

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, November 9, 2022

1. CALL TO ORDER

The board meeting was called to order by President Nelson at 5:30 p.m., in the Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Tami Nelson, President

Mr. John Knight, Vice President

Mr. Dustin Johnson

Mr. Robert Jones

Ms. Deborah Ortiz

Ms. Kelly Wilkerson

Ms. Pamela Haynes

Trajan Robinson, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

The following faculty members addressed the Board of Trustees regarding the District's Family Leave policies:

1. Sarah Smith
2. Lori Beccarelli
3. Marianne Harris
4. Lisa Beebe
5. Ricardo Catón

Richard Rutledge addressed the Board of Trustees regarding the USS Sacramento: AOE-1.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Student Advisory Vote: Aye

Motion carried; 7:0

A. Board Meeting Minutes: October 7-8 and 19, 2022

That the Board of Trustees approve the minutes of the board meetings held on October 7-8 and 19, 2022.

B. Scheduling of Board of Trustees Annual Organizational Meeting

That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 14, 2022 at 5:30 p.m.

C. 2023-2024 and 2024-2025 Academic Calendars

That the Board of Trustees approve the academic calendars for 2023-2024 and 2024-2025 as proposed.

D. Curriculum Proposal: American River, Cosumnes River, Folsom Lake, and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City College.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2022.

F. Los Rios Colleges Foundation – Quarterly Investment Report

That the Board of Trustees approve Resolution No. 2022-15, authorizing the Chancellor or designee to execute a training services agreement with the California Department of Corrections and Rehabilitation.

G. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents referenced in the November board agenda packet.

H. Ratify: Affiliation and Other Agreements

That the Board of Trustees approve or ratify and/or approve the agreements identified.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Valley Children's Healthcare	HIT ²	CRC	08/25/2022	EXP: 09/12/2025
Eduro Healthcare, LLC	PTA/OTA	SCC	10/04/2022	Evergreen
Lodi Unified School District	PTA/OTA	SCC	10/04/2022	Evergreen
It takes a Village	PTA/OTA	SCC	10/04/2022	Evergreen
Natomas Crossing Dental Care	Dental Asst.	SCC	10/11/2022	Evergreen
Norcal Ambulance	EMT ³	FLC	10/12/2022	EXP: 10/12/2025
Capuchino Therapy Group	SLPA ¹	ARC	10/12/2022	Evergreen
Adobe Creek Funeral Home	Funeral Services	ARC	10/13/2022	EXP; 10/13/2027
Tracy Memorial Chapel	Funeral Services	ARC	10/14/2022	EXP: 10/14/2027
Sierra View Mortuary	Funeral Services	ARC	10/19/2022	EXP: 10/19/2027
McCune Garden Chapel	Funeral Services	ARC	10/19/2022	EXP: 10/19/2027
Tahoe-Truckee Mortuary	Funeral Services	ARC	10/20/2022	EXP: 10/20/2027
CP Bannon	Funeral Services	ARC	10/21/2022	EXP: 10/21/2027
Chapel of The Angels	Funeral Services	ARC	10/21/2022	EXP: 10/21/2027
Newton-Bracewell Funeral Home	Funeral Services	ARC	10/24/2022	EXP: 10/24/2027

¹SLPA: Speech Language Pathology Assistant

²HIT: Health Information Technology

³EMT: Emergency Medical Technician

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
Re-Emerging Scholars Program/ Rising Scholars Project <ul style="list-style-type: none"> The grant provides funding to increase the number of justice-involved students participating and succeeding in community college. It will support incarcerated and formerly incarcerated students. 07/01/2022 – 06/30/2025 Administrator: Robert Montanez, Vice President, Instruction and Learning 	CRC	\$462,000	California Community College Chancellors Office
MI CASA: Title V Developing Hispanic Serving Institutions <ul style="list-style-type: none"> Year 3 of this five year grant provides funding to CRC's MI CASA project, which supports Hispanic and low-income students to enroll smoothly in college, stay in college, and graduate and/or transfer in a timely manner. 10/01/2022 – 08/30/2023 Administrator: Claire Oliveros, Vice President, Institutional Equity, Research and Planning	CRC	\$383,028	United States Department of Education
Caminos De La Ciudad: Title V Developing Hispanic Serving Institutions <ul style="list-style-type: none"> The Caminos De La Ciudad project is designed to create a seamless transition from Freshman Seminar to the second semester of college, while providing a continued pathway and support to students as they enroll in a major course and 	SCC	\$599,625	United States Department of Education

<p>complete both English and math in their first year of college. This grant will help the college build capacity for and implement the third and fourth pillars of Guided Pathways: Help students stay on their path.</p> <ul style="list-style-type: none"> 10/01/2022 – 09/30/2023 <p>Administrator: Albert Garcia, Interim President</p>			
<p>Los Rios Refugee Career Pathways</p> <ul style="list-style-type: none"> Funding will help enable refugees to achieve self-sufficiency by obtaining the necessary credentials, education, experience, and job skills to secure employment in professional and/or skilled career fields. 09/30/2022 – 09/29/2025 Administrator: Cynthia Sommer, Dean, Workforce Development 	DO	\$750,000	Department of Health and Human Services
<p>University Line Clearance Arborist Training</p> <ul style="list-style-type: none"> Funding will be used to increase the availability of certified tree crew workers and standardize training to help PG&E and the state of California vegetation management-related wildfire risk mitigation efforts. 09/01/2022 – 06/30/2023 Administrator: Dr. Christopher Morris, Dean, Instruction, Career Education 	FLC	\$57,150	Butte-Glenn Community College District
<p>Child Care Access Means Parents in School (CCAMPIS)</p> <ul style="list-style-type: none"> Funding supports the college’s family engagement center, the Nest, which aims to improve the educational success of student parents and, in particular, single parents. 07/01/2022 – 06/30/2023 Administrator: Theresa Tena, Vice President, Administration 	CRC	\$195,217	United States Department of Education
<p>TRIO Center Unified High School District Project</p> <ul style="list-style-type: none"> Funding will be used to increase the number of youth from disadvantaged backgrounds who complete high school and enroll in and complete postsecondary education. 10/01/2022 – 09/30/2023 Administrator: Chad Funk, Associate Vice President, Student Services 	ARC	\$277,375	United States Department of Education
<p>TRIO San Juan High School District Project</p> <ul style="list-style-type: none"> Funding will be used to increase the number of youth from disadvantaged backgrounds who complete high school and enroll in and complete postsecondary education. 09/01/2022 – 08/31/2023 Administrator: Chad Funk, Associate Vice President, Student Services 	ARC	\$277,375	United States Department of Education
<p>TRIO Natomas Unified High School District Project</p> <ul style="list-style-type: none"> Funding will be used to increase the number of youth from disadvantaged backgrounds who complete high school and enroll in and complete postsecondary education. 09/01/2022 – 08/31/2023 Administrator: Chad Funk, Associate Vice President, Student Services 	ARC	\$277,375	United States Department of Education
<p>Child Development Training Consortium (CDTC)</p>	CRC	\$24,150	Yosemite Community

<ul style="list-style-type: none"> Funding will be used to support career and education guidance to child development students. 09/01/2022 – 06/20/2023 Administrator: Emilie Mitchell PhD, Dean, Social and Behavioral Science			College District
Zero Textbook Costs (ZTC) Program <ul style="list-style-type: none"> Funding is provided to support the planning or development of ZTC programs. 07/01/2022 – 06/30/2023 Administrator: Tammy Montgomery, Associate Vice Chancellor, Instruction	DO	\$80,000 (\$20,000 per college)	California Community College Chancellors Office

J. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001122726 - 0001124131 B230624-B230671	\$ 72,023,819.60
Capital Outlay Fund	0003019138-0003019202	
Child Development Fund	0006001079-0006001092	
Self-Insurance Fund	-	
WARRANTS		
General Fund	831290-832194	\$ 13,261,970.34
General Fund-ARC Instructional Related	011712-011783	
General Fund-CRC Instructional Related	024310-024318	
General Fund-FLC Instructional Related	031975-031990	
General Fund-SCC Instructional Related	048947-049009	
Capital Outlay Fund	836068-836129	
Student Financial Aid Fund	901360-901377	
Child Development Fund	955100-955116	
Self-Insurance Fund	976737-976737	
ODSFD	-	
Payroll Warrants	529223- 529876	\$ 8,844,867.59
Payroll Vendor Warrants	70156-70272	
October Leave Process	529877-531044	
CHECKS		
Financial Aid Disbursements (PeopleSoft)	-	\$ 6,490,252.93
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6452-6474	\$ 103,961.47
Student Clubs Agency Fund – CRC	5741-5761	
Student Clubs Agency Fund – FLC	3106-3118	
Student Clubs Agency Fund – SCC	4744-4750	
Foundation – ARC	7404-7427	\$ 78,758.43
Foundation – CRC	3150-3154	
Foundation – FLC	2357-2369	
Foundation – SCC	6554-6559	
Foundation – DO	1884-1901	
Associated Students Trust Fund – ARC	1059-1063	\$ 18,867.53
Associated Students Trust Fund – CRC	0948-0953	
Associated Students Trust Fund – FLC	0768-0768	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		

GENFD Financial Aid	-	\$ 297,171.50
Board of Equalization	-	\$
PARS Wire	-	\$ 34,647.31
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
CDTFA	-	\$ 2,883.00
Fidelity Wire	-	\$ 87,942.76
Payroll Direct Deposit Advices	1184511-1188988	\$ 14,390,028.98
Other Payroll Transactions	-	\$ 1,832.00
Scholarships	-	\$ 1,555.00
Qminder Limited Wire (2 nd attempt)	-	\$ 15,750.00
CARES Act/HEERF II	-	\$ 2,750.00
Pacific Groservice Wire (CRC)	-	\$ 2,044.74
PICO Wire (ARC)	-	\$ 2,809.69
CalWORKs	-	\$
SB85	-	\$ 298,000.00
COVID Incentive	-	\$

STALE DATED WARRANT

Payee	Date Requested	Original Date	Original No	Reissued No	Amount
Theresa Hendricks	10/3/2022	8/8/2019	94783354	94831967	\$110.43
Theresa Hendricks	10/3/2022	10/3/2019	94785625	94831967	\$5.33

K. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items listed in the November board agenda packet per Education Code section 81452.

L. 2022-23 Sabbaticals/Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves for the 2022-23 year listed in the November board agenda packet.

M. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.

4. FIRST READING

A. Draft 2023 Board Meeting Calendar

A draft copy of the proposed 2023 annual board meeting calendar was presented for the Board's review and discussion. The final draft will be presented for approval at the next regular board meeting on December 14, 2022.

5. ACTION

A. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Sacramento County Office of Education

A motion was made by Trustee Johnson, seconded by Trustee Haynes, that the Board of Trustees conduct a public hearing and adopt the proposed CCAP MOU between the Los Rios Community College District and Sacramento County Office of Education and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Student Advisory Vote: Aye

Motion carried; 7:0

B. Contract Award: ARC Natomas Center Phases 2 and 3

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees award the contract for bid 21006 to ACC Contractors, Inc. for the total amount of \$47,434,000.00 contingent on State approval.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Student Advisory Vote: Aye

Motion carried; 7:0

C. Contract Award: SCC Basic Needs Center

A motion was made by Trustee Haynes, seconded by Trustee Ortiz, that the Board of Trustees award the contract for bid 22001 to D.G. Granade, Inc. for total award of \$4,793,670.00 contingent on State approval.

Roll Call Vote:

Aye: Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson, Haynes

No: None

Student Advisory Vote: Aye

Motion carried; 7:0

6. INFORMATION

A. Aligning Strategic Enrollment Management Planning with District Strategic Plan

At the Fall Board Retreat on October 8, 2022, staff presented an overview of the five goals in the District Strategic Plan and the agreement of the four colleges as to the measurements for outcomes. Work is underway on the development of a districtwide Strategic Enrollment Management plan to inform and operationalize the Strategic Plan, particularly Goal 1: “Optimize student access, progress, momentum and success.” The Chancellor’s Cabinet has been extensively involved in the development of the approach to finalize the goals and metrics. With declines in community college enrollment dramatically accelerating during the pandemic, a key focus at Los Rios and across California and the nation is restoring access to our colleges that leads to successful outcomes for our students. The Strategic Enrollment Management planning process underway will be critical to achieving success on Strategic Plan Goal 1, and will be framed around 5 foundational principles:

- Understanding our Region and our Students
- Outreach and Recruitment
- Dual Enrollment
- Retention and Student Success
- Matching Course Inventory and Services with Student Demand

7. BOARD MEMBER REPORTS

Trustee Knight attended the ACCT Leadership Congress in NYC.

Trustee Haynes shared her thoughts on her experience in Ghana, and thanked President Bush for his leadership on the Summit.

Trustee Ortiz congratulated Trustees Jones and Johnson on their re-election to the Board. She also addressed the public comments that were shared at the beginning of the meeting, and respectfully asked union leadership to follow up with those members to convey that the Board cannot directly address these issues.

Trustee Wilkerson attended the grand opening of the UndocuCenter at Sacramento City Collee.

8. FUTURE AGENDA ITEMS

Trustee Haynes requested a follow up to our process for degree audits to support students in determining if they are eligible for an Associate’s Degree.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Trajan Robinson, Student Senate

Alisa Shubb, President, Districtwide Academic Senate

Jason Newman, President, LRCFT

Chancellor's Report:

Chancellor King expressed gratitude for outgoing American River College President Dixon, the opening of the UndocuCenter at Sacramento City College, and his inspiring experience on the trip to Ghana.

The following report was provided to the Board electronically:

ARC: ARC has two exciting alumni highlights to share. First, ARC graduate Illyanna Maisonet wrote a book about Puerto Rican cooking, *Diasporican: A Puerto Rican Cookbook*. It came out October 18 and is already a best seller on Amazon.com. Illyanna was a student at ARC 2009-12. She's a great cook and a wonderful writer - get your copy now and start cooking! Second, ARC alumnus Kristen Fiore is one of the winners of the prestigious 2022 International Design & Architecture Awards, hosted by design et al, a leading UK interior design magazine. Kristen's company, Kristen Elizabeth Design Group, won in the Luxury Residence - Americas category. The award was for a project that oversaw the interior design and direction for all finishes and furnishings throughout a 5,500-square-foot home in El Dorado Hills, including exterior finish palettes and materials and full interior design scope.

CRC: The 17th Annual Fall Ethics Symposium "The Ethics of Providing Healthcare" takes place December 2 from 9am-4:20pm in Sacramento State's Redwood Room. Sponsored by CRC and Sac State's Center for Practical and Professional Ethics, this long-running event will have a variety of speakers talking about the healthcare system. We want a health care system that is efficient and just, where these criteria are compatible with the idea that anyone who needs care will receive it. But it's important to pay attention to the supply-side--where the specific services will come from and how they will be delivered. The speakers during the symposium will offer their perspectives on how we could do better in the U.S. delivering the services that most expect. Opening remarks from CRC President Ed Bush, Sac State President Robert Nelson, and Symposium Executive Director Rick Schubert. This event is free and open to the general public.

FLC: Last fall, Folsom Lake College launched the Utility Line Clearance Arborist Training (ULCAT) program in partnership with Butte College, and with funding from PG&E and equipment provided by Mountain Enterprise. Students in the El Dorado Center-based program complete 200 hours of classroom and field training in vegetation management, wildfire risk mitigation, tree climbing, and line clearance. On October 27, a completion ceremony was held for the program's fourth cohort of students. Eligible candidates also received a \$3,000 stipend through PG&E and the Utility Arborist Association. To date, 46 students have completed the program with the next cohort beginning in January with 15 students enrolled and eight currently on the waitlist. Special

thanks to FLC Business Professor and Contract Education Coordinator Candy Vickrey and Contract Education Clerk Angela Eure who have been instrumental in the successful launch and ongoing coordination of the program.

SCC: We're excited to share that SCC has received a new 5-year, \$3 million Hispanic Serving Institution (HSI) Grant! This grant, titled "Caminos de las Ciudad," will extend our Guided Pathways efforts and focus on helping Latino/a and low income students transition from the Freshman Seminar class first semester into the second semester, second year of college and beyond.

Retirements:

Retirement			Years of Service
Laura Wong	Student Personnel Assistant-Student Services	SCC	34+
Jeanette Alfred-Powless	Physical Education Professor	ARC	20
Beth Madigan	Confidential Administrative Assistant I	ARC	8

10. CLOSED SESSION

The following board members went into closed session at 8:05 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

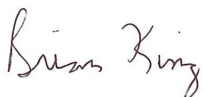
- A. Conference With Real Property Negotiators (Government Code Section 54956.8):
Property: 4750 Myrtle Avenue, Sacramento County APN: 240-0062-073; District Negotiators: Brian King, Mario Rodriguez; Under Negotiation: Price and Terms

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

There was no reportable action in Closed Session.

12. ADJOURNMENT

President Nelson adjourned the meeting at 8:15 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: December 14, 2022