instructional Related	024213-024232	
General Fund-FLC Instructional Related	031897-031914	
General Fund-SCC Instructional Related	048757-048796	
Capital Outlay Fund	835738-835803	
Student Financial Aid Fund	901264-901277	
Child Development Fund	954993-955020	
Self-Insurance Fund	976709-976714	
ODSFD	-	
Payroll Warrants	515900- 516784	\$ 8,960,786.72
Payroll Vendor Warrants	69522-69639	
April Leave Process	516785-517975	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 17,782,010.47
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	-	\$ 25,462.25
Student Clubs Agency Fund – CRC	5655-5668	
Student Clubs Agency Fund – FLC	3042-3049	
Student Clubs Agency Fund – SCC	4690-4700	
Foundation – ARC	7184-7196	\$ 31,549.08
Foundation – CRC	-	
Foundation – FLC	2233-2237	
Foundation – SCC	6130-6136	
Foundation – DO	1715-1718	\$ 5,000.00
Associated Students Trust Fund – ARC	1055-1055	
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ -
PARS	-	\$ -
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 143,187.75
Bookstore	-	\$ -
Payroll Direct Deposit Advices	1154281-1158753	\$ 14,445,764.31
Other Payroll Transactions	-	\$ -
Scholarships	-	\$ 1,035.00
ACH Transaction	-	\$ 1,832.00
CARES Act/HEERF II	-	\$ -
Regional Transit (RT) Payment	-	\$ -
Accounts Payable Wire	-	\$ 21,000.00
CalWORKs	-	\$ 10,305.00
SB85	-	\$ 178,000.00
COVID Incentive	-	\$ 343,700.00

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2020-2021	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Vice Chancellor for Finance and Administration 	CONSENT/ROUTINE	x
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

Each year, districts receive money from the California Community College Chancellor’s Office (CCCCO) Equal Employment Opportunity (EEO) Fund. The allocation of monies is determined by compliance with the CCCCCO EEO Fund model. This model was established to increase compliance with legal EEO requirement and provide our students with the educational benefits of a diverse workforce. The CCCCCO has identified nine best-practice areas for success in promoting EEO. These nine areas will serve as the “multiple methods” for allocating the EEO Fund to districts.

The District’s EEO Advisory Committee, chief human resources officer, chief executive officer and governing board must certify on the EEO Fund Multiple Method Allocation Model Certification Form (EEO Fund Certification Form) that the District met a minimum of the multiple method requirements in order to receive EEO funds.

STATUS:

The Human Resources office prepared and presented the 2020-2021 EEO Fund Multiple Method Allocation Model Certification Form to the District’s EEO Advisory Committee. The District’s EEO Advisory Committee certified the 2020-2021 EEO Certification Form during their May 3, 2021 meeting, indicating that the District met each of the nine multiple method requirements. The chief human resources officer and chancellor have certified the EEO Fund Certification Form. The EEO Fund Certification Fund Multiple Method Allocation Model Certification Form is attached, with the associated District and college documents available for review in the Human Resources office.

RECOMMENDATION:

It is recommended that the Board of Trustees approve and certify the 2020-2021 EEO Fund Certification Form.



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2020-2021

District Name: _____

Does the District meet Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year) (All mandatory for funding).

- Yes
- No

The district met at least 6 of the remaining 8 Multiple Methods? (Please mark your answers.)

- Yes
 - Method 2 (Board policies and adopted resolutions)
 - Method 3 (Incentives for hard-to-hire areas/disciplines)
 - Method 4 (Focused outreach and publications)
 - Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 - Method 6 (Consistent and ongoing training for hiring committees)
 - Method 7 (Professional development focused on diversity)
 - Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 - Method 9 (Grow-Your-Own programs)
- No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda showing district EEO Advisory Committee's certification of this report form.

Chair, Equal Employment Opportunity Advisory Committee

Name: _____ Title: _____

Signature: P. King Date: _____

Chief Human Resources Officer

Name: _____ Title: _____

Signature: Chanelle Whittaker Date: 5-3-2022

Chief Executive Officer (Chancellor or President/Superintendent)

Name: _____ Title: _____

Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: _____ Title: President/Chair, Board of Trustees

Signature: _____ Date: _____



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2020-2021

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

When providing explanation(s) and evidence of your district’s success in implementing the Multiple Methods, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District’s EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does District meet Multiple Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year)?

- Yes**
- No**

Under the Multiple Method allocation model, districts must minimally have an operational district EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor’s Office. (Title 5, section 53003).
- EEO Plans are considered active for three years from the date of when the district’s Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Please provide an explanation and evidence of meeting this Multiple Method, #1.

Multiple Method #1



To receive funding for this year's allocation amount, districts are also required to meet 6 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Multiple Method #2



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #3.

Multiple Method #3



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Does the District meet Method #4 (Focused outreach and publications)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #4.

Multiple Method #4



Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #5.

Multiple Method #5



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #6.

Multiple Method #6



Does the District meet Method #7 (Professional development focused on diversity)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #7.

Multiple Method #7



Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #8.

Multiple Method #8



Does the District meet Method #9 (Grow-Your-Own programs)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

Multiple Method #9

If more space is needed for your explanations, you may attach an additional file. ATTACH FILE

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Vice Chancellor Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Stewart, Devoun R. (Ph.D., Howard University)	Dean of Natomas Center	06/01/22
	<u>Folsom Lake College</u>	
Stafford, Molly (J.D., Northeastern University)	Prison and Re-entry Education Program (PREP) Director (VII)	05/16/22

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Pasamonte, Raul S. (M.A., California State University, Sacramento)	Project Director (X) of TRIO Upward Bound Programs	07/01/21 – 05/11/22 (Revised)
Pasamonte, Raul S. (M.A., California State University, Sacramento)	Asian American, Native American Pacific Islander Serving Institution (AANAPISI) Grant Project Director (VII)	05/12/22 – 08/31/22

APPOINTMENT(S) TO TEMPORARY POSITION(S)
--

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Lednický, Margaret (M.B.A., California State University, Sacramento)	Interim Director (III) of Administrative Services	06/13/22 – 06/12/23

RECLASSIFICATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Sommer, Cynthia L.	Dean of Workforce Development – Step 2 From Director (IV) of Workforce Development	06/01/22

MANAGEMENT

RESIGNATION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Gutierrez, Michael J.	President of Sacramento City College	06/30/22

RETIREMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Harrell, Kimberley S.	Associate Vice President of Instruction and Workforce Development (After 20+ years of regular service)	07/01/22
	<u>Folsom Lake College</u>	
Maryatt, Victoria A.	Dean of Career and Technical Education (After 24+ years of regular service)	08/06/22

FACULTY

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Dupree, Anna L. (M.S., University of California, Davis)	Nursing (Registered Nurse - RN) Assistant Professor (Medical Surgical Focus)	08/18/22
Senn, Laura A. (Ph.D., University of Minnesota, Twin Cities)	Nursing (Registered Nurse – RN) Assistant Professor (Obstetrics – OB Focus)	08/18/22
<u>Sacramento City College</u>		
Koumelis Winton, Megan M. (M.S.S., United States Sports Academy - <i>pending</i>)	Kinesiology, Health, and Athletics Assistant Professor and Head Softball Coach	08/18/22

REASSIGNMENT(S) / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Lane, Tammie R.	Dental Professor (60%) / Coordinator (40%) From Dental Professor	01/01/22

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Mojica, Edward	Architectural Design Technology Professor	05/20/22

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Moreno, Minerva (After 30+ years of regular service)	Engineering Professor	05/19/22

FACULTY

RETIREMENT(S) - CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Moreno, Deborah D. (After 29 years of regular service)	History Professor	05/19/22
	<u>Sacramento City College</u>	
Handy, Mae F. (After 17 years of regular service)	Cosmetology Professor	05/19/22
May, Alexander R. (After 26 years of regular service)	Mathematics Professor	05/19/22
Muraki, Keith (After 31 years of regular service)	Counselor	07/01/22

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anishchenko,Svetlana V.	Mathematics, General	20 %
** (A1) Bertaccini,Lisa A.	Human Services	20 %
Butler,Trisha R.	Mathematics, General	33 %
Casale,Kristin G.	Chemistry, General	20 %
Deleon,Leonel	Mathematics, General	33 %
Gilbert-Valencia,Daniel H.	Computer Infrastructure and Support	8 %
Gilbert-Valencia,Daniel H.	Computer Infrastructure and Support	17 %
Harris,Marianne	Library Science, General	3 %
** (A4) Heeren,Christopher P.	Mathematics, General	40 %
Hoffpaur,Carina E.	Non Instructional Assignment	20 %
Lopez,Veronica	Nutrition, Foods, and Culinary Arts	20 %
Machado,Geraldine M.	Human Services	40 %
Martinez,Marlene M.	Study Skills	8 %
Martinez,Marlene M.	Biomedical Instrumentation	5 %
Neale,Jennifer C.	Wildlife and Fisheries	23 %
** (B1) Nordell,Randall L.	Software Applications	8 %
** (B1) Nordell,Randall L.	Software Applications	23 %
Roy,Deboleena	Chemistry, General	27 %
Sacha,Jeffrey O.	Sociology	20 %
** (A1) Stokes,Clarence C.	Software Applications	40 %
Tabares,Tressa E.	Political Science	40 %
Wilkerson,Asha B.	Paralegal	20 %
Won,Dean K.	Study Skills	8 %
Won,Dean K.	Physiology (Includes Anatomy)	20 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anderson,Eric W.	Engineering, General	13 %
** (A5) Bahm,Naomi I.	Psychology, General	48 %
Emetaron,Chitoh M.	Chemistry, General	27 %
Hodgkinson,Georgine R.	Speech Communication	40 %
Le,Phuong M.	Mathematics Skills	7 %
Reese,Shawn L.	Chemistry, General	64 %
Wagner,Lauren M.	Television (including combined TV/film/v	20 %
Washington,Christina A.	English	20 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anayah,Bernadette M.	ESL Integrated	16 %
Anayah,Bernadette M.	ESL Writing	40 %
Jahangiri,Sayna A.	Biology, General	16 %
Schmid,Heike G.	Painting & Drawing	13 %
Swithenbank,Elizabeth A.Z.	Software Applications	7 %
Tinoco,Diana Chang	ESL Speaking/Listening	60 %

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REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Chubbic,Dena J.	Chemistry, General	30 %
Fitzpatrick,Kenneth E.	Drafting Technology	20 %
Goodchild,Rebecca D.	Academic Guidance	20 %
Huang,Ling	Chemistry, General	16 %
Huang,Ling	Chemistry, General	27 %
Ishchuk,Alexandr A.	Chemistry, General	32 %
Ishchuk,Alexandr A.	Chemistry, General	20 %
Lam,George K.H.	Economics	20 %
** (B5) Masterson,Patricia J.	Sign Language	27 %
Ngassam,Valery N.	Physics, General	47 %
Whipple V,Charles H.	Sociology	20 %
** (A2) Wu,Tsz Yan P.	Mathematics, General	27 %
Xu,Meili	Computer Programming	15 %
Xu,Meili	Computer Programming	20 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2022
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Currea,Ana Maria S.	Reading	10 %
Goldbar,Christine A.	Creative Writing	4 %
Kraft,Mary Ellen	Registered Nursing	49 %
Peck,Laura C	Administration of Justice	1 %
Roberts-Eccles,Debora C.	ESL Writing	42 %
Rogers,Kristina S.	English	53 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2022
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Dartez,Gail A.	Dramatic Arts	20 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2022
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Leou,Frances M.	Certified Nurse Assistant	30 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2022
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Crandall,James M.	Anthropology	20 %
Espitia Lopez,Berenice	Counselor	7 %
Mendoza,Liliana	Counselor	37 %

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REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2022
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allie,Diana J.	Counselor	3 %
Bekker,Borislava	Chemistry, General	32 %
Bekker,Borislava	Chemistry, General	20 %
** (A1) Bertaccini,Lisa A.	Human Services	20 %
Bevens,Megan D.	Counselor	15 %
Chima Sanchez,Francisco	Mathematics, General	47 %
Deleon,Leonel	Mathematics, General	33 %
Farahmandnia,Saideh	Study Skills	24 %
Goold,Grant B.	Emergency Medical Services	9 %
Harris,Marianne	Library Science, General	3 %
** (A4) Heeren,Christopher P.	Mathematics Skills	13 %
Heiser,Ceydy Berdon	Spanish	27 %
Leonhardt,Camille B.	History	20 %
Lopez,Veronica	Nutrition, Foods, and Culinary Arts	20 %
Martinez,Marlene M.	Physiology (Includes Anatomy)	20 %
Meadows,Dale C.	Chemistry, General	3 %
Moore,Justin A.	Physiology (Includes Anatomy)	20 %
Niedzinski,Edmund J.	Chemistry, General	3 %
** (B1) Nordell,Randall L.	Software Applications	8 %
** (B1) Nordell,Randall L.	Software Applications	20 %
Paez,Alexander	Speech Communication	15 %
Roadcap,Gordon C.	English	7 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2022
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anderson,Eric W.	Engineering, General	13 %
Chappell,Mike L.	Counselor	3 %
Emetarom,Chitoh M.	Chemistry, General	27 %
Erickson,Kurt P.	Music	18 %
Fishman,Wendell	Information Technology, General	7 %
Hodgkinson,Georgine R.	Speech Communication	60 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2022
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anayah,Bernadette M.	ESL Integrated	20 %
Anayah,Bernadette M.	ESL Writing	40 %
Angove,Philip J.	Commercial Music	6 %
Holzberg,Steven P.	Biology, General	20 %
Jahangiri,Sayna A.	Biology, General	24 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2022
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Burg,Thomas J.	Aviation and Airport Management and Servic	60 %
Cypret,Phillip B.	Aviation and Airport Management and Servic	20 %

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REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2022
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Herlihy,John E.	Intercollegiate Athletics	15 %
Lam,George K.H.	Economics	20 %
** (B5) Masterson,Patricia J.	Sign Language	53 %
Mesa,Felicia B.	Registered Nursing	32 %
Ngassam,Valery N.	Physics, General	16 %
Ngassam,Valery N.	Physics, General	33 %
** (A5) Walker,Dannie E.	Physical Fitness and Body Movement	15 %
** (A5) Walker,Dannie E.	Intercollegiate Athletics	15 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2022
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hall,Celia F.	Librarian	7 %
Huyck-Aufdermaur,Melaine E.	Librarian	3 %
Jones,Jenny L.	Counselor	2 %
Jones,Jenny L.	Counselor	24 %
Jones,Jenny L.	Counselor	8 %
Kagan,Alexander	Counselor	10 %
King,Kimberly M.	Counselor	26 %
King,Kimberly M.	Counselor	24 %
Lindsey,William N.	Counselor	2 %
Madden,William P.	Counselor	2 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2022
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Lorenzo,Gina M.	Counselor	24 %
McConnell,Joel E.	Counselor	7 %
McGhee,Kelly F.	Counselor	10 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2022
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Karlsen,Jeffrey A.	Librarian	8 %
Livas,Melinda M.	Librarian	7 %
Ngassam,Valery N.	Physics, General	16 %

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C L A S S I F I E D

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Chang, Choua	Child Development Center Teacher, 9 months	CRC	05/09/22
Higgins, Heather M.	Child Development Center Lead Teacher, 9 months	SCC	04/18/22
Nakada, Michael G.S.	Instructional Assistant-Food Services Management, 10 months	ARC	04/25/22
Sandoval, Michael G.	Groundskeeper	FM	04/25/22
Tarver, Destiny L.	Financial Aid Clerk II	CRC	05/02/22

PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Asato, Christina J.	Information Technology/Business Technical Analyst I (Digital Communications and Web Specialist-Web & Media Design	DO CRC)	06/01/22
Yang, Janey	Confidential Human Resources Specialist I (Admissions/Records Evaluator II	DO CRC)	04/25/22

REASSIGNMENT(S)/TRANSFER(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Pena, Elizabeth A.	Athletic Trainer, 12 months (Athletic Trainer, 10 months	CRC CRC)	07/01/22

C L A S S I F I E D

RESIGNATION(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Franklin, Courtney F.	Outreach Specialist	SCC	05/01/22
Freeman, Amy L.	Police Officer	DO	05/07/22
Marie Kay, Fatuma	Admissions/Records Clerk III	ARC	05/07/22
Morales, Yesenia H.	Financial Aid Clerk II	CRC	05/06/22
Nand, Shanteel	Admissions/Records Clerk II	ARC	04/15/22
Saechao-Mendoza, Madeline	Financial Aid Clerk II	CRC	05/07/22
Simon, Andrew	Police Officer	DO	04/30/22

RETIREMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Roedell, Harold R.	Maintenance Plumber (After 21 years of regular service)	FM	08/02/22
Wirfel, James K.	Building Automation & Systems Integration Analyst (After 24+ years of regular service)	FM	06/01/22



Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Benton, Marcella A.	Clerk II	04/07/2022	06/30/2022
Ford, Brian D.	Clerk I	04/14/2022	06/30/2022
Glenn, Cynthia M.	Special Projects	04/19/2022	06/30/2022
Graves, Abigail B.	DSP&S Clerk	04/14/2022	06/30/2022
Johnson, Jakob R.	Instructional Assistant	03/28/2022	06/30/2022
Patton, Asiah R.	Special Projects	04/19/2022	06/30/2022
Scott, Lauren	Special Projects	04/19/2022	06/30/2022
Shook, Robert D.	Instructional Assistant	03/22/2022	06/30/2022
Smith, Steven W.	Special Projects	04/19/2022	06/30/2022
<u>Cosumnes River College</u>			
Fegan, Angela	Instructional Assistant	04/11/2022	06/30/2022
Lwenya, Caren S.	Financial Aid Clerk II	04/08/2022	06/30/2022
Reynoso Lopez, Sophia	Financial Aid Clerk I	04/08/2022	06/30/2022
Tolstova, Rufina A.	Clerk I	04/18/2022	06/30/2022
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Almzayek, Iman M.	Clerk I	04/14/2022	06/30/2022
Perez, Alexis I.	Health Service Assistant	03/14/2022	06/30/2022
<u>Folsom Lake College</u>			
Eymann, Hudson J.	Reader/Tutor I	04/25/2022	06/30/2022
McLaughlin, Isabella R.	Instructional Assistant	04/04/2022	06/30/2022
<u>Sacramento City College</u>			
Geike, Tyler M.	Student Support Specialist	04/20/2022	06/30/2022
Mcdonald, David W.	Special Projects	02/25/2022	06/30/2022
Mcgee, Jerome J.	Assistant Coach	03/01/2022	06/30/2022
Simon, Roma Sabrina M.	Instructional Assistant	04/26/2022	06/30/2022
Sullivan, Devin K.	Special Projects	04/04/2022	06/30/2022
Wijenayake, Venura N.	Special Projects	04/05/2022	06/30/2022

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	2022-2023 Academic Calendar/Summer Session 2022 Revision	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

The Academic Calendar for 2022-2023 was approved by the Board in December, 2020. The desire to add the observance of Juneteenth and Cesar Chavez Day has been discussed in the past and received unanimous support from the Academic Calendar Committee members, executive staff and all other constituents. The Academic Calendar Committee proposes that:

For summer 2022 - Juneteenth be observed:

- No additional days of instruction would be added to the number of days. Classes impacted (mostly Monday-only classes) would add instructional minutes.
- This would be an additional holiday for all employees.

For Fall 2022 – no changes.

For Spring 2023 – Cesar Chavez Day be observed:

- The semester would end on a Thursday in order to achieve the 82 days required.

STATUS:

The proposed calendar has been shared with all constituency groups and has received unanimous support.

RECOMMENDATION:

It is recommended that the Board approve the revised academic calendar for 2022-2023 as proposed and the addition of the observance of Juneteenth and Cesar Chavez Day to future academic calendars.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
2022-2023 ACADEMIC CALENDAR**

American River College - Cosumnes River College - Folsom Lake College - Sacramento City College

SUMMER SESSION 2022*

Instruction Begins	June 6	Monday
Juneteenth (observed)	June 20	Monday
Independence Day	July 4	Monday
Instruction Ends	August 4	Thursday
Grades Due	August 8	Monday
	34 Days *	

FALL SEMESTER 2022*

Instructional Improvement Days	August 18, 19	Thursday, Friday
Instruction Begins	August 20	Saturday
Labor Day Holiday	September 5	Monday
Census Date for Fall Semester Classes	September 6	Tuesday
Veterans Day	November 11	Friday
Last Day to Withdraw from Full Semester Classes	November 15	Tuesday
Thanksgiving Recess	Nov. 24-Nov.27	Thursday-Sunday
Finals	December 9 - 15	Friday - Thursday
End of Semester	December 15	
Grades Due	January 3, 2023	Tuesday
	82 Days	

SPRING SEMESTER 2023*

Instructional Improvement Days	January 12,13	Thursday, Friday
Instruction Begins	January 14	Saturday
Dr. Martin Luther King, Jr. Day	January 16	Monday
Census Date for Spring Semester Classes	January 30	Monday
Lincoln Day	February 17	Friday
Washington Day	February 20	Monday
1 st 8 weeks ends	March 10	Friday
Mid Semester Spring Recess	March 13-19	Monday - Sunday
2 nd 8 weeks Begins	March 20	Monday
Cesar Chavez Day	March 31	Friday
Last Day to Withdraw from Full Semester Classes	April 17	Monday
Finals (5 days of finals)	May 12-May18	Friday-Thursday
End of Semester –	May 18	Thursday
Grades Due	May 25	Thursday
	82 Days	

*During all terms, classes are offered in additional formats to enhance student opportunity: 1st and 2nd eight week sessions; 1st, 2nd and 3rd five week sessions; as well as weekend only classes. Examples might include four, five, six and eight week sessions and weekend courses, as well as other session lengths.

NOTE: Classes may be scheduled on all days during the Summer term including Friday through Sunday; the count of days, though, is Monday-Thursday only as those are the primary days when instruction is offered. Both the Fall and Spring terms have scheduled instructional days, such as Saturdays, that are not included in the number of days shown above. Those additional days ensure the district is in compliance with the requirements of Title 5 of the California Code of Regulations, sections 58120 and 58142.

Approved by the Board of Trustees - December 16, 2020 – proposed revision

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Gateway Community Charters	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: center;"><i>Melanie Dixon</i></div> Melanie Dixon, President American River College	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: center;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

With the passage of Assembly Bill 288, California community college districts are authorized to enter into College and Career Access Pathways Partnerships with high school districts to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district.

STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Gateway Community Charters. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. Beginning Fall 2022, classes will be offered to High School students attending Gateway Community Charters. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within the ARC catalog.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Gateway Community Charters and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**MEMORANDUM OF UNDERSTANDING
REGARDING DUAL ENROLLMENT
BETWEEN THE LOS RIOS COMMUNITY COLLEGE SCHOOL
AMERICAN RIVER COLLEGE
AND THE GATEWAY COMMUNITY CHARTERS
SACRAMENTO ACADEMIC & VOCATIONAL ACADEMY**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and Gateway Community Charters ("SCHOOL"). For identification purposes only this MOU is dated **March 16, 2022**. Collectively LRCCD and SCHOOL shall be referred to as (" the Parties.")

RECITALS

WHEREAS, LRCCD is a multi-college district whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the SCHOOL

WHEREAS, SCHOOL is charter management organization operating five charter high schools in Sacramento County including Sacramento Academic & Vocational Academy, Sacramento Academic & Vocational Academy – SCUSD, Sacramento Academic & Vocational Academy – EGUSD, Futures High School and Community Collaborative Charter School;

WHEREAS, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program;

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title V of the California Code of Regulations;

WHEREAS, this dual enrollment agreement has been approved by the Board of SCHOOL on February 8, 2022 and the Board of LRCCD on May 11, 2022;

WHEREAS, all Courses will be held within LRCCD's district boundaries;

NOW, THEREFORE, the Parties mutually agree as follows:

TERMS

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both Parties sign it and continue in effect until June 30, 2024, with a biennial renewal through January 1, 2027, unless duly modified or terminated by the Parties.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this MOU. Termination will be effective no sooner than 15 calendar days after a written demand to comply or cure is provided and the party fails to comply or cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other party at least 45 days prior to the end of a semester of its intent to terminate the Agreement. All classes currently in progress shall continue until the completion of the semester. Any students currently enrolled in LRCCD courses under this MOU shall be allowed to complete those courses prior to the termination of this MOU.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.

5. Required CCAP Terms.

- A. The total number of high school students to be served pursuant to this MOU will be **111** per fiscal year. *(Ed. Code § 76004(c)(1).)*
- B. The total number of full-time equivalent students projected to be claimed by LRCCD for apportionment under this MOU will be **21.56** FTES per fiscal year. *(Ed. Code § 76004(c)(1).)*
- C. The criteria to assess the ability of pupils to benefit from those courses is as follows:
School Principal recommendation, School Counselor recommendation, demonstrated maturity, and American River College Faculty recommendation.
(Ed. Code § 76004(c)(1).)
- D. The point of contact for LRCCD is Deputy Chancellor Jamey Nye and the American River College President, Melanie Dixon. The point of contact for SCHOOL is Morri Elliott, Director of CTE and Special Projects for Gateway Community Charters. *(Ed. Code § 76004(c)(2).)*
- E. SCHOOL shall be the employer of record for purposes of assignment monitoring and reporting to the County Office of Education if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates. *(Ed. Code § 76004(m)(2).)* Copies of documents provided to the county office of education shall be provided to the SCHOOL and LRCCD.
- F. All sharing of information between LRCCD and the SCHOOL shall be in compliance with federal and state laws, including the Federal Educational Rights and Privacy Act ("FERPA") and the California Education Code. Where exceptions to those laws allow LRCCD and the SCHOOL to share information without the consent of the students and/or parents/legal guardian(s), LRCCD and the SCHOOL will follow the requirements of FERPA and State law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception, sharing information will require a signed, dated release from the student explicitly authorizing the sharing of personally identifiable information about the student. *(Ed. Code § 76004(c)(1).)* Parent(s)/legal guardians shall have access to SCHOOL-related student education records. For purposes of this MOU, LRCCD and SCHOOL shall not utilize Joint Use Facilities. Instruction shall occur on the campuses of either the SCHOOL or LRCCD. *(Ed. Code § 76004(c)(1).)*
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college courses offered by the LRCCD pursuant to this MOU. The consent form shall be submitted to and be maintained by LRCCD. A copy of the consent form shall be retained by the SCHOOL. Pursuant to LRCCD Policy and Regulation,

LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data, unless required by federal or state law.

6. Required CCAP Partnership Certifications.

- A. The Board of Trustees of LRCCD and SCHOOL will pass a resolution approving this MOU as required under Education Code section 76004. The resolution shall be in the form provided in Exhibit A to this MOU.
- B. All college course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a course on a SCHOOL campus has not have been convicted of any sex offenses as defined in Education Code section 86010 or any controlled substance offense as defined by Education Code section 87011. (*Ed. Code § 76004(h).*)
- D. LRCCD faculty teaching a course at a SCHOOL campus will not displace or result in the termination of an existing SCHOOL teacher teaching the same course on that SCHOOL campus. (*Ed. Code § 76004(i).*)
- E. A qualified SCHOOL teacher teaching a course offered for college credit at a SCHOOL high school campus will not displace or result in the termination of an existing LRCCD faculty member teaching the same course on a partnering LRCCD campus. (*Ed. Code § 76004(j).*)
- F. Community college courses offered for college credit at the SCHOOL campus will not reduce access to the same courses offered at the LRCCD campus. (*Ed. Code § 76004(k)(1)*)
- G. Any LRCCD community college course that is oversubscribed or has a waiting list at LRCCD will not be offered pursuant to this MOU. (*Ed. Code § 76004(k)(2).*)
- H. Participation in the CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4. (*Ed. Code § 76004(k)(3).*)
- I. High school students participating in the CCAP partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges. (*Ed. Code § 76004(k)(3).*)
- J. Both LRCCD and SCHOOL will comply with local bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching an AB 288 CCAP Partnership Agreement courses offered for high school credit. (*Ed. Code § 76004(l).*)

- K. Any remedial course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college SCHOOL pursuant to CCR, Title 5 Section 58058(b)) at a SCHOOL high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the SCHOOL, and that the delivery of these remedial courses shall involve a collaborative effort between the SCHOOL high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (Ed. Code § 76004(n).)

7. **Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

Responsibilities of the Parties

- A. LRCCD and SCHOOL policies and procedures apply. LRCCD in collaboration with the SCHOOL is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the SCHOOL.
- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations. The SCHOOL's calendar shall also be considered for purposes of the enrollment period.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations or as mutually agreed upon by the Parties. All students will be under the immediate supervision of an employee of LRCCD. For purposes of this paragraph all SCHOOL employees who are teaching the courses shall be deemed to be employees of LRCCD. For courses conducted on SCHOOL campuses, the SCHOOL shall be responsible for all ADA and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.

- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD and the SCHOOL guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also SCHOOL personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.
- H. Facilities. The Parties will provide adequate classroom space at their facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to either party or students. The Parties agrees to clean, maintain, and safeguard their premises. The Parties warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. SCHOOL and/or the Parties will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all SCHOOL students. It is understood that whichever Party supplies any equipment and materials such equipment and materials shall be the sole property of the Party. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. The Parties understands that no equipment or materials fee may be charged to SCHOOL students enrolled in classes pursuant to this MOU.
- J. CCAP Enrollment. Enrollment shall be open to any SCHOOL pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

In coordination with the SCHOOL, LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and SCHOOL will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

In coordination with the SCHOOL, LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. SCHOOL will assist LRCCD, as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment

and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these courses will pay all other applicable fees (i.e Universal Transit Fee, Student Representation Fee, Health Center Fee, etc.), as long as permissible under state and federal law.
 - L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD, copies of said documents shall also be maintained by the SCHOOL.
 - M. Ancillary Support Services for Students. Both LRCCD and SCHOOL shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. **Liaison.** At no cost to the SCHOOL, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and SCHOOL. LRCCD will provide SCHOOL personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. **Support Staff.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. SCHOOL to Provide Support Services. Unless otherwise provided for in a related CA, SCHOOL will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
 - B. SCHOOL is Responsible for its Own Personnel. SCHOOL'S personnel will perform these services on duty time. SCHOOL personnel performing these services will be employees solely of SCHOOL, subject to the authority of SCHOOL, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.

10. **Faculty.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. **Selection and Employment of Faculty.** With the input of the SCHOOL, LRCCD will select faculty pursuant to its own policies, regulations and the law. SCHOOL personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of SCHOOL, specifically with regard to their duties as SCHOOL employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the course is offered. SCHOOL certificated staff shall be subject to the Collective Bargaining Agreement between the SCHOOL and Gateway Community Charter's Educators in effect at the time the course is offered.
 - B. **Faculty.** LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060.
 - C. **LRCCD Shall Determine Faculty Requirements.** LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
 - D. **Orientation Meeting.** Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
11. **Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment. Course instruction must also comply with SCHOOL policies and regulations.
12. **Facilities.** The Parties contemplate that primarily, the facilities of the SCHOOL will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to the mutual MOU by the Parties as expressed in a related CA. The Parties agrees to defend, hold harmless, and indemnify each other and their respective governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the Parties' premises, in whole or in part. The indemnity shall

survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.

13. **Workers' Compensation.** SCHOOL shall be the "primary employer" for all its personnel who perform services as support staff. SCHOOL shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL personnel made in connection with performing services and receiving instruction under this MOU or any related CA. SCHOOL agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL personnel connected with providing services under this MOU or any related CA. SCHOOL is not responsible for non-SCHOOL personnel who may serve as faculty or students who are not affiliated with the SCHOOL. These provisions may not be voided, modified nor waived by a related CA.

LRCCD shall be the "primary employer" for all its personnel who perform services as support staff. LRCCD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective LRCCD personnel made in connection with performing services and receiving instruction under this MOU or any related CA. LRCCD agrees to hold harmless, indemnify, and defend SCHOOL from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by LRCCD personnel connected with providing services under this MOU or any related CA. LRCCD is not responsible for non-LRCCD personnel who may serve as faculty or students who are not affiliated with LRCCD . These provisions may not be voided, modified nor waived by a related CA.

14. **Reporting Requirements.** Annually, LRCCD and SCHOOL shall report all of the following information to the office of the Chancellor of the California Community Colleges:
- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
 - B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
 - C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.
 - D. The total number of full-time equivalent students generated by CCAP partnership community college SCHOOL participants.

15. Indemnification.

- A. SCHOOL shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of SCHOOL, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. LRCCD shall defend, hold harmless, and indemnify SCHOOL, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. SCHOOL shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify SCHOOL, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that SCHOOL or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

16. Insurance Requirements.

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General

Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:

1. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
 2. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
 3. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
- B. If the above liability coverage is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.
- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
- D. The Parties acknowledge that both parties are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.
17. **Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, military and

veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.

18. **Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.
19. **Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
20. **Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
21. **Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
22. **Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
23. **Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
24. **Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
25. **Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions

contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.

26. **Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. SCHOOL shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. SCHOOL shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
27. LRCCD shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. LRCCD shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
28. **Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.
29. **Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:
**LOS RIOS COMMUNITY COLLEGE
DISTRICT**

By: _____
Jamey Nye, Ph.D.
Deputy Chancellor
1919 Spanos Court
Sacramento, CA 95825
(916) 568-3031

AGREED TO AND ACCEPTED:
GATEWAY COMMUNITY CHARTERS

By: _____
Dr. Cindy Petersen
CEO/Superintendent
5112 Arnold Ave., Suite A
McClellan, CA 95652
(916) 286-5103

COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District / American River College (“LRCCD”) and Gateway Charter School District (“GCC”) regarding dual enrollment courses to be taught at DISTRICT.

1. The memorandum of understanding (“MOU”) entered into by LRCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU, the terms of the MOU shall govern.
2. The name(s) of the **potential** course(s) to be taught are:

Fall 2022

Course	Course Title
General Education	
DEAF 310	American Sign Language I
ENGWR 300	College Composition
HCD 310	Building Foundations for Success
HCD 119	Experimental Offering in Human Career Development
HCD 499	Experimental Offering in Human Career Development
HIST 307	History of World Civilizations to 1500
HIST 310	History of the United States
HEED 300	Health Science
MUFHL 308	Introduction to Music: Rock & Roll
POLS 301	Introduction to Government: United States
PSYC 300	General Principles
SPAN 401	Elementary Spanish
STAT 300	Introduction to Probability and Statistics
TAFILM 307	Diversity in American Film
Career Education	

Spring 2023

Course	Course Title
General Education	
ANTH 300	Biological Anthropology
ENGWR 302	College Composition
HEED 300	Health Science
HIST 308	History of World Civilizations
HIST 311	History of the United States
NUTRI 300	Nutrition
PSYC 300	General Principles
SOC 300	Introductory Sociology
SPAN 402	Elementary Spanish

SPAN 401	Elementary Spanish
COMM 362 (Formerly SPEECH)	Mediated Communication Experience
STAT 300	Introduction to Probability and Statistics
Career Education	

3. The name(s) of the Faculty for the course(s) are: TBD
4. Classroom instruction for the course shall commence on or about date of August 21, 2021 and shall continue until the conclusion of the courses on or about June __, 2022.
5. The approved curriculum and course outlines applicable to this course are incorporated herein as Attachment A to this agreement.
6. [District/School] students may be added to a section from any course listed above in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCD AND pending availability of an open seat.

LOS RIOS COMMUNITY COLLEGE
DISTRICT

_____ SCHOOL DISTRICT

By: Jamey Nye
Deputy Chancellor

By:
Assistant Superintendent

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Resolution No. 2022-08: District General Election	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

STATUS:

The Sacramento County Office of Voter Registration and Elections has notified the District that the governing board must file a resolution in preparation for the November 8, 2022 election. The resolution shall set forth:

1. The authority, purpose, and date of the election;
2. Candidate’s Statement – number of words and cost;
3. Determination of payment of the cost of the candidate’s statement;
4. Method of breaking tie vote (by lot specified); and
5. Consolidation with the statewide general election.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2022-08 that describes specifications for the November 8, 2022 election.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2022-08

SPECIFICATIONS FOR GENERAL DISTRICT ELECTION

WHEREAS, an election will be held within the Los Rios Community College District that will affect Sacramento and Placer counties on November 8, 2022, for the purpose of electing Board of Trustees Areas 1, 2 and 6; and

WHEREAS, a General Election will be held within the counties of Sacramento and Placer on the same day; and

WHEREAS, Elections Code § 10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election; and

WHEREAS, the Los Rios Community College District trustee area boundaries were established through its redistricting process and approved on February 16, 2022, and the final maps were filed with the Sacramento, El Dorado, Placer, Solano and Yolo county Registrars of Voters in 2022: Now, therefore,

BE IT RESOLVED, that the Los Rios Community College District requests the Board of Supervisors of Sacramento and Placer counties to consolidate the regularly scheduled General District Election for the Trustee in Area 1, the Trustee in Area 2, and the Trustee in Area 6 with the statewide election to be held November 8, 2022, said election to be held and conducted in the manner prescribed in Section 10418 of the Elections Code; and

BE IT FURTHER RESOLVED, the candidate pays at the County Voter Registration and Elections Office(s) applicable for the publication of the candidate's statement, pursuant to Elections Code § 13307. The limitation on the number of words that a candidate may use in his or her candidate's statement is 200 words; and

BE IT FURTHER RESOLVED, that if a tie vote makes it impossible to determine which of two or more candidates has been elected to the board of trustees, the winner or winners shall be determined by lot drawn by the Board of Trustees; and

BE IT FURTHER RESOLVED, that the District agrees to reimburse the Sacramento and Placer Counties' Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the counties' current Election Cost Allocation Procedures.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2022-08 this eleventh day of May 2022, by the following called vote:

AYES	NOES	ABSENT
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Attest:

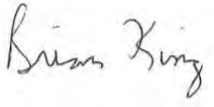
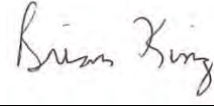
Tami Nelson, Board President

Brian King, Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 11, 2022

SUBJECT:	Resolution No. 2022-09: Recognizing Classified Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

STATUS:

Pursuant to Education Code § 88270, a resolution has been prepared to recognize the contributions that classified employees make to the Los Rios Community College District educational community.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2022-09 recognizing classified staff contributions to the District.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2022-09

RECOGNIZING CLASSIFIED EMPLOYEES

WHEREAS, the Los Rios Community College District employs over 2,000 classified employees in diverse areas of professional support from fiscal services, clerical and administrative support, to specialized areas in human resources, information technology and telecommunications, campus security and emergency services, health care, food services, grounds keeping, custodial services, energy and utility resources, engineers and electrical maintenance, construction and facilities management, and food service workers; and

WHEREAS, the third week of May has been recognized as Classified School Employee Week; and

WHEREAS, classified staff endeavors and support are critical to the District's ongoing strategic plan framework of vision, mission, and values for developing, maintaining and promoting organizational effectiveness, community, economic and workforce development and student success: Now, therefore,

BE IT RESOLVED that the Board of Trustees of the Los Rios Community College District extends sincere appreciation to all classified staff districtwide for their unparalleled service, notable enthusiasm, distinguished professionalism, and ongoing remarkable contributions to our entire District and college service communities.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2022-09 this eleventh day of May, 2022, by the following called vote:

AYES	NOES	ABSENT
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Tami Nelson, Board President

Attest:

Brian King
Chancellor and Secretary to the Board