

LOS RIOS COMMUNITY COLLEGE DISTRICT

BOARD MEETING AGENDA Wednesday, November 9, 2022 5:30pm

Meeting Location:

Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

Masks are strongly recommended for all students, employees, and visitors in any indoor space at Los Rios Community College District, regardless of vaccination status.

1. CALL TO ORDER

Board President

2. ORAL COMMUNICATIONS

The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to up to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.

Members of the public have two options to offer public comment:

1. *Email your full name and the matter you wish to speak about to board@losrios.edu by 3:00pm on the day of the meeting, and you will be called on by the Board President during this portion of the meeting.*
2. *Submit a yellow "Speaker's Card" to the Clerk of the Board before the meeting is called to order.*

3. CONSENT CONSIDERATIONS

A member of the Board may request that an item be removed for further discussion and separate action.

A. Board Meeting Minutes: October 7-8 and 19, 2022 (page 3)	Brian King
B. Scheduling of Board of Trustees Annual Organizational Meeting (page 18)	Brian King
C. 2023-2024 and 2024-2025 Academic Calendars (page 19)	Jamey Nye
D. Curriculum Proposals: ARC/CRC/FLC/SCC (page 22)	Jamey Nye
E. District Quarterly Financial Status Report (311Q) (page 32)	Mario Rodriguez
F. Los Rios Colleges Foundation – Quarterly Investment Report (page 36)	Mario Rodriguez
G. Disposition of Stale Dated Records (page 39)	Mario Rodriguez
H. Ratify: Affiliation and Other Agreements (page 45)	Mario Rodriguez
I. Ratify: Grants and Contracts Awarded (page 46)	Brian King
J. Purchase Orders, Warrants, Checks and Electronic Transfers (page 49)	Mario Rodriguez
K. Disposition of Surplus Equipment (page 51)	Mario Rodriguez
L. 2022-23 Sabbaticals/Professional Development Leaves (page 52)	Mario Rodriguez
M. Human Resources Transactions (page 60)	Mario Rodriguez

4. FIRST READING

A. Draft 2023 Board Meeting Calendar (page 74)	Brian King
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5. ACTION

A. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Sacramento County Office of Education (page 77)	Jamey Nye
B. Contract Award: ARC Natomas Center Phase 2 and 3 (page 94)	Mario Rodriguez
C. Contract Award: SCC Basic Needs Center (page 95)	Mario Rodriguez

6. INFORMATION	
A. Aligning Strategic Enrollment Management Planning with District Strategic Plan (page 96)	Jamey Nye

7. BOARD MEMBER REPORTS
8. FUTURE AGENDA ITEMS

9. REPORTS and COMMENTS <ul style="list-style-type: none"> ▪ Student Association ▪ Classified Senate ▪ Academic Senate ▪ Other Recognized Constituencies ▪ Chancellor’s Report
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10. CLOSED SESSION <i>Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc. Closed Session is not open to the public.</i>
A. Conference With Real Property Negotiators (Government Code Section 54956.8): Property: 4750 Myrtle Avenue, Sacramento County APN: 240-0062-073; District Negotiators: Brian King, Mario Rodriguez; Under Negotiation: Price and Terms

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

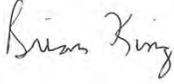
12. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Tami Nelson President ▪ Area 7	John Knight Vice President ▪ Area 3	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 Kelly Wilkerson ▪ Area 4	Pamela Haynes ▪ Area 5 Deborah Ortiz ▪ Area 6 Trajan Robinson ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note: Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039.</i> Next Regular Board Meeting: December 14, 2022			
Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District’s website: www.losrios.edu as soon as they are available.			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.			
Los Rios Community College District Indigenous Land Acknowledgment Statement			
In the spirit of community and social justice, we acknowledge the land on which our four colleges reside as the traditional homelands of the Nisenan, Maidu, and Miwok tribal nations. These sovereign people have been the caretakers of the health of the rivers, the wildlife, the plant life, and the overall eco-social balance in the greater Sacramento region since time immemorial.			
Despite centuries of genocide and occupation, the Nisenan, Maidu, and Miwok continue as vibrant and resilient tribes and bands, both Federally recognized and unrecognized. Tribal citizens of these nations continue to be an active and important part of our Los Rios college community. We take this opportunity to acknowledge the land and our responsibility to the original peoples, the present-day Nisenan, Maidu, and Miwok tribal nations.			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Board Meeting Minutes: October 7-8 and 19, 2022	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meetings held on October 7-8 and 19, 2022 are attached for the Board’s review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meetings held on October 7-8 and 19, 2022.

LOS RIOS COMMUNITY COLLEGE DISTRICT

Board of Trustees Retreat

Friday, October 7, 2022 - 5:30 pm
Saturday, October 8, 2022 - 9:00 am

FRIDAY, October 7, 2022

1. CALL TO ORDER

The board retreat was called to order by President Nelson at 5:30 p.m. in the Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present (Friday and Saturday):

Tami Nelson, President
John Knight, Vice President
Pam Haynes
Dustin Johnson
Deborah Ortiz
Kelly Wilkerson

Trajan Robinson, Student Trustee

Brian King, Chancellor

Absent (Friday and Saturday):

Robert Jones

2. ORAL COMMUNICATIONS

There were no oral communications.

3. FUTURE DIRECTIONS DISCUSSION

The Board of Trustees received information on and discussed the agenda items below:

- A. Draft 2023 Board Meeting Calendar
- B. Review of Board Requested Items / Annual Calendar of Presentations
- C. Strategic Plan Update & Finalization of Board Goals
- D. Board Self-Evaluation

4. CLOSED SESSION

The following board members went into closed session at 6:25 pm: Ms. Haynes, Mr. Johnson, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson to consider the matters below:

- A. Pursuant to Govt. Code section 54957: Public Employee Evaluation and Contract: Contract Officers
- B. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators; Agency designated representatives: Brian King, Cindy Miles; Unrepresented parties: Contract Officers
- C. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators; Agency designated representative: Cindy Miles; Unrepresented party: Chancellor
- D. Pursuant to Government Code section 54957: Public Employee Discipline/Dismissal/Release

The Board of Trustees returned to Open Session at 8:45 pm.

5. ACTION

A. Contract Officer Contracts

A motion was made by Trustee Ortiz, seconded by Trustee Wilkerson, that the Board of Trustees:

- a) *Create the position of Executive Vice Chancellor, Finance and Administration on Range C of the Management Salary Schedule, and Reclassify the position of Vice Chancellor, Finance and Administration to Executive Vice Chancellor, Finance and Administration, including associated employment contract amendments:*

Mario Rodriguez: Vice Chancellor, Finance and Administration (B/3) to Executive Vice Chancellor, Finance and Administration (C/2)

- b) *Create the position of Chief Advancement Officer on Range B of the Management Salary Schedule, and Reclassify the position of Associate Vice Chancellor, Resource Development to Chief Advancement Officer, including associated employment contract amendments:*

Paula Allison: Associate Vice Chancellor, Resource Development (A/5) to Chief Advancement Officer (B/1)

- c) *Create the position of Chief Strategy and Communications Officer on Range B of the Management Salary Schedule, and Reclassify the position of Associate Vice Chancellor, Strategy and Communications to Chief of Staff, including associated employment contract amendments:*

Gabe Ross: Associate Vice Chancellor, Strategy and Communications (A/5) to Chief of Staff (B/1)

d) *Extend the contracts to June 30, 2025, for the District Officers listed:*

Paula Allison, Chief Advancement Officer
Carrie Bray, Associate Vice Chancellor, Finance
Edward Bush, President, Cosumnes River College
Melanie Dixon, President, American River College
Jacob Knapp, General Counsel
Pablo Manzo, Associate Vice Chancellor, Facilities Management
Jamey Nye, Deputy Chancellor
Mario Rodriguez, Executive Vice Chancellor, Finance and Administration
Gabe Ross, Chief Strategy and Communications Officer

e) *Extend the contracts to June 30, 2024, for the District Officers listed:*

Sonia Ortiz-Mercado, Associate Vice Chancellor, Educational Services

f) *Grant annual step increases to those eligible on the Management Salary Schedule as listed:*

Carrie Bray, Associate Vice Chancellor, Finance (from A/1 to A/2)
Melanie Dixon, President, American River College (from B/1 to B/2)
Jacob Knapp, General Counsel (from A/3 to A/4)
Jamey Nye, Deputy Chancellor (from C/3 to C/4)

g) *Amend employment contracts to include one-month of executive sabbatical leave after five (5) years of service in the employee's identified role, and an additional week of sabbatical leave every year after their fifth year of service (for up to an additional five (5) years), for the District Officers listed:*

Edward Bush, President, Cosumnes River College
Melanie Dixon, President, American River College
Jamey Nye, Deputy Chancellor

h) *Amend employment contracts to include twenty five thousand dollars (\$25,000) in deferred compensation as a retention incentive if the employee is still serving in their current role on July 1, 2026, for the District Officers listed:*

Edward Bush, President, Cosumnes River College
Melanie Dixon, President, American River College
Jamey Nye, Deputy Chancellor

i) *Amend employment contracts to allow for an annual buyout of up to 10 days of their accrued vacation balance, for the District Officers listed:*

Paula Allison, Chief Advancement Officer
Edward Bush, President, Cosumnes River College
Melanie Dixon, President, American River College
Jacob Knapp, General Counsel
Jamey Nye, Deputy Chancellor
Mario Rodriguez, Executive Vice Chancellor, Finance and Administration
Gabe Ross, Chief Strategy and Communications Officer

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: Jones

Motion carried; 6:0

B. Chancellor's Contract

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees approve and amend the Chancellor's contract with the following terms:

- a) For the 2023-2024 fiscal year, the base salary of the Chancellor shall be \$377,115.*
- b) The Chancellor shall receive one month of executive sabbatical leave after five (5) years of service in the role of the Chancellor, and an additional week of sabbatical leave every year after his fifth year of service (for up to an additional five (5) years).*
- c) On an annual basis, the Chancellor may receive a buyout of up to ten (10) days of his accrued vacation balance.*
- d) All other terms and conditions of the contract shall remain in place for the balance of the contract.*

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: Jones

Motion carried; 6:0

ADJOURNMENT

President Nelson adjourned the meeting at 8:54 pm. until Saturday, March 12, 2022 at 9:00 am.

SATURDAY, October 8, 2022

President Nelson called the meeting to order at 9:00 am.

6. UPDATE AND DISCUSSION OF DISTRICT INITIATIVES:

The Board of Trustees received information on and discussed the agenda items below:

- A. Overview and Discussion of the Los Rios COVID-19 Vaccination Requirement and Current Public Health Guidance
- B. Student Support and Success: Math
- C. State Budget and Los Rios Enrollment Update
- D. Recruitment & Hiring

7. ADJOURNMENT

President Nelson adjourned the meeting at 12:20 pm.

Brian King
Chancellor and Secretary to the Board of Trustees

Draft Minutes presented to the Board of Trustees: November 9, 2022

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, October 19, 2022

1. CALL TO ORDER

The board meeting was called to order by President Nelson at 5:30 p.m., in the Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Tami Nelson, President
John Knight, Vice President
Pamela Haynes
Dustin Johnson
Robert Jones
Deborah Ortiz
Kelly Wilkerson

Trajan Robinson, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Jerrie Beard, Ryan Nix, Cory Thomas-Fisk and Debra Crumpton addressed the Board of Trustees regarding agenda item 4.A on the District's vaccine mandate.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Knight, seconded by Trustee Haynes, that the Board of Trustees approve Consent Consideration items A through K.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: September 14, 2022*

That the Board of Trustees approve the minutes of the board meeting held on September 14, 2022.

B. Curriculum Proposal: American River, Folsom Lake College, and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River, Folsom Lake, and Sacramento City College.

C. Resolution No. 2022-14: Liability Coverage for District Volunteers

That the Board of Trustees approve Resolution No. 2022-14 regarding liability coverage for volunteers.

D. Resolution No. 2022-15: Authorizing the Execution of a Training Services Agreement with the California Department of Corrections and Rehabilitation (CDCR)

That the Board of Trustees approve Resolution No. 2022-15, authorizing the Chancellor or designee to execute a training services agreement with the California Department of Corrections and Rehabilitation.

E. Ratify: Affiliation and Other Agreements

That the Board of Trustees approve or ratify and/or approve the agreements identified in this board agenda item.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Shasta Regional Medical Center	MLT ¹	FLC	08/24/2022	Evergreen
Van Dusen Physical Therapy	PTA/OTA ²	SCC	08/25/2022	Evergreen
Mountains Communities Health DBA Trinity Hospital	MLT ¹	FLC	08/30/2022	Evergreen
Clawson PT	PTA/OTA ²	SCC	08/31/2022	Evergreen
Pine Creek Center	Nursing	SCC	09/07/2022	Evergreen
Sherwood Healthcare Center	Nursing	ARC	09/07/2022	Evergreen
Saylor Lane HealthCare Center	Nursing	ARC	09/07/2022	Evergreen
American River Center	Nursing	ARC	09/07/2022	Evergreen
Meraki Rehab	PTA/OTA ²	SCC	09/20/2022	Evergreen
Ascend Health	PTA/OTA ²	SCC	09/20/2022	Evergreen
Fitzpatrick PT	PTA/OTA ²	SCC	09/22/2022	Evergreen
Shriners Hospital	PTA/OTA ²	SCC	09/26/2022	Evergreen

¹MLT: Medical Lab Technician

² PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

F. Ratify: Bid Transactions

That the Board of Trustees approve or ratify and/or approve the bid transactions as herein listed.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
22016	\$17,956.41	2	TRIAMID CONSTRUCTION	\$465,612.15
21001	\$127,372.00	3	JOHN F OTTO, INC.	\$19,459,863.55
22009	\$11,232.90	1	GEORGE REED INC.	\$939,232.90

G. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
Child Development Training Consortium – Instructional Agreement <ul style="list-style-type: none"> The funding provides financial support to encourage students to enroll in courses required by the California Commission on Teacher Credentialing to obtain or renew a currently held Child Development Permit. 09/01/2022 – 06/30/2023 Administrator: Dennis Lee, Dean, Behavioral and Social Sciences 	SCC	\$18,400	United States Department of Education
Upward Bound Program – Florin High School <ul style="list-style-type: none"> The Upward Bound program provides funding to help project participants develop the skills and motivation to enter and succeed in a program of postsecondary education. This grant will support 60 low-income, first generation college students attending Florin High School. 09/01/2022 – 08/31/2027 Administrator: Tadael Emiru, Associate Vice President, Student Services 	CRC	\$1,190,404	United States Department of Education
Upward Bound Program – Monterey Trail & Valley High Schools <ul style="list-style-type: none"> The Upward Bound program provides funding to help project participants develop the skills and motivation to enter and succeed in a program of postsecondary education. This grant will support 60 low-income, first generation college students attending Monterey Trail and Valley High Schools. 09/01/2022 – 08/31/2027 Administrator: Tadael Emiru, Associate Vice President, Student Services 	CRC	\$1,190,404	United States Department of Education
Nursing Growth and Retention	SCC	\$118,758	California Community College

<ul style="list-style-type: none"> • Provides funding to address student attrition and retention and to increase the growth and capacity of California Community College Associate Degree Nursing programs. • 07/01/2022 – 06/30/2023 • Administrator: Dr. Rose Giordano, Interim Dean, Science and Allied Health 			Chancellor's Office
<p>Rising and Re-Emerging Scholars Grant</p> <ul style="list-style-type: none"> • Funding will support the ongoing development of the Re-Emerging Scholars (RES) program for currently and formerly incarcerated individuals. RES aims to provide meaningful intervention and support in the lives of individuals and families affected by the justice system through educational attainment, pro-social networking, direct services, mentoring, and personal, professional, and emotional development. • 07/01/2022 – 06/30/2025 • Administrator: Andrea Gaytan, Dean, Davis Center 	SCC	\$516,000	California Community College Chancellor's Office
<p>Child Care Access Means Parents in School (CCAMPIS)</p> <ul style="list-style-type: none"> • Funding supports the Child Development Center to increase access to affordable childcare for low-income student parents. The grant is enabling ARC to increase infant and toddler care, maintain excellent teacher child ratios and increase staff and student teacher training. • 10/01/2022 – 09/30/2023 • Administrator: Dr. Nicole Porter, Dean, Humanities 	ARC	\$283,172	United States Department of Education
<p>Youth Empowerment Strategies for Success – Independent Living Program</p> <ul style="list-style-type: none"> • Funding will be used for a comprehensive and integrated program that unites community partners and academic leaders to empower current and former foster youth to successfully transition into independent living. It also provides youth with life skills and access to supportive campus connections to increase their ability to succeed. • 07/01/2022 – 06/30/2023 • Administrator: Raquel Arata, Dean, Career Education and Workforce Development 	ARC	\$22,500	California Community College Chancellor's Office
<p>Early College Program</p> <ul style="list-style-type: none"> • Funding will be focused on early college initiatives and introduces our Latinx and low-income high school students to college via participation in Dual Enrollment. • 10/01/2022 – 09/30/2023 <p>Administrator: Robin Ikegami, Interim Vice President, Instruction</p>	SCC	\$599,963	United States Department of Education
<p>TRIO SSS STEM Program</p> <ul style="list-style-type: none"> • Funding is being used to provide services to low-income and first generation students pursuing STEM disciplines, including: academic tutoring; advice and assistance in post-secondary course selection, assistance and information on financial aid programs, benefits and resources for locating public and private scholarships; and assistance in completing financial aid applications. • 09/01/2022 – 08/31/2023 	ARC	\$261,888	United States Department of Education

Administrator: Kolleen Ostgaard, Dean, Student Services-Student Support Services			
<p>TRIO SSS Program Veterans Project</p> <ul style="list-style-type: none"> Funding is being used to motivate and assist veterans in the development of academic and other requisite skills necessary for acceptance and success in a program of postsecondary education. The program provides assessment and enhancement of basic skills through counseling, mentoring tutoring and academic instruction in the core subject areas. The primary goal of the program is to increase the rate at which participants enroll in and complete postsecondary education programs. 09/01/2022 – 08/31/2023 <p>Administrator: Kolleen Ostgaard, Dean, Student Services-Student Support Services</p>	ARC	\$261,888	United States Department of Education
<p>TRIO SSS Program</p> <ul style="list-style-type: none"> Funding is being used for services for first-generation, low-income students by providing a full range of services and assistance in postsecondary course selection, assistance with information on financial aid programs, benefits and resources for locating public and private scholarships; and assistance in completing financial aid applications. 09/01/2022 – 08/31/2023 <p>Administrator: Kolleen Ostgaard, Dean, Student Services-Student Support Services</p>	SCC	\$261,888	United States Department of Education
<p>Child Care Access Mean Parents in School (CCAMPIS)</p> <ul style="list-style-type: none"> Funding is being used for the Child Development Center Infant Toddler Expansion Project, which will provide low-cost childcare to student parents of children under the age of two. 10/01/2022 – 09/30/2023 <p>Administrator: Dennis Lee, Dean, Behavioral and Social Sciences</p>	SCC	\$283,172	United States Department of Education

H. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001121649 - 0001123561 B230501-B230623	\$ 7,227,831.12
Capital Outlay Fund	0003019116-0003019157	
Child Development Fund	0006001071-0006001075	
Self-Insurance Fund	0009000494-0009000494	
WARRANTS		
General Fund	829915-831289	\$ 24,124,871.80
General Fund-ARC Instructional Related	011615-011711	
General Fund-CRC Instructional Related	024293-024309	
General Fund-FLC Instructional Related	031950-031974	
General Fund-SCC Instructional Related	048897-048946	
Capital Outlay Fund	836003-836067	
Student Financial Aid Fund	901290-901359	
Child Development Fund	955079-955099	

Self-Insurance Fund	976733-976736	
ODSFD	-	
Payroll Warrants	526142- 526639	\$ 8,016,883.00
Payroll Vendor Warrants	70044-70155	
September Leave Process	526640-529222	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 23,101,600.57
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6414-6451	\$ 158,031.53
Student Clubs Agency Fund – CRC	5703-5470	
Student Clubs Agency Fund – FLC	3088-3105	
Student Clubs Agency Fund – SCC	4725-4743	
Foundation – ARC	7317-7403	\$ 180,399.74
Foundation – CRC	3122-3149	
Foundation – FLC	2322-2356	
Foundation – SCC	6493-6553	
Foundation – DO	1858-1883	
Associated Students Trust Fund – ARC	1057-1058	\$ 6,773.80
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ -
PARS	-	\$ 41,892.37
GENFD Financial Aid	-	\$ 702,468.46
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 66,605.04
BASIC Wire	-	\$ -
Payroll Direct Deposit Advices	1180217-1184510	\$ 12,919,594.17
Other Payroll Transactions	-	\$ 1,388.14
Scholarships	-	\$ 116,659.50
ACH Transaction	-	\$ -
CARES Act/HEERF II	-	\$ 8,257,200.00
Regional Transit (RT) Wire	-	\$ -
Accounts Payable Wire (International)	-	\$ -
CalWORKs	-	\$ -
SB85	-	\$ 186,000.00
COVID Incentive	-	\$ -
Accounts Payable Wire	-	\$ -
FLC Wire Request	-	\$ -
PITCO WIRE (ARC)	-	\$ 1,712.05
PITCO WIRE (CRC)	-	\$ 3,243.81
QMINDER LIMITED WIRE	-	\$ 15,750.00
FIDELITY WIRE	-	\$ 42,019.86
CRC GHANA WIRE	-	\$ 7,122.50

I. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items listed in the October board agenda packet per Education Code section 81452.

J. Management Pay Rate Schedule 2022-23

That the Board of Trustees adopt and approve the revisions to the 2022-23 Management salary schedules, consistent with the Board's action, listed in the October board agenda packet.

K. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the October board agenda packet.

4. ACTION

A. Motion Directing the Chancellor to Maintain, Enhance, or Discontinue the Los Rios Covid Vaccine Requirement Established by Resolution 2021-18

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees directs the Chancellor and/or designee to (1) take any and all actions necessary to discontinue the COVID-19 vaccine requirement established by Resolution 2021-18 for District employees, students, and others who access District facilities at any district location as soon as practicable; (2) strongly encourage District employees and students to obtain Covid-19 vaccines and to remain up-to-date on any booster doses recommended by state and local public health authorities; (3) continue following all relevant testing, contact tracing, quarantine, and notification protocols required by CalOSHA, the California Department of Public Health, and local public health departments; and (4) maintain all operational infrastructure designed and implemented by the District related to the vaccine requirement in the event that the Board adopts a similar requirement in the future.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson,

No: Johnson, Ortiz, Wilkerson

Absent: None

Student Advisory Vote: Aye

Motion carried; 4:3

5. BOARD MEMBER REPORTS

Trustee Haynes addressed the reality of students needing more flexibility with online course offerings, as well as enhanced student services.

Trustee Ortiz suggested the District align with the State's SMARTER (Shots, Masks, Awareness, Readiness, Testing, Education, Rx) Campaign or something similar to provide guidance to our community now that the vaccine mandate will be lifted.

6. FUTURE AGENDA ITEMS

No future agenda items were requested.

7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Kevin Hill on behalf of the Student Senate

Scott Crosier, President, Cosumnes River College Academic Senate

Jason Newman, President, LRCFT

Jacob Hughins, President, LRCEA

Chancellor's Report:

Chancellor King expressed gratitude for how thoughtful and respectful the Board of Trustees and public commenters were on the complicated issue of the vaccine mandate.

He also commended the colleges on a successful accreditation process with only two very minor recommendations!

The written report below was provided to the Board electronically:

ARC: At a special ceremony on October 7, Assemblymembers Kevin McCarty and Ken Cooley presented the ARC Veterans Resource Center with a \$2.5 million check allocated from the 2022 California State Budget. The funds will be used to expand and remodel the center to help improve the experience of Veterans at ARC. The college thanks Assemblymembers McCarty and Cooley for their advocacy on behalf of our students.

CRC: CRC is one of only 22 California community colleges recognized as a 2022 Champion of Higher Education for Excellence in Transfer by the Campaign for College Opportunity. This recognition positions CRC among a select group leading the state in supporting the transfer goals of students.

The 22 community colleges are recognized for significantly increasing the number of students earning an Associate Degree for Transfer (ADT), an instrumental pathway that has streamlined the transfer process. Eight CSU campuses are also being recognized for enrolling ADT-earning students on an ADT-guaranteed pathway. Additionally, several of the college and university honorees are excelling in closing equity gaps for Latino/Hispanic and Black/African American transfer students via the ADT.

All honorees will be recognized at the 2022 Champions of Higher Education for Excellence in Transfer celebration on November 1, 2022.

FLC: The Folsom Lake College Racial Justice Book Circle is currently reading and discussing its Fall 2022 selection, Shawn A. Ginwright's book *The Four Pivots: Reimagining Justice, Reimagining*

Ourselves. FLC launched the college-wide equity-focused book club in Fall 2020 with its first selection of *How to Be an Antiracist* by Ibram X. Kendi following the tragic murders of George Floyd, Ahmaud Arbery, and Breonna Taylor which sparked protests across the country and a call to address systemic racism in America and institute change. In Fall 2021, the college opened the virtual book club to welcome members from across the district. This semester’s Book Circle participants include representation from the Board of Trustees, the Chancellor’s Executive Staff, college leadership, faculty, staff, and administrators. Special thanks to the Book Circle Planning Group – Amy Brinkley, Kellie Butler, Lindsey Campbell, Victoire Chochezi, Nino Conley, and Tony Humphreys – for their efforts as we continue our college and district’s commitment to cultivating a culture of anti-racism on our campuses.

SCC: SCC’s Vice President of Student Services Dr. Davin Brown received The Community College Equity Leader Award from Sacramento State University. The award recognizes regional leaders for their commitment to educational equity and scholastic success. Nominations from throughout the State of California are reviewed, and prominent leaders are recognized during the annual Principals and Community College Leaders’ Summit.

Retirements:

Retirement			Years of Service
Laura Wong	Student Personnel Assistant-Student	SCC	34+
Calvin Greene	Mathematics Professor	FLC	30+
Kevin Montano	Lead Instructional Services Assistant	ARC	30
Sunny Smith	Physical Education Professor	ARC	28
Deborah Cameron	Student Personnel Assistant-Student Services	ARC	24
Susan Ahola	Instructional Assistant-Early Childhood Education, 9 months	ARC	21+
Jacqueline Mathis	Extended Opportunity Programs and Services (EOPS) Coordinator	CRC	21+
Stephen Llamas	Maintenance Electrician/Alarm Technician	FM	20
Kolleen Ostgaard	Dean of Student Services and Student Support Programs	ARC	11+
Bryan Rodrigues	Facilities Maintenance-Heating/Ventilation/Air Conditioning (HVAC)/Plumbing Supervisor	FM	10+
Frank Reyna	Custodian	CRC	9

8. ADJOURNMENT

President Nelson adjourned the meeting at 6:45 pm.

BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: November 9, 2022

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Scheduling of Board of Trustees Annual Organizational Meeting	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS

In compliance with Education Code section 35143, the Board of Trustees is required to schedule an annual organizational meeting “within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar.” The 15-day period for 2022 is December 9-23.

RECOMMENDATION:

It is recommended that the Board of Trustees schedule the annual organizational meeting for Wednesday, December 14, 2022 at 5:30 p.m.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	2023-2024 and 2024-2025 Academic Calendars	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

American River, Cosumnes River, Folsom Lake and Sacramento City colleges have participated in the development of the academic calendars for 2023-2024 and 2024-2025 through the Academic Calendar Committee which includes representatives from faculty, classified and administration. The calendars meet the requirements for instructional days, includes holidays as prescribed by the Chancellor’s Office, and balances the number of teaching days between the fall and spring semesters. Four days for instructional improvement activities with two days prior to the opening of the fall semester and two days scheduled before the spring semester are also included.

STATUS:

The Academic Calendar Committee, Academic Senate, LRCFT, LRCEA and Executive Staff have reviewed the proposed calendars.

RECOMMENDATION:

It is recommended that the Board approve the academic calendars for 2023-2024 and 2024-2025 as proposed.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
2023-2024 ACADEMIC CALENDAR**

American River College - Cosumnes River College - Folsom Lake College - Sacramento City College

SUMMER SESSION 2023*

Instruction Begins	June 5	Monday
Juneteenth	June 19	Monday
Independence Day	July 4	Tuesday
Instruction Ends	August 3	Thursday
Grades Due	August 8	Tuesday
	34Days	

FALL SEMESTER 2023*

Instructional Improvement Days	August 17-18	Thursday, Friday
Instruction Begins	August 19	Saturday
Labor Day Holiday	September 4	Monday
Census Date for Fall Semester Classes	September 5	Tuesday
Veterans Day (observed)	November 10	Friday
Last Day to Withdraw from Full Semester Classes	November 14	Tuesday
Thanksgiving Recess	Nov. 23-Nov.26	Thursday-Sunday
Finals	December 8 - 14	Friday - Thursday
End of Semester	December 14	Thursday
Grades Due	January 2, 2024	Tuesday
	82 Days	

SPRING SEMESTER 2024*

Instructional Improvement Days	January 11-12	Thursday, Friday
Instruction Begins	January 13	Saturday
Dr. Martin Luther King, Jr. Day	January 15	Monday
Census Date for Spring Semester Classes	January 29	Monday
Lincoln Day	February 16	Friday
Washington Day	February 19	Monday
1 st 8 weeks ends	March 8	Friday
Mid Semester Spring Recess	March 11-17	Monday - Sunday
2 nd 8 weeks Begins	March 18	Monday
Cesar Chavez Day (observed)	April 1	Monday
Last Day to Withdraw from Full Semester Classes	April 14	Sunday
Finals	May 10-16	Friday-Thursday
End of Semester	May 16	Thursday
Grades Due	May 23	Thursday
	82 Days	

*During all terms, classes are offered in additional formats to enhance student opportunity: 1st and 2nd eight week sessions; 1st, 2nd and 3rd five week sessions; as well as weekend only classes. Examples might include four, five, six and eight week sessions and weekend courses, as well as other session lengths.

NOTE: Classes may be scheduled on all days during the Summer term including Friday through Sunday; the count of days, though, is Monday-Thursday only as those are the primary days when instruction is offered. Both the Fall and Spring terms have scheduled instructional days, such as Saturdays, that are not included in the number of days shown above. Those additional days ensure the district is in compliance with the requirements of Title 5 of the California Code of Regulations, sections 58120 and 58142.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
2024-2025 ACADEMIC CALENDAR**

American River College - Cosumnes River College - Folsom Lake College - Sacramento City College

SUMMER SESSION 2024*

Instruction Begins	June 10	Monday
Juneteenth	June 19	Wednesday
Independence Day	July 4	Thursday
Instruction Ends	August 8	Thursday
Grades Due	August 13	Tuesday
	34 Days	

FALL SEMESTER 2024*

Instructional Improvement Days	August 22-23	Thursday, Friday
Instruction Begins	August 24	Saturday
Labor Day Holiday	September 2	Monday
Census Date for Fall Semester Classes	September 9	Monday
Veterans Day	November 11	Monday
Last Day to Withdraw from Full Semester Classes	November 19	Tuesday
Thanksgiving Recess	Nov. 28-Dec 1	Thursday-Sunday
Finals	December 13-19	Friday - Thursday
End of Semester	December 19	Thursday
Grades Due	January 2, 2025	Thursday
	82 Days	

SPRING SEMESTER 2025*

Instructional Improvement Days	January 16-17	Thursday, Friday
Instruction Begins	January 18	Saturday
Dr. Martin Luther King, Jr. Day	January 20	Monday
Census Date for Spring Semester Classes	February 3	Monday
Lincoln Day	February 14	Friday
Washington Day	February 17	Monday
1 st 8 weeks ends	March 14	Friday
Mid Semester Spring Recess	March 17-23	Monday - Sunday
2 nd 8 weeks Begins	March 24	Sunday
Cesar Chavez Day	March 31	Monday
Last Day to Withdraw from Full Semester Classes	April 20	Sunday
Finals	May 16-22	Friday-Thursday
End of Semester	May 22	Thursday
Grades Due	May 29	Thursday
	82 Days	

*During all terms, classes are offered in additional formats to enhance student opportunity: 1st and 2nd eight week sessions; 1st, 2nd and 3rd five week sessions; as well as weekend only classes. Examples might include four, five, six and eight week sessions and weekend courses, as well as other session lengths.

NOTE: Classes may be scheduled on all days during the Summer term including Friday through Sunday; the count of days, though, is Monday-Thursday only as those are the primary days when instruction is offered. Both the Fall and Spring terms have scheduled instructional days, such as Saturdays, that are not included in the number of days shown above. Those additional days ensure the district is in compliance with the requirements of Title 5 of the California Code of Regulations, sections 58120 and 58142.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake, and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved at the October 28, 2022 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives:
 American River College: Roxanne Morgan (Chair), Rusty Gaudard, Al Ahmadi, Bill Simpson (DCCC Chair), Frank Kobayashi/Kate Jacques (Admin); Cosumnes River College: Lisa Beebe (Chair) Brian Noel, Jorge Baca, Robert Montanez/Michael Lawlor (Admin); Folsom Lake College: Danny Siegfried (Chair), Suha Al Juboori, Andrea Hicks, Carlos Lopez (Admin); Sacramento City College: Renee Medina (Chair), Shannon Gilley, Laurie Perry, Duane Leonard, Robin Ikegami/Deborah Saks (Admin); Juana Esty (Articulation), Scott Crosier (DAS), Jamey Nye/Tammy Montgomery (Admin)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

Nov 09, 2022

COURSE PROPOSALS

Course Deletions

American River College

1. **PSTC 1713 Special Weapons and Tactics - Commander (1.50 units)**

Justification: This course has not been offered for over 10 years and there is no current documented need for the course. As such, it no longer meets the needs of our PSTC students.

2. **PSTC 1763 High Rise Policing and Crime Prevention through Environmental Design (2.00 units)**

Justification: This course has not been offered for at least 10 years and there no is current documented training need for the course. As such, it no longer meets the needs of our students.

Cosumnes River College

1. **BIT 152 HERS I, Field Verification and Diagnostic Testing for Code Compliance (3.00 units)**

Justification: This course was originally intended to work in collaboration with existing state HERS providers. It was originally written to comply with a regional grant, but the class was never aligned with industry partners as intended, and CRC only offered it once, back in 2011. The class is being removed from the BIT program. The Energy Efficiency Standards and codes that inspectors need to know are covered in BIT 150. Inspectors are not performing the field verification and diagnostic testing. That function is performed by HERS raters.

2. **MUFHL 410 Music Theory and Musicianship III (4.00 units)**

Justification: This course content is now split across two separate courses: MUFHL 412 and MUFHL 413. As such, MUFHL 410 is no longer needed.

3. **MUFHL 411 Music Theory and Musicianship IV (4.00 units)**

Justification: This course content is now split across two separate courses: MUFHL 414 and MUFHL 415. As such, MUFHL 411 is no longer needed.

4. **MUFHL 420 Beginning Jazz Theory (2.00 units)**

Justification: This course is being deleted as it no longer meets the needs of the students or program and is not part of a certificate or degree.

5. **MUFHL 421 Advanced Jazz Theory (2.00 units)**

Justification: This course is being deleted as it no longer meets the needs of the students or program and is not part of a certificate or degree.

Sacramento City College

1. **BUS 260 Communicating With Customers (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

2. **BUS 261 Exceptional Customer Service (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

3. **BUS 262 Team Building in the Workplace (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

4. **BUS 263 Attitude in the Workplace (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

5. **BUS 264 Ethics and Values in the Workplace (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

6. **BUS 265 Stress Management in the Workplace (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

7. **BUS 266 Time Management in the Workplace (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

8. **BUS 267 Dealing With Conflict in the Workplace (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

9. **BUS 268 Decision Making & Problem Solving in the Workplace (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

10. **BUS 269 Organizational Change (0.50 units)**

Justification: This course is being deleted as a result of program review and the department's decision to delete the Customer Service Certificate from its offerings.

New to District Courses

American River College

1. **AT 350 Automotive Engine Blueprinting, Machine Work and Manufacturing (4.00 units)**

Prerequisite: AT 314 with a grade of "C" or better

Advisory: AT 301

54.00 hours lecture, 66.00 hours laboratory

This course examines the technical procedures to blueprint, machine, and properly assemble automotive engines. Course topics include: engine balancing, boring, honing and resurfacing using specialty machine equipment. Other topics include the manufacturing of custom engine components and performing specialty engine blueprinting measurements. This course will help prepare the student for Automotive Service Excellence, (ASE) and Automotive Engine Rebuilders Association, (AERA) certifications.

Justification: Automotive engine machine specialists are in demand and can command a high wage with their specialized skills. In addition, the process of machining engines is very similar to other advanced machining and manufacturing processes performed in many high tech industries. Currently the US Bureau of Labor Statistics show a 7% growth for machinists over the next few years. This job market demand is not being taught by any other existing course in the ARC technical education department. This course will provide the student with skills to enter the engine building and machine industry in addition to providing a machine and manufacturing foundation that can be transferred to other high tech industries.

2. **CARPT 105 CPR for Carpenters Apprentices (0.50 units)**

Prerequisite: None.

Enrollment Limitation: Student must be a Registered Carpenter's Apprentice

9.00 hours lecture

Adhering to American Red Cross guidelines, this course meets the training requirements of the Carpenter's Apprenticeship for adult Cardiopulmonary Resuscitation (CPR). It provides knowledge and skills for emergency life-saving techniques. Respiratory and cardiovascular distress, non-breathing, unconsciousness, choking, and cardiac arrest are addressed. Students receive a certificate upon successful completion of the course.

Justification: The Carpenter's Apprenticeship requires training in CPR. This course allows apprentices to develop life-saving skills.

3. **DESGN 331 Machine Design (2.00 units)**

Prerequisite: DESGN 301, 302, 310, and 328 with grades of "C" or better

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLW 340

18.00 hours lecture, 54.00 hours laboratory

This course includes many common design and documentation activities for components and assemblies used in machines. Machine design commonly applies to products such as pumps, valves, power transmission devices, and motion control devices. This course also includes an introduction to production control and how that aspect of design integrates with the other design processes.

Justification: After approval, this course will be a requirement for the Design Technology and Engineering Technology degrees and certificates. It will replace our existing DESGN 330 which is being split into two courses (DESGN 331 and DESGN 361) to provide better service to our students and will be replaced by those two courses.

4. **DESGN 361 Commercial MEP Design (2.00 units)**

Prerequisite: DESGN 300, 301, 302, 310, and 328 with grades of "C" or better

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLW 340

18.00 hours lecture, 54.00 hours laboratory

This course introduces commercial building system design and analysis through the study of Mechanical Electrical Plumbing (MEP) system applications. The topics include the application of basic Building Information Modeling (BIM) techniques and technical documentation to a variety of industrial and commercial building concept development projects. Plan, elevation, section and detail views are incorporated into a conceptual plan set. BIM tools are used to perform preliminary building performance analysis related to energy and water consumption.

Justification: After approval, this course will be a requirement for the Design Technology and Engineering Technology degrees and certificates. It will replace our existing DESGN 330 which is being split into two courses (DESGN 331 and DESGN 361) to provide better service to our students and will be replaced by those two courses.

5. **GEOL 392 Field Studies in Mountain Landscapes (1.00 - 4.00 units)**

Prerequisite: None.

6.00 - 24.00 hours lecture, 36.00 - 144.00 hours laboratory

This course explores the geologic processes that form mountains, as well as the importance of mountains as sources of water, energy, mineral resources, and biodiversity. The environmental hazards posed by mountains are studied, along with the human impacts on mountains. Course content varies by destination and may include topics in geologic processes, geomorphology, meteorology, and plant and animal habitats. This course also introduces geologic field techniques such as geologic map interpretation, and use of compass, rock hammers, and GPS. Field trips are required.

Justification: The Los Rios Geology Departments have collectively decided to modernize our field courses to revise repeatability standards. We are deleting the current Geology 390 field course, and creating four regional courses with variable units and locations.

6. **GEOL 393 Field Studies in Coastal Landscapes (1.00 - 4.00 units)**

Prerequisite: None.

6.00 - 24.00 hours lecture, 36.00 - 144.00 hours laboratory

This course explores the dynamics of the coastal ocean environment, the array of geomorphic processes, and the range of landforms found on the ocean's edge, as well as offshore. Topics include the work of waves and tides and resultant changes to coastal features, types of beach materials, storm impacts, and coastal responses to climate change. Coastal impacts on humans and human impacts on coasts are also examined including engineering solutions to coastal hazards. Field trips are required. A field trip expense fee may be required to cover camping fees, lodging, or other incidentals. The instructor should be contacted for details prior to the first meeting.

Justification: This course replaces the GEOL 390 field course, which students could take only once. GEOL 390 has been split into four topical classes to introduce students to more geologic regions and processes. These field experiences will greatly enhance student understanding of numerous geological concepts. In addition, this course will provide our urban student population the opportunity to experience environments they may not otherwise visit.

7. **GEOL 394 Field Studies in Volcanic Landscapes (1.00 - 4.00 units)**

Prerequisite: None.

6.00 - 24.00 hours lecture, 36.00 - 144.00 hours laboratory

This course studies geologic principles, processes, and features in volcanic environments. Course content varies by destination and will include topics in physical geology (plate tectonics, volcanic eruption types, volcanic products, climatic and other environmental effects of volcanoes, including natural hazards as well as human interactions with volcanoes). It also introduces tools and techniques used for geologic field work such as maps, map reading, compass, and the Global Positioning System (GPS). Field trips are required. A field trip expense fee may be required to cover camping fees, lodging, or other incidentals. The instructor should be contacted for details prior to the first meeting.

Justification: The Los Rios Geology Departments have collectively decided to modernize our field courses to revise repeatability standards. The current GEOL 390 field course will be deleted, and four regional courses with variable units and locations will be added. These field experiences will greatly enhance student understanding of numerous geologic and environmental concepts. In addition, this course will provide our urban student population the opportunity to experience environments they may not otherwise.

Folsom Lake College

EMT 300 Basic Life Support Healthcare Provider CPR (1.00 unit)

Prerequisite: EMT 101 with a grade of "C" or better

18.00 hours lecture

This course meets the requirements for American Heart Association certification as a Basic Life Support (BLS) Healthcare Professional. It involves learning BLS skills that are applicable to any healthcare setting. Students will learn life-saving rescue techniques for adults, children, and infants individually and as part of a team dynamics, including performance of high-quality CPR, use of an automated external defibrillator (AED), ventilation techniques, opioid-associated emergencies, anaphylactic emergencies, and choking. This course may be repeated up to four times for credit.

Justification: This course provides information and skills in CPR, use of the AED and bag mask device valuable to the healthcare professional. Upon successful completion, students are eligible for certification from the American Heart Association Basic Life Support for the Healthcare Provider. This certification is useful in the EMT, Paramedic, Medical Technology, Nursing programs, Kinesiology programs, and Early Childhood Education programs.

Sacramento City College

1. **MKT 334 Social Media Marketing Strategies (3.00 units)**

Prerequisite: None.

54.00 hours lecture

Explore social media platforms and tools and discover how to build a social media strategy. Engage the target audience with informative, interesting, and engaging content. Learn to create a content calendar that supports the social media strategy. Build community around a brand and identify the metrics to best measure the success of a social media campaign. Students will leave this class ready to leverage their existing social media experience and put their new skills into action.

Justification: This course is part of the new Social Media Marketing Certificate. The course also meets the needs of business students who have expressed interest in careers in social media marketing.

PROPOSALS

Program Deletion(s)

Sacramento City College

1. Customer Service

Justification: As a result of program review the department has decided to delete the Customer Service Certificate from its offerings because the program no longer meets the needs of our students.

2. Marketing, Advertising

Justification: This program is being deleted as part of program review. The department currently has two redundant marketing A.S. degrees, which is confusing to students.

New Programs

Folsom Lake College

1. Algorithmic and Logical Thinking

This certificate certifies students have demonstrated the fundamentals of thinking logically with a variety of tools, such as: algorithms, computer programs, argumentation, or statistical methods.

Justification: Students and industry partners desired a certificate to indicate a basic level of computational thinking within the Computer field. This is a foundation certificate indicating student completion and mastery of fundamental CIS concepts. Subsequent certificates will stack on this.

Sacramento City College

1. Cognitive Science

Cognitive science is the interdisciplinary study of cognition, including perception, attention, consciousness, memory, learning, language, decision making, and thinking. The primary aim of this program is to provide a clearly articulated curricular track for students interested in cognitive science; the program meets most of the lower-division requirements for the AB cognitive science major at UC Davis. A secondary aim is to

provide a broad understanding of cognition appropriate for students interested in a range of related fields, such as psychology, philosophy, linguistics, computer science, or education.

Justification: This degree will provide a clearer pathway for cognitive science majors, especially those transferring to UC Davis which is geographically the closest university to offer this major. Most of the lower division major requirements for the cognitive science BA at UC Davis can be met through this degree.

2. Social Media Marketing

Small and large organizations develop an authentic social media presence by building connection and community with their existing and potential customers. In this program, students will learn how to build a strong brand presence and use social media platforms to connect with their target market and grow followers and engagement. Topics related to building a following, targeting content, managing accounts, and measuring social media analytics are also covered. Whether you want to leverage your personal social media experience or are new to social media, this program will teach you how to create innovative social media marketing campaigns that get results.

Justification: This new to district certificate program provides an opportunity for our students in a field of study not currently available to them in Los Rios.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	District Quarterly Financial Status Report (311Q)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor’s Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor’s Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter is reported on the CCFS-311 Annual Financial and Budget Report, which must be submitted by October 10th each year. The Chancellor’s Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

STATUS:

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District’s Chief Executive Officer (Chancellor) and Chief Business Officer have certified that the information for the quarter ended September 30, 2022, contained in this report is correct.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the September 30, 2022, Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES
FOR THE QUARTER ENDED SEPTEMBER 30, 2022
UNAUDITED

	<u>Adopted Budget</u>	<u>YTD Activity</u>
BEGINNING FUND BALANCE, JULY 1		
Uncommitted	\$ 33,549,601	\$ 33,549,601
Committed	91,615,728	91,615,350
Restricted	21,385,057	21,385,057
TOTAL BEGINNING FUND BALANCE	<u>146,550,386</u>	<u>146,550,008</u>
REVENUE:		
GENERAL PURPOSE		
Total Computational Revenue	368,043,995	77,643,424
Lottery Funds	6,864,088	-
Apprentice/Other General Purpose/Interfund Transfers	40,645,927	7,730,098
TOTAL GENERAL PURPOSE	<u>415,554,010</u>	<u>85,373,522</u>
SPECIAL PROGRAMS	<u>285,483,729</u>	<u>73,192,427</u>
TOTAL REVENUE AND TRANSFERS IN	<u>701,037,739</u>	<u>158,565,949</u>
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	<u>\$ 847,588,125</u>	<u>\$ 305,115,957</u>
APPROPRIATIONS/EXPENDITURES:		
Academic Salaries	\$ 186,220,913	30,269,124
Classified Salaries	132,408,804	22,114,289
Employee Benefits	159,209,633	24,678,020
Supplies and Materials	57,136,459	1,867,271
Other Operating Expenses and Services	136,654,990	12,001,095
Capital Outlay	39,720,195	860,774
Payments to Students	45,502,308	10,705,419
Other Outgo	45,753,322	5,676,596
TOTAL APPROPRIATIONS/EXPENDITURES AND TRANSFERS OUT	<u>802,606,624</u>	<u>108,172,588</u>
ENDING FUND BALANCE		
Uncommitted	33,635,078	
Committed	4,749,728	
Restricted	6,596,695	
TOTAL ENDING FUND BALANCE	<u>44,981,501</u>	
TOTAL APPROPRIATIONS/EXPENDITURES AND ENDING FUND BALANCE	<u>\$ 847,588,125</u>	

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD ▼

Fiscal Year: 2022-2023

Quarter Ended: (Q1) Sep 30, 2022

District: (230) LOS RIOS

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	362,930,462	363,049,162	391,298,092	414,967,067
A.2	Other Financing Sources (Object 8900)	919,202	8,477,325	5,468,296	586,943
A.3	Total Unrestricted Revenue (A.1 + A.2)	363,849,664	371,526,487	396,766,388	415,554,010
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	343,499,008	313,846,018	341,762,611	460,311,052
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	11,090,697	15,983,923	42,824,050	42,023,481
B.3	Total Unrestricted Expenditures (B.1 + B.2)	354,589,705	329,829,941	384,586,661	502,334,533
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	9,259,959	41,696,546	12,179,727	-86,780,523
D.	Fund Balance, Beginning	62,028,719	71,288,678	112,985,224	125,165,329
D.1	Prior Year Adjustments + (-)	0	0	0	-378
D.2	Adjusted Fund Balance, Beginning (D + D.1)	62,028,719	71,288,678	112,985,224	125,164,951
E.	Fund Balance, Ending (C. + D.2)	71,288,678	112,985,224	125,164,951	38,384,428
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	20.1%	34.3%	32.5%	7.6%

II. Annualized Attendance FTES:

		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23
G.1	Annualized FTES (excluding apprentice and non-resident)	44,316.00	42,798.30	39,918.98	N/A

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2019-20	2020-21	2021-22	2022-23
H.1	Cash, excluding borrowed funds		133,072,169	175,642,282	230,872,180
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	108,222,399	133,072,169	175,642,282	230,872,180

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	414,967,067	414,967,067	84,871,033	20.5%
I.2	Other Financing Sources (Object 8900)	586,943	586,943	502,489	85.6%
I.3	Total Unrestricted Revenue (I.1 + I.2)	415,554,010	415,554,010	85,373,522	20.5%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	460,311,052	460,311,052	75,162,784	16.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	42,023,481	42,023,481	5,099,589	12.1%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	502,334,533	502,334,533	80,262,373	16%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-86,780,523	-86,780,523	5,111,149	
L	Adjusted Fund Balance, Beginning	125,165,329	125,164,951	125,164,951	
L.1	Fund Balance, Ending (C. + L.2)	38,384,806	38,384,428	130,276,100	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	7.6%	7.6%		

V. Has the district settled any employee contracts during this quarter? **NO**

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPS, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
This year? **NO**
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Los Rios Colleges Foundation – Quarterly Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

In 1998, the District and Los Rios Colleges Foundation (Foundation) adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundations’ investment activities were combined under the Foundation. Morgan Stanley is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has a Statement of Rules, Objectives and Guidelines (Statement) to govern the investment of funds, last revised June 2018. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 25-60% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 17-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets; and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation and the horizon of time for the use of funds. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

STATUS:

The Foundation Quarterly Investment Report, including realized and unrealized earnings, represents the investment activity for the quarter ended September 30, 2022. The Los Rios Colleges Foundation Finance Committee directs the investments of the Foundation. The return for the quarter ended September 30, 2022 for the endowed portfolio of \$11.4 million was -6.56% compared to -6.52% for the composite benchmark. The return for the quarter ended September 30, 2022 for the total managed portfolio of \$16.4 million was -4.97% compared to -4.96% for the composite benchmark. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

RECOMMENDATION:

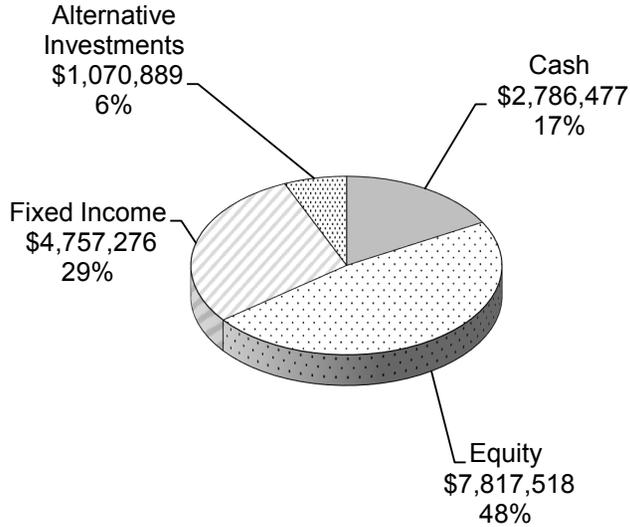
It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2022.

Los Rios Colleges Foundation
Account Summary
as of SEP 30, 2022

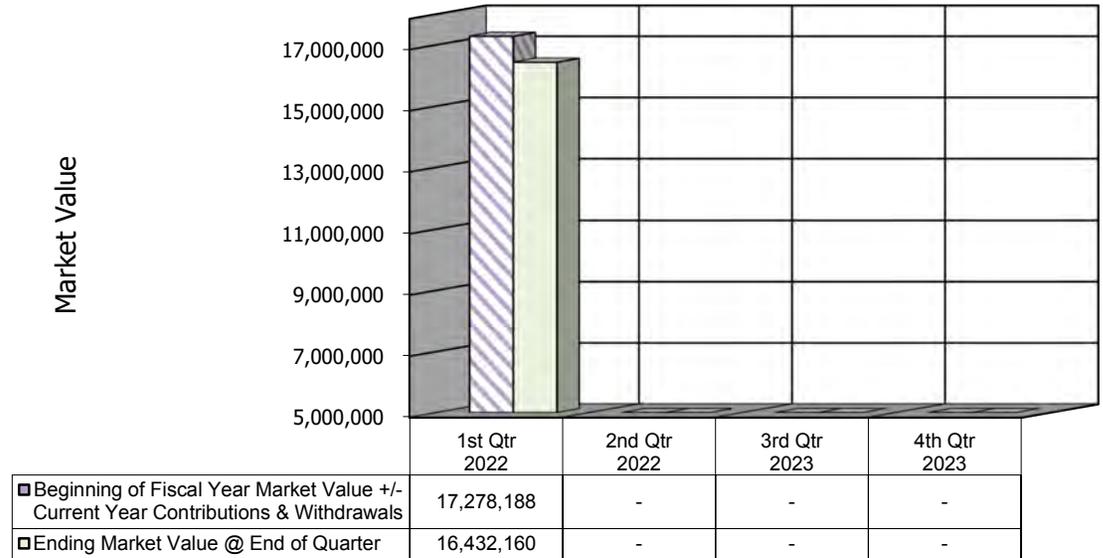
TOTAL PORTFOLIO	Guidelines	Opening Balance Start of Fiscal Year	Net Deposits/ Withdrawals	Unrealized Gains/(Losses)	Realized Gains/(Losses)	Interest / Dividends	Total YTD Earnings	YTD Fees	Market Value	% of Total Current Market Value
Managed (Endowed):										
Cash (Scholarship)	2-10%	442,557	-	-	-	44	44	-	442,601	4%
Fixed Income										
Breckinridge*		1,494,238	-	(46,961)	(4,960)	8,178	(43,743)	(2,139)	1,448,356	13%
CRANX		613,222	-	(25,991)	-	3,142	(22,849)	(696)	589,677	5%
Total Fixed Income	17-50%	2,107,460	-	(72,952)	(4,960)	11,320	(66,592)	(2,835)	2,038,033	18%
Equities										
SPDR Portfolio Total Stock Market ETF		1,722,957	52,204	(90,919)	-	7,726	(83,193)	(1,954)	1,690,014	15%
Schafer Cullen International High Dividend		738,572	6,987	(77,233)	(9,839)	7,877	(79,195)	(1,692)	664,672	6%
iShares Core MSCI EAFE ETF		1,375,841	50,002	(147,008)	-	3	(147,005)	(1,561)	1,277,277	11%
DTD - ETF		608,372	-	(38,350)	-	4,443	(33,907)	(690)	573,775	5%
International Small Cap		374,457	-	(38,794)	-	1,022	(37,772)	(434)	336,251	3%
Brandes EM		549,042	-	(45,364)	(5,403)	9,012	(41,755)	(1,546)	505,741	4%
Salient MLP		2	(2)	-	-	-	-	-	-	0%
Miller Howard and Income Equity SMA		588,144	-	(49,966)	8,940	6,813	(34,213)	(1,127)	552,804	5%
China Portfolio		315,289	-	(78,037)	-	323	(77,714)	(330)	237,245	2%
Fuller & Thaler		333,859	-	(22,506)	2,853	2,018	(17,635)	(686)	315,538	3%
HIBIX		1,200,945	(595,000)	28,177	(40,969)	6,167	(6,625)	(1,362)	597,958	5%
WAMCO		-	595,000	(32,449)	2	1,255	(31,192)	(426)	563,382	5%
Structured EM		-	580,000	(77,140)	-	1	(77,139)	-	502,861	4%
Total Equities	25-60%	7,807,480	689,191	(669,589)	(44,416)	46,660	(667,345)	(11,808)	7,817,518	68%
Alternative Investments										
Liquid Alternatives		1,240,858	(164,245)	(2,769)	(935)	713	(2,991)	(2,733)	1,070,889	10%
Structured Invt		440,616	(415,755)	128,139	(153,000)	-	(24,861)	-	-	0%
Total Alternative Investments	up to 20%	1,681,474	(580,000)	125,370	(153,935)	713	(27,852)	(2,733)	1,070,889	10%
Total Managed (Endowed)		12,038,971	109,191	(617,171)	(203,311)	58,737	(761,745)	(17,376)	11,369,041	100%
Managed (Non-endowed):										
Madison Short Duration Fixed Income*		2,797,795	-	(88,027)	-	14,274	(73,753)	(4,799)	2,719,243	
Total Managed (Endowed & Non-endowed)		14,836,766	109,191	(705,198)	(203,311)	73,011	(835,498)	(22,175)	14,088,284	
Non-Endowed:										
Cash Management - Money Market		2,326,138	6,051	-	-	11,687	11,687	-	2,343,876	
Total Non-Endowed		5,123,933	6,051	(88,027)	-	25,961	(62,066)	(4,799)	5,063,119	
Cash Clearing Account										
Gift Receipt		-	42	(9,415)	9,373	-	(42)	-	-	
TOTAL PORTFOLIO		17,162,904	115,284	(714,613)	(193,938)	84,698	(823,853)	(22,175)	16,432,160	

**Los Rios Colleges Foundation
Account Summary
as of SEP 30, 2022**

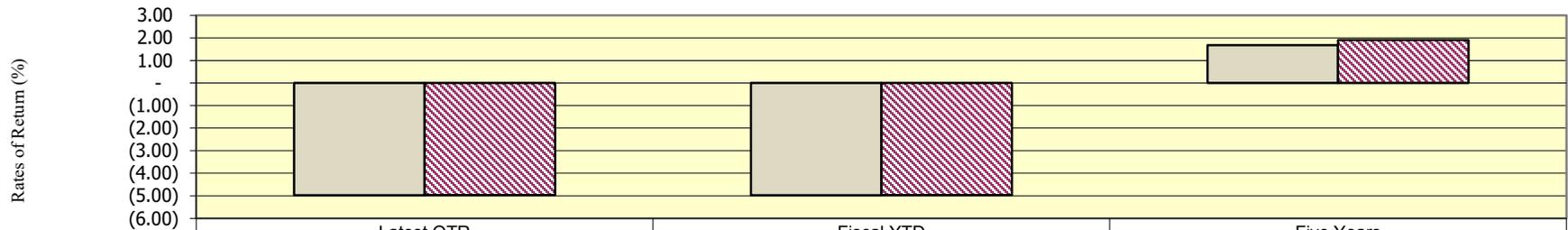
**Asset Allocation as of
SEP 30, 2022**



Portfolio Change July 2022 through SEP 2022



Performance Analysis as of SEP 30, 2022



■ *Los Rios Foundation total fund+Restricted
 ■ **Composite Benchmark

	Latest QTR	Fiscal YTD	Five Years
*Los Rios Foundation total fund+Restricted	(4.97)	(4.97)	1.68
**Composite Benchmark	(4.96)	(4.96)	1.91

* The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

**Provided by Morgan Stanley. Composite benchmark is composed of various market indices selected by Morgan Stanley to approximate the Foundation's asset allocation.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Disposition of Stale District Records	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Per Title 5, the Board of Trustees is required to approve the destruction of Class 3 (Disposable) records. Accordingly, the District presents to the Board a listing of items recommended for destruction.

STATUS:

In accordance with Title 5, Section 59027, documents listed on the attached have been classified as Class 3 records and are submitted to the Board for recommendation to be destroyed by the required manner of shredding, burning or pulping (Section 59029). It is hereby certified that all records included in the list are not in conflict with the record retention and destruction requirements of Title 5.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the destruction of the documents referenced on the attached lists.

Los Rios Community College District
District Office

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2017-2018	Grants and Contracts	4417	Grant documents	2021-2022
2014-2015	Grants and Contracts	4153	Various grant supporting documentation paperwork.	2018-2019
2013-2017	General Services	4389	Non Employee Accident Reports	2021-2022
2013-2017	General Services	4389	Purchase Orders	2021-2022
2013-2017	General Services	4389	Custodial Supplies	2021-2022
2013-2017	General Services	4389	Travel Authorization	2021-2022
2013-2017	General Services	4389	Employee File	2021-2022
2013-2017	General Services	4389	Travel	2021-2022
2013-2017	General Services	4389	Absence Report	2021-2022
2013-2017	General Services	4389	Injury Reports/waivers	2021-2022
2018-2019	ED Technology	4659	Misc Documents Dixon	2020-2021
2018-2019	ED Technology	4660	Misc Document Dixon	2020-2021
2015-2016	Human Resources	4217	Employment - MISC	2019-2020
2016-2017	Human Resources	4218	Employment - MISC	2019-2020
2016-2017	Human Resources	4219	Employment - MISC	2019-2020
2016-2017	Human Resources	4220	Employment - MISC	2019-2020
2016-2017	Human Resources	4221	Employment - MISC	2019-2020
2016-2017	Human Resources	4222	Employment - MISC	2019-2020
2016-2017	Human Resources	4223	Employment - MISC	2019-2020
2016-2017	Human Resources	4224	Employment - MISC	2019-2020
2016-2017	Human Resources	4225	Employment - MISC	2019-2020
2016-2017	Human Resources	4226	Employment - MISC	2019-2020
2016-2017	Human Resources	4227	Employment - MISC	2019-2020
2016-2017	Human Resources	4228	Employment - MISC	2019-2020
2017-2018	Human Resources	4399	Employment - MISC	2021-2022
2017-2018	Human Resources	4400	Employment - MISC	2021-2022
2017-2018	Human Resources	4401	Employment - MISC	2021-2022
2017-2018	Human Resources	4402	Employment - MISC	2021-2022
2017-2018	Human Resources	4403	Employment - MISC	2021-2022
2017-2018	Human Resources	4404	Employment - MISC	2021-2022
2016-2017	Purchasing	4405	Purchase Orders 1087601-1088250	2021-2022
2016-2017	Purchasing	4406	Purchase Orders 1087000-1087600	2021-2022
2016-2017	Purchasing	4409	Purchase Orders 1088851-1089450	2021-2022
2016-2017	Purchasing	4408	Purchase Orders 1089451-1090050	2021-2022
2016-2017	Purchasing	4407	Purchase Orders 1088251-1088850	2021-2022
2018-2019	Purchasing	4637	Blanket Purchase Orders B118451 - B118824	2021-2022
2017-2018	Purchasing	4636	Blanket Purchase Orders B118000 - B118450	2021-2022
2016-2018	Purchasing	4635	Purchase Orders 3017351 - 3017900; 3016055, 3016189, 3016398; 3016422, 3016518, 3016532; 3016558, 3016609, 3016713; 3016801, 3016839, 3016850	2020-2021
2016-2017	Purchasing	4634	Purchase Orders 3016851 - 3017350	2019-2020
2016-2019	Purchasing	4633	1082081, 1088086, 1088834, 1088877, 1089103, 1089429, 1090545, 1091743, 1091772 - 1091774, 1092170, 1092563, 1092714, 1092856, 1092876, 1093410, 1093415, 1093426, 1093432, 1093453, 1093526, 1094603, 1096086, 1096766, 1081383, 1084285, 1086650-1086999, B1093547, B1093563, B116500-B116753	2021-2022
2016-2019	Purchasing	4619	Purchase Orders 1097251 - 1097900	2021-2022
2016-2019	Purchasing	4618	Purchase Orders 1096601 - 1097250	2021-2022
2016-2019	Purchasing	4617	Purchase Orders 1096001 - 1096600	2021-2022
2016-2019	Purchasing	4616	Purchase Orders 1095451 - 1096000	2021-2022
2018-2019	Purchasing	4615	Purchase Orders 1094851 - 1095450	2021-2022
2018-2019	Purchasing	4614	1094251 - 1094850	2021-2022
2018-2019	Purchasing	4613	Purchase Orders 1093551 - 1094250	2021-2022
2018-2019	Purchasing	4632	Purchase Orders 1097901 - 1098500	2021-2022

**Los Rios Community College District
Cosumnes River College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2013-2014	Administration	772	Classified Personnel Files	2020-2021
2013-2014	Administration	773	Classified Personnel Files	2020-2021
2013-2014	Administration	796	Classified Personnel Files	2020-2021
2017-2018	Administration	1133	P-103 Forms	2021-2022
2017-2018	Administration	1134	Reclassification Folders	2021-2022
2018-2019	Administration	1310	Classified/Temps, Absence Reports. July - June 2017	2021-2022
2008-2010	Arts, Media & Entertainment	824	Study Abroad	2021-2022
2012-2013	Bookstore	992	Accounts Receivable and Payable	2020-2021
2012-2013	Bookstore	1060	Journal Entries (May 2012 - Oct 2013)	2020-2021
2013-2014	Bookstore	1060	Journal Entries (May 2012 - Oct 2013)	2020-2021
2012-2013	Bookstore	1061	Journal Entries (Nov 13 - Apr 14)	2020-2021
2013-2014	Bookstore	1061	Journal Entries (Nov 13 - Apr 14)	2020-2021
2012-2013	Bookstore	1062	A/P (2012-2013) (Note A/P 2013-2014 in Box 1061)	2020-2021
2012-2013	Bookstore	1063	EOPS (2012-2013) & (2013-2014), Invoices (2012-2013) & (2013-2014), 3rd Party Authorizations (2012-2013) & (2013-2014), Vec Textbook Rentals (2012-2013)	2020-2021
2012-2013	Bookstore	1064	A/R (2012 - 2013) & A/R (2013 - 2014)	2020-2021
2013-2014	Bookstore	1064	A/R (2012 - 2013) & A/R (2013 - 2014)	2020-2021
2014-2015	Business Services	959	Variable Payroll, A-L Intents and Timesheets	2020-2021
2014-2015	Business Services	960	Variable Payroll, M-Z Intents and Timesheets	2020-2021
2014-2015	Business Services	961	Payroll Worksheets, CK Advices, and Misc. Payroll	2020-2021
2014-2015	Business Services	1005	DSR 2014-2015	2020-2021
2014-2015	Business Services	1006	DSR 2014 - 2015	2020-2021
2014-2015	Business Services	1007	DSR 2014-2015	2020-2021
2014-2015	Business Services	1010	Campus Based Funds: Budget Entries, nVision Rpts, Patrons (FY013-14), Vendini (FY14) RT Recon	2020-2021
2014-2015	Business Services	1011	Campus Based Funds: FY14 Journal Entries, Bank Recon, 3rd Party Recon	2020-2021
2013-2014	Business Services	1037	Campus Based Requisitions FY 2014, A - K	2020-2021
2013-2014	Business Services	1038	Campus Based Requisitions FY 2014, L - Z	2020-2021
2010-2015	Business Services	1041	Business Svcs Grants/Contracts	2021-2022
2013-2014	Business Services	1047	2013-2014 #1 Purchase Orders A - K	2020-2021
2013-2014	Business Services	1048	2013-2014 #2 Purchase Orders L-Z	2020-2021
2013-2014	Business Services	1049	2013-2014 #3 Blnkt Order Rel Forms M-Z, Check Requests, Limited POs, Travel Claims A - Z	2020-2021
2013-2014	Business Services	1050	Postage/Dup Journals, Budget Transfers, Expenditure Transfers.	2020-2021
2013-2014	Business Services	1108	3rd Party- Spring/Summer 2013	2020-2021
2012-2013	Business Services	1109	3rd Party - Fall 2012/ SP2013	2020-2021
2014-2015	Business Services	1113	Variable Payroll A-L, Intents and timesheets.	2020-2021
2014-2015	Business Services	1114	Variable Payroll M-Z, Intents & Timesheets.	2020-2021
2014-2015	Business Services	1115	Payroll Worksheets, Check Advices & Misc Payroll Files	2020-2021
2015-2016	Business Services	1116	DSR	2020-2021
2015-2016	Business Services	1117	DSR	2020-2021
2014-2015	Business Services	1118	2014-2015 #1 Purchase Orders A-M	2021-2022
2014-2015	Business Services	1119	2014-2015 #2 Purchase Orders N-Z. Blanket order Rel forms A-F	2021-2022
2014-2015	Business Services	1120	2014-2015 #3 Blanket Order Rel Forms G-Z, Check Requests, Limited Purcahse Orders, Travel Claims A-Z	2021-2022
2014-2015	Business Services	1121	2014-2015 #4 Postage, Dup Journals, Budget Transfers, Expenditure Transfers	2021-2022
1997-2015	Business Services	1122	LAIF FY97-FY15 Year End AP/AR FY 98-FY15	2021-2022
2014-2015	Business Services	1123	Campus based Funds: FY15 Journal Entries, Daily Query Details, Bank Recon (Fund 71, 72 & 81)	2020-2021
2014-2015	Business Services	1124	Campus Based Funds: FY15 Budget Entries, nVision Reports, Patrons Recon, RT Recon, 3rd Party Recon	2020-2021
2013-2017	Business Services	1127	Grants FY13, FY14, FY15, FY16, FY17. PO's Misc, reiles permits 2002, 2012, 2005, 2010	2020-2021
2014-2016	Business Services	1128	Grants FY14, 15, 16.	2020-2021
2015-2016	Business Services	1129	Refunds -Not Processed. SP/ SU/ FA16	2021-2022
2015-2016	Business Services	1162	Refunds Processed 2016	2021-2022
2012-2013	Business Services	1164	3rd Party 2013	2020-2021
2013-2014	Business Services	1165	3rd Party 2014	2020-2021
2013-2014	Business Services	1166	3rd Party 2014	2020-2021
2015-2016	Business Services	1168	Campus Based Funds: FY16 nVision Reports, Budget Entries, 3rd Party Recon, Patrons Recon, Journal Entries	2021-2022
2015-2016	Business Services	1169	Campus Based Funds: FY16 Journal entries (Fund 81 Cont'd)	2021-2022
2015-2016	Business Services	1174	Variable Payroll A-L, Intents & Timesheets	2021-2022
2016-2016	Business Services	1175	Variable Payroll, M-Z, Intents & Timesheets	2021-2022
2015-2016	Business Services	1176	Payroll Worksheets, Check Advices & Misc Payroll FILE	2021-2022
2015-2016	Business Services	1178	Campus Based Requisitions FY15, A-I	2020-2021
2015-2016	Business Services	1179	Campus Based Requisitions FY2015 J-Z	2020-2021
2015-2016	Business Services	1182	FY16 Purchase Orders A-K	2021-2022
2015-2016	Business Services	1183	FY16, Purchase Orders L-Z, BORFs A-I	2021-2022
2015-2016	Business Services	1184	FY16, BORFs J-Z, LPOs, Check Requests, Travel	2021-2022
2015-2016	Business Services	1185	FY16 Budget Entries, Expebditure Transfers, Postage, Duplicating	2021-2022
2014-2016	Business Services	1187	Financai Aid Repays, Higher One Card Replacement	2021-2022
2014-2016	Business Services	1188	Fin Aid Repay	2021-2022
2015-2016	Business Services	1280	Third Party Payments VA SP16-FA17, Rehab SP16-FA17, MISC SP-15-FA17	2021-2022

Los Rios Community College District
Cosumnes River College

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2018-2019	CalWORKS	1288	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Ab- Ar	2021-2022
2018-2019	CalWORKS	1289	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Arm - Bau	2021-2022
2018-2019	CalWORKS	1290	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Bea - Car	2021-2022
2018-2019	CalWORKS	1291	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Cerd - Day	2021-2022
2018-2019	CalWORKS	1292	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Dea - Garc	2021-2022
2018-2019	CalWORKS	1293	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Gly - lue	2021-2022
2018-2019	CalWORKS	1294	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Jam- Kor	2021-2022
2018-2019	CalWORKS	1295	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Lec - Mej	2021-2022
2018-2019	CalWORKS	1296	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Mel - Nur	2021-2022
2018-2019	CalWORKS	1297	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Ob - Pit	2021-2022
2018-2019	CalWORKS	1298	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Sad - Smith	2021-2022
2018-2019	CalWORKS	1299	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Step - Trin	2021-2022
2018-2019	CalWORKS	1300	Spring 2015- Fall 2016. Removed CalWORKs Student Files. Trot - Z	2021-2022
2014-2015	Child Development	980	Child Files A-I	2020-2021
2014-2015	Child Development	981	Child Files I-M	2020-2021
2014-2015	Child Development	982	Child Files M-W	2020-2021
2014-2015	Child Development	1001	Dropped Child Files	2020-2021
2014-2015	Child Development	1002	Dropped Child Files	2020-2021
2015-2016	Child Development	1051	Dropped Child Files Spring 2016 A - J	2021-2022
2015-2016	Child Development	1052	Dropped Child Files Spring 2016 J - Z	2021-2022
2015-2016	Child Development	1053	Student Employee Files	2021-2022
2014-2015	Child Development	1146	Fall 2014/ Spring 2015 Program Files	2020-2021
2015-2016	Child Development	1147	Fall 2015 Program Files, Student Employee Files	2021-2022
2015-2016	Child Development	1190	Spring 2016, Center Files	2021-2022
2013-2014	DSPS	994	Student Files AB-CU	2020-2021
2013-2014	DSPS	995	Student Files DE-JU	2020-2021
2011-2012	DSPS	996	Student Files KA-PIE	2020-2021
2011-2012	DSPS	997	Student Files PIE-RY	2020-2021
2010-2011	DSPS	998	Student Files SA-SU	2020-2021
2011-2012	DSPS	999	Student Files TA-WE	2020-2021
2011-2012	DSPS	1000	Student Files WH-Zu	2020-2021
2016-2017	DSPS	1097	Student Files, Sm-Zh	2020-2021
2016-2017	DSPS	1098	Student Files, Go-May	2020-2021
2016-2017	DSPS	1099	Student Files, A-G	2020-2021
2016-2017	DSPS	1100	Student Files, Me-Sip	2020-2021
2017-2018	EOPS	1330	Removed Spring 2017, A-D	2020-2021
2017-2018	EOPS	1331	Removed Spring 2017, E-M	2020-2021
2017-2018	EOPS	1332	Removed Spring 2017, N-T	2020-2021
2017-2018	EOPS	1333	Removed Spring 2017, T-Z	2020-2021
2017-2018	EOPS	1334	Removed Fall 2017, A-R	2020-2021
2017-2018	EOPS	1335	Removed Spring 2018, A-H	2021-2022
2017-2018	EOPS	1336	Removed Spring 2018, H-N	2021-2022
2017-2018	EOPS	1337	Removed Spring 2018, N-S	2021-2022
2017-2018	EOPS	1338	Removed Spring 2018, T-Z. Removed Fall 2018 A-C	2021-2022
2017-2018	EOPS	1339	Removed Fall 2018, C-N	2021-2022
2017-2018	EOPS	1359	Removed Fall 2018, S-Z	2021-2022
2017-2018	EOPS	1409	EOPS Removed Files HU-NG	2021-2022
2017-2018	EOPS	1410	EOPS Removed Files NO-VA	2021-2022
2016-2017	EOPS/CalWORKS	1427	EOPS/CARE/CalWORKs Budget Records FA15-SP16	2021-2022
2010-2015	Green Force Grant	1030	Green Force Grant Documents	2020-2021
2010-2015	Green Force Grant	1031	Green Force Grant Documents	2020-2021
2010-2015	Green Force Grant	1032	Green Force Grant Documents	2020-2021
2010-2015	Green Force Grant	1033	Green Force Grant Documents	2020-2021
2010-2015	Green Force Grant	1034	Green Force Grant Documents	2020-2021
2010-2015	Green Force Grant	1035	Green Force Grant Documents	2020-2021
2010-2015	Green Force Grant	1036	Green Force Grant Documents	2020-2021
2013-2014	PE Counseling	812	Student Athlete Files T-Z	2020-2021
2013-2014	PE Counseling	813	Student Athlete Files Q-T	2020-2021
2013-2014	PE Counseling	814	Student Athlete Files H-P	2020-2021
2013-2014	PE Counseling	815	Student Athlete Files A-G	2020-2021
2013-2014	PE Counseling	842	Student Files A-HE	2021-2022
2013-2014	PE Counseling	843	Student Files HILL-R	2021-2022
2010-2015	Student Services	1316	Old Docs from 2010-2015, Shredded On Site	2021-2022
2010-2015	Student Services	1317	Old Docs from 2010-2015, Shredded On Site	2021-2022
2016-2017	VP/Instruction Office	1079	Elk Grove EDC	2020-2021
2012-2013	VP/Instruction Office	1210	Summer June 2012- Spring May 2013 Class Schedule, FT/OVL/ADJ Faculty Schedules, Payroll Records, Working TCS Calculations, Schedule Changes	2020-2021
2013-2014	VP/Instruction Office	1211	Summer June 2013 - Spring May 2014 Class Schedule, ESA, FT/OVL/ADJ Faculty Schedules, Payroll Records, Schedule Changes, Working TCS Calculations	2021-2022
2013-2014	VP/Instruction Office	1212	Class Schedule, FT/OVL/ADJ Faculty Schedules, Payroll Records, Schedule Changes, Working TCS Calculations, ESA	2021-2022
2008-2014	VP/Instruction Office	1221	Crystal Reports Census- Fall 2008- Fall 2014	2020-2021
2014-2017	VP/Instruction Office	1222	Catalog- Campus 7 yrs work related docs, 14-15, 15-16, 16-17	2020-2021
2008-2014	VP/Instruction Office	1223	Catalog & related docs, 2008-2009, 2011-2012, 2012-2013, 2013-2014, Class Schedules SP/FA 2014, FY	2020-2021

Los Rios Community College District
Folsom Lake College

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2017-2018	Admissions & Records	RA-279	Degree/certificate petitions	2021-2022
2017-2018	Admissions & Records	RA-290	Degree/certificate petitions	2021-2022
2017-2019	Admissions & Records	RA-264	Petitions	2021-2022
2017-2019	Admissions & Records	RA-266	Applications	2021-2022
2017-2019	Admissions & Records	RA-270	Petitions, Miscellaneous forms	2021-2022
2017-2019	Admissions & Records	RA-271	Residency reclassifications/AB 540 forms	2021-2022
2017-2019	Admissions & Records	RA-272	Applications	2021-2022
2017-2019	Admissions & Records	RA-273	Ed plans/Veterans documents/Test scores	2021-2022
2017-2019	Admissions & Records	RA-274	Petitions, Miscellaneous forms	2021-2022
2017-2019	Admissions & Records	RA-275	Add/Drop forms	2021-2022
2017-2019	Admissions & Records	RA-282	Petitions	2021-2022
2018-2019	Admissions & Records	RA-276	Advanced Education	2021-2022
2018-2019	Admissions & Records	RA-277	Advanced Education	2021-2022
2018-2019	Admissions & Records	RA-280	Ed plans/Veterans documents/Test scores	2021-2022
2018-2019	Admissions & Records	RA-289	Degree/certificate petitions	2021-2022
2016-2017	Business Services	471	Harris Center/Three Stages	2021-2022
2016-2017	Business Services	472	Harris Center/Three Stages	2021-2022
2016-2017	Business Services	473	Harris Center/Three Stages	2021-2022
2016-2017	Business Services	474	Harris Center/Three Stages	2021-2022
2016-2017	Business Services	475	Harris Center/Three Stages	2021-2022
2016-2017	Business Services	476	Harris Center/Three Stages	2021-2022
2016-2017	Business Services	477	Harris Center/Three Stages	2021-2022
2016-2017	Business Services	495	Travel Reimbursements A-L	2021-2022
2016-2017	Business Services	496	Travel Reimbursements M-Z	2021-2022
2016-2017	Business Services	497	Student Refunds, 7/15/16 - 1/15/17	2021-2022
2016-2017	Business Services	498	Student Refunds, 1/31/17 - 6/15/17	2021-2022
2016-2017	Business Services	499	DSRs - July 2016 - Feb 2017	2021-2022
2016-2017	Business Services	500	DSRs March 2017 - June 2017	2021-2022
2016-2017	Business Services	501	HCA Credit Card Slips Mar 2016 - Jun 2017	2021-2022
2016-2017	Business Services	501	Purchase Order Citi Bank,Citigroup 2016-2017	2021-2022
2016-2017	Business Services	517	2017 Calcard , Other Departments Entries &	2021-2022
2016-2017	Business Services	517	Budget and Journal Entries 350-899	2021-2022
2015-2016	Business Services	444	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	444	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	445	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	446	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	446	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	447	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	447	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	449	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	449	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	450	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	450	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	451	Closed POs	2020-2021
2015-2016	Business Services	451	Closed POs	2020-2021
2015-2016	Business Services	452	Closed POs	2020-2021
2015-2016	Business Services	452	Closed POs	2020-2021
2015-2016	Business Services	454	Closed POs/MA PO's	2020-2021
2015-2016	Business Services	454	Closed POs/MA PO's	2020-2021
2015-2016	Business Services	456	Campus Based	2020-2021
2015-2016	Business Services	456	Campus Based CAT & ASG(M-Z) Vouchers	2020-2021
2015-2016	Business Services	457	DSR's	2020-2021
2015-2016	Business Services	457	DSR's July 2015 - Feb 2016	2020-2021
2015-2016	Business Services	458	Student Refunds	2020-2021
2015-2016	Business Services	458	Student Refunds 7/15-2/16, 4/16-6/16	2020-2021
2015-2016	Business Services	459	Travel Reimbursements	2020-2021
2015-2016	Business Services	459	Travel Reimbursements A-P	2020-2021
2015-2016	Business Services	460	Travel Reimbursements, Parking, Student Refunds	2020-2021
2015-2016	Business Services	460	Travel Reimbursements R-Z;	2020-2021
2015-2016	Business Services	461	Miscellaneous Revenue, SRF Refusal, Parking, Returned Checks, Veteran's/Foundation	2020-2021
2015-2016	Business Services	461	Pay Plans, Camps/Fairs, DSR's	2020-2021
2015-2016	Business Services	461	GoPrint (EDC,FLC,RCC), Miscellaneous Revenue, SRF Refusal	2020-2021
2015-2016	Business Services	470	Harris Center/Three Stages	2020-2021
2015-2016	Business Services	516	2016 Budget and Journal Entries	2020-2021
2015-2015	Business Services	453	Closed POs	2020-2021

Los Rios Community College District
Folsom Lake College

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2015-2015	Business Services	453	Closed POs	2020-2021
2014-2016	Business Services	455	Campus Based	2020-2021
2014-2015	Business Services	455	Campus Based IR / ASG(A-L) Vouchers	2020-2021
2015-2016	Business Services	455	Campus Based IR / ASG(A-L) Vouchers	2020-2021
2012-2013	Business Services	381	Harris Center	2020-2021
2012-2013	Business Services	381	Harris Center Closed Events A-N	2020-2021
2012-2013	Business Services	382	Harris Center	2020-2021
2012-2013	Business Services	382	Harris Center Closed Events O-Z	2020-2021
2012-2013	Business Services	383	Harris Center	2020-2021
2012-2013	Business Services	383	Harris Center Closed Accounts Payable A-P	2020-2021
2012-2013	Business Services	384	Harris Center	2020-2021
2012-2013	Business Services	384	Harris Center Closed Accounts Payable Q-Z	2020-2021
2012-2013	Business Services	385	Harris Center Daily Sales December 2012 - June 2013	2020-2021
2012-2013	Business Services	386	Harris Center Daily Journal Entries	2020-2021
2011-2012	Business Services	345	Three Stages/VAPA/ENTFD	2021-2022
2011-2012	Business Services	346	Three Stages/VAPA/ENTFD	2021-2022
2011-2012	Business Services	347	Three Stages/VAPA/ENTFD	2021-2022
2011-2012	Business Services	348	Campus Based	2021-2022
2011-2012	Business Services	348	Campus Based Funds - ASG	2021-2022
2011-2012	Business Services	348	Campus Based	2021-2022
2011-2012	Business Services	348	Campus Based Funds - CAT	2021-2022
2011-2012	Business Services	349	Campus Based	2021-2022
2011-2012	Business Services	349	Campus Based Funds - Foundation	2021-2022
2011-2012	Business Services	353	Campus Based, Claims, Revolving, Change Fund	2021-2022
2011-2012	Business Services	353	Campus Based Reqs FY 2011/2012 Alpha and Numeric	2021-2022
2011-2012	Business Services	354	Business Services - VAPA	2021-2022
2011-2012	Business Services	355	Business Services - VAPA	2021-2022
2011-2012	Business Services	356	Business Services - VAPA	2021-2022
2010-2011	Business Services	308	EDC Reports, Campus Based, Parking, GoPrint, Deposits	2020-2021
2010-2011	Business Services	308	Group Detail Reports	2020-2021
2010-2011	Business Services	309	Campus Based Funds	2020-2021
2010-2011	Business Services	310	Travel A-Z	2020-2021
2010-2011	Business Services	311	College Activity Trust	2020-2021
2010-2011	Business Services	312	Instructionally Related	2020-2021
2009-2010	Business Services	279	Fin Aid Payments, Grants/Loans Released, RT Sticker Reconcil, Variable Payroll	2021-2022
2009-2010	Business Services	279	Classified OT/Differential, ESA, DO Reconcile Request 10/8/09 & 5/10/10	2021-2022
2009-2010	Business Services	280	Employee Files A-L-closed	2021-2022
2009-2010	Business Services	281	Employee Files M-Z-closed	2021-2022
2009-2010	Business Services	314	2nd Party Payments, Check Requests Campus Based	2020-2021
2009-2010	Business Services	314	3rd Party Payments	2020-2021
2009-2010	Business Services	448	FLC Bookstore	2021-2022
2013-2014	Business Services	448	FLC Bookstore	2021-2022
2009-2014	Business Services	448	FLC Bookstore	2021-2022
2008-2009	Business Services	247	Employee Files A-L-closed	2020-2021
2008-2009	Business Services	248	Employee Files M-Z-closed	2020-2021
2008-2009	Business Services	246	STU/TCL Payroll Distribution List	2020-2021
2004-2009	Business Services	246	STU/TCL Payroll Logs/Worksheets, Classified OT/Differential/Mail Auths	2020-2021
2004-2009	Business Services	246	Loan/Grant Checks Distributed, Volunteer Releases, Fin Aid Voids/Repay/Stop Pay	2020-2021
2004-2009	Business Services	246	Chafee Grants, RT Sticker Reconcile, STU/Volunteer Fingerprints, ESA Docs	2020-2021
2009-2010	Business Services	279	Financial Aid - Voids FY 09/10	2021-2022

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: None		
		ENCLOSURE: None		
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:		
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor Finance and Administration	<i>UPZ</i>	CONSENT/ROUTINE	X
			FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor	<i>Brian King</i>	ACTION	
			INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the agreements listed below are hereby presented for approval/ratification.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Valley Children's Healthcare	HIT ²	CRC	08/25/2022	EXP: 09/12/2025
Eduro Healthcare, LLC	PTA/OTA	SCC	10/04/2022	Evergreen
Lodi Unified School District	PTA/OTA	SCC	10/04/2022	Evergreen
It takes a Village	PTA/OTA	SCC	10/04/2022	Evergreen
Natomas Crossing Dental Care	Dental Asst.	SCC	10/11/2022	Evergreen
Norcal Ambulance	EMT ³	FLC	10/12/2022	EXP: 10/12/2025
Capuchino Therapy Group	SLPA ¹	ARC	10/12/2022	Evergreen
Adobe Creek Funeral Home	Funeral Services	ARC	10/13/2022	EXP; 10/13/2027
Tracy Memorial Chapel	Funeral Services	ARC	10/14/2022	EXP: 10/14/2027
Sierra View Mortuary	Funeral Services	ARC	10/19/2022	EXP: 10/19/2027
McCune Garden Chapel	Funeral Services	ARC	10/19/2022	EXP: 10/19/2027
Tahoe-Truckee Mortuary	Funeral Services	ARC	10/20/2022	EXP: 10/20/2027
CP Bannon	Funeral Services	ARC	10/21/2022	EXP: 10/21/2027
Chapel of The Angels	Funeral Services	ARC	10/21/2022	EXP: 10/21/2027
Newton-Bracewell Funeral Home	Funeral Services	ARC	10/24/2022	EXP: 10/24/2027

¹SLPA: Speech Language Pathology Assistant

²HIT: Health Information Technology

³EMT: Emergency Medical Technician

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this Board Agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College /Unit	Amount	Source
Re-Emerging Scholars Program/ Rising Scholars Project <ul style="list-style-type: none"> • The grant provides funding to increase the number of justice-involved students participating and succeeding in community college. It will support incarcerated and formerly incarcerated students. • 07/01/2022 – 06/30/2025 • Administrator: Robert Montanez, Vice President, Instruction and Learning 	CRC	\$462,000	California Community College Chancellors Office
MI CASA: Title V Developing Hispanic Serving Institutions <ul style="list-style-type: none"> • Year 3 of this five year grant provides funding to CRC’s MI CASA project, which supports Hispanic and low-income students to enroll smoothly in college, stay in college, and graduate and/or transfer in a timely manner. • 10/01/2022 – 08/30/2023 • Administrator: Claire Oliveros, Vice President, Institutional Equity, Research and Planning 	CRC	\$383,028	United States Department of Education
Caminos De La Ciudad: Title V Developing Hispanic Serving Institutions <ul style="list-style-type: none"> • The Caminos De La Ciudad project is designed to create a seamless transition from Freshman Seminar to the second semester of college, while providing a continued pathway and support to students as they enroll in a major course and complete both English and math in their first year of college. This grant will help the college build capacity for and implement the third and fourth pillars of Guided Pathways: Help students stay on their path. • 10/01/2022 – 09/30/2023 • Administrator: Albert Garcia, Interim President 	SCC	\$599,625	United States Department of Education

<p>Los Rios Refugee Career Pathways</p> <ul style="list-style-type: none"> Funding will help enable refugees to achieve self-sufficiency by obtaining the necessary credentials, education, experience, and job skills to secure employment in professional and/or skilled career fields. 09/30/2022 – 09/29/2025 Administrator: Cynthia Sommer, Dean, Workforce Development 	DO	\$750,000	Department of Health and Human Services
<p>University Line Clearance Arborist Training</p> <ul style="list-style-type: none"> Funding will be used to increase the availability of certified tree crew workers and standardize training to help PG&E and the state of California vegetation management-related wildfire risk mitigation efforts. 09/01/2022 – 06/30/2023 Administrator: Dr. Christopher Morris, Dean, Instruction, Career Education 	FLC	\$57,150	Butte-Glenn Community College District
<p>Child Care Access Means Parents in School (CCAMPIS)</p> <ul style="list-style-type: none"> Funding supports the college’s family engagement center, the Nest, which aims to improve the educational success of student parents and, in particular, single parents. 07/01/2022 – 06/30/2023 Administrator: Theresa Tena, Vice President, Administration 	CRC	\$195,217	United States Department of Education
<p>TRIO Center Unified High School District Project</p> <ul style="list-style-type: none"> Funding will be used to increase the number of youth from disadvantaged backgrounds who complete high school and enroll in and complete postsecondary education. 10/01/2022 – 09/30/2023 Administrator: Chad Funk, Associate Vice President, Student Services 	ARC	\$277,375	United States Department of Education
<p>TRIO San Juan High School District Project</p> <ul style="list-style-type: none"> Funding will be used to increase the number of youth from disadvantaged backgrounds who complete high school and enroll in and complete postsecondary education. 09/01/2022 – 08/31/2023 Administrator: Chad Funk, Associate Vice President, Student Services 	ARC	\$277,375	United States Department of Education
<p>TRIO Natomas Unified High School District Project</p> <ul style="list-style-type: none"> Funding will be used to increase the number of youth from disadvantaged backgrounds who complete high school and enroll in and complete postsecondary education. 09/01/2022 – 08/31/2023 Administrator: Chad Funk, Associate Vice President, Student Services 	ARC	\$277,375	United States Department of Education
<p>Child Development Training Consortium (CDTC)</p> <ul style="list-style-type: none"> Funding will be used to support career and education guidance to child development students. 09/01/2022 – 06/20/2023 <p>Administrator: Emilie Mitchell PhD, Dean, Social and Behavioral Science</p>	CRC	\$24,150	Yosemite Community College District
<p>Zero Textbook Costs (ZTC) Program</p> <ul style="list-style-type: none"> Funding is provided to support the planning or development of ZTC programs. 07/01/2022 – 06/30/2023 	DO	\$80,000 (\$20,000 per college)	California Community College Chancellors

Administrator: Tammy Montgomery, Associate Vice Chancellor, Instruction			Office
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RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>MJR</i></div> Mario Rodriguez, Executive Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of September 16, 2022 through October 15, 2022 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001122726 - 0001124131 B230624-B230671	\$ 72,023,819.60
Capital Outlay Fund	0003019138-0003019202	
Child Development Fund	0006001079-0006001092	
Self-Insurance Fund	-	
WARRANTS		
General Fund	831290-832194	\$ 13,261,970.34
General Fund-ARC Instructional Related	011712-011783	
General Fund-CRC Instructional Related	024310-024318	
General Fund-FLC Instructional Related	031975-031990	
General Fund-SCC Instructional Related	048947-049009	
Capital Outlay Fund	836068-836129	
Student Financial Aid Fund	901360-901377	
Child Development Fund	955100-955116	
Self-Insurance Fund	976737-976737	
ODSFD	-	
Payroll Warrants	529223- 529876	\$ 8,844,867.59
Payroll Vendor Warrants	70156-70272	
October Leave Process	529877-531044	
CHECKS		
Financial Aid Disbursements (PeopleSoft)	-	\$ 6,490,252.93
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6452-6474	\$ 103,961.47
Student Clubs Agency Fund – CRC	5741-5761	
Student Clubs Agency Fund – FLC	3106-3118	
Student Clubs Agency Fund – SCC	4744-4750	
Foundation – ARC	7404-7427	\$ 78,758.43
Foundation – CRC	3150-3154	
Foundation – FLC	2357-2369	
Foundation – SCC	6554-6559	
Foundation – DO	1884-1901	
Associated Students Trust Fund – ARC	1059-1063	\$ 18,867.53
Associated Students Trust Fund – CRC	0948-0953	
Associated Students Trust Fund – FLC	0768-0768	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
GENFD Financial Aid	-	\$ 297,171.50
Board of Equalization	-	\$
PARS Wire	-	\$ 34,647.31
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
CDTFA	-	\$ 2,883.00
Fidelity Wire	-	\$ 87,942.76
Payroll Direct Deposit Advices	1184511-1188988	\$ 14,390,028.98
Other Payroll Transactions	-	\$ 1,832.00
Scholarships	-	\$ 1,555.00
Qminder Limited Wire (2 nd attempt)	-	\$ 15,750.00
CARES Act/HEERF II	-	\$ 2,750.00
Pacific Groservice Wire (CRC)	-	\$ 2,044.74
PICO Wire (ARC)	-	\$ 2,809.69
CalWORKs	-	\$
SB85	-	\$ 298,000.00
COVID Incentive	-	\$

STALE DATED WARRANT

Payee	Date Requested	Original Date	Original №	Reissued №	Amount
Theresa Hendricks	10/3/2022	8/8/2019	94783354	94831967	\$110.43
Theresa Hendricks	10/3/2022	10/3/2019	94785625	94831967	\$5.33

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor Finance and Administration <i>UMP</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

STATUS:

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 4 computers; 1 copier; 1 DVR; 7 keyboards; 1 midi workstation; 1 mixing console; 1 monitors; 1 organ; 4 refrigerant trainers; 4 shampoo chairs; 1 speaker; 28 stylist chairs and 1 tablet.

These items have a value of less than \$5,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	2022-23 Sabbaticals/Professional Development Leaves	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The agreement with the Los Rios College Federation of Teachers (LRCFT) provides that at least ten (10) Type A sabbaticals and 2.1 FTE of Type B professional development leaves be granted each year. Type A leaves are leaves of one semester at full pay or one year at half pay. Type B leaves are reassigned time for up to 100% and for up to one year in duration.

The agreement with the LRCFT permits the Professional Standards Committee at each college to recommend the conversion of one or more Type A sabbaticals into equivalent FTE of Type B leaves.

Sabbatical/professional development leave recommendations are presented to the Board in April and November of each year.

The criteria for leaves, as stated in the LRCFT agreement are as follows:

1. Retraining of applicant to allow for future new assignment(s) in a needed area as determined by College and District priorities.
2. Studies, projects or activities that provide staff with opportunities to upgrade academic, technical, and vocational skills and knowledge for current or future assignments.
3. Studies, projects, or activities for the improvement of curriculum, educational delivery systems, student personnel services, or other support services.
4. Studies, projects, or activities for development or revision of certificate or degree programs.
5. Studies, projects, or activities related to feasibility or revision of new or existing programs.
6. Studies, projects, or activities for the enhancement of student access and success at the course, program or institutional levels.

RECOMMENDATION:

It is recommended that the attached sabbatical/professional development leaves be approved by the Board of Trustees for the 2022-23 year.

**Fall 2022 Board Agenda
Sabbatical Leaves**

American River College

**Type A Leave: Two (2) Type A Leaves Requested
One (1) Type A Leave Converted to .500 Type B Leave**

Type B Leave: 1.000 FTE Type B Leaves Requested

Type A Leave Time

Annual FTE

Michael Angelone	English Professor	100%	Spring 2023	.500 FTE
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“American River Review Unified Production Workflow Manual & Digital Archiving Procedure”

Proposal: The proposal is two parts. The first part includes a comprehensive review and assessment of the American River Review (ARR) magazine’s interdepartmental production cycle and update of our workflow system and publication process. The second part involves developing plans to digitally convert and archive print editions of the American River Review from 1984 – 2017.

Andrea Paula Pantoja Garvey	Psychology Professor	100%	Spring 2023	.500 FTE
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“Expanding Inclusivity in Human Development – A Lifespan Course”

Proposal: This proposal aims to expand cultural-inclusion and accessibility of course materials for the psychology course Human Development – A Lifespan (PSYC 370). PSYC 370 is a transfer-level course available at all four Los Rios colleges and is a lower division requirement for many degrees including, but not limited to, psychology, nursing, occupational therapy, respiratory care, and funeral services. Currently, there are two free textbooks available for this course and both are organized chronologically leaving instructors who teach through a topical approach of lifespan development without an OER textbook option.

Zero (0) Type A Leave unused during 2022/23

0.0 FTE Type A Leave to be carried forward to 2023/24 (per LRCFT Section 11.6.8.5)

**Fall 2022 Board Agenda
Sabbatical Leaves**

American River College

<u>Type B Leave Time</u>	<u>Annual FTE</u>
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Pam Chao	Sociology Professor	40%	Spring 2023	.200 FTE
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“Closing Equity Gaps in Sociology 300: Using Individual Course Level Data Inquiry to Center Culturally Responsive Teaching and Rigor for Student Success”

Proposal: This proposal is phase 2 of a year-long project. This phase includes using an inquiry model informed by my own course level disproportionate impact data and assessing culturally responsive and race conscious teaching and learning models to implement interpersonal and course level changes that are best suited based on the students enrolled in the course and professor’s relational positionality. The professor will assess each unit in Sociology 300 and integrate culturally relevant course materials, redesign assignments, implement equity assessment techniques, change instructional strategies using a culturally responsive andragogical frame and methods and then reassess based on the data collected from student feedback, the grades assigned, and course level data. At the end of the 22-23 academic year, the goal is to report a closing of the DI equity gaps I Sociology 321 and 300 courses.

Anne Gillman	Political Science	40%	Spring 2023	.200 FTE
Tressa Tabares	Professors	20%	Spring 2023	.100 FTE

“Innovating New Approaches for a New Era: Digital Literacy and Civic Engagement in Political Sciences”

Proposal: This proposal focuses on the considerable changes in the field of political science and how professors need to think in new ways about their purpose, potential, and responsibility, particularly with respect to teaching digital literacy and supporting civic engagement. This project involves searching emergent practices, experimenting with teaching approaches and making curricular innovations in two courses in a thorough and systematic way that integrates student feedback and sharing findings with colleagues. POLS 301 (Introduction to Government: United States) and POLS 304 (Introduction to Government: California) are included in the local, CSU and IGETC General Education patterns and, therefore, all ARC students will potentially benefit from this project.

Sharleen McCarroll	Mathematics Professor	60%	Spring 2023	.300 FTE
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“Creating a Ready-to-Go, Open Educational Resource (OER) For Introduction To College Algebra (Math 333)”

Proposal: The purpose of this project is to develop, create, curate, and publish a free, ready-to-go instruction and assessment course shell in MyOpenMath that instructors may use when teaching Math 333 (Introduction to College Algebra). By adopting the resources recreated in this project, instructors will be able to offer Math 333 as part of the Zero Textbook Cost (ZTC) program at ARC. In addition, this project will also oversee the development of a supplemental workbook and technology guide that can be used in conjunction with the Math 333 courses here at ARC and throughout Los Rios CCD. All materials will be free for students to download and use.

**Fall 2022 Board Agenda
Sabbatical Leaves**

Cosumnes River College

Type A Leave: One (1) Type A Leave Requested

Type B Leave: .550 FTE Type B Leave Requested

Type A Leave Time Annual FTE

Kurt Erickson	Art, Media & Entertainment Professor	100%	Spring 2023	.500 FTE
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“Music and Storytelling: Turning Here, Bullet into a Short Film and Creating a New Multimedia Piece to Commemorate the Tragedy of Pan Am Flight 103”

Proposal: This is a once in a lifetime opportunity for Prof. Erickson to collaborate with Tony-nominated actor/director Will Chase in producing a new 30-minute multimedia and immersive video piece to be premiered in Fall 2024. Through the production of these pieces, Prof. Erickson will be learning new skills, which will become part of the music curriculum and working with cross-over disciplines such as RTVF. Prof. Erickson’s works also bring visibility and innovation to the CRC Music Department and campus community.

Two (2) Type A Leave unused during 2022/23

1.00 FTE of Type A Leave to be carried forward to 2023/24 (per LRCFT Section 11.6.8.5)

Type B Leave Time Annual FTE

Danielle Heard Mollel	English & Language Studies Professor	40%	Spring 2023	.200 FTE
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“Funding for Umoja/Diaspora Students to Study Abroad in Africa”

Proposal: This project "addresses a gap in the study abroad opportunities available to our students. In this project, she will research the funding and networking opportunities for CRC and/or Los Rios Umoja students to study abroad in Africa. The opportunity for Umoja and Diaspora students to study abroad in Africa is deeply significant, as it affords a chance to return "home" and gain a deep sense of cultural pride that breeds self-confidence, self-love, and by extension, many kinds of success. This sabbatical is a first step for Prof. Heard Mollel to develop a study abroad program in Tanzania that can be offered free of charge and make the study abroad experience more equitable.

Patty Felkner	Photography Professor	30%	Spring 2023	.150 FTE
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“Tell Me Something About Yourself: 31 years, 4500 faces, 1/60th of a second”

Proposal: This project is a career-reflection project that uses some of the over 4500 student photos and biographies she has collected over thirty years to create a body of work that addresses her role as professor and to chart the changing nature of community college students' identities over time through an artistic process. Upon completion, Prof. Felkner will exhibit the work for the CRC campus community and have the basis for a new innovative photography course entitled “The Visual Self.”

**Fall 2022 Board Agenda
Sabbatical Leaves**

Cosumnes River College

Phuong Le **Mathematics Professor** **40%** **Spring 2023** **.200 FTE**
“CRC Math Boot Camp Redesign”

Proposal: This project brings a much-needed revision to this successful program, which has been offered each summer since 2010 to help CRC students review and learn fundamental math skills and concepts before starting college-level math. Professor Le’s redesign will include using a new online system, ALEKS, to innovate delivery of the curriculum with the end product of creating an equitable and inclusive opportunity for students to build skills and confidence in studying mathematics.

.083 FTE Type B Leave unused during 2022/23

.083 FTE Type B Leave to be carried forward to 2023/24 (per LRCFT Section 11.6.8.5)

**Fall 2022 Board Agenda
Sabbatical Leaves**

Folsom Lake College

Type A Leave: Zero (0) Type A Leave Requested

Type B Leave: .167 FTE Type B Leave Requested

Type A Leave Time

Annual FTE

One (1) Type A Leave unused during 2022/23

.500 FTE of Type A Leave to be carried forward to 2023/24 (per LRCFT Section 11.6.8.5)

Type B Leave Time

Annual FTE

Kevin Pipkin	Mathematics Professor	33.3%	Spring 2023	.167 FTE
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“Coordinating Responses to Legislative Changes”

Proposal: This project involves working on a collection of different responsibilities that the applicant is involved in because of his position as math department chair, his position as chair of the District SAG (Socrates Advisory Group), and his role in curriculum development. Many of the responsibilities are in response to recent legislative changes that impact math and have resulted in, or will result in, major changes to the curriculum and offerings at FLC and the District, and others involve evaluation of changes made just prior to moving online in response to COVID-19, which have yet to be evaluated. The applicant indicates that although these projects will involve collaboration with many others at the college and district levels, he is ideally situated to spearhead efforts to complete the proposed evaluations and processes because of his position in the department and District.

.183 FTE Type B Leave unused during 2022/23

.183 FTE Type B Leave to be carried forward to 2023/24 (per LRCFT Section 11.6.8.5)

Fall 2022 Board Agenda
Sabbatical Leaves

Sacramento City College

Type A Leave: One (1) Type A Leave Requested

Type B Leave: .200 FTE Type B Leave Requested

Type A Leave Time

Annual FTE

Debra Crumpton Business Professor 100% Spring 2023 .500 FTE

“Creation of a Curated Professional Development Program”

Proposal: The aim of this proposal is the creation of a curated professional development program (i.e., academies) that promotes professionalism among SCC’s faculty and provides them with knowledge, tools, strategies, and confidence to create more equitable outcomes among the diverse student population.

Zero (0) Type A Leave unused during 2022/23

0.0 FTE of Type A Leave to be carried forward to 2023/24 (per LRCFT Section 11.6.8.5)

Type B Leave Time

Annual FTE

JoAnna Prado ESL Professor 40% Spring 2023 .200 FTE

“Restructuring and Reimagining the ESL Lab”

Proposal: This is a huge undertaking that includes assessing student needs, exploring how other labs on campus and throughout the District are effectively serving their students (including ESL and non-ESL labs), leading the discussion within the department to make decisions, working with campus administrators and others on campus who will be a part of the process, putting the changes into effect, assessing the effectiveness of the changes, and determining next steps based on how things are working.

.252 FTE Type B Leave unused during 2022/23

.252 FTE Type B Leave to be carried forward to 2023/24 (per LRCFT Section 11.6.8.5)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Kiburi, Khalid A. (M.A., California State University, Sacramento)	Director (V) of Student Services and EOPS/CARE	11/28/22

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Mpagazi, Tiffany R. (M.A., California State University, Sacramento)	Director (V) of Dual Enrollment and Pre-College Advancement	11/10/22 - 06/30/23
	<u>District Office</u>	
Coleman, Laura C. (B.A., California State University, Chico)	Statewide Director (VII) of the Centers of Excellence for Labor Market Research	10/01/22 - 06/30/23 (Revised)
Wilcher, Aaron M. (M.C.P., University of California, Berkeley)	Director (VII) of the Centers of Excellence	10/01/22 - 06/30/23 (Revised)

APPOINTMENT(S) TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Pressley, Jessica D. (M.Ed., Arizona State University, Tempe)	Interim Project Director (X) of TRIO, Student Support Services Journey, STEM and Veterans Programs	10/31/22 - 06/30/23
	<u>Sacramento City College</u>	
Camarena, Sandra (M.S., University of California, Davis)	Interim Dean of Business	07/08/22 - 05/31/23 (Revised)
Ikegami, Robin U. (Ph.D., University of Michigan)	Interim Vice President of Instruction	07/01/22 - 06/30/23 (Revised)
Saks, Deborah (Ph.D., Indiana University)	Interim Associate Vice President of Instruction and College Initiatives	07/01/22 - 06/30/23 (Revised)

MANAGEMENT

RECLASSIFICATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Allison, Paula L.	Chief Advancement Officer (B) - <i>Step 1</i> From Associate Vice Chancellor, Resource Development (A)	10/10/22
Rodriguez, Mario L.	Executive Vice Chancellor, Finance and Administration (C) - <i>Step 2</i> From Vice Chancellor, Finance and Administration (B)	10/10/22
Ross, Gabriel A.	Chief Strategy and Communications Officer (B) - <i>Step 1</i> From Associate Vice Chancellor, Strategy and Communications (A)	10/10/22

FACULTY

APPOINTMENT(S) TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Gager, Tamatha C. (Ed.D., Argosy University, Phoenix)	Psychology Assistant Professor, L.T.T.	01/12/23 – 05/18/23

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>			
Fuson, Joy A.	Mathematics Professor	Personal (33.3%)	01/12/23 - 05/18/23
Martinez, Jesus	Mathematics Professor	Medical	10/20/22-12/13/22 (Revised)

PRE-RETIREMENT WORKLOAD REDUCTION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Zhao, Yu	Biology Professor	From 1.0 to 0.535	08/18/22 – 05/31/27 (Revised)

REASSIGNMENT(S) / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Lovering, Janay	English Professor (60%) / Writing Across the Curriculum (WAC) Coordinator (40%) From English Professor (100%)	07/01/22

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Allred-Powlless, Jeanette (After 20 years of regular service)	Physical Education Professor	05/19/23

**TEMPORARY, PART-TIME EMPLOYEES Summer 2022
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Adams, Jane P.	Counselor	48 %
Alsarraj, Jian	Guidance	3 %
Alvarez, Brandon C.	Counselor	9 %
Austin, Debra L.	Reading	4 %
Beuttel, Michelle	Reading	11 %
Buckner, Mallory R.	Counselor	5 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2022
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Buch, Cheryl L.	Veterinary Technician (Licensed)	41 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2022
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Angove, Philip J.	Music	20 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2022
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ashe, Chip C.	Counselor	3 %
Ashe, Chip C.	Counselor	17 %
** (A5) Bui, Dinh N.	Counselor	11 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2022
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Afshar, Zoha	Fashion	3 %
Afshar, Zoha	Fashion Design	7 %
Anaya, Dan A.	Computer Programming	20 %
Beckum, LaQuisha	Psychology, General	40 %
Bhattar, Raja G.	Coordinator	46 %
Britton, Rebecca L.	Political Science	20 %
Bystrom, Helen C.	Reading	43 %
Cardenas, Victor A.	Job Seeking/Changing Skills	7 %
Caybut, Avis C.	Coordinator	1 %
Chisholm, Matthew M.	Administration of Justice	1 %
Cotton, Gary D.	Software Applications	49 %
Currea, Ana Maria S.	Reading	3 %
Davis, Danielle R.	History	20 %
Davis, William E.	Biology, General	20 %
Dresser, Jonathan	Real Estate	20 %
Drobot, Mikhail	Diesel Technology	53 %
Duff, Jeanne A.	Software Applications	18 %
** (B3) Earles, Michael A	Biomedical Instrumentation	1 %
Fountain, Mark BV	Biomedical Instrumentation	3 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Fall 2022
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Garbutt, Daniel A.	Administration of Justice	1 %
Ghamami, Omid	Marketing & Distribution	20 %
Ghamami, Omid	Purchasing	20 %
Guerin, Jeanne G.	English	27 %
Hagerman, Michael J	Administration of Justice	1 %
** (A1) Hansen, Gina	Gerontology	30 %
Hernandez, Henry V.	Business Administration	20 %
Nielsen, Ruth C.	Counselor	18 %
Nokkeo, Jeff J.	Drafting Technology	24 %
Peletta, Dave T	Administration of Justice	1 %
Pillay, Rajiv H.	Welding Technology	27 %
Winger, Jason M	Administration of Justice	1 %
Wright, Willie C	Administration of Justice	1 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2022
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ahmadi, Abbas	Computer Networking	24 %
Alonso, Emily M.	General Work Experience	20 %
** (A2) Austin, April J.	Librarian	44 %
Babka, Cary M.	Dramatic Arts	15 %
Brown, Cornelius L.	Business and Commerce, General	20 %
Dobson, Veronica E.	Psychology, General	5 %
Doolittle, Jason	Restaurant and Food Services Management	24 %
Ellis, John D.	Architectural Drafting	28 %
Evans, Debra L.	Office Technology/Office Computer Applicati	12 %
Evoy, Angela M	Anthropology	20 %
Fortunato, Monique	Anthropology	36 %
Gager, Tamatha C.	Psychology, General	6 %
Gilbert, Scott W.	Dramatic Arts	15 %
Gilmore, Cassandra C.	Anthropology	32 %
Henkens, Robert A	Fire Academy	38 %
Holden, Cherrelle L.	English	20 %
Limon, Kimberly T.	English	51 %
Miller, Matthew K.	Dramatic Arts	22 %
Slabaugh, Monica K	Construction Crafts Technology	24 %
Young, Cicely N.	English	60 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2022
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Collom,Alyson D.	Classics-Humanities	20 %
Davis,Michael R.	Computer Programming	20 %
Fitch,Susan M.	Economics	20 %
Graham,Reginald A.	Commercial Music	23 %
Hood,Khulan J	Music	40 %
Koch,Kristen V.	Fine Arts, General	20 %
Schaff,John L.	Cross Term	7 %
Scott,Patricia Bernice	Certified Nurse Assistant	52 %
Van Camp,James	Film Studies	38 %
Wedge,Julia A.	Dance	15 %
Yanez,Israel	Librarian	19 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2022
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abe,Donyale K	Community Health Care Worker	13 %
Ackley,Robert	Psychology, General	20 %
Bella,Cheryl B.	Sign Language	27 %
Bennett,Gary N.	Computer Networking	24 %
Bennett,Mela T.	Sign Language	20 %
Boyd,Alexandra R	Speech Communication	20 %
Bryant,Paul R.	Information Technology, General	20 %
Bryant,Paul R.	Software Applications	18 %
Bryant,Paul R.	Computer Support	18 %
** (A1) Caballero Talavera,Nicolas	Psychology, General	60 %
Cano Chavez,Veronica	Counselor	27 %
Cheung,Joseph L.	Computer Infrastructure and Support	24 %
Colombo,Julie A.	English	20 %
Crandall,James M.	Anthropology	20 %
Currington,Dujon O	Environmental Control Technology (HVAC)	6 %
Dailey,James G	Environmental Control Technology (HVAC)	7 %
Daniels,Lisa M	Health Occupations, General	20 %
** (A2) DeLappe,Lori A.	Dramatic Arts	20 %
Diaz-Gastelum,Gloria	Spanish	27 %
Dighton,Mike T	Industrial Systems Technology and Maintena	28 %
Farrelly,Joseph T.	Sociology	40 %
Fore,Dana Y.	English	20 %
Giovannoni,Marissa A.	Counselor	5 %
Goldberg,John S.	Business Management	20 %
Gooley-Carson,Aryana P.	Speech Communication	40 %
Guerrero,Monique A.	Cosmetology and Barbering	7 %
Hanaumi,Don L.	Sign Language	53 %
Hernandez,Tania	Counselor	6 %
Hill,Deirdre R.	Counselor	3 %
Laczko,Kaitlyn R	Speech Communication	60 %
Mach,Kristy	Nursing	66 %
Merritt,Maclyn	Dental Hygienist	28 %
Nguyen,Christina Kim	Counselor	8 %
Orr,Timothy A.	History	40 %
Pizano,Claudia D	Counselor	5 %
Reid-Cramer,Randell W.	Cosmetology and Barbering	26 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

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Sandoval, Priscilla Maria	Sociology	20 %
Sotelo, Justin B.	Applied Photography	50 %

TEMPORARY, PART-TIME EMPLOYEES Fall 2022
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Steele, Cheryl A.	Dental Hygienist	66 %
Suy, Shaun	Counselor	19 %
Suy, Shaun	Counselor	18 %
Tran, Thang	Environmental Control Technology (HVAC)	2 %
Williams, Jasmine S.	Speech Communication	40 %
** (A1) Wright, Tatyana N.	Counselor	37 %
Zamarripa, Julio C	Counselor	6 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Akawi, Robin	Psychology, General	20 %
Ayala-Garcia, Marisol G.	Paramedic	18 %
Bell, John T.	English	7 %
Chou, Susan S.	Nutrition, Foods, and Culinary Arts	20 %
** (A2) Dumais, Laurence W.	Computer Networking	12 %
Garvey, Andrea P.P.	Psychology, General	20 %
Gilbert-Valencia, Daniel H.	Computer Infrastructure and Support	8 %
Gilman, Joseph A.	Music	36 %
Hoffpauir, Carina E.	Coordinator	20 %
Messier, Christopher D.	Welding Technology	47 %
Reynolds, Tera L.	Academic Guidance	30 %
Roberts-Law, Lisa E.	Coordinator	20 %
Ryther, Christopher T.	Emergency Medical Services	30 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Borth, Kristen L.	Health Information Technology	13 %
Carlson, William D.	Automotive Technology	17 %
Connally, Ryan	Construction Crafts Technology	23 %
** (A2) Dimond, Iris J.	Family Studies	20 %
Ellis, John J.	Other Engineering and Related Industrial Te	8 %
Geissler, Markus	Computer Infrastructure and Support	28 %
Haas, Richard A.	Construction Inspection	20 %
Kagan, Alexander	Counselor	1 %
Neves, Megan G.	Coordinator-Instruct LEC	10 %
Noel, Brian E	Automotive Technology	30 %
Roberts, Jason M.	Welding Technology	15 %
Sigauke, Emmanuel	English	13 %
Washington, Christina A.	English	29 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Angove,Philip J.	Music	15 %
Angove,Philip J.	Commercial Music	3 %
Clark,Christopher S.	Guidance	13 %
Gregory,Richard C.	Health Education	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anderson,Catherine	Other Humanities	20 %
Carmazzi,Paul L.	Management Development & Supervision	20 %
Carmazzi,Paul L.	Physical Education	15 %
** (A2) Coppola,Jessica D.	Nutrition, Foods, and Culinary Arts	20 %
Davis,Kia R.	Academic Guidance	20 %
** (A5) Dewar,Robert E.	Physical Fitness and Body Movement	15 %
Doonan,William F.	Anthropology	60 %
Doron,David A.	Physical Therapy Assistant	5 %
** (B5) Estabrook,Paul H.	Applied Photography	28 %
Fitzpatrick,Kenneth E.	Drafting Technology	20 %
Freas,Adam C.	Academic Guidance	20 %
Gales,Marques J.	Physical Education	15 %
Garboushian,Maida Y.	Academic Guidance	20 %
** (B5) Gentry,Richard P.	Environmental Control Technology (HVAC)	8 %
Glynn,Mariel	Counselor	30 %
Glynn,Mariel	Counselor	24 %
Goehring,Kevin S.	Aviation Airframe Mechanics	17 %
Green,Jaque R.	Registered Nursing	20 %
Harris-Jenkinson,Patricia M.	Speech Communication	20 %
Hernandez-Chaidez,Adan	Academic Guidance	13 %
Hernandez-Chaidez,Adan	Counselor	30 %
Knudson,Kandace M.	Coordinator	1 %
Medina,Renee M.	Non Instructional Assignment	40 %
Newman Ritchards,Toni J.	Counselor	1 %
Piscopo,Holly A.	History	20 %
Quandt,Timothy	Philosophy	20 %
Strimling,Amy K.	Child Development/Early Care and Educatio	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

CLASSIFIED

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ables, Sonya R.	Clerk III	ARC	10/24/22
Blakes, Malisha	Student Support Specialist	CRC	11/07/22
Brakel, Robyn A.	Instructional Assistant - Art, 9 months	CRC	10/24/22
Brown, Dwight	Police Sergeant	DO	11/07/22
Burrage, Michael E.	Printing Services Operator II	ARC	10/24/22
Dones, Roel F.	Admissions/Records Evaluator II	SCC	10/24/22
Farrell, Kevin G.	Maintenance HVAC Mechanic	FM	11/01/22
Gutierrez, Samantha S.	Administrative Assistant III	CRC	11/01/22
Herzog, Ronald E.	Maintenance Electronic/Alarm Technician	FM	10/17/22
Jassim, Areej M.	Admissions/Records Clerk II	ARC	10/24/22
Lamparas, Ritchie R.	Maintenance HVAC Mechanic	FM	11/01/22
Pettway, Jamie N.	Custodian	SCC	11/07/22
Rowell, Conor N.	Financial Aid Clerk II	ARC	11/01/22
Sanabria, Steven R.	Information Technology Business/ Technical Analyst II	DO	11/14/22
Simmons, Alvin P.	Custodian	SCC	11/07/22
Weir-Gonzalez, Alyssa N.	Clerk III	ARC	11/01/22

PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Li-Gherman, Cui C.	Laboratory Technician-Science	SCC	11/13/22

CLASSIFIED

PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Allison, Clinton D.	Admission and Records Supervisor (Student Support Supervisor)	ARC ARC)	10/17/22
Ayyoub, Ilham K.	Payroll Specialist (Payroll Accountant)	DO DO)	10/21/22
Bettencourt, Saira	Instructional Services Assistant II (Administrative Assistant I)	CRC ARC)	11/08/22
Kwong, Wing Y.	Instructional Services Assistant II, 100% (Clerk III, 75 %)	CRC CRC)	10/17/22
Mathur, Pankaj K.	Senior Information Technology Business/ Technical Analyst (Information Technology Business/ Technical Analyst II)	DO DO)	11/01/22
Singh, Shelvina S.	Student Support Specialist (Student Personnel Assistant-Counseling)	ARC ARC)	10/24/22
Svyatoshchik, Anastasiya	Student Support Specialist (Student Personnel Assistant-Counseling)	ARC ARC)	10/24/22
Torres Martinez, Alejandro	Student Support Specialist (Student Personnel Assistant-Educational Center)	CRC SCC)	11/01/22

REASSIGNMENT(S)/TRANSFER(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Rose, Brandy L.	Police Communication Dispatcher (Financial Aid Officer)	DO ARC)	11/14/22

RECLASSIFICATION(S)			
<u>Name</u>	<u>Proposed Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Hemmenway, Tracy L.	Student Support Specialist (Educational Center Assistant)	FLC FLC)	08/02/22 (Revised)

CLASSIFIED

RESIGNATION(S)			
<u>Name</u>	<u>Position</u>	Assigned to _____	Effective Date(s)
Moldovan, Elena	Assistant Financial Aid Officer	FLC	11/01/22
Moraru, Lyudmila	Instructional Assistant-Writing/English/ Reading	ARC	11/02/22

RETIREMENT(S)			
<u>Name</u>	<u>Position</u>	Assigned to _____	Effective Date(s)
Madigan, Beth H.	Confidential Administrative Assistant I (After 8+ years of regular service)	ARC	10/22/22 (Revised)
Wong, Laura E.	Student Personnel Assistant- Student Services (After 34+ years of regular service)	SCC	12/31/22

SEPARATION(S) OF SERVICE		
<u>Name</u>	<u>Position</u>	<u>Date</u>
Bartholome, Edward M. (deceased)	Senior Information Technology Technician- Lab/Area Microcomputer Support (After 17+ years of service)	10/13/22

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

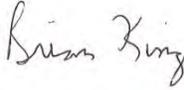
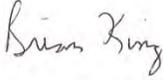
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Babayan, Susanna	Clerk I	9/20/2022	6/30/2023
Bourgeois, Heather	Clerk I	9/25/2022	6/30/2023
Brunza, Vitalii	Laboratory Technician	9/25/2022	6/30/2023
Eaton, Edward Carlos	Assistant Coach	10/20/2022	6/30/2023
Elder, Eddie J	Assistant Coach	10/1/2022	6/30/2023
Golubiatnykov, Mykola	Custodian	10/5/2022	6/30/2023
Lange, Ethan A.	Laboratory Technician	10/10/2022	6/30/2023
Lopez, Adam	Assistant Coach	10/17/2022	6/30/2023
McElroy, Julian A	Assistant Coach	10/17/2022	6/30/2023
Medina, Sara M.	Student Personnel Assistant	9/30/2022	6/30/2023
Militan, Yelena V.	Counseling Clerk II	9/25/2022	6/30/2023
Mondy, Maia E	Clerk III	10/17/2022	6/30/2023
Naulu, Heilani Kiana	Assistant Coach	10/1/2022	6/30/2023
Niazi, Nancy S	Counseling Clerk II	8/29/2022	6/30/2023
Robertson, Caleb A	Assistant Coach	9/19/2022	6/30/2023
Scott, Lauren	Special Projects	9/25/2022	6/30/2023
Smith, Kylie G.	Instructional Svcs Assist I	10/12/2022	6/30/2023
Thao, Khanani N	Clerk I	10/1/2022	6/30/2023
Thomas Jr, Ralph J. T.	Custodian	10/13/2022	6/30/2023
Thomas, Trinity J	Account Clerk II	9/25/2022	6/30/2023
Wilson, Kimberlee K	Clerk I	9/25/2022	6/30/2023
<u>Cosumnes River College</u>			
Avila-Armenta, Carolina	Clerk III	10/3/2022	6/30/2023
Brobbe, Amofah	Student Personnel Assistant	10/3/2022	6/30/2023
Garcia, Mayra T.	Student Personnel Assistant	10/24/2022	6/30/2023
Gil Pena, Emilia	Financial Aid Clerk I	7/1/2022	6/30/2023
Haydon, Celeste M	Student Personnel Assistant	10/10/2022	6/30/2023
Lam, Jonathan L	Admissions/Records Clerk I	10/17/2022	6/30/2023
Ly, Samuel	Custodian	10/1/2022	6/30/2023
Murillo Rivas, Emilia M	Student Personnel Assistant	10/13/2022	6/30/2023
Omalin, Ramon G	Instructional Assistant	10/12/2022	6/30/2023
Roberts, Lucy Robin	Financial Aid Clerk I	10/12/2022	6/30/2023
Rojas Gonzalez, Nayeli E.	Student Personnel Assistant	9/25/2022	6/30/2023
Saleem, Tabasam	Financial Aid Clerk I	7/1/2022	6/30/2023

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Adger, Wesley J	Campus Patrol	10/10/2022	6/30/2023
Evans, Theresa Jane	Clerk I	10/11/2022	6/30/2023
Hunt, Angela Chrysta	Clerk I	9/27/2022	6/30/2023
James, Devana M	Clerk I	10/17/2022	6/30/2023
Jimenez, Josue	Campus Patrol	10/10/2022	6/30/2023
Wynne, Sonya T	Clerk I	9/27/2022	6/30/2023
<u>Folsom Lake College</u>			
Barrett, Sophie E	Reader/Tutor I	9/25/2022	6/30/2023
DeAlba, Lindsay L	Assistant Coach	10/3/2022	6/30/2023
Lopez, Anahi M	Clerk I	10/25/2022	6/30/2023
Morley, Stephen P	Assistant Coach	10/25/2022	6/30/2023
Munoz, Michael N	Special Projects	10/25/2022	6/30/2023
Nguyen, Victoria T	Special Projects	10/25/2022	6/30/2023
Rivera Torres, Maria G.	Special Projects	10/25/2022	6/30/2023
Swenson, Ronnie G.	Reader/Tutor I	10/25/2022	6/30/2023
Vance, Hunter T	Special Projects	10/25/2022	6/30/2023
<u>Sacramento City College</u>			
Crankfield Jr, Varnell	Special Projects	11/1/2022	6/30/2023
D'Cruz, Brandon J	Special Projects	9/25/2022	6/30/2023
D'Cruz, Brandon J	Laboratory Technician	10/1/2022	6/30/2023
Feagans, Patrick S.	Clerk I	10/3/2022	6/30/2023
Gorletti, Michael A.	Clerk II	10/17/2022	6/30/2023
Justo, Samuel G	Assistant Coach	10/8/2022	6/30/2023
Miller, Robyn	Instructional Assistant	9/16/2022	6/30/2023
Ramirez, Amanda R	Student Support Specialist	9/30/2022	6/30/2023
Rios, Viviana L	Special Projects	10/3/2022	6/30/2023
Sparks, Tiffany L.	Laboratory Technician	10/24/2022	6/30/2023
Wilder, Allison M.	Assistant Coach	10/12/2022	6/30/2023

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Draft 2023 Board Meeting Calendar	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

STATUS:

A draft copy of the proposed 2023 annual board meeting calendar is attached for the Board’s review and discussion. The final draft will be presented for approval at the next regular board meeting on December 14, 2022.

RECOMMENDATION:

The draft 2023 board meeting calendar is presented to the Board of Trustees for first reading.



DRAFT 2023 Board Meeting Calendar

Regular board meetings are generally the second Wednesday of the month
(unless otherwise noted) at 5:30 pm

The 2023 calendar will be subject to change based on the developing pandemic situation and local health guidelines.

JANUARY				JULY			
	11				12		
FEBRUARY				AUGUST			
	8				9		
MARCH				SEPTEMBER			
3-4*	8				13		
APRIL				OCTOBER			
	12			6-7*		18	
MAY				NOVEMBER			
	10				8		
JUNE				DECEMBER			
	14				13		

*Board Retreat
Convocation Dates: January 13 and August 18
Commencement: May 17

Meeting Location(s):
District Office Board Room - 1919 Spanos Court, Sacramento, CA 95825

DRAFT presented to the Board of Trustees: November 9, 2022

2023 Board Calendar Scheduling Notes:

- ACCT National Legislative Summit is scheduled for February 5-8, 2023. Could potentially affect regular board meeting date.
- CCLC CEO Symposium date is scheduled for March 9-12, 2023. Should not affect board meeting date.
- LRCCD Spring Recess the week of March 13 – 19, 2022. Affects regular board meeting date (needs to be the second week; immediately following spring retreat).
- CCLC Trustee Conference is scheduled for May 5 – 7. Does not affect regular board meeting date.
- Fall ACCT Leadership Congress is scheduled for October 9-12, 2023. Does not affect regular board meeting or retreat dates.
- December meeting may be held the second Wednesday in compliance with AB 2449, effective January 2019, which changes the date of the annual organizational meeting to ***on or after the second Friday in December.***

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Sacramento County Office of Education	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

With the passage of Assembly Bill 102, California community college districts are authorized to enter into a College and Career Access Pathways Partnership with a county office of education to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and county offices of education to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district.

STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Sacramento County Office of Education. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. Beginning Spring 2023, classes will be offered to High School students attending Sacramento County Office of Education schools. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within their relevant college’s catalog.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Sacramento County Office of Education and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**MEMORANDUM OF UNDERSTANDING
REGARDING DUAL ENROLLMENT
BETWEEN THE LOS RIOS COMMUNITY COLLEGE DISTRICT
AND THE
SACRAMENTO COUNTY OFFICE OF EDUCATION**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and Sacramento County Office of Education ("SCOE"). For identification purposes only this MOU is dated June 1, 2022. Collectively LRCCD and SCOE shall be referred to as (" the Parties.")

RECITALS

WHEREAS, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within SCOE's jurisdiction;

WHEREAS, SCOE is a County Office of Education located in the County of Sacramento that operates various programs serving high-school students who stand to benefit from dual enrollment opportunities and which partners with other school districts ("Partner Districts") within its jurisdiction to facilitate their access to dual enrollment opportunities for their high-school students;

WHEREAS, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to California Education Code section 76004;

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program;

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title V of the California Code of Regulations and similarly, the Parties intend for SCOE and any of its Partner Districts to claim average daily attendance ("ADA") for any student meeting their minimum full-time enrollment requirements exclusive of attending an LRCCD course.

WHEREAS, this dual enrollment agreement has been approved by the Board of SCOE on _____ and the Board of LRCCD on November 9, 2022;

WHEREAS, all Courses will be held within LRCCD's District boundaries;

NOW, THEREFORE, the Parties mutually agree as follows:

TERMS

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both Parties sign it and continue in effect until June 30, 2024, with an annual renewal thereafter through June 30, 2027, unless duly modified or terminated by the Parties.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this MOU. Termination will be effective no sooner than 15 calendar days after a written demand to comply or cure is provided, and the party fails to comply or cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other party at least 45 days prior to the end of a semester of its intent to terminate the Agreement. All classes currently in progress shall continue until the completion of the semester. Any students currently enrolled in LRCCD courses under this MOU shall be allowed to complete those courses prior to the termination of this MOU

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future Course Agreements ("CA") unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by an individual CA as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU

and an express provision of a CA will be resolved in favor of this MOU. The current CA for this CCAP MOU is attached hereto and incorporated by reference as Exhibit 1.

5. Required CCAP Terms.

- A. The total number of high school students to be served pursuant to this MOU will be 75 in FY 2022-2023 and 105 in FY 2023-2024. (*Ed. Code § 76004(c)(1).*)
- B. The total number of full-time equivalent students projected to be claimed by LRCCD for apportionment under this MOU will be 7.5 FTES in FY 2022-2023 and 10.7 in FY 2023-2024. SCOE and any Partner District may claim average daily attendance (“ADA”) for any student meeting their minimum full-time enrollment requirements exclusive of attending an LRCCD course pursuant to this CCAP MOU (*Ed. Code § 76004(c)(1).*) In the event SCOE or a Partner District may only claim ADA by including student attendance at an LRCCD course pursuant to this CCAP MOU, the Parties agree to negotiate their respective apportionment claims, inclusive of any reimbursement terms which shall be memorialized in writing as an amendment to this MOU.
- C. The criteria to assess the ability of pupils to benefit from those courses is as follows: SCOE or Partner District Principal recommendation, SCOE or Partner District Counselor recommendation, demonstrated maturity, and LRCCD Faculty recommendation. (*Ed. Code § 76004(c)(1).*)
- D. The point of contact for LRCCD is Deputy Chancellor Jamey Nye and the current presidents: Melanie Dixon (American River College), Edward Bush (Cosumnes River College), Rachel Rosenthal (Folsom Lake College), and Michael Gutierrez (Sacramento City College), or their successors in the event any of these contacts leave their positions during the term of this MOU. The point of contact for SCOE is Jacqueline White, Assistant Superintendent, Court/Community Schools and Career Technical Education. (*Ed. Code § 76004(c)(2).*)
- E. SCOE shall be the employer of record for purposes of assignment monitoring and reporting if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates. (*Ed. Code § 76004(m)(2).*) Copies of documents provided shall be provided to LRCCD.
- F. All sharing of information between LRCCD and the SCOE and any Partner District shall be in compliance with federal and state laws, including the Federal Educational Rights and Privacy Act ("FERPA") and the California Education Code. Where exceptions to those laws allow LRCCD and SCOE and any Partner District to share information without the consent of the students and/or parents/legal guardian(s), LRCCD, SCOE and any Partner District will follow the requirements of FERPA and State law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and

security of that data in the other party's control. Where there is no exception, sharing information will require a signed, dated release from the student explicitly authorizing the sharing of personally identifiable information about the student. (*Ed. Code § 76004(c)(1).*) Parent(s)/legal guardians shall have access to LRCCD related student education records. For purposes of this MOU, LRCCD and SCOE shall not utilize Joint Use Facilities. Instruction shall occur on the campuses of either SCOE or LRCCD. (*Ed. Code § 76004(c)(1).*)

- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college courses offered by the LRCCD pursuant to this MOU. The consent form shall be submitted to and be maintained by LRCCD. A copy of the consent form shall be retained by SCOE and any Partner District. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data, unless required by federal or state law.

6. Required CCAP Partnership Certifications.

- A. The Board of Trustees of LRCCD and SCOE will pass a resolution approving this MOU as required under Education Code section 76004. The resolution shall be in the form provided in Exhibit 2 to this MOU.
- B. All college course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a course on a SCOE or Partner District campus have not been convicted of any sex offenses as defined in Education Code section 86010 or any controlled substance offense as defined by Education Code section 87011. (*Ed. Code § 76004(h).*)
- D. LRCCD faculty teaching a course at a SCOE or Partner District campus will not displace or result in the termination of an existing SCOE or Partner District teacher teaching the same course on that SCOE or Partner District campus. (*Ed. Code § 76004(i).*)
- E. A qualified SCOE or Partner District teacher teaching a course offered for college credit at a SCOE or Partner District high school campus will not displace or result in the termination of an existing LRCCD faculty member teaching the same course on a partnering LRCCD campus. (*Ed. Code § 76004(j).*)
- F. Community college courses offered for college credit at the SCOE or Partner District campus will not reduce access to the same courses offered at the LRCCD campus. (*Ed. Code § 76004(k)(1)*)
- G. Any LRCCD community college course that is oversubscribed or has a waiting list at LRCCD will not be offered pursuant to this MOU. (*Ed. Code § 76004(k)(2).*)

- H. Participation in the CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4. *(Ed. Code § 76004(k)(3).)*
- I. High school students participating in the CCAP partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges. *(Ed. Code § 76004(k)(3).)*
- J. Both LRCCD and SCOE will comply with local bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching an AB 288 CCAP Partnership Agreement courses offered for high school credit. *(Ed. Code § 76004(l).)*
- K. Any remedial course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to CCR, Title 5 Section 58058(b)) at a SCOE or Partner District high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the SCOE or Partner District, and that the delivery of these remedial courses shall involve a collaborative effort between the SCOE or Partner District high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. *(Ed. Code § 76004(n).)*

7. **Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

Responsibilities of the Parties

- A. LRCCD and SCOE or Partner District policies and procedures apply. LRCCD in collaboration with SCOE is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of SCOE or any Partner District.
- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations. SCOE and any Partner District's calendar shall also be considered for purposes of the enrollment period.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The

performance objectives and corresponding course hours shall be specified in the related CA.

- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations or as mutually agreed upon by the Parties. All students will be under the immediate supervision of an employee of LRCCD. For purposes of this paragraph all SCOE employees who are teaching the courses shall be deemed to be employees of LRCCD. For courses conducted on SCOE or Partner District campuses, the school where the course is conducted shall be responsible for all Americans with Disabilities Act and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD Disability Services and Programs for Students.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD and SCOE or Partner District guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also SCOE or Partner District personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.
- H. Facilities. The Parties will provide adequate classroom space at their facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to either party or students. The Parties agrees to clean, maintain, and safeguard their premises. The Parties warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. SCOE or Partner District and/or the Parties will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all SCOE or Partner District students. It is understood that whichever Party supplies any equipment and materials such equipment and materials shall be the sole property of the Party. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. The Parties understand that no equipment or materials fee may be charged to SCOE or Partner District students enrolled in classes pursuant to this MOU.
- J. CCAP Enrollment. Enrollment shall be open to any SCOE or Partner District pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will

be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

In coordination with SCOE, LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and SCOE will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

In coordination with SCOE, LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. SCOE will assist LRCCD, as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these courses will pay all other applicable fees (i.e Universal Transit Fee, Student Representation Fee, Health Center Fee, etc.), as long as permissible under state and federal law.
 - L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD, copies of said documents shall also be maintained by SCOE.
 - M. Ancillary Support Services for Students. Both LRCCD and SCOE shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. Liaison. At no cost to SCOE, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and SCOE. LRCCD will provide SCOE personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.

9. **Support Staff.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. **SCOE to Provide Support Services.** Unless otherwise provided for in a related CA, SCOE will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
 - B. **SCOE is Responsible for its Own Personnel.** SCOE's personnel will perform these services on duty time. SCOE personnel performing these services will be employees solely of SCOE, subject to the authority of SCOE, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. **Faculty.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. **Selection and Employment of Faculty.** With the input of SCOE, LRCCD will select faculty pursuant to its own policies, regulations and the law. SCOE personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of SCOE, specifically with regard to their duties as SCOE employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the course is offered. SCOE certificated staff shall be subject to the Collective Bargaining Agreement between SCOE and SCOE educators in effect at the time the course is offered.
 - B. **Faculty.** LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060 and completion of mandated child abuse reporting training, as well as review of SCOE's professional boundaries Superintendent's Policy 1010 attached hereto as Exhibit ___ and incorporated herein by reference. Additionally, LRCCD shall be responsible for collecting documentation from all Faculty such as criminal background checks, DMV records, tuberculosis testing and any other requirements SCOE deems appropriate for student health, safety, and welfare.
 - C. **LRCCD Shall Determine Faculty Requirements.** LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.

D.

Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.

11. **Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment. Course instruction must also comply with SCOE or Partner District policies and regulations.
12. **Facilities.** The Parties contemplate that primarily, the facilities of SCOE and Partner Districts will be utilized to carry out the goals of this MOU and any related CA, although from time-to-time LRCCD facilities may be utilized subject to the mutual MOU by the Parties as expressed in a related CA. The Parties agree to defend, hold harmless, and indemnify each other and their respective governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the Parties' premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD and SCOE may have under law or otherwise.
13. **Workers' Compensation.** SCOE shall be the "primary employer" for all its personnel who perform services as support staff. SCOE shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCOE personnel made in connection with performing services and receiving instruction under this MOU or any related CA. SCOE agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCOE personnel connected with providing services under this MOU or any related CA. SCOE is not responsible for non-SCOE personnel who may serve as faculty or students who are not affiliated with SCOE. These provisions may not be voided, modified nor waived by a related CA.

LRCCD shall be the "primary employer" for all its personnel who perform services as support staff. LRCCD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective LRCCD personnel made in connection with performing services and receiving instruction under this MOU or any related CA. LRCCD agrees to hold harmless, indemnify, and defend DISTRICT from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by LRCCD personnel connected with providing services under this MOU or any related CA. LRCCD is not responsible for non-LRCCD personnel who may serve as faculty or students who are

not affiliated with LRCCD . These provisions may not be voided, modified nor waived by a related CA.

14. **Reporting Requirements.** Annually, LRCCD and SCOE shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

15. **Dispute.** This section will cover disputes arising out of this MOU.

A. **Dispute Resolution.** In the event of any dispute, controversy, claim or disagreement arising out of or related to this MOU, or the acts or omissions of the parties with respect to this MOU (each, a “Dispute”), the parties shall, as reasonably practicable after one party gives written notice of a Dispute to the other party (“Dispute Notice”), meet and confer in good faith regarding such Dispute at such time and place mutually agreed upon by the parties. If any Dispute is not resolved to the mutual satisfaction of the parties within 10 (ten) business days after delivery of the Dispute Notice (or such other period as mutually agreed upon by the parties in writing), the parties shall settle such Dispute as set forth in this section. In the event a Dispute is not resolved under this section, the parties may choose any other legal means to settle the Dispute. Each party agrees that a violation or threatened violation of this MOU may cause irreparable injury to the other party, entitling the other party to seek injunctive relief in addition to all other available legal remedies.

B. **Legal fees and costs.** In the event of a Dispute, the prevailing party is entitled to recover the cost of enforcing the understanding and agreements as reflected herein, without limitation, any attorney’s fees and costs incurred.

16. **Indemnification.**

A. SCOE shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including

reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of SCOE, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- B. LRCCD shall defend, hold harmless, and indemnify SCOE, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. SCOE shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for LRCCD's sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify SCOE, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for SCOE's sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that SCOE or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

17. Insurance Requirements.

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
 - 1. Commercial General Liability. \$2,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$4,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$4,000,000 in coverage

will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.

2. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
 3. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
- B. If the above liability coverage is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.
- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
- D. The Parties acknowledge that both parties are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.
18. **Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, ethnicity, actual or perceived race, color, gender, gender identity, sex, sexual orientation, sexual identity, pregnancy, religion, age (over forty), national origin, nationality, immigration status, ancestry, physical or mental disability, medical condition, genetic information, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.
19. **Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter

into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.

20. **Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
21. **Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
22. **Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
23. **Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
24. **Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
25. **Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
26. **Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
27. **Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive

in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

28. LRCCD shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. LRCCD shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
29. **Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.
30. **FERPA.** LRCCD acknowledges and agrees that the information provided by SCOE, others on behalf of SCOE, or by any Partner District, that directly relates to any student served under this MOU, including but without limitation, academic information (e.g. coursework, grades, etc.), health information (e.g. hepatitis, TB testing, etc.), health and other insurance information and, the results of any criminal background check and/or drug testing/treatment information (hereinafter “student information”) is protected by the Family Educational Rights and Privacy Act (“FERPA”). LRCCD represents and certifies that it will protect the confidentiality of all student information, and will not, except with the written consent of the student and/or parent/guardian (or other allowable exception under the law) use student information for any purpose other than to carry out the purposes of this Agreement, or disclose student information except to authorized individuals within its organization who have a legitimate need to know in order to carry out purposes of this MOU or comply with any reporting as a result of this MOU.
31. **Force Majeure.** If any Party fails to timely perform its obligations under this MOU because of natural disasters, labor disputes, strikes, actions of governmental authority, acts of terrorism or war, whether actual or threatened, judicial orders, epidemics, quarantine, public health or travel restrictions or other causes beyond the reasonable control of the Party obligated to perform, then that Party’s performance will be excused for the duration of such force majeure event. In the event of force majeure, the Parties may agree to alternative methods of performance that mitigate the effect of force majeure, subject to mutual agreement as to the terms thereof.

29. Governing Law and Venue. This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed the day and year first above written.

**AGREED TO AND ACCEPTED:
LOS RIOS COMMUNITY COLLEGE DISTRICT**

**AGREED TO AND ACCEPTED:
SACRAMENTO COUNTY OFFICE OF
EDUCATION**

By: _____
Jamey Nye, Ph.D.
Deputy Chancellor
1919 Spanos Court
Sacramento, CA 95825
(916) 568-3031

By: _____
Nancy Herota, Ed.D.
Deputy Superintendent
10474 Mather Boulevard
Mather, CA 95655
(916) 228-2226

COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District (“LRCCD”) and Sacramento County Office of Education (“DISTRICT”) regarding dual enrollment courses to be taught at DISTRICT.

1. The memorandum of understanding (“MOU”) entered into by LRCCD and DISTRICT is incorporated by reference as if fully set for event of a conflict between the terms of this course agreement and the MOU, the terms of the MOU shall govern.

2. The names, location, and time of the potential courses to be taught are:

SCOPE Pathway	Location	Course	Term	Estimated Students	Estimated FTES
Culinary	ARC Online	HM 300 or HM 310	Spring 2023	25	2.5
Entrepreneurship	CRC Online	BUS 300	Fall 2023	25	2.5
Cyber Security	ARC Online	CISN 300	Spring 2023	25	2.5
College Success	SCC Online/Hybrid	HCD 310	Fall 2023 Spring 2024	40	4.1
Freshman Seminar	SCC Online/Hybrid	INDIS 313	Fall 2023 Spring 2024	40	4.1
Fire Technology	ARC Online	FT 300	Spring 2023	25	2.5

3. Classroom instruction for the course shall commence on or about the date of January 14, 2023 and shall continue until the conclusion of the courses on or about June 16, 2024.

4. The approved curriculum and course outlines applicable to these courses are available online at the LRCCD website: <https://losrios.edu/academics>.

5. DISTRICT students may be added to a section from any course listed above in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCD AND pending availability of an open seat.

LOS RIOS COMMUNITY COLLEGE
DISTRICT

SACRAMENTO COUNTY OFFICE
OF EDUCATION

Date: _____
By: Dr. Jamey Nye
Deputy Chancellor

Date: _____
By: Nicolas Schweizer
Associate Superintendent, Business
Services

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Contract Award: ARC Natomas Center Phases 2 and 3	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>upz</i> Mario Rodriguez, Executive Vice Chancellor Finance and Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

The Long Range Capital Needs Plan and local bond, Measure M, include funds to construct Phases 2 & 3 of the North Natomas Center. This Project builds a new 32,800 assignable square feet (asf) (52,865 gross square feet) building adjacent to the existing North Natomas Center Phase 1 building. The new building will provide space for instruction in general education, biology, chemistry, anatomy/physiology, physics and geoscience as well as computer labs and collaboration spaces. It also provides ADA access compliance and adequate HVAC, power, technology and lighting systems to support these instructional programs. This includes 5600 asf of lecture space, 17,600 asf of lab space, 5200 asf of office/admin space and 2800 asf of miscellaneous student and faculty support space. The design also includes an exterior canopy and courtyard between the existing and new building to encourage student engagement and collaboration.

STATUS:

The plans and specifications for Bid 21006 were publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of 5 responsive bids were received.

Contractor Name	Base Bid	Alternate 1	Alternate 2	Alternate 3	Alternate 4	Alternate 5	Total Bid
ACC Contractors, Inc.	\$47,000,000.00	\$120,000.00	\$70,000.00	\$94,000.00	\$90,000.00	\$60,000.00	\$47,434,000.00
BHM Construction, Inc	\$47,325,100.00	\$149,000.00	\$37,000.00	\$112,000.00	\$74,000.00	\$36,000.00	\$47,733,100.00
John F. Otto, Inc.	\$49,488,000.00	\$112,800.00	\$9,500.00	\$91,800.00	\$93,700.00	\$37,700.00	\$49,833,500.00
F&H Construction	\$49,649,000.00	\$119,000.00	\$49,000.00	\$112,000.00	\$103,000.00	\$40,000.00	\$50,072,000.00
S.J. Amoroso Construction Co., LLC	\$49,957,000.00	\$140,000.00	\$21,000.00	\$97,000.00	\$97,000.00	\$85,000.00	\$50,397,000.00

RECOMMENDATION:

It is recommended the Board of Trustees award the contract for bid 21006 to ACC Contractors, Inc. for the total amount of \$47,434,000.00 contingent on State approval.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Contract Award: SCC Basic Needs Center	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>U/R</i> Mario Rodriguez, Executive Vice Chancellor Finance and Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

The SCC Basic Needs Center project removes the existing Portable T03 and replaces it with a new permanent 2880 square foot building and 3613 square foot covered Market Space. The new building will provide ADA access compliance and includes 960 assignable square feet (asf) of merchandising space as well as 1650 asf of office/admin support space. Both the interior merchandising space and the covered Market Space will be used as a resource to store and provide Basic Needs such as food, clothing, health assistance and counseling to our students. The project also includes exterior site work and landscaping that will improve the overall aesthetic of the campus entry along Panther Parkway.

STATUS:

The plans and specifications for Bid 22001 were publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of 5 responsive bids were received.

Contractor Name	Base Bid	Alternate 1	Total Bid
D.G Granade, Inc.	\$4,759,670.00	\$34,000.00	\$4,793,670.00
Broward Builders	\$22,000.00	\$5,035,000.00	\$5,057,000.00
Z Squared Builders Inc.*	\$5,010,000.00	\$56,000.00	\$5,066,000.00
Triamid Construction of Central California, Inc.	\$5,177,415.00	\$40,000.00	\$5,217,415.00
Bobo Construction Inc.	\$5,288,000.00	\$40,000.00	\$5,328,000.00
CWS Construction Group Inc. * **	\$5,725,000.00	\$30,000.00	\$5,755,000.00
Diede Construction, Inc.	\$5,886,000.00	\$37,000.00	\$5,923,000.00

* Nonresponsive: Bid bond appears to be scanned

** Nonresponsive: Documents appears to be scanned which is not acceptable; signatures cannot be verified.

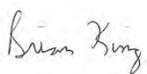
RECOMMENDATION:

It is recommended the Board of Trustees award the contract for Bid 22001 to D.G. Granade, Inc. for total award of \$4,793,670.00 contingent on State approval.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 9, 2022

SUBJECT:	Aligning Strategic Enrollment Management Planning with District Strategic Plan	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	X

BACKGROUND:

At the Fall Board Retreat on October 8, 2022, staff presented an overview of the five goals in the District Strategic Plan and the agreement of the four colleges as to the measurements for outcomes. Work is underway on the development of a districtwide Strategic Enrollment Management plan to inform and operationalize the Strategic Plan, particularly Goal 1: “Optimize student access, progress, momentum and success.” The Chancellor’s Cabinet has been extensively involved in the development of the approach to finalize the goals and metrics.

With declines in community college enrollment dramatically accelerating during the pandemic, a key focus at Los Rios and across California and the nation is restoring access to our colleges that leads to successful outcomes for our students. The Strategic Enrollment Management planning process underway will be critical to achieving success on Strategic Plan Goal 1, and will be framed around 5 foundational principles:

- Understanding our Region and our Students
- Outreach and Recruitment
- Dual Enrollment
- Retention and Student Success
- Matching Course Inventory and Services with Student Demand

RECOMMENDATION:

It is recommended that the Board of Trustees receive the presentation and discuss as appropriate.