

# LOS RIOS COMMUNITY COLLEGE DISTRICT

## BOARD MEETING AGENDA Wednesday, February 8, 2023 5:30pm

### **Meeting Location:**

Los Rios Community College District  
Board Room  
1919 Spanos Court  
Sacramento, CA 95825

*Masks are strongly recommended for all students, employees, and visitors in any indoor space at Los Rios Community College District, regardless of vaccination status.*

### 1. CALL TO ORDER

Board President

### 2. ORAL COMMUNICATIONS

*The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to up to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.*

*Members of the public have two options to offer public comment:*

1. *Email your full name and the matter you wish to speak about to [board@losrios.edu](mailto:board@losrios.edu) by 3:00pm on the day of the meeting, and you will be called on by the Board President during this portion of the meeting.*
2. *Submit a yellow "Speaker's Card" to the Clerk of the Board before the meeting is called to order.*

### 3. CONSENT CONSIDERATIONS

*A member of the Board may request that an item be removed for further discussion and separate action.*

A. <a href="#">Board Meeting Minutes: January 11, 2023 (page 3)</a>	Brian King
B. <a href="#">Curriculum Proposals: ARC/FLC/SCC (page 12)</a>	Jamey Nye
C. <a href="#">Statement of Legislative Principles (page 20)</a>	Mario Rodriguez
D. <a href="#">Resolution No. 2023-03: Child Development Center Contracts (page 24)</a>	Mario Rodriguez
E. <a href="#">2022-23 Budget Revision No. 1 (page 26)</a>	Mario Rodriguez
F. <a href="#">2023-24 Non-Resident Tuition and Student Capital Outlay Fees (page 43)</a>	Mario Rodriguez
G. <a href="#">Los Rios Colleges Foundation – Quarterly Investment Report (page 49)</a>	Mario Rodriguez
H. <a href="#">District Quarterly Financial Status Report (311Q) (page 52)</a>	Mario Rodriguez
I. <a href="#">Disposition of Stale District Records (page 56)</a>	Mario Rodriguez
J. <a href="#">Disposition of Surplus Equipment (page 61)</a>	Mario Rodriguez
K. <a href="#">Ratify: Affiliation and Other Agreements (page 62)</a>	Mario Rodriguez
L. <a href="#">Ratify: Bid Transactions (page 64)</a>	Mario Rodriguez
M. <a href="#">Ratify: Grants and Contracts Awarded (page 65)</a>	Brian King
N. <a href="#">Purchase Orders, Warrants, Checks and Electronic Transfers (page 67)</a>	Mario Rodriguez
O. <a href="#">Human Resources Transactions (page 69)</a>	Mario Rodriguez

### 4. COLLECTIVE BARGAINING

A. <a href="#">Public Hearing: 2023-2026 Initial Collective Bargaining Proposals for LRCFT and LRCCD (page 116)</a>	Mario Rodriguez
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### 5. ACTION

A. <a href="#">Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Sacramento Charter High School (page 122)</a>	Jamey Nye
B. <a href="#">Public Hearing: College and Career Access Pathways (CCAP) Memorandum of</a>	Jamey Nye

Understanding: The MET High School (page 139)	
C. Contract Award: Annual Marketing Campaign (page 155)	Mario Rodriguez
D. Sacramento City College Affordable Student Housing Grant Application (page 157)	Mario Rodriguez

<b>6. INFORMATION</b>	
A. State Budget Update (page 158)	Mario Rodriguez
B. Strategic Enrollment Management Update (page 159)	Jamey Nye

**7. BOARD MEMBER REPORTS**

**8. FUTURE AGENDA ITEMS**

<b>9. REPORTS and COMMENTS</b>
<ul style="list-style-type: none"> <li>▪ Student Association</li> <li>▪ Classified Senate</li> <li>▪ Academic Senate</li> <li>▪ Other Recognized Constituencies</li> <li>▪ Chancellor’s Report</li> </ul>

<b>10 CLOSED SESSION</b>
<i>Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc. Closed Session is not open to the public.</i>
A. Conference with Labor Negotiators (Government Code Section 54957.6). Agency designated representatives: Chancellor Brian King and Executive Vice Chancellor Mario Rodriguez. Employee organizations: SEIU Local 1021 and the Los Rios Supervisors Association

**11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

**12. ADJOURNMENT**

<b>LOS RIOS BOARD OF TRUSTEES</b>			
<b>John Knight</b> President ▪ Area 3	<b>Pamela Haynes</b> Vice President ▪ Area 5	<b>Dustin Johnson</b> ▪ Area 1 <b>Robert Jones</b> ▪ Area 2 <b>Kelly Wilkerson</b> ▪ Area 4	<b>Deborah Ortiz</b> ▪ Area 6 <b>Tami Nelson</b> ▪ Area 7 <b>Trajan Robinson</b> ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039. Next Regular Board Meeting: March 8, 2023			
Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District’s website: <a href="http://www.losrios.edu">www.losrios.edu</a> as soon as they are available.			
<b>Help Us Help You</b>			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.			
<b>Los Rios Community College District Indigenous Land Acknowledgment Statement</b>			
In the spirit of community and social justice, we acknowledge the land on which our four colleges reside as the traditional homelands of the Nisenan, Maidu, and Miwok tribal nations. These sovereign people have been the caretakers of the health of the rivers, the wildlife, the plant life, and the overall eco-social balance in the greater Sacramento region since time immemorial.			
Despite centuries of genocide and occupation, the Nisenan, Maidu, and Miwok continue as vibrant and resilient tribes and bands, both Federally recognized and unrecognized. Tribal citizens of these nations continue to be an active and important part of our Los Rios college community. We take this opportunity to acknowledge the land and our responsibility to the original peoples, the present-day Nisenan, Maidu, and Miwok tribal nations.			

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Board Meeting Minutes: January 11, 2023	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor 	ACTION	
		INFORMATION	

**STATUS:**

The minutes of the Board of Trustees meeting held on January 11, 2023, are attached for the Board's review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meeting held on January 11, 2023.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, January 11, 2023**

**1. CALL TO ORDER**

The board meeting was called to order by President Nelson at 5:30 p.m., in the Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

***Present:***

Mr. John Knight, President  
Ms. Pamela Haynes, Vice President  
Mr. Dustin Johnson  
Mr. Robert Jones  
Ms. Tami Nelson  
Ms. Deborah Ortiz  
Ms. Kelly Wilkerson

Trajan Robinson, Student Trustee

Dr. Brian King, Chancellor

**2. ORAL COMMUNICATIONS**

Richard Rutledge addressed the Board of Trustees regarding the naming of Navy Vessels.

**3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Haynes, seconded by Trustee Johnson, that the Board of Trustees approve Consent Consideration items A through I.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Absent*

*Motion carried; 7:0*

A. *Board Meeting Minutes: December 14, 2022*

*That the Board of Trustees approve the minutes of the board meeting held on December 14, 2022.*

B. *Resolution No. 2023-01: Board of Trustees Absences*

*That the Board of Trustees adopt the attached Resolution No. 2023-01 which specifies that trustees*

be compensated for absences as indicated.

C. Board Policy Revisions: P-3221 Compensation and Reimbursement

That the Board of Trustees approve the proposed revisions listed in the January board agenda packet.

D. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Growing Healthy Children Therapy Services, Inc.	SLPA <sup>1</sup>	ARC	10/06/2022	Evergreen
Miller Funeral Home	Funeral Services	ARC	10/21/2022	EXP: 10/22/2027
Oak Ridge - Aegis	PTA/OTA <sup>2</sup>	SCC	12/13/2022	EXP: 12/13/2027
Ten Acres Pharmacy	Pharm Tech	CRC	12/19/2022	Evergreen
Oak Tree Dentistry	Dental Asst.	SCC	12/21/2022	Evergreen

<sup>1</sup>SLPA: Speech Language Pathology Assistant

<sup>2</sup>PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

E. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transaction as herein listed.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
22009	\$5,289.00	2	George Reed, Inc.	\$944,521.90

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
22014	SCC Drought Tolerant Landscape & Irrigation	2	12/12/22	Takehara Landscape, Inc.	\$485,737.00

Contractor Name	Base Bid	Total Bid
Takehara Landscape, Inc.	\$485,737.00	\$485,737.00
Marina Landscape Inc.	\$671,200.00	\$671,200.00

F. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College /Unit	Amount	Source
Mellon/American Council of Learned Societies Fellowship <ul style="list-style-type: none"> <li>This funding will be used for participation in the ACLS Fellows community and supporting research and scholarly work around the experiences of working-class and poor queer and transgender students at community colleges in California.</li> <li>07/01/2022 – 12/31/2023</li> <li>Administrator: Dr. Kathryn Sorensen, Dean, Behavioral and Social Sciences</li> </ul>	ARC	\$40,000	American Council of Learned Societies
Contract Education Courses for CDTFA <ul style="list-style-type: none"> <li>This funding will provide college courses as part of the Upward Mobility Program, which facilitates career movement opportunities for team members within designated classification to provide a path to work toward career goals while meeting the needs of state services per California Code of Regulations, title 2, section 599.981.</li> <li>11/01/2022 – 07/31/2023</li> <li>Administrator: Dr. Derrick Booth, Associate Vice President, Workforce Development</li> </ul>	ARC	\$64,430	California Department of Tax and Fee Administration (CDTFA)

G. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001124151 - 0001125007 B230692-B230703	\$ 10,127,866.73
Capital Outlay Fund	0003019210-0003019297 B3500001-B3500001	
Child Development Fund	0006001093-0006001108	
Self-Insurance Fund	0009000495-0009000497	
WARRANTS		
General Fund	833118-834004	\$ 10,763,987.43
General Fund-ARC Instructional Related	011849-011917	
General Fund-CRC Instructional Related	024328-024344	
General Fund-FLC Instructional Related	032002-032018	
General Fund-SCC Instructional Related	049040-049076	
Capital Outlay Fund	836192-836248	
Student Financial Aid Fund	901386-901389	
Child Development Fund	955134-955145	
Self-Insurance Fund	976743-973747	

ODSFD	-	
Payroll Warrants	533039- 533716	\$ 8,844,578.87
Payroll Vendor Warrants	70392-70509	
December Leave Process	533717-534863	
<b>CHECKS</b>		
Financial Aid Disbursements (PeopleSoft)	-	\$ 1,811,821.91
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6487-6501	\$ 42,979.03
Student Clubs Agency Fund – CRC	5778-5790	
Student Clubs Agency Fund – FLC	3125-3133	
Student Clubs Agency Fund – SCC	4772-4774	
Foundation – ARC	7439-7445	\$ 44,972.21
Foundation – CRC	3158-3160	
Foundation – FLC	2377-2381	
Foundation – SCC	6566-6574	
Foundation – DO	1918-1921	
Associated Students Trust Fund – ARC	1068-1070	\$ 710.19
Associated Students Trust Fund – CRC	0958-0960	
Associated Students Trust Fund – FLC	0769-0769	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
<b>ELECTRONIC TRANSFERS</b>		
GENFD Financial Aid	-	\$ 232,893.25
Board of Equalization	-	\$
PARS Wire	-	\$ 34,460.57
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
CDTFA	-	\$ 2,250.00
Fidelity Wire	-	\$
Payroll Direct Deposit Advices	1193537-1198138	\$ 14,682,752.64
Other Payroll Transactions	-	\$ 1,832.00
Scholarships	-	\$
CARES Act/HEERF II	-	\$
Pacific Groservice Wire (CRC)	-	\$ -
PICO Wire	-	\$
CalWORKs	-	\$ -
SB85	-	\$ 173,000.00
COVID Incentive	-	\$ -
Self-Insurance Fund	-	\$ 59,358.01
Keenan	-	\$ 63,325.13
PITCO	-	\$ 2,598.70
DXO Labs- France	-	\$
RTNOV2022 Wire	-	\$ 1,324,711.25

H. LRSA, LRCEA and Interim Management Salary Schedules

That the Board of Trustees approve the revisions to the LRSA, LRCEA and Interim Management salary schedules effective January 1, 2023.

I. Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the January board agenda packet.*

**4. FIRST READING**

A. Statement of Legislative Principles

The draft Statement of Legislative Principles was submitted for the Board of Trustees' review and discussion, and will be brought back to the Board for approval at the February 8, 2023 meeting.

**5. COLLECTIVE BARGAINING**

A. Initial 2023-2026 Collective Bargaining Proposals for LRCFT and LRCCD

The initial Collective Bargaining Proposals were presented to the Board of Trustees. A public hearing be scheduled on February 8, 2023 to allow for public input regarding the initial Collective Bargaining Proposals submitted by the District and LRCFT.

**6. ACTION**

A. Contract Award: District Wide Captioning Services

*A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees award the contract for RFP 23012 to Class Act Alliance Inc.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

B. Contract Award: CRC Drought Tolerant Landscape and Irrigation

*A motion was made by Trustee Nelson, seconded by Trustee Haynes, that the Board of Trustees award the contract for Bid 22012 to Clean Cut Landscape Inc. for total award of \$2,444,314.77.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

C. Contract Award: FLC Drought Tolerant Landscape and Irrigation

*A motion was made by Trustee Ortiz, seconded by Trustee Wilkerson, that the Board of Trustees award the contract for Bid 22013 to Marina Landscape Inc. for total award of \$743,000.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

D. Contract Award: ARC Drought Tolerant Landscape and Irrigation

*A motion was made by Trustee Haynes, seconded by Trustee Ortiz, that the Board of Trustees award the contract for Bid 22011 to Takehara Landscape, Inc. for total award of \$965,248.00*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

## **7. INFORMATION**

A. Strategic Enrollment Management Update

Members of the Board of Trustees have identified Strategic Enrollment Management (SEM) to maximize college access for all students as a key goal within the Los Rios Community College District. District Staff will present regular updates on SEM data, planning, initiatives, and strategies. This item was presented for the Board of Trustees information and discussion.

## **8. BOARD MEMBER REPORTS**

Trustee Haynes discussed the work the Board of Trustees did with the Board Fellowship last year and requested that the Board put some of that work into the priorities for this year while focusing on enrollment holistically.

## **9. FUTURE AGENDA ITEMS**

No future agenda items were requested.

## **10. REPORTS AND COMMENTS**

The following constituency representatives presented reports to the Board:

Karla Lozano, President, Folsom Lake College Classified Senate

Jason Newman, President, LRCFT

Jacob Hughins, President, LRCEA

Chancellor's Report:

*The report below was provided to the Board of Trustees electronically:*

**ARC:** ARC alum Joanna Nishimura (GIS '15), had the opportunity to present a demo of a recently released website called Climate Mapping for Resilience and Adaptation during the plenary session at the Esri Pacific User Conference held in Sacramento in November 2022. The website consists of a series of map-based applications designed by federal government agencies to support the creation of climate resilience plans to protect people, property, and infrastructure. Joanna is currently a Solution Engineer with Esri, a company that provides geographic information system software, location intelligence, and mapping services.

**CRC:** Congratulations to CRC Assistant Athletic Director Jeanne Calamar who is being recognized by the California Community College Athletic Association (CCCAA) for her fight in Title IX. As part of its 50th anniversary, the Association is honoring the passage of Title IX in 1972 by recognizing individuals whose efforts and legacy have helped further the legislation's impact on California Community College athletics. Jeanne leveraged her positions to mentor others and advocate for female student-athletes at CRC, the conference and at the state level with her participation on the Management Council, countless committees, and the Athletic Directors Association (CCCADA). She has been with the college for 29 years.

**FLC:** Folsom Lake College's Prison and Reentry Education Program (PREP) will receive \$950,000 in federal funding from the Consolidated Appropriations Act, signed into law by President Joe Biden earlier this month. The additional funding for PREP, which launched in 2016 and serves currently and formerly incarcerated students, will assist in expanding the wide range of supports and course offerings needed for students to successfully complete their degrees and certificates, with the ultimate goal of gainful employment and contribution to the community. As of Spring 2022, the nationally lauded program has offered 260 courses and enrolled 7,155 students at five correctional partner facilities. PREP's positive impact on the community includes participants having a recidivism rate of slightly under 2% compared to 60% statewide, and also approximately \$4.7 million in tax savings to the community. Special thanks to Sen. Alex Padilla and Rep. Ami Bera for requesting the funding on behalf of the college.

**SCC:** SCC MESA has received a \$1.7 million state grant that will be allocated over a 6-year span (2021-2027). This is a significant increase – thanks to advocacy efforts and supportive legislators – of the annual MESA grant that historically has provided \$74,000 in funding. The funding will be used to purchase supplies including lab materials, textbooks and laptops. SCC MESA also will offer stipends to incentivize faculty involvement, send students to STEM professional development conferences, and develop a plan for offering stipends to MESA students. MESA also will bring back its internship program, which would be an additional paid stipend opportunity for students where they can work on a hands-on project with guidance from faculty mentors.

*Retirements:*

Retirement			Years of Service
Jodie Hooker	Photography Arts Professor	ARC	21
Kristine Kurk	Employee Benefits Technician	DO	26
Paul Andre	Mathematics Professor	ARC	27
Ralph Hoke III	Lead Maintenance Painter	FM	45+

Trustee Johnson requested a moment in silence in honor for the unhoused individuals who lost their lives in the recent storms in our region.

**11. CLOSED SESSION**

The following board members went into closed session at 6:40 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Pursuant to Government Code section 5495.7: Public Employee Discipline/Dismissal/Release (1 employee)

**12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

No reportable action was taken by the Board in Closed Session.

**13. ADJOURNMENT**

President Nelson adjourned the meeting at 7:20 pm.

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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Draft minutes presented to the Board of Trustees: February 8, 2023*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 8, 2023

<b>SUBJECT:</b>	Curriculum Proposals: American River, Folsom Lake, and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor 	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved at the January 27, 2023 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives:  
 American River College: Roxanne Morgan (Chair), Rusty Gaudard, Aaron Bradford, Bill Simpson (DCCC Chair), Frank Kobayashi/Kate Jacques (Admin); Cosumnes River College: Lisa Beebe (Chair) Brian Noel, Jorge Baca, Robert Montanez/Michael Lawlor (Admin); Folsom Lake College: Danny Siegfried (Chair), Suha Al Juboori, Carlos Lopez (Admin); Sacramento City College: Renee Medina (Chair), Shannon Gilley, Laurie Perry, Duane Leonard, Robin Ikegami/Deborah Saks (Admin); Juana Esty (Articulation), Scott Crosier (DAS), Jamey Nye/Tammy Montgomery (Admin)

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Folsom Lake and Sacramento City College.

# Los Rios Community College District

## Recommendation for Adoption by the Board of Trustees

Feb 08, 2023

### COURSE PROPOSALS

#### Course Deletions

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#### *American River College*

1. **CSERV 2030 Russian for Business and Travel I (0.00 units)**

**Justification:** This course no longer meets the needs of our students.

2. **CSERV 2031 Russian for Business and Travel II (0.00 units)**

**Justification:** This course no longer meets the needs of our students.

3. **ECE 414 CPR and Pediatric First Aid (1.50 units)**

**Justification:** The ARC ECE Department is deleting ECE 414 because it is only an elective for the ECE AA degree, is not required for any of the ECE certificates or for the ECE Transfer degree, and is not taught by ECE faculty. The class will continue to be taught as HEED 311.

4. **GEOL 390 Field Studies in Geology (1.00 - 4.00 units)**

**Justification:** This course is being replaced with GEOL 392-394.

5. **GERM 351 Conversational German, Elementary (3.00 units)**

**Justification:** This course no longer meets the needs of our students.

6. **GERM 352 Conversational German, Elementary (3.00 units)**

**Justification:** This course no longer meets the needs of our students.

7. **LIBR 320 Introduction to Internet Research (1.00 unit)**

**Justification:** This course no longer meets departmental needs.

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*Folsom Lake College*

1. **ADMJ 370 Illegal Drugs - Identification and Investigation (3.00 units)**

**Justification:** This course no longer meets the needs of students.

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*Sacramento City College*

1. **BUS 107 Keyboarding (1.00 - 3.00 units)**

**Justification:** Recommend that this course be deleted. Since 2018, there has not been any student demand for this course. Furthermore, there are a plethora of free, web-based programs available for students who are interested in improving their keyboarding (i.e., typing) skills. BUS 107 is not a prerequisite for any course. It is, however, an advisory to AH 300, CISA 126, CISA 305, CISA 315, and CISC 300.

2. **RE 370 Escrow Procedures (3.00 units)**

**Justification:** This course is being deleted as a result of program review, and the department's decision to update the course list.

3. **RE 380 Computer Applications in Real Estate (3.00 units)**

**Justification:** This course is being deleted as a result of program review, and the department's decision to update the course list.

## **New to District Courses**

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*Folsom Lake College*

1. **CISD 330 Data Analytics with Tableau (3.00 units)**

*Prerequisite:* None.

*54.00 hours lecture*

This course introduces students to the basics of Data Analytics using Tableau which is an end-to-end data analytics platform that allows students to prep, analyze, collaborate, and share big data insights. Tableau builds transparent AI into its platform so students can easily understand how predictions and perceptions emerge and how they are helping to make smarter decisions right in the flow of data analysis.

**Justification:** This course introduces students to the basics of Data Analytics using Tableau which is an end-to-end data analytics platform that allows students to prep, analyze, collaborate, and share big data insights. Tableau builds transparent AI into its platform so students can easily

understand how predictions and perceptions emerge and how they are helping to make smarter decisions right in the flow of data analysis.

## 2. **CISD 410 Natural Language Processing (3.00 units)**

*Prerequisite:* CISD 307 with a grade of "C" or better

*54.00 hours lecture*

This course introduces students to the basics of Natural Language Processing (NLP) and how to give the ability of a computer program to understand human language as it is spoken and written, referred to as natural language. It is a component of artificial intelligence (AI).

**Justification:** This Natural language processing is a subset of Artificial Intelligence focused on how computers can process language like humans do. This can be a huge help to any business, to save time and money, streamline and automate processes, make real-time, and data-driven decisions.

## 3. **CISD 412 Computer Vision (3.00 units)**

*Prerequisite:* CISD 307 with a grade of "C" or better

*54.00 hours lecture*

This course introduces students to the basics of Computer Vision (CV) which is a subset of Artificial Intelligence that train computers to automatically process, extract and manipulate visual data from images and videos.

**Justification:** This course intends to help students develop the skills and experience with computer vision (CV) and empower future workforce with necessary knowledge and CV skills for employability in the deep learning domain.

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### ***Sacramento City College***

## 1. **COSM 115 Technical and Theoretical Principles - Lecture (5.00 units)**

*Prerequisite:* COSM 100 with a grade of "C" or better

*Corequisite:* COSM 117

*Enrollment Limitation:* California State Board of Barbering and Cosmetology Business and Professions Code Section 7321 provides that a student: (a) is not less than 17 years of age, (b) has completed the 10th grade in the public schools of this state or its equivalent.

*90.00 hours lecture*

This course provides a cosmetology program orientation, with instruction on life skills, hazardous substances, basic labor laws, and physical and sexual assault awareness. Technical

and theoretical knowledge is covered as it directly relates to the basic skills of all phases of cosmetology. The course material includes subjects in first aid, bacteriology, disinfecting, sanitation, decontamination, health and safety, electricity, haircutting, chemistry, hair coloring and lightening, hair structure, the pH scale, and anatomy and physiology.

**Justification:** Curriculum update to be in compliance with SB803 legislation for a two semester program that incorporates 1000 minimum hours of training in order to be eligible to receive a Proof of Training to take the Board of Barbering and Cosmetology Written Only Exam for licensure. This course will be required for students to advance to the next level of courses (COSM 135 and COSM 137) to complete program requirements.

## 2. COSM 117 Basic Skill Building in Cosmetology - Laboratory (10.00 units)

*Prerequisite:* COSM 100 with a grade of "C" or better

*Corequisite:* COSM 115

*Enrollment Limitation:* California State Board of Barbering and Cosmetology Business and Professions Code Section 7321 provides that a student: (a) is not less than 17 years of age, (b) has completed the 10th grade in the public schools of this state or its equivalent.

*540.00 hours laboratory*

This course encompasses individual and group instruction so that students can obtain knowledge and build a foundation in the basic practical skills of all cosmetology industry related procedures. The course emphasizes student comprehension and practice of disinfecting, sanitation and decontamination, and health and safety standards required by the California Board of Barbering and Cosmetology. Topics covered in the first half of the course include skin care, hair removal, eye brow arching, nail technology, haircutting, scalp treatments, thermal and wet hairstyling which will include curl placement, hair shaping, finger waves, and pin curl construction. The second half of the course includes chemical use and procedures in the application of soft curl and permanent waving, sodium hydroxide relaxer, hair coloring, and bleaching. Specialized areas of study in the use of clippers, men's haircutting and styling, eyelash enhancements, and highlighting methods are also introduced.

**Justification:** Curriculum update to be in compliance with SB803 legislation for a two semester program that incorporates 1000 minimum hours of training in order to be eligible to receive a Proof of Training to take the Board of Barbering and Cosmetology (BBC) Written Only Exam for licensure. This course will be required for students to advance to the next level of courses (COSM 135 and COSM 137) to complete program requirements.

## 3. COSM 135 Advanced Specialized Skill Building in Cosmetology - Theory (7.50 units)

*Prerequisite:* COSM 100, 115, and 117 with grades of "C" or better

*Corequisite:* COSM 137

*Enrollment Limitation:* California State Board of Barbering and Cosmetology Business and Professions Code Section 7321 provides that a student: (a) is not less than 17 years of age, (b) has completed the 10th grade in the public schools of this state or its equivalent.

*135.00 hours lecture*

This course encompasses all areas of the theoretical portion of cosmetology relating to the California State Board of Cosmetology examination. Particular emphasis on professionalism, salon management, the Cosmetology Act, and the California State Board of Cosmetology Rules and Regulations. There is specific focus on the senior student who will enter the business world at the end of the semester, followed by completing required hours and passing the California State Board written examination.

**Justification:** This course is required to be eligible to sit for the California State Board of Cosmetology examination for a license. In January, SB803 was passed, changing the requirements by taking out the practical portion of the test and only requiring a written test. Additional changes include the minimum hours to a 1000-hour program. Our program must reflect the necessary modifications to meet what the California State Board of Cosmetology requires.

#### 4. **COSM 137 Advanced Specialized Skill Building in Cosmetology - Laboratory (7.50 units)**

*Prerequisite:* COSM 100, 115, and 117 with grades of "C" or better

*Corequisite:* COSM 135

*Enrollment Limitation:* California State Board of Barbering and Cosmetology Business and Professions Code Section 7321 provides that a student: (a) is not less than 17 years of age, (b) has completed the 10th grade in the public schools of this state or its equivalent.

*405.00 hours laboratory*

This course encompasses all areas of the practical portion of cosmetology relating to the California State Board of Cosmetology examination. Particular emphasis on professionalism, salon management, the Cosmetology Act, and the California State Board of Cosmetology Rules and Regulations. Specific focus on the senior student who will enter the business world at the end of the semester.

**Justification:** This course is required to be eligible to sit for the California State Board of Cosmetology examination for a license. In January, SB803 was passed, changing the requirements by taking out the practical portion of the test and only requiring a written test. Additional changes include the minimum hours to a 1000-hour program. Our program must reflect the necessary modifications to meet what the California State Board of Cosmetology requires.

## 5. MET 350 Cal/OSHA 10 General Safety (1.00 unit)

*Prerequisite:* None.

*18.00 hours lecture*

This class focuses on the training required for the 10-Hour Cal/OSHA General Industry Safety and Health training card program. Training includes safety policies, procedures, standards, and general industry safety and health principles. Topics for this course will include the following: Introduction to Occupational Safety and Health Administration (OSHA) and Cal/OSHA; Injury and Illness Prevention Programs and Heat Illness Prevention; Walking and Working Surfaces, Including Fall Protection; Electrical Hazards; Hazardous Materials; Health Hazards; Personal Protective Equipment; Tools and Equipment; Hazard Communication; Material Handling. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer. Students are required to pay the Cal/OSHA 10-Hour General Industry Card fee.

**Justification:** This course covers OSHA's General Industry Safety and Health regulations.

## 6. MET 357 Drawing Mechanical Systems (1.00 unit)

*Prerequisite:* MET 250 with a grade of "C" or better

*Corequisite:* MET 351 and 352

*18.00 hours lecture*

This course focuses on building drawing skills specific to the mechanical-electrical trades; problem solving using graphs; freehand sketching employing multiview, isometric, and oblique drawing methods; and lettering and dimensioning. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

**Justification:** These topics were pulled from MET 352 to create a separate course that would be clearer to students. Technical drawing is needed to communicate effectively in the HVAC/R industry.

# PROGRAM PROPOSALS

## New Programs

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### *American River College*

## 1. Automotive Powertrain Systems Remanufacturing

This certificate prepares students for entry-level positions in the automotive powertrain remanufacturing industry. It covers the various processes and procedures used in the repair and remanufacturing of vehicle engines, transmissions, transaxles, and final drive units.

**Justification:** As vehicle powertrains become more specialized, there is a need for dedicated engine and drivetrain remanufacturing specialists. This certificate will address the needs of the powertrain remanufacturing industry.

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*Folsom Lake College*

1. **Artificial Intelligence and Machine Learning**

Artificial Intelligence and Machine Learning certificate focuses on building machine learning models that can be used for predicting, making decisions and enhancing human capabilities. The program provides opportunities to develop the necessary skills and basic aptitudes in Artificial Intelligence and Machine Learning that is required in different fields including the information technology, automotive, healthcare, aerospace, industrial, and manufacturing industries.

**Justification:** The artificial intelligence field has exploded over the last decade, making its way into nearly every industry and every company looking to introduce Artificial Intelligence in their domain. Studying AI and Machine Learning opens up a world of opportunities for students to create cutting-edge technologies in diverse sectors. Many universities are offering new degrees in Artificial Intelligence and Machine Learning. This degree program teaches students what's currently demanded in the job industry allowing students to gain foundational knowledge of Artificial Intelligence and Machine Learning along with insights into business applications of these technologies.

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*Sacramento City College*

1. **Data Science**

This degree program is designed for students who aspire to master the essential knowledge and skills required for data storage, discovery, analysis, visualization, and application. Students will learn to derive value from data and apply data science and analytics techniques to make effective data-driven decisions.

**Justification:** To create Data Science A.S. Degree.

2. **Real Estate Salesperson**

This certificate introduces basic concepts of the real estate field while providing the minimum coursework to qualify for the California Real Estate Salesperson's License examination. Topics include principles of real estate, real estate law, real estate economics, real estate finance, real estate practice, and appraisal.

**Justification:** This new program awards a certificate to students who meet the educational requirements for the California Real Estate Salesperson License Examination.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Statement of Legislative Principles	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<div style="text-align: right;"><i>MR</i></div> Mario Rodriguez, Executive Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

The Board of Trustees' Policy P-3115 Legislative Matters requires the Board to annually adopt a Statement of Legislative Principles.

**STATUS:**

The District's Strategic Plan remains the same and the legislative work that will further that plan remains largely the same. As a result, staff has suggested only minor changes to the District's existing Statement of Legislative Principles.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Statement of Legislative Principles.

# LOS RIOS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

## *Annual Statement of Legislative Principles*

This Statement of Legislative Principles is adopted by the Board of Trustees for the Los Rios Community College District on behalf of itself and its four separately accredited Colleges (American River College, Cosumnes River College, Folsom Lake College and Sacramento City College) under Board Policy P-3115. This Statement is intended to support the District's Strategic Goals: to establish effective pathways that optimize student access and success; to ensure equitable academic achievement across all racial, ethnic, socioeconomic and gender groups; to provide exemplary teaching and learning opportunities; to lead the region in workforce development; and to foster an outstanding working and learning environment.

This Statement of Legislative Principles provides guidelines for the Chancellor when addressing matters before the California Legislature and Congress, and constitutes the core principles guiding the development of the District's position on legislation.

The District shall not support or oppose legislation unless the outcome will have a significant effect on the District, its students or its employees. The District will remain neutral on most matters affecting local collective bargaining. However, the District will take appropriate positions where that legislation will have a material impact on the District. The District will remain neutral on matters affecting only another single district or small group of district(s), except where policy precedents, or resource allocations, have the significant potential of affecting the Los Rios Community College District or the California Community College System generally. Where issues are raised in the budget process, the District shall seek legislative support or opposition in accordance with the principles established in this document. Where legislation is likely to impede the policy principles set forth, the District is likely to oppose that legislation unless there are significant countervailing reasons.

The Board of Trustees' Legislative Principles align with the District's Vision, Mission, Values, Goals and Strategies, as enumerated in the District's Strategic Plan, as follows, but do not reflect every strategy under each goal area. The District will support those legislative efforts enumerated under each Goal.

### 1. ESTABLISH EFFECTIVE PATHWAYS THAT OPTIMIZE STUDENT ACCESS AND SUCCESS.

- Obtain resources to support pathway programs.
- Implement appropriate measures to improve student success.
- Support the provision of comprehensive student support services.
- Strengthen the academic preparation of K-12 students to support success at a community college.
- Support collaborative efforts with four-year institutions designed to provide additional transfers for our students and legislation that promotes transfers.

- Support flexibility for dual enrollment and remove barriers as appropriate.
  - Expand student financial aid opportunities (including, but not limited to, Cal Grants and CA Promise Programs) that reduce the total costs of attending college for students.
  - Assist students with the application process for attending a community college and transferring to a four-year institution of higher education.
  - Support the enhancement of existing successful educational programs and the development of needed new programs
  - Support high quality online education while minimizing regulatory barriers and additional reporting requirements.
2. ENSURE EQUITABLE ACADEMIC ACHIEVEMENT ACROSS ALL RACIAL, ETHNIC, SOCIOECONOMIC AND GENDER GROUPS.
- Close the achievement gap.
  - Support the Dream Act and efforts to expand the institutional capacity for diversity.
  - Increase effective delivery of English, ESL and mathematics.
  - Enhance opportunities for underserved constituencies.
3. PROVIDE EXEMPLARY TEACHING AND LEARNING OPPORTUNITIES.
- Support professional development for faculty, staff and administrators that is designed to support student success inside and outside of the classroom.
4. LEAD THE REGION IN WORKFORCE DEVELOPMENT.
- Develop effective and relevant career and technical programs in collaboration with external partners.
  - Increase efforts that align career technical education curriculum and program development among community colleges, K-12 and industry.
  - Integrate community colleges in the Workforce Investment Board and provide for community college courses to qualify for state and federal funding of workforce development activities.
  - Support the efforts of the Los Rios Colleges Foundation in its efforts to develop additional funding resources for the District, Colleges, faculty, staff and students.
5. FOSTER AN OUTSTANDING WORKING AND LEARNING ENVIRONMENT.
- Maintain local authority and control in the administration of the District and its Colleges.
  - Maintain locally elected Board of Trustee governance in the administration of the District and its Colleges.

- Promote the health, safety and welfare of students, faculty, staff and administrators, including mental health.
- Support the District's and its Colleges' efforts to attract, recruit and retain the most qualified and diverse employees, and assure appropriate staffing levels.
- Support participatory decision making.
- Increase the District's efforts in sustainable practices, including energy and resource conservation, while retaining appropriate flexibility.
- Strengthen the District's ability to use its capital outlay, infrastructure bonds and property management funds efficiently.
- Support the elimination of duplicative and/or needless regulatory oversight and reporting obligations, and provide adequate funding for the oversight and reporting requirements that are necessary.
- Protect the fiscal integrity of the system.
- Support funding sustainable mechanisms for reducing the unfunded liability in the CalSTRS and the CalPERS programs.
- Support backfill of property tax shortfalls.
- Provide information and support for students, faculty, staff and administrators in the DACA programs to support inclusivity and ensure that the District and its Colleges remain a place where all students are provided with an opportunity to fulfill their educational goals and dreams.
- Support a model for alignment of accreditation that improves outcomes for our students.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Resolution No. 2023-03: Child Development Center Contracts	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>U/R</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

The Los Rios Community College District operates Child Development Centers at three of the colleges - American River College, Cosumnes River College, and Sacramento City College. Each site is primarily funded by contracts from the State of California. Due to changes in the organization of subsidized childcare, the funding is now divided between the Department of Education which funds State Preschool (CSPP) and the Department of Social Services which funds General Child Care (CCTR). Each year Los Rios applies for the funding and receives contracts to offer subsidized child care services, in accordance with the contracts, at the three colleges named above.

**STATUS:**

Resolution No. 2023-03 is required by the Department of Education and the Department of Social Service as part of the application process. The contract will not require a separate resolution.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Resolution No. 2023-03 to authorize the application for and execution of the contracts for the Child Development Centers from the Department of Education (CSPP) and Department of Social Services (CCTR).

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2023-03

### Authorizing Execution of a Contract from the California Department of Education and California Department of Social Services (Child Care and Development Services)

**WHEREAS**, the Los Rios Community College District, a local governmental entity, (hereinafter referred to as “Contractor”) desires to enter into contracts with the California Department of Education (“CDE”) and the California Department of Social Services (CDSS) for the purpose of providing childcare and child development services for the Fiscal Year 2023-2024, and to authorize the designated personnel to sign application and contract documents pursuant to our contracts; Now therefore,

**BE IT RESOLVED**, that the Los Rios Community College District Board of Trustees hereby authorize the application for and execution of contracts for the CCTR program with CDSS and the CSPP program with CDE; and

**BE IT FURTHER RESOLVED**, that any individual employed by the Contractor in the positions of: Executive Vice Chancellor, Finance and Administration and Associate Vice Chancellor of Finance are hereby authorized on behalf of and in the name of Contractor and as its official act and deed to sign and otherwise enter into contracts for the CCTR program and the CSPP program by and between Contractor and CDSS and CDE respectively.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2023-03 this eighth day of February 2023, by the following called vote:

AYES	NOES	ABSENT
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\_\_\_\_\_  
John Knight, President of Board of Trustees

*Attest:*

\_\_\_\_\_  
Brian King, Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	2022-23 Budget Revision No 1	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

On September 14, 2022, the Governing Board adopted the 2022-23 maximum funding level (Z Budget) for the General Fund. The attached Schedule I details modifications to this funding level since adoption. General Fund revenues and appropriations are budgeted \$23.3 million higher than the adopted level due to the recognition of additional general purpose, and restricted/special programs revenues. General fund unrestricted revenue increased by \$9.8 million, which is predominantly due to the allocation of the Program Development Funds presented to the Governing Board at the December 14, 2022 meeting. Restricted revenues increased by \$13.5 million, which is predominantly due to additional awards received since the budget was adopted as shown on Schedule II.

Neither the final calculation for fiscal year 2021-22 nor the first principal apportionment (P1) for 2022-23 have been released as of January 31, 2023. The P1 is based upon attendance reporting submitted January 15<sup>th</sup> along with projected enrollment fee and property tax revenues. Under the new formula, attendance, outcomes, and demographic data from the three most recent prior years are used to calculate the District’s entitlement. The District’s hold harmless entitlement was the basis for the adopted X budget and has not changed. Staff will update 2022-23 projections when the P1 is issued and if any adjustments are needed, they will be included in budget revision No. 2, presented at the June meeting. As usual, the District continues to operate at the X budget level.

**STATUS:**

Revisions to the adopted budget for the General Fund are necessary for the following reasons:

1. Schedule I summarizes changes to revenues, appropriations and fund balance for the general fund. The change in restricted fund balance is the appropriation of restricted lottery funds.
2. Schedule II provides specific adjustments to restricted and special program revenues. Restricted revenues reflect new awards for Federal and State programs, as well as augmentations to existing programs for federal, state and local. The changes in appropriations reflect the allocation of those additional resources as well as re-alignment across object codes as expenditure plans are formalized.

Revisions to other District funds due to:

3. Instructionally-Related Activities (Schedule III): Changes to revenue and the appropriation of uncommitted fund balance.
4. Child Development Fund (Schedule IV): Increase in revenue is due to an increase in the reimbursement rates by the COLA.
5. Capital Outlay Projects (Schedule V): Increase in state revenues is due to the recognition of the CRC \$44 million housing grant, which is offset by augmentations to existing state programs. Changes in appropriations reflect the budgeting for the spending plan of the CRC housing grants, allocation of the donations, program development funds, and other miscellaneous spending plan adjustments.
6. Bond Projects – Measure M (Schedule VI): Estimated decrease to bond projects costs.
7. Bond Interest and Redemption – Measure A (Schedule VII): Establish budgets for the principal and interest of the 2022 refunding bond.
8. Self Insurance (Schedule VIII): Increase in insurance premiums and minor change in funding and appropriations for the dental program.
9. Retiree Benefits Fund (Schedule IX): Establish transfer out to General Fund budget for estimated STRS/PERS set-aside needed in 2022-23 and related updates to fund balance.
10. Student Financial Aid (Schedule X): Increase in State Categorical programs transferred from the General Fund.
11. Regional Performing Arts Center (Schedule XI): Change in fund balance due to fund reconciliation.
12. Student Associations Trust (Schedule XII): Appropriation of beginning fund balance.
13. Scholarship & Loan Trust Fund (Schedule XIII): Increase in transfers out to the general fund and related updates to fund balance.
14. Los Rios Colleges Foundation (Schedule XIV): Increase in estimated donations and updates to the related fund balance.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, Child Development, Capital Outlay Projects, Bond Projects, Bond Interest and Redemption – Measure A, Self Insurance, Retiree Benefits Fund, Student Financial Aid, Regional Performing Arts Center, Student Associations Trust, Scholarship & Loan Trust Fund and Los Rios Colleges Foundation funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
GENERAL FUND  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED* BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 28,848,912	\$ -	\$ 28,848,912
Committed	91,615,728	-	91,615,728
Restricted	21,385,057	-	21,385,057
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>141,849,697</b>	<b>-</b>	<b>141,849,697</b>
<b>REVENUE:</b>			
<b>UNRESTRICTED (GENERAL PURPOSE)</b>			
Apportionment, Property Taxes and Enrollment Fees	368,043,995	-	368,043,995
Lottery Funds	6,864,088	6,812	6,870,900
Apprentice/Other General Purpose/Interfund Transfers	39,195,967	9,791,882	48,987,849
<b>TOTAL UNRESTRICTED (GENERAL PURPOSE)</b>	<b>414,104,050</b>	<b>9,798,694</b>	<b>423,902,744</b>
<b>RESTRICTED/SPECIAL PROGRAMS REVENUES</b>	<b>285,483,729</b>	<b>13,539,847</b>	<b>299,023,576</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>699,587,779</b>	<b>23,338,541</b>	<b>722,926,320</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 841,437,476</b>	<b>\$ 23,338,541</b>	<b>\$ 864,776,017</b>
<b>APPROPRIATIONS:</b>			
Academic Salaries	\$ 186,220,913	\$ 5,776,538	\$ 191,997,451
Classified Salaries	132,369,349	5,276,423	137,645,772
Employee Benefits	159,207,970	5,627,328	164,835,298
Books, Supplies & Materials	56,829,229	4,837,629	61,666,858
Other Operating Expenses	135,578,273	140,106	135,718,379
Capital Outlay	39,720,195	108,346	39,828,541
Other Outgo	91,230,735	6,204,568	97,435,303
<b>TOTAL APPROPRIATIONS AND TRANSFERS</b>	<b>801,156,664</b>	<b>27,970,938</b>	<b>829,127,602</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	28,934,389	(378)	28,934,011
Committed	4,749,728	-	4,749,728
Restricted	6,596,695	(4,632,019)	1,964,676
<b>TOTAL ENDING FUND BALANCE</b>	<b>40,280,812</b>	<b>(4,632,397)</b>	<b>35,648,415</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 841,437,476</b>	<b>\$ 23,338,541</b>	<b>\$ 864,776,017</b>

\* Maximum funded level (Z Budget)

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RESTRICTED/SPECIAL PROGRAMS REVENUES  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>Restricted Revenue:</b>			
Student Parking Fees & Fines, Universal Transit Pass	\$ 2,700,000	\$ -	\$ 2,700,000
Health Services Fee	1,717,236	-	1,717,236
<b>Total Restricted Revenue</b>	<b>\$ 4,417,236</b>	<b>\$ -</b>	<b>\$ 4,417,236</b>
<b>Federal:</b>			
CARES Act Higher Education Emergency Relief Fund (HEERF):			
HEERF Institutional Portion	\$ 32,987,307	\$ -	\$ 32,987,307
HEERF Student Aid Portion	37,669,060	-	37,669,060
HEERF Minority Serving Institutions	4,740,819	-	4,740,819
Perkins	3,289,630	573,717	3,863,347
TRIO Cluster	2,257,356	2,515,252	4,772,608
Shuttered Venue Operations	339,711	-	339,711
Hispanic Serving Institutions	1,302,444	1,678,300	2,980,744
Federal Work Study	1,940,202	-	1,940,202
Strengthening Institutions Programs	380,059	(88,445)	291,614
Temporary Assistance to Needy Families	440,992	(16,148)	424,844
Department of Rehabilitation - Workability III and College to Career	501,465	-	501,465
Strengthening Community Colleges	4,684,508	-	4,684,508
Asian & Native American Pacific Islander-Serving Institutions Program	313,410	444,503	757,913
Foster Care Program	104,224	-	104,224
Sustainable Interdisciplinary Research to Inspire Success II (SIRIUS II)	204,690	-	204,690
Child Development Training Consortium	102	27,744	27,846
Refugee Career Pathways	-	750,000	750,000
USDA- NIFA Ag Dual Enrollment	-	192,953	192,953
Other Federal	21,375	216,679	238,054
<b>Total Federal</b>	<b>\$ 91,177,354</b>	<b>\$ 6,294,555</b>	<b>\$ 97,471,909</b>
<b>State:</b>			
Student Equity and Achievement Program	\$ 30,294,447	\$ 1,262,194	\$ 31,556,641
Strong Workforce Program	15,242,286	5,018,919	20,261,205
Disabled Students Program & Services	7,913,265	-	7,913,265
Extended Opportunity Program & Services	8,534,998	(962,170)	7,572,828
Lottery (Restricted, Proposition 20)	2,705,258	2,685	2,707,943
California College Promise	3,009,854	-	3,009,854
Board Financial Assistance Program (BFAP)	3,447,047	-	3,447,047
California Work Opportunity & Responsibility to Kids (CalWORKs)	4,863,181	(315,129)	4,548,052
Guided Pathways	1,404,265	-	1,404,265
Refugee Career Pathways	3,619,648	-	3,619,648
NEXTUP	2,144,456	-	2,144,456
Economic Development	374,740	175,000	549,740
Student Retention & Enrollment	2,607,012	5,228,825	7,835,837
Cooperative Agency Resource Education	2,058,880	(241,404)	1,817,476
State Instructional Equipment Funds (SIEF)	33,973,038	(17,350,505)	16,622,533
Veterans Resource Center	1,281,081	27,203	1,308,284
California Apprenticeship Initiative	1,158,447	1,500,000	2,658,447
Nursing Education	515,628	-	515,628
Financial Aid Technology	210,531	-	210,531
Mental Health Services	1,707,935	453,850	2,161,785
Innovation and Effectiveness	69,405	-	69,405
Foster Care Education	204,274	-	204,274

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RESTRICTED/SPECIAL PROGRAMS REVENUES  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>State Continued:</b>			
Inmate Education Pilot Program / Incarcerated Students Reentry	\$ 5,418,392	\$ (4,908,892)	\$ 509,500
Basic Needs	9,150	5,409,242	5,418,392
Middle College High School	312,623	(63,001)	249,622
Mathematics, Engineering, Science Achievement (MESA)	-	485,674	485,674
Calfresh Outreach	86,898	(22,000)	64,898
Dream Resource Liaison Support Allocation	1,591,840	(426,796)	1,165,044
Information Technology and Cybersecurity	-	200,000	200,000
Equal Employment Opportunity	379,406	-	379,406
California Prison Industry Authority - Culinary Arts	80,476	-	80,476
COVID-19 Recovery Block Grant	28,107,978	-	28,107,978
Learning-Aligned Employment Program (LAEP)	13,763,694	-	13,763,694
Sacramento K16 Collaborative	7,252,000	10,877,997	18,129,997
Awards for Innovation in Higher Education	509,468	104,329	613,797
Student Housing Feasibility	440,000	-	440,000
LGBTQ+ Funding	311,898	436,949	748,847
Diversity in Engineering	24,738	-	24,738
Other State	559,062	302,287	861,349
<b>Total State</b>	<b>\$ 186,187,299</b>	<b>\$ 7,195,257</b>	<b>\$ 193,382,556</b>
<b>Local:</b>			
Legacy Funds from Self-Operated Bookstores	\$ 340,915	(109,886)	\$ 231,029
Training Source Contracts	1,666,604	89,551	1,756,155
College Futures Foundation	232,243	(41,403)	190,840
Early Childhood Education - EEIC - Up-Lift CA	144,689	-	144,689
Statewide Academic Senate	-	48,239	48,239
Foundation Grants & Gifts	636,700	37,976	674,676
Umoja Small Business Community Program, Student Leadership, Sakhu Learning Comm.	13,610	-	13,610
Center of Excellence (COE) Program Income	141,376	47,914	189,290
Strategic Energy Innovations	75,254	-	75,254
Culturally Competent Faculty Professional Development	201,739	(201,739)	-
Lumina Foundation New American	50,000	-	50,000
Sutter Nursing Program	31,800	(10,705)	21,095
Other Local	166,910	190,088	356,998
<b>Total Local</b>	<b>\$ 3,701,840</b>	<b>\$ 50,035</b>	<b>\$ 3,751,875</b>
<b>TOTAL RESTRICTED REVENUE/SPECIAL PROGRAMS</b>	<b>\$ 285,483,729</b>	<b>\$ 13,539,847</b>	<b>\$ 299,023,576</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
INSTRUCTIONALLY-RELATED ACTIVITIES (Sub-Fund of the General Fund)  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 4,700,689	\$ -	\$ 4,700,689
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>4,700,689</b>	<b>-</b>	<b>4,700,689</b>
<b>REVENUE:</b>			
Local - Other	988,189	164,037	1,152,226
<b>TOTAL REVENUE</b>	<b>988,189</b>	<b>164,037</b>	<b>1,152,226</b>
<b>INTERFUND TRANSFERS:</b>			
General Fund	461,771	204,228	665,999
<b>TOTAL TRANSFERS</b>	<b>461,771</b>	<b>204,228</b>	<b>665,999</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 6,150,649</b>	<b>\$ 368,265</b>	<b>\$ 6,518,914</b>
<b>APPROPRIATIONS:</b>			
Academic Salaries	\$ -	\$ 1,023	\$ 1,023
Classified Salaries	39,455	169,935	209,390
Employee Benefits	1,663	5,829	7,492
Books, Supplies & Materials	307,230	3,389,996	3,697,226
Other Operating Expenses	1,076,717	804,461	1,881,178
Capital Outlay	-	129,778	129,778
Payments to Students	21,211	18,709	39,920
<b>TOTAL APPROPRIATIONS</b>	<b>1,446,276</b>	<b>4,519,731</b>	<b>5,966,007</b>
<b>INTERFUND TRANSFERS OUT:</b>			
General Fund	-	15,371	15,371
Scholarship Fund	3,684	(3,684)	-
	<b>3,684</b>	<b>11,687</b>	<b>15,371</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	4,700,689	(4,163,153)	537,536
<b>TOTAL ENDING FUND BALANCE</b>	<b>4,700,689</b>	<b>(4,163,153)</b>	<b>537,536</b>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<b>\$ 6,150,649</b>	<b>\$ 368,265</b>	<b>\$ 6,518,914</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
CHILD DEVELOPMENT FUND  
BUDGET REVISION # 1  
2022-2023**

	<u>ADOPTED BUDGET 9/14/2022</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 2/8/2023</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 503,226	\$ -	\$ 503,226
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>503,226</u>	<u>-</u>	<u>503,226</u>
<b>REVENUE:</b>			
Federal	367,786	660,157	1,027,943
State	1,669,927	571,576	2,241,503
Local	65,000	-	65,000
Interfund Transfers	629,962	-	629,962
<b>TOTAL REVENUE AND TRANSFERS</b>	<u>2,732,675</u>	<u>1,231,733</u>	<u>3,964,408</u>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<u>\$ 3,235,901</u>	<u>\$ 1,231,733</u>	<u>\$ 4,467,634</u>
<b>APPROPRIATIONS:</b>			
Classified Salaries	\$ 1,517,565	\$ 530,658	\$ 2,048,223
Employee Benefits	922,782	191,308	1,114,090
Books, Supplies and Food	176,970	129,906	306,876
Other Operating Expenses	115,358	498,808	614,166
Capital Outlay	-	3,553	3,553
Interfunds Transfer	-	5,000	5,000
<b>TOTAL APPROPRIATIONS</b>	<u>2,732,675</u>	<u>1,359,233</u>	<u>4,091,908</u>
<b>ENDING FUND BALANCE, JUNE 30</b>	<u>503,226</u>	<u>(127,500)</u>	<u>375,726</u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u>\$ 3,235,901</u>	<u>\$ 1,231,733</u>	<u>\$ 4,467,634</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
CAPITAL OUTLAY PROJECTS FUND  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 13,300,000	\$ -	\$ 13,300,000
Committed Funds/Projects in Progress	167,938,818	-	167,938,818
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>181,238,818</b>	<b>-</b>	<b>181,238,818</b>
<b>REVENUE:</b>			
State	141,363,720	39,305,989	180,669,709
Local	2,029,310	1,000,000	3,029,310
Interfund Transfers In	41,097,955	1,844,902	42,942,857
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>184,490,985</b>	<b>42,150,891</b>	<b>226,641,876</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 365,729,803</b>	<b>\$ 42,150,891</b>	<b>\$ 407,880,694</b>
<b>APPROPRIATIONS:</b>			
Supplies and Materials	\$ 664,474	\$ (17,497)	\$ 646,977
Other Operating Expenses and Services	43,757,059	(5,217,852)	38,539,207
Capital Outlay	307,893,317	40,362,868	348,256,185
Interfund Transfers Out	114,953	7,023,372	7,138,325
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>352,429,803</b>	<b>42,150,891</b>	<b>394,580,694</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	13,300,000	-	13,300,000
<b>TOTAL ENDING FUND BALANCE</b>	<b>13,300,000</b>	<b>-</b>	<b>13,300,000</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 365,729,803</b>	<b>\$ 42,150,891</b>	<b>\$ 407,880,694</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
BOND PROJECTS FUND - MEASURE M  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 167,012,738	\$ -	\$ 167,012,738
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>167,012,738</b>	<b>-</b>	<b>167,012,738</b>
<b>REVENUE:</b>			
Local - Interest Income	500,000	-	500,000
<b>TOTAL REVENUE</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 167,512,738</b>	<b>\$ -</b>	<b>\$ 167,512,738</b>
<b>APPROPRIATIONS:</b>			
Bond Projects	\$ 165,203,443	\$ (10,000)	\$ 165,193,443
Bond Service Costs	50,000	10,000	60,000
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>165,253,443</b>	<b>-</b>	<b>165,253,443</b>
<b>ENDING FUND BALANCE, JUNE 30</b>	<b>2,259,295</b>	<b>-</b>	<b>2,259,295</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 167,512,738</b>	<b>\$ -</b>	<b>\$ 167,512,738</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
BOND INTEREST AND REDEMPTION FUND - MEASURE A  
BUDGET REVISION # 1  
2022-2023**

	<u>ADOPTED BUDGET 9/14/2022</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 2/8/2023</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 24,375,899	\$ -	\$ 24,375,899
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>24,375,899</u>	<u>-</u>	<u>24,375,899</u>
<b>REVENUE:</b>			
Local:			
Property Taxes	23,600,324	1,631,007	25,231,331
Interest Income	481,640	-	481,640
<b>TOTAL REVENUE</b>	<u>24,081,964</u>	<u>1,631,007</u>	<u>25,712,971</u>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<u>\$ 48,457,863</u>	<u>\$ 1,631,007</u>	<u>\$ 50,088,870</u>
<b>APPROPRIATIONS:</b>			
Bond Principal Repayment	\$ 19,435,000	\$ 715,000	\$ 20,150,000
Bond Interest Expense	4,643,964	916,007	5,559,971
Bond Service Costs	3,000	-	3,000
<b>TOTAL APPROPRIATIONS</b>	<u>24,081,964</u>	<u>1,631,007</u>	<u>25,712,971</u>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	24,375,899	-	24,375,899
<b>TOTAL ENDING FUND BALANCE</b>	<u>24,375,899</u>	<u>-</u>	<u>24,375,899</u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u>\$ 48,457,863</u>	<u>\$ 1,631,007</u>	<u>\$ 50,088,870</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
 SELF INSURANCE FUND  
 BUDGET REVISION # 1  
 2022-2023**

	<u>ADOPTED BUDGET 9/14/2022</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 2/8/2023</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 1,257,749	\$ -	\$ 1,257,749
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>1,257,749</u>	<u>-</u>	<u>1,257,749</u>
<b>REVENUE:</b>			
Property, Liability, and Workers' Compensation	3,489,587	669,834	4,159,421
Dental Program	4,168,566	62,976	4,231,542
Interest Income	86,397	-	86,397
<b>TOTAL REVENUE</b>	<u>7,744,550</u>	<u>732,810</u>	<u>8,477,360</u>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<u>\$ 9,002,299</u>	<u>\$ 732,810</u>	<u>\$ 9,735,109</u>
<b>APPROPRIATIONS:</b>			
Salaries and Employee Benefits	\$ 346,580	\$ -	\$ 346,580
Insurance Premiums	2,403,000	669,834	3,072,834
Self-Insurance Claims:			
Property, Liability, and Workers' Compensation	502,104	-	502,104
Dental Program	4,168,566	62,976	4,231,542
Administrative Costs	324,300	-	324,300
<b>TOTAL APPROPRIATIONS</b>	<u>7,744,550</u>	<u>732,810</u>	<u>8,477,360</u>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	1,257,749	-	1,257,749
<b>TOTAL ENDING FUND BALANCE</b>	<u>1,257,749</u>	<u>-</u>	<u>1,257,749</u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u>\$ 9,002,299</u>	<u>\$ 732,810</u>	<u>\$ 9,735,109</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RETIREE BENEFITS FUND  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 13,343,695	\$ -	\$ 13,343,695
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>13,343,695</b>	<b>-</b>	<b>13,343,695</b>
<b>REVENUE:</b>			
Local - Interest Income	84,214	-	84,214
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 13,427,909</b>	<b>\$ -</b>	<b>\$ 13,427,909</b>
<b>APPROPRIATIONS:</b>			
Interfund Transfers Out	\$ -	\$ 1,290,310	\$ 1,290,310
<b>TOTAL APPROPRIATIONS</b>	<b>-</b>	<b>1,290,310</b>	<b>1,290,310</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	13,427,909	(1,290,310)	12,137,599
<b>TOTAL ENDING FUND BALANCE</b>	<b>13,427,909</b>	<b>(1,290,310)</b>	<b>12,137,599</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 13,427,909</b>	<b>\$ -</b>	<b>\$ 13,427,909</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
STUDENT FINANCIAL AID FUND  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>	\$ -	\$ -	\$ -
<b>REVENUE:</b>			
Federal:			
PELL	69,000,000	-	69,000,000
SEOG	2,476,310	-	2,476,310
DIRECT LOAN	17,200,000	-	17,200,000
Other	11,507,181	-	11,507,181
<b>Total Federal</b>	<b>100,183,491</b>	<b>-</b>	<b>100,183,491</b>
State	17,800,000	945,775	18,745,775
Interfund Transfers	3,702,287	2,280,372	5,982,659
<b>Total State and Interfund Transfers</b>	<b>21,502,287</b>	<b>3,226,147</b>	<b>24,728,434</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 121,685,778</b>	<b>\$ 3,226,147</b>	<b>\$ 124,911,925</b>
<b>APPROPRIATIONS:</b>			
Student Financial Aid	\$ 121,531,009	\$ 3,226,147	\$ 124,757,156
Operating Expenses	154,769	-	154,769
<b>TOTAL APPROPRIATIONS</b>	<b>121,685,778</b>	<b>3,226,147</b>	<b>124,911,925</b>
<b>ENDING FUND BALANCE, JUNE 30</b>	-	-	-
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 121,685,778</b>	<b>\$ 3,226,147</b>	<b>\$ 124,911,925</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
REGIONAL PERFORMING ARTS CENTER - ENTERPRISE FUND  
BUDGET REVISION # 1  
2022-2023**

	<u>ADOPTED BUDGET 9/14/2022</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 2/8/2023</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 1,883,480	\$ (339,269)	\$ 1,544,211
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>1,883,480</u>	<u>(339,269)</u>	<u>1,544,211</u>
 <b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	 <u>\$ 1,883,480</u>	 <u>\$ (339,269)</u>	 <u>\$ 1,544,211</u>
 <b>APPROPRIATIONS:</b>			
Other Operating Expenses	\$ 1,470,282	\$ -	\$ 1,470,282
<b>TOTAL APPROPRIATIONS</b>	<u>1,470,282</u>	<u>-</u>	<u>1,470,282</u>
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<u>1,470,282</u>	<u>-</u>	<u>1,470,282</u>
 <b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	413,198	(339,269)	73,929
<b>TOTAL ENDING FUND BALANCE</b>	<u>413,198</u>	<u>(339,269)</u>	<u>73,929</u>
 <b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	 <u>\$ 1,883,480</u>	 <u>\$ (339,269)</u>	 <u>\$ 1,544,211</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
STUDENT ASSOCIATIONS TRUST FUND  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 393,914	\$ -	\$ 393,914
Committed	816,056	-	816,056
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>1,209,970</u></b>	<b><u>-</u></b>	<b><u>1,209,970</u></b>
<b>LOCAL REVENUE:</b>			
Student Card Sales	56,469	22,752	79,221
Student Representation Fees, net of waivers & \$1 share to CCCCCO	156,322	55,862	212,184
Miscellaneous & Interest	551	1,877	2,428
<b>TOTAL REVENUE AND TRANSFERS</b>	<b><u>213,342</u></b>	<b><u>80,491</u></b>	<b><u>293,833</u></b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b><u>\$ 1,423,312</u></b>	<b><u>\$ 80,491</u></b>	<b><u>\$ 1,503,803</u></b>
<b>APPROPRIATIONS:</b>			
Books, Supplies & Materials	\$ 13,878	\$ 627,069	\$ 640,947
Other Operating Expenses	195,764	545,787	741,551
Scholarships/Awards	3,700	1,200	4,900
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b><u>213,342</u></b>	<b><u>1,174,056</u></b>	<b><u>1,387,398</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	393,814	(350,233)	43,581
Committed	816,156	(743,332)	72,824
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>1,209,970</u></b>	<b><u>(1,093,565)</u></b>	<b><u>116,405</u></b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b><u>\$ 1,423,312</u></b>	<b><u>\$ 80,491</u></b>	<b><u>\$ 1,503,803</u></b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
SCHOLARSHIP & LOAN TRUST FUND  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 1,544,070	\$ -	\$ 1,544,070
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>1,544,070</b>	<b>-</b>	<b>1,544,070</b>
<b>REVENUE:</b>			
Interest Income	6,000	-	6,000
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 1,550,070</b>	<b>\$ -</b>	<b>\$ 1,550,070</b>
<b>APPROPRIATIONS:</b>			
Books, Supplies & Materials	\$ 1,000	\$ -	\$ 1,000
Scholarships	5,000	-	5,000
Interfund Transfers Out - General Fund	-	15,333	15,333
<b>TOTAL APPROPRIATIONS</b>	<b>6,000</b>	<b>15,333</b>	<b>21,333</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	1,544,070	(15,333)	1,528,737
<b>TOTAL ENDING FUND BALANCE</b>	<b>1,544,070</b>	<b>(15,333)</b>	<b>1,528,737</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 1,550,070</b>	<b>\$ -</b>	<b>\$ 1,550,070</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
LOS RIOS COLLEGES FOUNDATION  
BUDGET REVISION # 1  
2022-2023**

	<b>ADOPTED BUDGET 9/14/2022</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/8/2023</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 2,308,844	\$ (8,226)	\$ 2,300,618
Committed	17,436,397	5,485	17,441,882
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>19,745,241</b>	<b>(2,741)</b>	<b>19,742,500</b>
<b>REVENUE:</b>			
Donations	3,390,000	2,253,000	5,643,000
In-Kind Donations	72,000	-	72,000
Investment Income	1,040,000	-	1,040,000
<b>TOTAL REVENUE</b>	<b>4,502,000</b>	<b>2,253,000</b>	<b>6,755,000</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 24,247,241</b>	<b>\$ 2,250,259</b>	<b>\$ 26,497,500</b>
<b>APPROPRIATIONS:</b>			
Auxiliary Activities	\$ 11,826,000	\$ (5,000)	\$ 11,821,000
In-Kind Contributions	72,000	-	72,000
<b>TOTAL APPROPRIATIONS</b>	<b>11,898,000</b>	<b>(5,000)</b>	<b>11,893,000</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	1,515,744	(8,226)	1,507,518
Committed	10,833,497	2,263,485	13,096,982
<b>TOTAL ENDING FUND BALANCE</b>	<b>12,349,241</b>	<b>2,255,259</b>	<b>14,604,500</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 24,247,241</b>	<b>\$ 2,250,259</b>	<b>\$ 26,497,500</b>

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 08, 2023

<b>SUBJECT:</b>	2023-24 Nonresident Tuition and Student Capital Outlay Fees	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<div style="display: flex; justify-content: space-between;"> <span style="font-size: small;">UyPz</span> </div> Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	<div style="display: flex; justify-content: space-between;"> <span style="font-size: small;">Brian King</span> </div> Brian King, Chancellor	ACTION	X
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

Education Code 76140 requires governing boards to establish a nonresident tuition fee for the succeeding fiscal year no later than March 1<sup>st</sup> of each year. Since the District does not receive any State funds for the education of out-of-state and international students, the District is required to assess these students for the cost of their education.

As prescribed in statute, the governing board may choose between these six (6) specified fee calculation options:

1. Los Rios' Current Expense for Education (CEE) per unit of Full-Time Equivalent Students (FTES) for 2021-22, increased by the projected compounded factor for the increase in the U.S. Consumer Price Index (USCPI) for the current and succeeding fiscal years (two-year-period).
2. The statewide average CEE per unit of FTES (2021-22) increased by the two-year projected USCPI increase.
3. A unit rate no greater than a contiguous district's established rate.
4. A unit rate greater than the statewide average and less than the district's calculated rate. (This option is only available to districts whose calculated rate is greater than the statewide average rate.)
5. Highest statewide calculated average rate for the succeeding, current and the past four years (highest calculated rate during these six years).
6. No more than the average of the nonresident tuition fees of public community colleges in no less than 12 states that are comparable to California in cost of living.

Districts may also elect to charge a capital outlay fee to nonresident students.

The District's 2022-23 nonresident tuition is \$332 per unit and the 2022-23 capital outlay fee is \$17 per unit.

**STATUS:**

A. The calculated 2023-24 nonresident tuition rate per the six options above are:

- |  |       |
|--|-------|
| 1. Los Rios Current Expense of Education (CEE), per unit   | \$410 |
| 2. Statewide average CEE unit rate   | \$414 |
| 3. No more than a contiguous district’s established rate, or as recommended to its governing board ( <i>additional information below</i> )           | n/a   |
| 4. Any rate greater than option 2 and less than option 1   |       |
| 5. Highest of the statewide calculated average rates for last six years (2018-19 to 2023-24)   | \$414 |
| 6. No more than the average of the nonresident tuition fees of public community colleges in no less than 12 comparable states (calculated by CCCCCO) | \$400 |

<u>Option 3</u>	<u>Nonresident Tuition</u>	
	<u>Current Rate</u> <u>(2022-23)</u>	<u>Proposed Rate</u> <u>(2023-24)</u>
<u>Contiguous Districts</u>		
Lake Tahoe	\$332*	TBD*
San Joaquin Delta	\$278	TBD
Sierra Joint	\$332	TBD
Solano County	\$304	TBD
Yuba	\$270	TBD

\*Semester-equivalent unit rate, converted from the actual quarterly unit rate.

The rates proposed for 2023-24 by contiguous districts were not available at the time the agenda was prepared.

Since at least 2011-12, the Board has adopted nonresident tuition rates based upon option 5. In some years, more than one option may yield the same result but option 5 is the most consistent as far as being reasonably stable with moderate increases. Option 1 has spiked up and down in recent years due to the shifting of summer term FTES. Without contiguous district information, the range for 2023-24 is \$410 to \$414, as historically option 6 is not consistent with the District’s interest to provide access to non-resident students to augment the diversity of our students. The recommendation is to select option 5 at \$414 per unit.

**B. Capital Outlay Fee:**

In addition to the nonresident tuition fee, Education Code 76141 authorizes districts to charge nonresident students a capital outlay fee not to exceed the prior year’s expenditures for capital outlay per unit of instruction. The calculated capital outlay fee for 2023-24 is \$35 per unit, which is the maximum rate that may be used. It is recommended that the capital outlay fee be set at the rate of \$20 for 2023-24.

Historical data regarding nonresident tuition and international student capital outlay fee and other informational schedules are attached.

**RECOMMENDATION:**

It is recommended that the Board of Trustees adopt for 2023-24, a nonresident tuition fee rate of \$414 per unit effective for the summer 2023 term. In addition, it is recommended that the Board of Trustees adopt for 2023-24, the student capital outlay fee of \$20 per unit to be assessed to all nonresident students also effective for the summer 2023 term.

**LRCCD  
Nonresident Tuition and Capital Outlay Fee  
Calculation Worksheet  
For Fiscal Year 2023-24**

**Nonresident Tuition Fee:**

Base Year (2021-22) Expense of Education (EE)*	\$453,429,370
2021-22 Annual Attendance FTES (includes resident and nonresident FTES)	40,417
Base Year (2021-22) Expense of Education per FTES	\$11,219
US CPI Factor (2 years)	9.7%
Estimated Cost per FTES for FY 2023-24	\$12,307
<b>Estimated Cost per Unit for FY 2023-24 (divide by 30)</b>	<b>\$410</b>

**Options Available to District Governing Board  
To Set Nonresident Tuition Fee**

**2023-24  
Options**

Option 1.	District's unit cost of education (COE)	\$410
2.	Statewide average	\$414
3.	No more than a contiguous district's rate No less than statewide average (Option 2) and no more than district COE (Option 1)	n/a
5.	Highest statewide average calculated rate for succeeding, current and past four years.	\$414
6.	No more than the average nonresident tuition of 12 comparable states. (Calculated by CCCCCO.) <i>(Option 4 is only available to districts whose unit cost of education exceeds the statewide average.)</i>	\$400

**Capital Outlay Fee:**

Total Capital Outlay Expenditures for 2021-22	\$42,520,478
2021-22 Annual Attendance FTES (includes resident and nonresident FTES)	40,417
Nonresident/International Student Cost per FTES for FY 2023-24	\$1,052
<b>Nonresident/International Student Charge per Unit for FY 2023-24 (divide by 30)</b>	<b>NTE      \$20</b>

*\*Expense of Education includes categorical programs*

**CCC Districts with Significant Number of Nonresident Students  
and Districts Contiguous to Los Rios CCD  
2021-22 Attendance FTES and 2022-23 Nonresident Fees  
Sorted by 2021-22 Nonresident FTES**

	2021-22 Total FTES	2021-22 Nonresident FTES	2022-23 Nonresident Fee	2022-23 Capital Outlay Fee	2022-23 Total Tuition excl Enroll Fees
<b><u>Districts w/Large Nonresident FTES</u></b>					
Santa Monica	20,515	2,764	\$ 316	\$ 24	340
Foothill-DeAnza *	22,736	1,990	332	-	332
Los Angeles	76,043	1,814	332	-	332
Coast	25,146	1,691	319	42	361
Contra Costa	24,890	1,389	290	10	300
Santa Barbara	11,678	1,060	319	18	337
South Orange Co.	24,779	1,053	319	42	361
San Mateo Co.	13,357	882	290	2	292
Peralta	12,605	830	290	7	297
Pasadena Area	15,381	770	332	18	350
San Diego	35,311	719	304	-	304
El Camino	15,433	647	276	20	296
Mt. San Antonio	29,860	581	281	30	311
Chaffey	13,451	574	332	10	342
North Orange Co.	26,642	570	290	55	345
San Francisco	15,036	507	290	3	293
<b>Los Rios</b>	<b>40,417</b>	<b>498</b>	<b>332</b>	<b>17</b>	<b>349</b>
Glendale	11,845	473	260	40	300
San Joaquin Delta	12,861	467	278	-	278
Rancho Santiago	26,649	446	332	13	345
Riverside	25,343	421	332	16	348
Ventura Co.	21,036	374	319	19	338
Palomar	13,826	356	332	-	332
Grossmont-Cuyamaca	12,899	345	304	-	304
Desert	9,067	316	325	-	325
Ohlone	5,732	306	294	1	295
Santa Clarita	14,079	305	332	8	340
Chabot-Las Positas	13,763	300	290	2	292
State Center	27,002	293	295	20	315
Mira Costa	9,098	292	304	-	304
Citrus	8,946	281	332	6	338
West Valley-Mission	10,167	272	290	-	290
Long Beach	17,627	264	269	43	312
Sonoma Co.	12,658	203	332	10	342
Sierra Joint	11,868	194	332	22	354
Cerritos	14,060	161	282	38	320
West Hills	4,699	131	291	-	291
<b>Statewide</b>	<b>929,867</b>	<b>30,565</b>	<b>303</b>	<b>21</b>	<b>324</b>
<b><u>Contiguous Districts</u></b>					
<b>Los Rios</b>	<b>40,417</b>	<b>498</b>	<b>332</b>	<b>17</b>	<b>349</b>
San Joaquin Delta	12,861	467	278	-	278
Sierra Joint	11,868	194	332	22	354
Yuba	5,772	165	270	-	270
Lake Tahoe *	1,741	111	332	-	332
Solano County	6,179	77	304	11	315

\*Quarter system: converted to semester-equivalent unit rates for comparability.

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
Attendance History of Nonresident Students  
(Out-of-State and International Students)**

	2013-14 FTES	2014-15 FTES	2015-16 FTES	2016-17 FTES	2017-18 FTES	2018-19 FTES	2019-20 FTES	2020-21 FTES	2021-22 FTES	2022-23 FTES
<b>Nonresident and International Enrollment *</b>										
ARC	229	261	257	249	205	204	174	177	199	TBD
CRC	80	107	106	107	109	113	94	93	90	TBD
FLC	41	57	55	78	91	84	51	45	48	TBD
SCC	276	331	333	385	428	411	249	191	160	TBD
District Total	626	756	751	819	833	812	567	506	498	TBD

**Nonresident and International Tuition and Fee Levels**

Nonresident Fee, per unit	\$190	\$193	\$200	\$211	\$234	\$258	\$265	\$290	\$307	\$332
Capital Outlay Fee, per unit	\$18	\$18	\$18	\$18	\$16	\$13	\$15	\$17	\$17	\$17

**Revenue Generated by Nonresident and International Tuition and Fees**

Out-of-State Tuition	\$1,492,779	\$2,136,395	\$2,257,326	\$2,415,783	\$3,018,308	\$3,081,458	\$1,882,621	\$2,525,000	\$2,627,465	TBD
Int'l Student Tuition	\$1,584,371	\$1,653,085	\$1,627,675	\$1,836,051	\$1,997,526	\$2,102,980	\$2,022,589	\$1,306,176	\$ 919,598	TBD
Capital Outlay Fee **	\$ 294,603	\$ 351,904	\$ 348,051	\$ 316,200	\$ 280,269	\$ 220,738	\$ 204,069	\$ 217,204	\$ 194,178	TBD
Total Revenue	\$3,371,753	\$4,141,384	\$4,233,052	\$4,568,034	\$5,296,103	\$5,405,176	\$4,109,279	\$4,048,380	\$3,741,241	TBD

\* FTES shown is achieved which may differ from reported dependent upon the summer "shift."

\*\* Beginning in 2010-11 the Capital Outlay Fee was assessed to international and out-of-state students.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Los Rios Colleges Foundation – Quarterly Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

In 1998, the District and Los Rios Colleges Foundation (Foundation) adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundations’ investment activities were combined under the Foundation. Morgan Stanley is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has a Statement of Rules, Objectives and Guidelines (Statement) to govern the investment of funds, last revised June 2018. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 25-60% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 17-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets; and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation and the horizon of time for the use of funds. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

**STATUS:**

The Foundation Quarterly Investment Report, including realized and unrealized earnings, represents the investment activity for the quarter ended December 31, 2022. The Los Rios Colleges Foundation Finance Committee directs the investments of the Foundation. The return for the quarter ended December 31, 2022, for the endowed portfolio of \$14.2 million was 8.68% compared to 8.38% for the composite benchmark. The return for the quarter ended December 31, 2022, for the total managed portfolio of \$19.3 million was 6.25% compared to 6.19% for the composite benchmark. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

**RECOMMENDATION:**

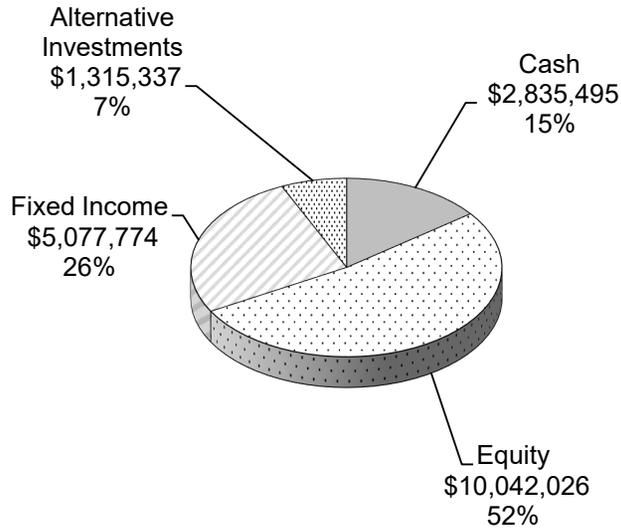
It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2022.

Los Rios Colleges Foundation  
Account Summary  
as of DEC 31, 2022

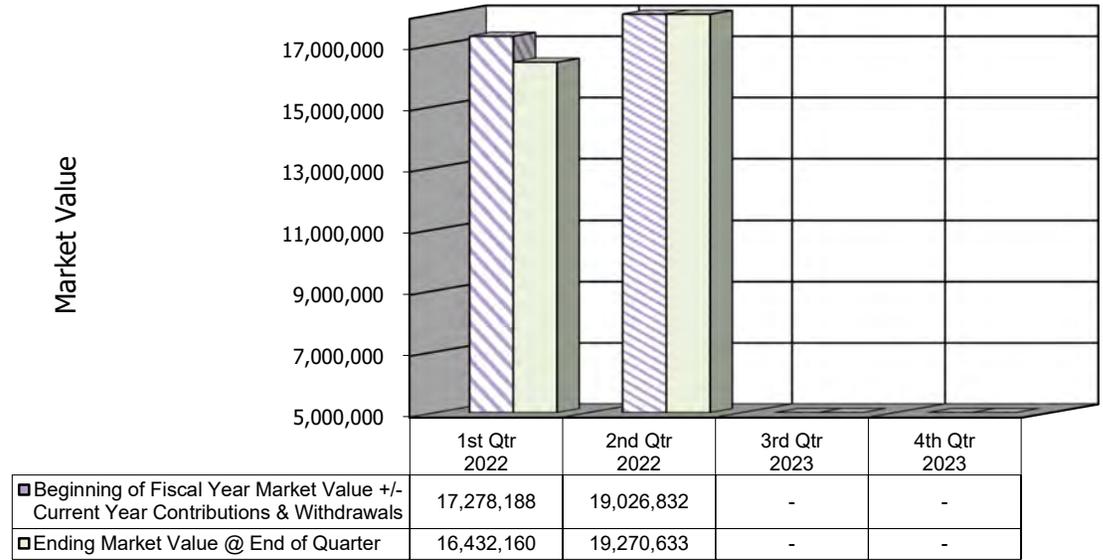
TOTAL PORTFOLIO	Guidelines	Opening Balance Start of Fiscal Year	Net Deposits/ Withdrawals	Unrealized Gains/(Losses)	Realized Gains/(Losses)	Interest / Dividends	Total YTD Earnings	YTD Fees	Market Value	% of Total Current Market Value
<b>Managed (Endowed):</b>										
Cash (Scholarship)	2-10%	442,557	21,208	-	-	177	177	-	463,942	3%
<b>Fixed Income</b>										
Breckinridge*		1,494,238	195,000	(31,558)	(5,113)	18,681	(17,990)	(4,213)	1,667,035	12%
CRANX		613,222	70,000	(23,964)	-	8,308	(15,656)	(1,364)	666,202	5%
<b>Total Fixed Income</b>	17-50%	<b>2,107,460</b>	<b>265,000</b>	<b>(55,522)</b>	<b>(5,113)</b>	<b>26,989</b>	<b>(33,646)</b>	<b>(5,577)</b>	<b>2,333,237</b>	<b>17%</b>
<b>Equities</b>										
SPDR Portfolio Total Stock Market ETF		1,722,957	(62,796)	(60,871)	98,615	15,477	53,221	(3,871)	1,709,511	12%
Schafer Cullen International High Dividend		738,572	206,987	71,248	(16,538)	12,894	67,604	(3,486)	1,009,677	7%
iShares Core MSCI EAFE ETF		1,375,841	400,002	105,662	-	10,166	115,828	(3,009)	1,888,662	13%
DTD - ETF		608,372	25,000	29,047	-	<b>9,401</b>	38,448	(1,341)	670,479	5%
International Small Cap		374,457	35,038	54,892	(46,395)	<b>3,892</b>	12,389	(868)	421,016	3%
Brandes EM		549,042	(569,466)	120,855	(102,354)	13,136	31,637	(2,458)	8,755	0%
Salient MLP		2	(2)	-	-	-	-	-	-	0%
Miller Howard and Income Equity SMA		588,144	50,000	49,367	(1,791)	13,109	60,685	(2,250)	696,579	5%
China Portfolio		315,289	54,989	(47,533)	(272)	<b>13,102</b>	(34,703)	(634)	334,941	2%
Fuller & Thaler		333,859	-	10,346	11,896	<b>4,151</b>	26,393	(1,352)	358,900	3%
HIBIX		1,200,945	(226,406)	89,637	(73,953)	<b>19,704</b>	35,388	(2,040)	1,007,887	7%
WAMCO		-	1,430,872	(50,229)	(754)	<b>8,949</b>	(42,034)	(1,900)	1,386,938	10%
Structured EM		-	580,000	(31,320)	-	1	(31,319)	-	548,681	4%
<b>Total Equities</b>	25-60%	<b>7,807,480</b>	<b>1,924,218</b>	<b>341,101</b>	<b>(131,546)</b>	<b>123,982</b>	<b>333,537</b>	<b>(23,209)</b>	<b>10,042,026</b>	<b>71%</b>
<b>Alternative Investments</b>										
Liquid Alternatives		1,240,858	55,755	(24,494)	(935)	49,833	24,404	(5,680)	1,315,337	9%
Structured Invt		440,616	(415,755)	128,139	(153,000)	-	(24,861)	-	-	0%
<b>Total Alternative Investments</b>	up to 20%	<b>1,681,474</b>	<b>(360,000)</b>	<b>103,645</b>	<b>(153,935)</b>	<b>49,833</b>	<b>(457)</b>	<b>(5,680)</b>	<b>1,315,337</b>	<b>9%</b>
<b>Total Managed (Endowed)</b>		<b>12,038,971</b>	<b>1,850,426</b>	<b>389,224</b>	<b>(290,594)</b>	<b>200,981</b>	<b>299,611</b>	<b>(34,466)</b>	<b>14,154,542</b>	<b>100%</b>
<b>Managed (Non-endowed):</b>										
Madison Short Duration Fixed Income*		2,797,795	-	(66,291)	(2,884)	<b>25,380</b>	(43,795)	(9,463)	2,744,537	
<b>Total Managed (Endowed &amp; Non-endowed)</b>		<b>14,836,766</b>	<b>1,850,426</b>	<b>322,933</b>	<b>(293,478)</b>	<b>226,361</b>	<b>255,816</b>	<b>(43,929)</b>	<b>16,899,079</b>	
<b>Non-Endowed:</b>										
Cash Management - Money Market		2,326,138	13,271	-	-	32,144	32,144	-	2,371,553	
<b>Total Non-Endowed</b>		<b>5,123,933</b>	<b>13,271</b>	<b>(66,291)</b>	<b>(2,884)</b>	<b>57,524</b>	<b>(11,651)</b>	<b>(9,463)</b>	<b>5,116,090</b>	
<b>Cash Clearing Account</b>										
Gift Receipt		-	231	(15,295)	<b>15,063</b>	2	(230)	-	1	
<b>TOTAL PORTFOLIO</b>		<b>17,162,904</b>	<b>1,863,928</b>	<b>307,638</b>	<b>(278,415)</b>	<b>258,507</b>	<b>287,730</b>	<b>(43,929)</b>	<b>19,270,633</b>	

**Los Rios Colleges Foundation  
Account Summary  
as of DEC 31, 2022**

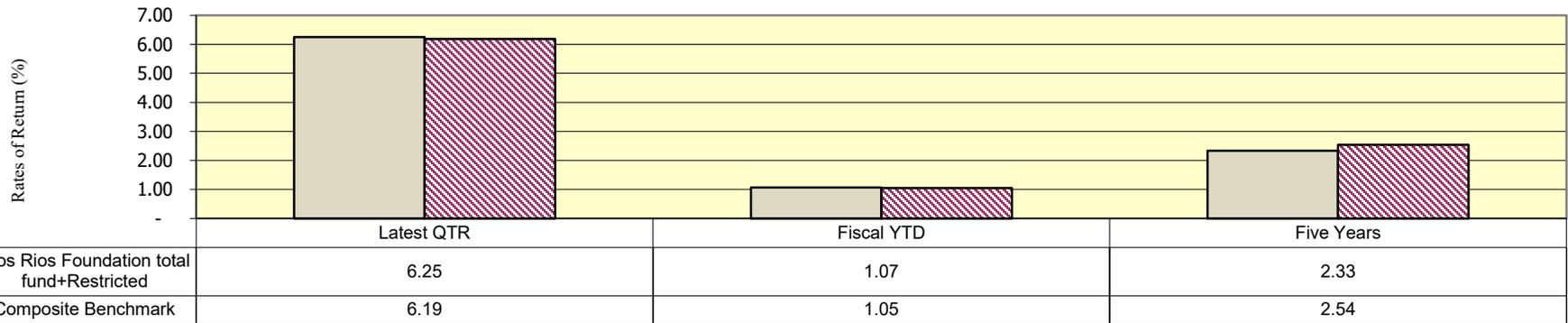
**Asset Allocation as of  
DEC 31, 2022**



**Portfolio Change July 2022 through DEC 2022**



**Performance Analysis as of DEC 31, 2022**



\* The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

\*\*Provided by Morgan Stanley. Composite benchmark is composed of various market indices selected by Morgan Stanley to approximate the Foundation's asset allocation.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	District Quarterly Financial Status Report (311Q)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>UMP</i> Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor’s Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor’s Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter is reported on the CCFS-311 Annual Financial and Budget Report, which must be submitted by October 10<sup>th</sup> each year. The Chancellor’s Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

**STATUS:**

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District’s Chief Executive Officer (Chancellor) and Chief Business Officer have certified that the information for the quarter ended December 31, 2022, contained in this report is correct.

**RECOMMENDATION:**

It is recommended that the Board of Trustees receive the December 31, 2022, Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

LOS RIOS COMMUNITY COLLEGE DISTRICT  
GENERAL FUND  
STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES  
FOR THE QUARTER ENDED DECEMBER 31, 2022  
UNAUDITED

	<b>Adopted Budget</b>	<b>YTD Activity</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>		
Uncommitted	\$ 33,549,601	\$ 33,549,601
Committed	91,615,728	91,615,350
Restricted	21,385,057	21,385,057
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>146,550,386</b>	<b>146,550,008</b>
<b>REVENUE:</b>		
<b>GENERAL PURPOSE</b>		
Total Computational Revenue	368,043,995	144,539,125
Lottery Funds	6,864,088	127,200
Apprentice/Other General Purpose/Interfund Transfers	40,645,927	16,318,668
<b>TOTAL GENERAL PURPOSE</b>	<b>415,554,010</b>	<b>160,984,993</b>
<b>SPECIAL PROGRAMS</b>	<b>285,483,729</b>	<b>128,421,086</b>
<b>TOTAL REVENUE AND TRANSFERS IN</b>	<b>701,037,739</b>	<b>289,406,079</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 847,588,125</b>	<b>\$ 435,956,087</b>
<b>APPROPRIATIONS/EXPENDITURES:</b>		
Academic Salaries	\$ 186,220,913	74,902,354
Classified Salaries	132,408,804	47,200,428
Employee Benefits	159,209,633	43,808,243
Supplies and Materials	57,136,459	5,126,642
Other Operating Expenses and Services	136,654,990	26,767,614
Capital Outlay	39,720,195	1,881,798
Payments to Students	45,502,308	19,791,785
Other Outgo	45,753,322	7,317,422
<b>TOTAL APPROPRIATIONS/EXPENDITURES AND TRANSFERS OUT</b>	<b>802,606,624</b>	<b>226,796,286</b>
<b>ENDING FUND BALANCE</b>		
Uncommitted	33,635,078	
Committed	4,749,728	
Restricted	6,596,695	
<b>TOTAL ENDING FUND BALANCE</b>	<b>44,981,501</b>	
<b>TOTAL APPROPRIATIONS/EXPENDITURES AND ENDING FUND BALANCE</b>	<b>\$ 847,588,125</b>	

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-31 IQ  
VIEW QUARTERLY DATA**

**CHANGE THE PERIOD** ▼

**Fiscal Year: 2022-2023**

**District: (230) LOS RIOS**

**Quarter Ended: (Q2) Dec 31, 2022**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23
<b>I.</b>	<b>Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>				
<b>A.</b>	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	362,930,462	363,049,162	391,298,092	414,967,067
A.2	Other Financing Sources (Object 8900)	919,202	8,477,325	5,468,296	586,943
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>363,849,664</b>	<b>371,526,487</b>	<b>396,766,388</b>	<b>415,554,010</b>
<b>B.</b>	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	343,499,008	313,846,018	341,762,611	460,311,052
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	11,090,697	15,983,923	42,824,050	42,023,481
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>354,589,705</b>	<b>329,829,941</b>	<b>384,586,661</b>	<b>502,334,533</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>9,259,959</b>	<b>41,696,546</b>	<b>12,179,727</b>	<b>-86,780,523</b>
<b>D.</b>	<b>Fund Balance, Beginning</b>	<b>62,028,719</b>	<b>71,288,678</b>	<b>112,985,224</b>	<b>125,164,951</b>
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>62,028,719</b>	<b>71,288,678</b>	<b>112,985,224</b>	<b>125,164,951</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>71,288,678</b>	<b>112,985,224</b>	<b>125,164,951</b>	<b>38,384,428</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	20.1%	34.3%	32.5%	7.6%

**II. Annualized Attendance FTES:**

		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23
G.1	Annualized FTES (excluding apprentice and non-resident)	44,316.00	42,798.30	39,918.98	N/A

**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	Description	As of the specified quarter ended for each fiscal year			
		2019-20	2020-21	2021-22	2022-23
H.1	Cash, excluding borrowed funds		154,176,966	145,625,485	247,852,508
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>77,098,769</b>	<b>154,176,966</b>	<b>145,625,485</b>	<b>247,852,508</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I.</b>	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	414,967,067	414,967,067	160,312,321	38.6%
I.2	Other Financing Sources (Object 8900)	586,943	586,943	672,672	114.6%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>415,554,010</b>	<b>415,554,010</b>	<b>160,984,993</b>	<b>38.7%</b>
<b>J.</b>	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	460,311,052	460,311,052	157,672,219	34.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	42,023,481	42,023,481	6,395,358	15.2%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>502,334,533</b>	<b>502,334,533</b>	<b>164,067,577</b>	<b>32.7%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-86,780,523</b>	<b>-86,780,523</b>	<b>-3,082,584</b>	
L.	Adjusted Fund Balance, Beginning	125,165,329	125,164,951	125,164,951	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>38,384,806</b>	<b>38,384,428</b>	<b>122,082,367</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	7.6%	7.6%		

**V. Has the district settled any employee contracts during this quarter?**

**NO**

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**  
This year? **NO**  
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Disposition of Stale District Records	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Per Title 5, the Board of Trustees is required to approve the destruction of Class 3 (Disposable) records. Accordingly, the District presents to the Board a listing of items recommended for destruction.

**STATUS:**

In accordance with Title 5, Section 59027, documents listed on the attached have been classified as Class 3 records and are submitted to the Board for recommendation to be destroyed by the required manner of shredding, burning or pulping (Section 59029). It is hereby certified that all records included in the list are not in conflict with the record retention and destruction requirements of Title 5.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the destruction of the documents referenced on the attached lists.

**Los Rios Community College District  
District Office**

<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
Accounting Operations	2917	Miscellaneous	2009 - 2010
Accounting Operations	2936	Miscellaneous	2009 - 2010
Accounting Operations	2874	Miscellaneous	2009 - 2010
Accounting Operations	2899	Miscellaneous	2009 - 2010
Accounting Operations	3283	Miscellaneous	2012 -2013
Accounting Operations	3264	Miscellaneous	2012 -2013
Accounting Operations	3281	Miscellaneous	2012 -2013
Accounting Operations	3714	Miscellaneous	2018 - 2019
Employee Benefits	3659	Miscellaneous	2018 - 2019
Employee Benefits	3851	Miscellaneous	2020 - 2021
Employee Benefits	3852	Miscellaneous	2020 - 2021
Fiscal Services	2017	Miscellaneous	2011 - 2012
Fiscal Services	4237	Miscellaneous	2019 - 2020
Finance and Administration	4244	Miscellaneous	2019 - 2020
Fiscal Services	4243	Miscellaneous	2020 - 2021
Fiscal Services	4412	Miscellaneous	2019 - 2020
Fiscal Services	4413	Miscellaneous	2020 - 2021
General Accounting	4154	Miscellaneous	2018 - 2019
General Accounting	3892	Miscellaneous	2019 - 2020
General Accounting	3905	Miscellaneous	2019 - 2020
General Accounting	3904	Miscellaneous	2019 - 2020
General Accounting	3906	Miscellaneous	2019 - 2020
General Accounting	3891	Miscellaneous	2019 - 2020
General Accounting	3893	Miscellaneous	2019 - 2020
General Accounting	3923	Miscellaneous	2020 - 2021
General Accounting	3921	Miscellaneous	2020 - 2021
General Accounting	3889	Miscellaneous	2020 - 2021
General Accounting	3888	Miscellaneous	2020 - 2021
General Accounting	3890	Miscellaneous	2020 - 2021
General Accounting	3965	Miscellaneous	2020 - 2021
General Accounting	4107	Miscellaneous	2020 - 2021
General Accounting	4106	Miscellaneous	2020 - 2021
General Accounting	4108	Miscellaneous	2020 - 2021
General Accounting	3966	Miscellaneous	2021 - 2022
General Accounting	4091	Miscellaneous	2021 - 2022
General Accounting	4414	Miscellaneous	2018 - 2019
Grants and Contracts	4415	Miscellaneous	2019 - 2020
Grants and Contracts	3429	Miscellaneous	2019 - 2020
Grants and Contracts	3431	Miscellaneous	2019 - 2020
Grants and Contracts	3430	Miscellaneous	2019 - 2020
Grants and Contracts	3434	Miscellaneous	2019 - 2020
Grants and Contracts	3432	Miscellaneous	2019 - 2020
Grants and Contracts	4416	Miscellaneous	2020 - 2021
Grants and Contracts	3701	Miscellaneous	2019 - 2020
Grants and Contracts	3433	Miscellaneous	2019 - 2020

**Los Rios Community College District  
District Office**

<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
Payroll	2149	Miscellaneous	2006 - 2007
Payroll	2538	Miscellaneous	2008 - 2009
Payroll	2144	Miscellaneous	2009 - 2010
Payroll	2143	Miscellaneous	2009 - 2010
Payroll	2148	Miscellaneous	2009 - 2010
Payroll	2150	Miscellaneous	2009 - 2010
Payroll	2153	Miscellaneous	2009 - 2010
Payroll	3301	Miscellaneous	2009 - 2010
Payroll	2147	Miscellaneous	2009 - 2010
Payroll	2140	Miscellaneous	2009 - 2010
Payroll	2141	Miscellaneous	2009 - 2010
Payroll	2137	Miscellaneous	2009 - 2010
Payroll	2141	Miscellaneous	2009 - 2010
Payroll	2139	Miscellaneous	2009 - 2010
Payroll	2138	Miscellaneous	2009 - 2010
Payroll	2152	Miscellaneous	2009 - 2010
Payroll	2142	Miscellaneous	2009 - 2010
Payroll	2146	Miscellaneous	2009 - 2010
Payroll	2145	Miscellaneous	2009 - 2010
Payroll	2532	Miscellaneous	2009 - 2010
Payroll	3230	Miscellaneous	2010 - 2011
Payroll	3233	Miscellaneous	2010 - 2011
Payroll	3234	Miscellaneous	2010 - 2011
Payroll	2377	Miscellaneous	2010 - 2011
Payroll	2375	Miscellaneous	2010 - 2011
Payroll	2380	Miscellaneous	2010 - 2011
Payroll	2378	Miscellaneous	2010 - 2011
Payroll	2379	Miscellaneous	2010 - 2011
Payroll	2374	Miscellaneous	2010 - 2011
Payroll	2376	Miscellaneous	2010 - 2011
Payroll	2421	Miscellaneous	2010 - 2011
Payroll	2399	Miscellaneous	2010 - 2011
Payroll	2535	Miscellaneous	2011 - 2012
Payroll	2534	Miscellaneous	2011 - 2012
Payroll	2536	Miscellaneous	2011 - 2012
Payroll	2883	Miscellaneous	2012 - 2013
Payroll	2685	Miscellaneous	2012 - 2013
Payroll	2686	Miscellaneous	2012 - 2013
Payroll	2687	Miscellaneous	2012 - 2013
Payroll	2424	Miscellaneous	2012 - 2013
Payroll	2422	Miscellaneous	2012 - 2013
Payroll	3055	Miscellaneous	2013 - 2014
Payroll	2423	Miscellaneous	2013 - 2014
Payroll	2913	Miscellaneous	2013 - 2014
Payroll	2533	Miscellaneous	2014 - 2015

**Los Rios Community College District  
District Office**

<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
Payroll	2915	Miscellaneous	2014 - 2015
Payroll	3475	Miscellaneous	2014 - 2015
Payroll	2914	Miscellaneous	2014 - 2015
Payroll	2916	Miscellaneous	2014 - 2015
Payroll	1173	Miscellaneous	2015 - 2016
Payroll	1044	Miscellaneous	2015 - 2016
Payroll	1047	Miscellaneous	2015 - 2016
Payroll	1079	Miscellaneous	2015 - 2016
Payroll	1078	Miscellaneous	2015 - 2016
Payroll	1269	Miscellaneous	2015 - 2016
Payroll	1045	Miscellaneous	2015 - 2016
Payroll	1015	Miscellaneous	2015 - 2016
Payroll	1042	Miscellaneous	2015 - 2016
Payroll	1043	Miscellaneous	2015 - 2016
Payroll	1201	Miscellaneous	2015 - 2016
Payroll	1016	Miscellaneous	2015 - 2016
Payroll	1154	Miscellaneous	2015 - 2016
Payroll	3298	Miscellaneous	2015 - 2016
Payroll	3288	Miscellaneous	2015 - 2016
Payroll	3236	Miscellaneous	2015 - 2016
Payroll	3299	Miscellaneous	2015 - 2016
Payroll	3821	Miscellaneous	2016 - 2017
Payroll	3822	Miscellaneous	2016 - 2017
Payroll	3823	Miscellaneous	2016 - 2017
Payroll	3824	Miscellaneous	2016 - 2017
Payroll	3304	Miscellaneous	2016 - 2017
Payroll	3300	Miscellaneous	2016 - 2017
Payroll	3229	Miscellaneous	2016 - 2017
Payroll	3473	Miscellaneous	2017 - 2018
Payroll	3302	Miscellaneous	2017 - 2018
Payroll	3303	Miscellaneous	2017 - 2018
Payroll	3472	Miscellaneous	2018 - 2019
Payroll	3471	Miscellaneous	2018 - 2019
Payroll	3470	Miscellaneous	2018 - 2019
Payroll	3728	Miscellaneous	2019 - 2020
Payroll	3729	Miscellaneous	2019 - 2020
Payroll	3730	Miscellaneous	2019 - 2020
Payroll	3727	Miscellaneous	2019 - 2020
Payroll	3601	Miscellaneous	2019 - 2020
Payroll	3469	Miscellaneous	2019 - 2020
Payroll	1912	Miscellaneous	2019 - 2020
Payroll	1911	Miscellaneous	2019 - 2020
Payroll	1914	Miscellaneous	2019 - 2020
Payroll	1856	Miscellaneous	2019 - 2020
Payroll	1816	Miscellaneous	2019 - 2020

**Los Rios Community College District  
District Office**

<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
Payroll	1815	Miscellaneous	2019 - 2020
Payroll	1913	Miscellaneous	2019 - 2020
Payroll	1814	Miscellaneous	2019 - 2020
Payroll	1818	Miscellaneous	2019 - 2020
Payroll	2397	Miscellaneous	2019 - 2020
Payroll	2396	Miscellaneous	2019 - 2020
Payroll	2539	Miscellaneous	2019 - 2020
Payroll	1855	Miscellaneous	2019 - 2020
Payroll	1430	Miscellaneous	2019 - 2020
Payroll	1817	Miscellaneous	2019 - 2020
Payroll	3732	Miscellaneous	2020 - 2021
Payroll	3661	Miscellaneous	2020 - 2021
Payroll	3731	Miscellaneous	2020 - 2021
Payroll	3662	Miscellaneous	2020 - 2021
Payroll	3827	Miscellaneous	2022 - 2023
Payroll	3826	Miscellaneous	2022 - 2023
Payroll	3828	Miscellaneous	2022 - 2023
Payroll	1936	Miscellaneous	2007 - 2008
Purchasing	3955	Miscellaneous	2018 - 2019
Purchasing	4405	Miscellaneous	2021 - 2022
Purchasing	4406	Miscellaneous	2021 - 2022
Purchasing	4409	Miscellaneous	2021 - 2022
Purchasing	4408	Miscellaneous	2021 - 2022
Purchasing	4407	Miscellaneous	2021 - 2022
Purchasing	4718	Miscellaneous	2021 - 2022
Purchasing	4719	Miscellaneous	2021 - 2022
Purchasing	4720	Miscellaneous	2021 - 2022
Purchasing	4721	Miscellaneous	2021 - 2022

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

**STATUS:**

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 camera; 6 centrifuges; 4 code readers; 138 computers; 2 diagnostic assistants; 2 diagnostic tools; 1 digital camera; 6 docking stands; 1 electric kiln; 2 iPad Air; 3 Isotemp ovens; 1 lab oven; 56 laptops; 1 Macbook Air; 99 monitors; 16 notebooks; 1 potter’s wheel; 1 printer; 3 projectors; 1 refrigerant identifier; 1 scan tool; 78 switches; 3 televisions; 1 test scoring machine; 17 towers; 5 welders and 17 workstations.

These items have a value of less than \$5,000.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item K	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

**STATUS:**

Pursuant to Board Policy 8315, the agreements listed below are hereby presented for approval/ratification.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contact Date	Term
Northern CA Rehab, Inc.	PTA/OTA <sup>2</sup>	SCC	12/02/2022	Evergreen
Strawberry Creek Dental Group	Dental Asst.	SCC	12/20/2022	Evergreen
Joseph H. Gums DDS Dentistry	Dental Asst.	SCC	12/21/2022	Evergreen
Smile Time Dental	Dental Asst.	SCC	01/03/2023	Evergreen
Ramouna Karvar, DMD	Dental Asst.	SCC	01/03/2023	Evergreen
Pinebrook Dental Care	Dental Asst.	SCC	01/03/2023	Evergreen
Dr. Denise y. Mar DDS	Dental Asst.	SCC	01/03/2023	Evergreen
Sacramento Community Dental	Dental Asst.	SCC	01/04/2023	Evergreen
Dental Excellence Of Greenhaven	Dental Asst.	SCC	01/04/2023	Evergreen
Capital Village Dental	Dental Asst.	SCC	01/04/2023	Evergreen
Ultimate Dental Group	Dental Asst.	SCC	01/04/2023	Evergreen
Walerga Dental Group	Dental Asst.	SCC	01/06/2023	Evergreen
Lodi Dental Center	Dental Asst.	SCC	01/06/2023	Evergreen
Folsom Cordova Unified School District	SLPA <sup>1</sup>	SCC	01/06/2023	Evergreen
Rancho Cordova Smile Dentistry	Dental Asst.	SCC	01/06/2023	Evergreen

Orchard Dentistry	Dental Asst.	SCC	01/06/2023	Evergreen
J Street Dental Group	Dental Asst.	SCC	01/06/2023	Evergreen
TOOTH by Sunny Badyal DDS	Dental Asst.	SCC	01/10/2023	Evergreen
Land Park Modern Dentistry	Dental Asst.	SCC	01/10/2023	Evergreen
Davis Smile Dentistry	Dental Asst.	SCC	01/10/2023	Evergreen
Ferdinand R. Tungol DDS, Inc.	Dental Asst.	SCC	01/11/2023	Evergreen
Meadowbrook Family Dental	Dental Asst.	SCC	01/11/2023	Evergreen
Solano Dental Group	Dental Asst.	SCC	01/11/2023	Evergreen
Pebble Beach Dental	Dental Asst.	SCC	01/11/2023	Evergreen
School Steps Therapy	PTA/OTA <sup>2</sup>	SCC	01/13/2023	Evergreen
Crocus Holdings LLC, dba Roseville Care Center	CNA <sup>3</sup>	ARC	01/13/2023	Evergreen
Natomas Family Dentistry	Dental Asst.	SCC	01/17/2023	Evergreen
Stockton Regional Rehab Hospital	PTA/OTA <sup>2</sup>	SCC	01/20/2023	Evergreen
Mansion Flats Dental	Dental Asst.	SCC	01/23/2023	Evergreen
Gotta Smile Dentistry	Dental Asst.	SCC	01/24/2023	Evergreen

<sup>1</sup>SLPA: Speech Language Pathology Assistant

<sup>2</sup>PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

<sup>3</sup>CNA: Certified Nursing Assistant

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this Board Agenda item.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 8, 2023

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item L	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
22007	\$69,398.02	2	Western Engineering Contractors	\$1,966,943.88

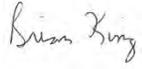
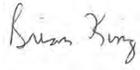
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the bid transaction as herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item M	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College /Unit	Amount	Source
California Early Mentor Program <ul style="list-style-type: none"> <li>• Funding will be used to support mentors throughout California in providing leadership and guidance to students entering in the Early Childhood Education (ECE) profession.</li> <li>• 07/01/2022 – 06/30/2023</li> <li>• Administrator: Dr. Nicole Porter, Dean, Humanities</li> </ul>	ARC	\$714	California Department of Social Services
Foster and Kinship Care Education Program <ul style="list-style-type: none"> <li>• This funding will support the provision of education and training to potential and existing foster parents.</li> <li>• 07/01/2022 – 06/30/2023</li> <li>• Administrator: Dr. Raquel Arata, Dean, Career Education and Workforce Development</li> </ul>	ARC	\$237,146	California Community College Chancellor's Office
Folsom Garden Club Grant Program <ul style="list-style-type: none"> <li>• Funding will be used to support the FLC Outdoor Lab and Student Garden project.</li> <li>• 11/30/2022 – 11/30/2023</li> <li>• Administrator: Greg McCormac, Dean, Instruction, Math, Science and Engineering</li> </ul>	FLC	\$1500	Folsom Garden Club
Upward Bound Math and Science Program <ul style="list-style-type: none"> <li>• Funding will be used to strengthen the math and science skills of participating students. It will help students recognize and develop their potential to excel in math and science, and to encourage them to pursue post-secondary degrees in math and science and, ultimately, careers in the math and science professions.</li> <li>• 09/01/2022 – 08/31/2023</li> <li>• Administrator: Chad Funk, Associate Vice President, Student Services</li> </ul>	ARC	\$287,537	California Department of Education

<p>Foster and Kinship Care Education Program</p> <ul style="list-style-type: none"> <li>• This funding will support the provision of education and training to potential and existing foster parents.</li> <li>• 07/01/2022 – 06/30/2023</li> <li>• Administrator: Dr. Kellie Butler, Vice President, Student Services</li> </ul>	FLC	\$77,496	California Community College Chancellor's Office
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**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 8, 2023

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item N	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<div style="text-align: right;"><i>MJR</i></div> Mario Rodriguez, Executive Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of December 16, 2022 through January 15, 2023 is on file in the District Business Services Office for review.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

<b>PURCHASE ORDERS</b>		
General Fund	0001124190 - 0001125285 B230704-B230714	\$ 3,265,616.78
Capital Outlay Fund	0003019298-0003019317	
Child Development Fund	0006001109-0006001118	
Self-Insurance Fund	-	
<b>WARRANTS</b>		
General Fund	834005-834797	\$ 13,298,042.59
General Fund-ARC Instructional Related	011918-011959	
General Fund-CRC Instructional Related	024345-024356	
General Fund-FLC Instructional Related	032019-032032	
General Fund-SCC Instructional Related	049077-049120	
Capital Outlay Fund	836249-836301	
Student Financial Aid Fund	901390-901414	
Child Development Fund	955146-955155	
Self-Insurance Fund	976748-976749	
ODSFD	-	
Payroll Warrants	534864- 535523	\$ 8,418,399.47
Payroll Vendor Warrants	70510-70628	
January Leave Process	535524-536696	
<b>CHECKS</b>		
Financial Aid Disbursements (PeopleSoft)	-	\$ 4,206,086.84
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6502-6505	\$ 54,126.66
Student Clubs Agency Fund – CRC	5791-5808	
Student Clubs Agency Fund – FLC	3134-3135	
Student Clubs Agency Fund – SCC	4775-4793	
Foundation – ARC	7446-7468	\$ 94,925.43
Foundation – CRC	3161-3162	
Foundation – FLC	2382-2396	
Foundation – SCC	6575-6608	
Foundation – DO	1922-1938	
Associated Students Trust Fund – ARC	-	\$ 788.11
Associated Students Trust Fund – CRC	0961-0964	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
<b>ELECTRONIC TRANSFERS</b>		
GENFD Financial Aid	-	\$ 536,234.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ 34,915.52
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
CDTFA	-	\$ -
Fidelity Wire	-	\$ 64,696.68
Payroll Direct Deposit Advices	1198139-1202871	\$ 14,524,247.16
Other Payroll Transactions	-	\$ 1,832.00
Scholarships	-	\$ -
CARES Act/HEERF II	-	\$ -
Pacific Groservice Wire (CRC)	-	\$ -
PICO Wire	-	\$ 3,025.67
CalWORKs	-	\$ -
SB85	-	\$ 35,000.00
COVID Incentive	-	\$ -
Self-Insurance Fund	-	\$ 76,169.83
Keenan	-	\$ -
PITCO	-	\$ -
DXO Labs- France	-	\$ -
RTNOV2022 Wire	-	\$ -

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 8, 2023

<b>SUBJECT:</b>	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item O	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<div style="text-align: right;"><i>MRP</i></div> Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

## MANAGEMENT

**APPOINTMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Cabrera, Carlos, I. (B.A., California State University, Chico)	Director (I) of Enterprise Services	02/27/23
Johnson, Taylor K. (M.S., California State University, East Bay)	Director (V) of Student Mental Health Services	02/21/23

**APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Benzing, Ebony J. (M.A., University of Southern California)	Director (VIII) of the Center of Excellence	01/01/22 – 06/30/23 (Revised)

**APPOINTMENT(S) TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Booth, Derrick W. (Ph.D., University of Washington)	Interim Vice President of Instruction	01/12/23 – 06/30/23
Fish, Melissa M. (M.A., California State University, Sacramento)	Interim Director (VI) of Training Source	01/01/23 – 01/11/23 (Revised)
Garcia, Diana M. (M.A., California State University, Sacramento)	Interim Dean of Student Services, Library and Learning Resource Center	09/26/22 – 12/31/23 (Revised)
Pressley, Jessica D. (M.A., Arizona State University)	Interim Project Director (X) of TRIO, Student Support Services journey, STEM, and Veterans Programs	10/31/22 – 08/31/23 (Revised)
	<u>Cosumnes River College</u>	
Gonzalez, Jose J. (M.S., California State University, Sacramento)	Interim Title V Hispanic Serving Institutions (HSI) Grant Project Director (VII)	01/12/23 – 06/30/23
	<u>District Office</u>	
Meyer, Josef F. (B.S., California State University, Sacramento)	Interim Director of Facilities Planning and Construction	08/09/22 – 06/30/23 (Revised) 70

MANAGEMENT

**APPOINTMENT(S) TO TEMPORARY POSITION(S) cont.**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Williams, LaTonya M. (Ph.D., Clark Atlanta University)	Interim Dean of Natural Sciences	01/03/23 – 05/18/23

**RESIGNATION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Hahn, Daniel P.	Dean of McClellan/Sacramento Regional Public Safety Training Center	03/11/23

FACULTY

<b>APPOINTMENT(S) TO TEMPORARY POSITION(S)</b>
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Juner, Robert A. (M.S.N., Grand Canyon University)	Nursing (Registered Nurse-RN) Assistant Professor (Medical Surgical Focus), L.T.T.	01/12/23 – 05/18/23
Mokarami, Behrang (M.T., Portland State University)	Accounting Assistant Professor, L.T.T.	01/12/23 – 05/18/23
<u>Cosumnes River College</u>		
Haas, Richard A. (B.S., Columbia Southern University)	Fire Technology Assistant Professor (60%) / Fire Technology Program Coordinator (40%), L.T.T.	01/01/23 – 06/30/23
Juner, Samantha A. (B.S., California State University, Sacramento)	Emergency Medical Technician (EMT) Assistant Professor, L.T.T.	01/12/23 – 05/18/23
Marslek, Michael R. (M.S., California State University, Sacramento)	Accounting Assistant Professor, L.T.T.	01/12/23 – 05/18/23
Song, Kur (M.S., University of San Francisco)	Computer Information Systems Assistant Professor, L.T.T.	01/12/23 – 05/18/23
<u>Sacramento City College</u>		
Anderson, Kristen M. (Ph.D., University of Southern California)	Theater Arts Assistant Professor, L.T.T.	01/12/23 – 05/18/23
Traugott, Jacob C. (M.A., Fordham University)	Philosophy Assistant Professor, L.T.T.	01/12/23 – 05/18/23

<b>LEAVE(S) OF ABSENCE</b>
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<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>			
Calamar, Jeanne M.	Physical Education Professor (20%)/ Athletic Coordinator (80%)	Medical (20%)	01/01/23 – 05/31/23

FACULTY

**PLACEMENT(S) ON 39-MONTH RE-EMPLOYMENT LIST**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Harvey, Jonathan P.	Counselor	12/15/22 (Revision)

**RESIGNATION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Gaynaliy, Stephanie S.	Accounting Assistant Professor	12/16/22

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Harvey, Jonathan P. (After 16 years of regular service)	Counselor	05/19/22
Tedla, Dagne (After 34 years of regular service)	Social Science Professor	05/19/23

**TEMPORARY, PART-TIME EMPLOYEES Summer 2022****American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Domokos,Cristina I.	Mathematics, General	60 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2022****Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fagin,Edwin D.	Economics	60 %
Hoang,Linda	Mathematics Skills	38 %
Hodgkinson,Georgine R.	Type C Non-Instructional	20 %
Hodgkinson,Georgine R.	Speech Communication	40 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2022****Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Carbary,Kathleen	Psychology, General	40 %
Lam,George K.H.	Economics	60 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2022****American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Adams,Jane P.	Counselor	41 %
Afshar,Zoha	Fashion Design	4 %
Baad,Charles M	Registered Nursing	25 %
Cardoza,Manuel	Administration of Justice	33 %
Fernandez,Joyce M.	Counselor	11 %
Franco,Albert	Administration of Justice	1 %
Nelson,Lacey A	Coordinator	1 %
Palaspas,Candice M.	Counselor	56 %
Perrault,Priscilla A.	Counselor	28 %
Pezone,John P.	Administration of Justice	20 %
Plezia-Missler,Dorothy E.	Counselor	18 %
Powers,Matthew T.	Administration of Justice	20 %
Preciado,Darlene	Counselor	4 %
Pulido,Brandi N.	Counselor	6 %
Sowards,Timothy L.	Administration of Justice	20 %
Stevens,DeAnna D.	Administration of Justice	1 %
Stevens,DeAnna D.	Coordinator	1 %
Sullivan,Sydney C	Coordinator	4 %
Tang,Skyeler A	Counselor	4 %
Toomey,Daniel P.	Administration of Justice	20 %
Tran,Dennis	Counselor	1 %
Welty,Ann E.	Counselor	33 %
Wheeler,Liberty MS	Registered Nursing	40 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Fall 2022**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Barrett, James M.	Economics	5 %
Kim, Elizabeth J.	Speech Communication	20 %
Manweller, Mathew S.	Economics	60 %
Miller, Matthew K.	Dramatic Arts	40 %
Short, Christina B.	Child Development/Early Care and Educatio	20 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2022**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
BoarerPitchford, Julie K.	Nutrition, Foods, and Culinary Arts	20 %
Brown, Charles W.	Information Technology, General	20 %
Lorenzo, Gina M.	Counselor	60 %
McConnell, Joel E.	Counselor	5 %
Sanford, Jennifer K.	Human Services	60 %
Scott, Patricia Bernice	Certified Nurse Assistant	30 %
Snow, Camille D.	Counselor	24 %
Tully, David D.	Computer Information Systems	20 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2022**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Amir, Yael A.	Coordinator-Instruct LAB	30 %
Jacobsen, Ann P.	English	40 %
Reyes Cruz, Nanette M	Librarian	41 %
Rozek, Paul A.	History	40 %
Suy, Shaun	Counselor	18 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Arambel, Leah A.	Coordinator	4 %
Bekker, Borislava	Chemistry, General	16 %
Bekker, Borislava	Chemistry, General	27 %
** (A1) Bertaccini, Lisa A.	Human Services	13 %
Casper-Denman, Kristina E.	History	20 %
Domokos, Cristina I.	Mathematics, General	60 %
Harris, Marianne	Library Science, General	7 %
** (A4) Heeren, Christopher P.	Mathematics Skills	13 %
Moran, Jeffrey C.	ESL Writing	3 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abeid, Trang G.	English	20 %
Alino, Vera R.	Chemistry, General	16 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Baca, Jorge	Mathematics, General	20 %
Connally, Ryan	Other Engineering and Related Industrial Te	23 %
Crosier, Scott J.	Geography	16 %
Fagin, Edwin D.	Economics	40 %
Gager, Tamatha C.	Psychology, General	4 %
Hodgkinson, Georgine R.	Speech Communication	40 %
Paskey, Amanda M.	Anthropology	3 %
Pereira, Michael J.	Automotive Technology	13 %
Roberts, Jason M.	Welding Technology	30 %
Wheeler Abeyta, Sandra P.	Speech Communication	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anayah, Bernadette M.	ESL Integrated	20 %
Anayah, Bernadette M.	ESL Writing	40 %
Javier, Miriam P.	Counselor	2 %
Rahman Jackson, Lishia	Counselor	1 %
Tikhonova, Inna V.	Counselor	16 %
Yang, Kou	Counselor	12 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2022**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Alviar-Agnew, Maria S.	Chemistry, General	16 %
Castagna, Christine N.	Geography	16 %
Chubbic, Dena J.	Chemistry, General	30 %
Gonzales, Stephen T.	Mathematics, General	27 %
Goodchild, Rebecca D.	Academic Guidance	20 %
Huang, Ling	Chemistry, General	16 %
Huang, Ling	Chemistry, General	27 %
Johnson, Denise M.	Physiology (Includes Anatomy)	20 %
Lam, George K.H.	Economics	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdullah, Zainab	Ethnic and Cultural Studies	20 %
Adams, Grant C.	Spanish	53 %
** (A1) Adams, Jane P.	Counselor	41 %
** (A1) Adams, Jane P.	Counselor	18 %
Adel, Haley A.	Nutrition, Foods, and Culinary Arts	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Afshar,Zoha	Fashion	20 %
Afshar,Zoha	Fashion Merchandising	28 %
Aghabeigi,Farah	Accounting	20 %
Aguilar,Joshua M.	Drafting Technology	40 %
Aguilar,Susan L	Religious Studies	20 %
Albrecht,Christian	Administration of Justice	0 %
Alexander,Jerome V	Computer Programming	13 %
Allo Allo,Viola N.	Librarian	58 %
Alsarraj,Jian	Counselor	41 %
Alsarraj,Jian	Counselor	15 %
Anaya,Dan A.	Computer Programming	35 %
Andersen,Alicia S.	Speech Communication	20 %
Andersen,James A.	Emergency Medical Services	10 %
Ator,Andrea Nguyen	Office Technology/Office Computer Applicati	28 %
Austin,Debra L.	Reading	17 %
Ayala,Danielle N.	ESL Writing	20 %
Ayers,Harold R.	Administration of Justice	0 %
Badea-Mic,Mihaela C.	Physiology (Includes Anatomy)	52 %
Bailey,Katherine A.	Dance	67 %
Bajar,Merebeth T	Culinary Arts	15 %
Barela,Jesus A.	Painting & Drawing	57 %
Barr III,Thomas C.	Landscape Design & Maintenance	20 %
Barr III,Thomas C.	Nursery Technology	29 %
Barsotti,Rhonda J.	Culinary Arts	43 %
Bassett,Jason M.	Administration of Justice	0 %
Bastian,Gregory A.	Real Estate	20 %
Batarseh,Samer M.	Business and Commerce, General	40 %
Baxter,Kenneth W.	Political Science	60 %
Beattie,Brandon L.	Welding Technology	22 %
Beezley,Shareen G.	Paralegal	20 %
Bertinuson,Joy A.	Art	28 %
Beuttel,Michelle	Reading	33 %
** (B5) Bibb,Akbar M.	Administration of Justice	0 %
Bickel,David T.	Administration of Justice	0 %
Blackthorne,Henry N.	English	67 %
Bluette,Chad J.	Administration of Justice	0 %
Blunk,Dawn M.	English	60 %
Boroughs,Terry J.	Geology	52 %
Bowden,Ellen	Anthropology	56 %
** (B4) Bradshaw,Don A.	Administration of Justice	0 %
Brasier,Corey A.	Sign Language	53 %
Bright,Lisa N.	Anthropology	32 %
Bright,Lisa N.	Archaeology	20 %
Britton,Rebecca L.	Political Science	60 %
Brown,Orie A.	Administration of Justice	0 %
Brunkala,Joel T.	English	67 %
Brynelson,Julia D.	Paralegal	60 %
Buckner,Mallory R.	Job Seeking/Changing Skills	7 %
Buckner,Mallory R.	Counselor	12 %
Buckner,Mallory R.	Counselor	37 %
Buckner,Mallory R.	Counselor	2 %
** (B5) Bueno III,Jose	Automotive Technology	7 %
** (B5) Bueno III,Jose	Welding Technology	55 %
Buljan,Laurette C.	English	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Burns,Julie C	Administration of Justice	0 %
Burroughs,Robinson M.	Ethnic and Cultural Studies	40 %
Button,Melinda	Anthropology	52 %
Byrd,Steven D.	Welding Technology	13 %
Bystrom,Helen C.	English	20 %
Bystrom,Helen C.	Reading	40 %
Cabral,Colette H.	Sign Language	53 %
Campas,Steven	Administration of Justice	0 %
Campbell,Morgan T.	Chemistry, General	59 %
Cardenas,Victor A.	Job Seeking/Changing Skills	7 %
Cardenas,Victor A.	Academic Guidance	20 %
Cardoza,Manuel	Administration of Justice	0 %
Carlson,Don L.	Sales and Salesmanship	20 %
Carney,Diane	Biology, General	36 %
Carr,Lisa A.	Child Development/Early Care and Educatio	40 %
** (A1) Carter,Kathy A.	Child Development/Early Care and Educatio	20 %
Casillas,Griselda	Counselor	6 %
Castellanos,Erik M.	Painting & Drawing	57 %
Castillo,Scott N.	Administration of Justice	0 %
** (B2) Chapek,Carl W.	Software Applications	29 %
Chau,Thao T.	Mathematics, General	47 %
Cherney,David M.	Physics, General	52 %
Chicoine,Kari J.	Drafting Technology	50 %
Chinte,David S.	ESL Speaking/Listening	20 %
Chong,Eun A	Mathematics, General	33 %
Clark Jr.,Brent L	Sociology	20 %
Clark,Evan A	Speech Communication	60 %
Clark,Terri A.	Librarian	16 %
Clark,Yoo Ri A.	Music	55 %
Clement Moore,Tamica L.	Gerontology	20 %
Clinciu,Dorin G.	Alt. Fuels and Advanced Transportation Tec	35 %
Colby,Shannon R.	Psychology, General	40 %
Cole,Serena M	Painting & Drawing	57 %
Collom,Alyson D.	Other Humanities	40 %
Conant,Jessica L.	Academic Guidance	40 %
Cone,Bryan A	Psychology, General	20 %
Cone,Justin	Automotive Technology	33 %
** (A2) Connors,Valerie S.	English	33 %
Constante,David A.	Psychology, General	60 %
Cook,Frank D.	Commercial Music	20 %
Cooper,Paul G.	History	20 %
Cornish,Rima T.	Sign Language	20 %
Corwin,Charles H.	Chemistry, General	27 %
Cresci,Rachael	Human Services	20 %
Currea,Ana Maria S.	Spanish	47 %
Currier,Daniel E	Mortuary Science	35 %
Curtis,Lindsay J.	ESL Writing	40 %
Cylinder,Paul D.	Natural Resources	29 %
Dang,Tina G.	Counselor	32 %
Davalle,Nathan A.	Administration of Justice	0 %
Davis,Danielle R.	History	40 %
Davis,William E.	Biology, General	20 %
DeCecco,Chalmer A.	Administration of Justice	0 %
Delgadillo,Marisol	Anthropology	36 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Delnero,Christina M.	Counselor	14 %
Delnero,Christina M.	Counselor	43 %
Dolce,Thomas F.	Computer Programming	20 %
Donahoo,Michelle N.	Respiratory Care/Therapy	42 %
Dorris,Tamara L.	Real Estate	60 %
Drobot,Mikhail	Diesel Technology	53 %
Duan,Xin-Ran	Mathematics, General	53 %
Dunmore,Steven E.	Intercollegiate Athletics	49 %
Duran,James J.	Mathematics, General	27 %
Durden,Michelle L.	Sociology	40 %
Duval,Beverly K.	Librarian	35 %
** (B3) Earles,Michael A	Biomedical Instrumentation	35 %
Eberhardt,Claire E.	History	60 %
Econome Chaliros,Jennie G.	Academic Guidance	40 %
Econome Chaliros,Jennie G.	Counselor	9 %
Egunnike,Adedeji B.	Accounting	47 %
Engstrom,Karina H.	Biology, General	36 %
Esque,Melanie E.	Administration of Justice	0 %
Estes,Rebecca L.	Spanish	27 %
Evans,David N.	ESL Writing	60 %
Fajardo,Heather L.	Physiology (Includes Anatomy)	52 %
Farias,Imelda	Counselor	60 %
Farnham,Cynthia B.	Sign Language Interpreting	27 %
Feely,Abigail B.	History	20 %
Fernandez,Joyce M.	Counselor	10 %
Fierro,Laura D.	Librarian	9 %
Finnerty,Kevin C.	Administration of Justice	0 %
Fix,Andrew W.	Philosophy	20 %
Foley,Morgan	Administration of Justice	0 %
Franco,Albert	Administration of Justice	0 %
Frederick,Casey F.	Landscape Design & Maintenance	29 %
Freeman,Grace	ESL Writing	40 %
Freeman,Grace	ESL Integrated	23 %
Fusco,Sandro	Coordinator	40 %
Gallaher,Trey	Art	28 %
Gallon,Cheryl A.	Sign Language Interpreting	28 %
Galvan,Joseph	Administration of Justice	0 %
Garasanin,Olivera	History	40 %
Garcia,Monica R.	Spanish	53 %
Garg,Purwa	Fashion Design	15 %
Gaudard,Rolf R.	History	20 %
Gaynor,Carolyn R.	Administration of Justice	0 %
Glenn,Daniel J.	ESL Writing	60 %
Glickman,James A.	Real Estate	23 %
Glynn,Harley A.	Commercial Music	42 %
Goldbar,Christine A.	English	40 %
Gonzales,Allan	Respiratory Care/Therapy	55 %
Gorchoff,Sara M.	Psychology, General	40 %
Gordon,Leland C	Speech Communication	60 %
Gorsuch,Susan C.	Administration of Justice	0 %
Gottke,Darren J.	Chemistry, General	59 %
Gray,Victoria K.	Religious Studies	20 %
** (A5) Green-Clark,Michelle R.	Dance	28 %
Griffith,Ashley J	Sign Language	27 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Guadalupe,Krishna L.	Sociology	40 %
Guerin,Jeanne G.	English	20 %
Gunn,Martin E.	Automotive Technology	33 %
Gutowsky,Edward A.	English	23 %
Ha,My-Hai E.	Microbiology	41 %
Hagerman,Michael J	Administration of Justice	0 %
Hake,Patricia L.	English	57 %
Hall,Neda Nicole	Child Development/Early Care and Educatio	40 %
Halstead,Krishna M	Administration of Justice	0 %
Hamkar,Behzad	History	45 %
** (A1) Hansen,Gina	Health Education	20 %
** (A1) Hansen,Gina	Gerontology	30 %
Harlan,Michael J.	Classics-Humanities	20 %
Hartman,Galen L	Automotive Collision Repair	62 %
Hartman,Hannah N.	ESL Writing	23 %
Hathaway,Linnea A.	Child Development/Early Care and Educatio	20 %
Havener,Mark A	Computer Information Systems	13 %
Hawe,Larry E.	Automotive Technology	55 %
** (A5) Hayes,David V.	Administration of Justice	0 %
Helms,Shelby C.	Sign Language Interpreting	13 %
Henderson,James H.	Sign Language Interpreting	3 %
Herman,Kathryn M.	Counselor	30 %
Herman,Kathryn M.	Counselor	29 %
Hernandez,Henry V.	Business Administration	20 %
Hernandez,Tania	Counselor	7 %
Herrera,Daniel A.	Computer Graphics and Digital Imagery	28 %
Herzfeld,Martin E.	Electronics & Electric Technology	35 %
Hickman,Lauren Rose	Child Development/Early Care and Educatio	60 %
Hill,Michael S.	Business Management	20 %
** (B3) Hillenbrand,Collin D.	Sign Language	27 %
Hindman,Clay A.	ESL Writing	40 %
Hindman,Clay A.	ESL Speaking/Listening	20 %
Hisel,Kathleen L.	Counselor	48 %
Hoban-Higgins,Tana M.	Physiology (Includes Anatomy)	52 %
Hoffman,Ana B.	Spanish	53 %
Hoffman,Dale H.	Anthropology	36 %
Hoffman-Rubin, Lee E.	Music	58 %
Hohlwein,Laura A.	Computer Graphics and Digital Imagery	48 %
Huerta,Teresa A.	Administration of Justice	0 %
Huggins,Ross R.	Administration of Justice	40 %
Hughes,Heather V.	Counselor	11 %
Hughes,Heather V.	Counselor	5 %
Hughes,Heather V.	Counselor	42 %
Hughes,Tori	Administration of Justice	0 %
Humphers,Dorene Kay	ESL Writing	40 %
Hurley,Steven B	Real Estate	40 %
Idler,Sarah E	Sign Language	27 %
Idler,Sarah E	Sign Language Interpreting	32 %
Jacobs,David C.	Philosophy	60 %
James,Mary E.	Administration of Justice	0 %
Jardine,Christian M.	History	40 %
Jennings,Nathan P.	Geographic Information Systems	47 %
Johnson Jr,Jody S	Administration of Justice	40 %
Johnson,Kristopher Scott Emory	Computer Infrastructure and Support	24 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Johnson,Kristopher Scott Emory	Computer Networking	24 %
Johnson,Robert S.	Commercial Music	54 %
Johnson,Seth R	Emergency Medical Services	10 %
Johnson,Wilber	Journalism	20 %
Jones,Palmis Seifikar	Psychology, General	40 %
Jungkeit,James J.	Administration of Justice	0 %
Kalman,Mikalai	Diesel Technology	58 %
Kawamoto,Walter T.	Ethnic and Cultural Studies	20 %
Kawamoto,Walter T.	Sociology	40 %
Kelley,Sean M.	Administration of Justice	0 %
Kempa,David Nathaniel	Journalism	20 %
Kiefer,Dieter M.	Tax Studies	53 %
Kientz,Michelle L.	Counselor	7 %
Kientz,Michelle L.	Counselor	53 %
Kim,Elizabeth J	Social Justice: General	20 %
Kirchhoff,Susan L.	Librarian	32 %
Kirchner,Scott D.	Speech Communication	20 %
Kiteck,Peter J.	Mathematics, General	47 %
Klar,Janice E.	Counselor	12 %
Kleist,Rachel	Sign Language	20 %
Kleist,Rachel	Sign Language Interpreting	11 %
Knox,Paul Douglas	English	30 %
Koch,Paul B	Automotive Technology	33 %
Koerner,Zachary D.	Intercollegiate Athletics	15 %
Korn,Charles	Automotive Technology	33 %
Kozlov,Maksim	Diesel Technology	53 %
Kropp,Brian J	Accounting	47 %
Kwong,Kenneth Richard	Fire Technology	40 %
Laughton,Barbara A.	English	60 %
Le,John Thinng Ngoc	Marketing & Distribution	40 %
Lee,Michael D.	Accounting	27 %
Lee,Sara E.	History	40 %
Leek,Laura C.	ESL Speaking/Listening	20 %
Leo,Regina S.	Counselor	59 %
Lewis,Deana L.	ESL Writing	60 %
Li,Jiaoyue A.	Engineering, General	40 %
Licon,Glen A	Political Science	40 %
Lingsweiler,Ryan W.	Speech Communication	60 %
Lommori,Michael L.	Administration of Justice	0 %
Long,Jackie R.	Administration of Justice	0 %
Long,Jason S.	Dramatic Arts	40 %
Long,Jason S.	Creative Writing	20 %
Lopez,Anjelica M.	Counselor	29 %
Lotter,Richard B.	Music	40 %
Lovelace,Kevin J	Business and Commerce, General	20 %
Lovelace,Kevin J	Business Management	20 %
** (A2) Lui, Diane C.	Fine Arts, General	60 %
Luong,Ching	Welding Technology	12 %
Mahallati,Reza	Engineering, General	55 %
Mai,Kimberly M	Mortuary Science	20 %
Majhail,Radhika	Business Management	20 %
Mann,Scott T.	Administration of Justice	0 %
Manning,Ryan A	Psychology, General	60 %
Manukyan,Knarik	Mathematics, General	53 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Marawala,Zarir G	Physiology (Includes Anatomy)	52 %
Marion,Derrick T.	Administration of Justice	0 %
Marquis,Trinette L	Speech Communication	20 %
Marshall,Jeri I	Academic Guidance	20 %
Martin,Gregory D	Accounting	40 %
Martinez,Maricela C.	Spanish	27 %
Maurino,Molly A.	Physical Education	45 %
McCann,Sean P.	Administration of Justice	0 %
McChane,Scott A	Commercial Music	60 %
McCord,Karen M.	Psychology, General	20 %
** (B2) McCormack,Nicole Elizabeth	General Work Experience	20 %
McCoy,Karen	Librarian	15 %
McGowan-Smith,Jordan P.	Ethnic and Cultural Studies	20 %
McMurdo,Tammy J.	Nutrition, Foods, and Culinary Arts	20 %
Mead,William A.	Website Design and Development	57 %
Medcalf,John C.	Mathematics, General	33 %
Mehallo,Stephen M.	Digital Media	28 %
Mehallo,Stephen M.	Computer Graphics and Digital Imagery	20 %
Menard,Nathen D	Sociology	60 %
Mendez,Shannon M.	English	40 %
Michaels,Craig	Administration of Justice	0 %
Miranda,Mee	Counselor	8 %
Miranda,Mee	Counselor	14 %
Mirmobiny,Shadieh	Fine Arts, General	20 %
Mitchell,Christopher B.	Fire Technology	20 %
Mokarami,Yadollah	Accounting	47 %
Montague-Archer,Nancy	Astronomy	20 %
Montague-Archer,Nancy	Geology	16 %
Montoya,Sally	Administration of Justice	20 %
Moody,Heather	Intercollegiate Athletics	15 %
Moore,Donald F	Automotive Technology	33 %
** (A1) Morris,Ljiljana	Physics, General	32 %
Moser,Richard M.	English	60 %
Mueller,Robert G.	Administration of Justice	0 %
Mulvihill,Shauna Marie	History	40 %
Murray,Travis	Automotive Technology	20 %
Musa,Khaled M	Office Technology/Office Computer Applicati	13 %
Narvand,Payam	Business Administration	20 %
Narvand,Payam	Business Management	20 %
Nedorezov,Svetlana	Mathematics, General	47 %
Nedovodeeva Ortiz,Elena V.	ESL Writing	40 %
Nedovodeeva Ortiz,Elena V.	ESL Speaking/Listening	20 %
Neumann,Ingrid H.	Physics, General	56 %
Ngo,Tu C.	Mathematics, General	47 %
Nguyen,Dung	Mathematics, General	27 %
Nguyen,Dung	Mathematics Skills	13 %
Nichols,Tye A	Biology, General	36 %
Nielsen,Ruth C.	Counselor	12 %
Nogales,Patti D	Philosophy	40 %
Nokkeo,Jeff J.	Drafting Technology	20 %
Norton,Justin M.	Speech Communication	20 %
O'Brien,Leslie S.	Horticulture	7 %
O'Brien,Leslie S.	Floriculture /Floristry	45 %
Odell,Ashley R.	Academic Guidance	20 %

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**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
O'Donnell, Daniel G.	Business Administration	60 %
O'Neal-Watts, Jennifer Lee	Librarian	13 %
Overton, Steven T.	Counselor	10 %
Palaspas, Candice M.	Counselor	49 %
Palmer, Gary D.	Administration of Justice	0 %
Papouchis, Christopher M.	Natural Resources	27 %
Parkhurst, William A.	Philosophy	20 %
Parmelee, Michael A.	Business and Commerce, General	20 %
Parrish, Stephanie S.	Reading	23 %
Parrish, Stephanie S.	ESL Speaking/Listening	20 %
Pazdernik, Janet L.	Interior Design and Merchandising	40 %
Pecoraro, Victor	Administration of Justice	0 %
Peletta, Dave T	Administration of Justice	0 %
Pellerin, Kristie J.	Biology, General	36 %
Perrault, Priscilla A.	Counselor	27 %
Peterson, Krysta R.	ESL Writing	40 %
** (A2) Petraru, Marius	Geography	20 %
Pezone, John P.	Administration of Justice	40 %
Phair, Krista L	Speech Communication	60 %
Pillay, Rajiv H.	Welding Technology	40 %
Pizano, Claudia D	Counselor	4 %
Plezia-Missler, Dorothy E.	Counselor	3 %
Plezia-Missler, Dorothy E.	Counselor	5 %
Plezia-Missler, Dorothy E.	Counselor	7 %
Plezia-Missler, Dorothy E.	Counselor	24 %
Polanco, Jb	Automotive Technology	33 %
Porter, Cherri J.	English	60 %
Powers, Matthew T.	Administration of Justice	60 %
Prasad, Supreeth N	Chemistry, General	52 %
Preciado, Darlene	Counselor	7 %
Preciado, Monica Isabel	Counselor	32 %
Preciado, Monica Isabel	Counselor	8 %
Prinzing, Malena M	Office Technology/Office Computer Applicati	20 %
Prinzing, Malena M	Information Technology, General	20 %
Proudman, Joseph D.	Journalism	15 %
Pulido, Brandi N.	Academic Guidance	20 %
Pulido, Brandi N.	Counselor	20 %
Pulido, Brandi N.	Counselor	6 %
Ramirez, Erwin F.	Administration of Justice	0 %
Rawlins, Jenna L.	Classics-Humanities	40 %
Rawlins, Jenna L.	Sociology	20 %
Regan, Debra Sue	Physiology (Includes Anatomy)	52 %
Rennie, Sharilyn M.	Physiology (Includes Anatomy)	52 %
Reynolds, Jennifer M.	Anthropology	56 %
Richards, Ronnie G.	Geographic Information Systems	20 %
Rickman, Tracy E.	Fire Technology	40 %
Riese, Kelly L.	Speech Communication	20 %
Riggio, Jason S.	Natural Resources	4 %
Riley, Robert R.	Emergency Medical Services	10 %
Rivera-Carpenter, Veronica M.	Child Development/Early Care and Educatio	40 %
Rix, Sheryl Marie	Business and Commerce, General	20 %
Roberts, Jeffrey C.	Biology, General	36 %
Roberts-Eccles, Debora C.	ESL Speaking/Listening	20 %
Roberts-Eccles, Debora C.	ESL Integrated	23 %

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**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Robinson,Anthony M.	English	33 %
Robinson,Donna L.	Administration of Justice	0 %
Robison,Bradley O.	Administration of Justice	0 %
Rochford,Jeffrey A.	Computer Graphics and Digital Imagery	57 %
Rodriguez-Rutten,Paula	Mathematics, General	40 %
Rogers,Andrew B.	Philosophy	40 %
Rogers,Kristina S.	English	40 %
** (B4) Rose,David A.	Administration of Justice	0 %
Rossmann,Leslie A.	Welding Technology	35 %
Safvi,Syed A.	Mathematics, General	47 %
Safvi,Syed A.	Mathematics Skills	13 %
Sakakihara,Paul	General Work Experience	13 %
Salisbury,Roy D.	World Wide Web Administration	12 %
** (A2) Salluzzo,Michelle Anne	Child Development/Early Care and Educatio	40 %
Samborski,Dan W.	Painting & Drawing	28 %
Sanchez Ordaz,Arnold E.	Psychology, General	20 %
Sandoval Lopez,Yesenia	Sociology	60 %
Saur,Denise M.	ESL Writing	40 %
Saur,Denise M.	ESL Speaking/Listening	20 %
Saur,Theodore J.	ESL Writing	40 %
Saur,Theodore J.	ESL Speaking/Listening	20 %
Schirmer,Marie A.	Nutrition, Foods, and Culinary Arts	20 %
Schirmer,Marie A.	Gerontology	20 %
Scholl,Mark J.	ESL Integrated	23 %
Schroeder-Evans,Kimbra S.	Spanish	53 %
Schwab,Paul J.	Restaurant and Food Services Management	53 %
Schwartz,Daniel C.	Drafting Technology	30 %
Scott,Steven	Microbiology	41 %
Scott,Tatiana N.	Music	30 %
Seawell,Garrett L.	Intercollegiate Athletics	49 %
Seguine,Richard K.	Fire Technology	40 %
Shah,Rabail R.	Classics-Humanities	20 %
Shah,Rabail R.	Religious Studies	20 %
Shang,Lu	Chemistry, General	43 %
Shapiro,Lynn	English	53 %
** (A3) Shearer, Tracy F.	Film Studies	20 %
** (A3) Shearer, Tracy F.	Dramatic Arts	43 %
Shepherd,Elden B.	Administration of Justice	0 %
Shih,Ernest	Computer Support	20 %
Shih,Ernest	General Work Experience	13 %
Shiva,Maryam S.	Physics, General	36 %
Shiva,Maryam S.	Astronomy	20 %
Simmons,Floyd Raymond	Administration of Justice	0 %
Simon,Sabina F.	ESL Writing	67 %
Singer,Scott	Restaurant and Food Services Management	53 %
Singh,Gurinder K.	Microbiology	41 %
Sisneros,Linda L.	Electronics & Electric Technology	22 %
Smith,Nathaniel	Automotive Technology	20 %
Soghomonians,Arlen	Emergency Medical Services	10 %
Solomon,Enrico B.	Administration of Justice	0 %
Sowards,Timothy L.	Administration of Justice	20 %
Sowinski,Lisa M	Mathematics, General	27 %
Sowinski,Lisa M	Mathematics Skills	13 %
** (B5) Spataro,Kurt B.	Restaurant and Food Services Management	20 %

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**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Speck,Christian A.	Business Administration	20 %
Speck,Christian A.	Real Estate	20 %
** (A1) Spencer,Katherine E.	Classics-Humanities	20 %
** (A1) Spencer,Katherine E.	Other Humanities	40 %
Staten,Keith J.	Paralegal	40 %
** (A1) Stem,Melissa A.	Spanish	53 %
Stemmann,Karsten	Mathematics, General	27 %
Stemmann,Karsten	Mathematics Skills	13 %
Stevens,Briagha E.	English	40 %
Stevens,DeAnna D.	Coordinator	0 %
Stevens,Janis L.	Dramatic Arts	30 %
Stevens,Sam E.	Psychology, General	20 %
** (B5) Stewart,Dale R.	Emergency Medical Services	10 %
** (B5) Stickel,Mike E.	Automotive Collision Repair	43 %
Sullivan,Sydney C	Job Seeking/Changing Skills	7 %
Sullivan,Sydney C	Coordinator	60 %
Sundin,Daniel R.	Microbiology	41 %
Supin,Vitaliy	Mathematics, General	53 %
Supin,Vitaliy	Mathematics Skills	13 %
Swanson,Maureen A.	Administration of Justice	0 %
Swift,Charles A.	Administration of Justice	0 %
Tabrizi,Setareh H.	English	43 %
Tadlock,Duane A	Administration of Justice	0 %
Thai,Dai Thuy Trang	Chemistry, General	36 %
Thomas,Iohla T	Administration of Justice	0 %
Thomas,Ramona S.	Child Development/Early Care and Educatio	20 %
Torres,Veronica C.	Drafting Technology	30 %
Tran,Dennis	Counselor	13 %
Tran,Ocean V.	Electrical	62 %
Tran,Thang	Electrical	31 %
Tsushima,Cheryl L.	Automotive Technology	53 %
Tuttle,Nicholas	Psychology, General	20 %
Tweet,Tracie J	Mortuary Science	20 %
Uptegrove,Jim L.	Administration of Justice	0 %
Valenzona,Deborah A.	Reading	33 %
VanElls,Deborah B.	History	40 %
Vasquez,Karen M.	Speech Communication	60 %
Verbitskiy,Diana	Russian	53 %
Verhage,Beth L.	ESL Writing	60 %
Vervilos,Vasseliki	Accounting	53 %
Vitaich,Jason M.	Political Science	40 %
Wake,Audra G.	Paralegal	40 %
Walker,Eric S.	Administration of Justice	0 %
Watters,Stephen W.	Anthropology	20 %
Welch,Nicole M.	Business Management	20 %
Welty,Ann E.	Counselor	23 %
Wheeler,Madison M	German	27 %
Wheeler,Susan R.	Small Business and Entrepreneurship	40 %
White,Gay A.	ESL Writing	20 %
White,Gay A.	ESL Speaking/Listening	40 %
Whitt,David	Fire Technology	20 %
Wiggins,Larisa M.	Physiology (Includes Anatomy)	52 %
Williams,Dacia	Psychology, General	20 %
Williams,Michelle D.	Economics	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Willson,Laurel R	Chemistry, General	52 %
Winegar,Levi J	Geography	20 %
Winford,Geoffrey M.	Administration of Justice	0 %
Winger,Jason M	Administration of Justice	0 %
Wong,Kim W.	Administration of Justice	0 %
Wright,Willie C	Administration of Justice	0 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdullateef,Ali M	Architecture and Architectural Technology	30 %
Abed,Ali A.	Chemistry, General	32 %
Adame,Ryan P	Dramatic Arts	40 %
Adams,Ashleigh N.	Speech Communication	40 %
Ahmadi,Abbas	Computer Networking	52 %
Allen,Cheryl A.	Family Studies	20 %
Allo Allo,Viola N.	Librarian	2 %
Almaraz,Ruben T.	Chemistry, General	52 %
Alop,Iris H	English	7 %
Aly,Mohamed A. E.	Physiology (Includes Anatomy)	40 %
Amer,M. Rosalie C.	Librarian	6 %
Aptekar,Rachel M.	Biology, General	20 %
Aptekar,Rachel M.	Physiology (Includes Anatomy)	20 %
** (A2) Austin,April J.	Librarian	40 %
Babka,Cary M.	Film Studies	20 %
Babka,Cary M.	Film History and Criticism	20 %
Ballard,Sheryl L.	Child Development/Early Care and Educatio	40 %
Barela,Eva E.	Spanish	35 %
Barkley,Emily J.	History	20 %
Beren,Timothy S.	Mathematics, General	48 %
Beyrer,Kimberlee M.D.	Counselor	12 %
Biesiadecki,Mary R.	Veterinary Technician (Licensed)	55 %
Binder,Marnie	Other Humanities	20 %
Boyd,Alexandra R	Speech Communication	20 %
Brooks,James K.	Mathematics, General	33 %
Brown,Cornelius L.	Business and Commerce, General	20 %
Brown,Cornelius L.	Small Business and Entrepreneurship	40 %
Browne,Rachael E.	Sociology	20 %
Buch,Cheryl L.	Veterinary Technician (Licensed)	41 %
Carinci,Sherrie T.	Business and Commerce, General	60 %
Castillo,David C.	Construction Inspection	20 %
Charters,Suzette M.	Mathematics, General	33 %
Chow,Nicholas	Mathematics, General	35 %
Cinelli,Albert E.	Philosophy	40 %
Colagross-Schouten,Angela M.	Veterinary Technician (Licensed)	51 %
Coleman,Jillian L.	Other Humanities	20 %
Contreras Cardenas,Angel V	Physiology (Includes Anatomy)	52 %
Coronado Barraza,Victor A.	Spanish	27 %
Dale,Jeffrey J.	Philosophy	40 %
Dang,Tina G.	Counselor	1 %
Dang,Tuong N.	Vietnamese	53 %
Dartez,Gail A.	Dramatic Arts	40 %
Davenport,Carly S.	Mass Communications	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Davenport,Lon O.	Business Administration	20 %
De Diego,Stephen M	Real Estate	20 %
de Jesus,Michael	Restaurant and Food Services Management	13 %
de la Torre,Catherine	Child Development/Early Care and Educatio	20 %
de la Torre,Catherine	Child Development Administration and Mana	13 %
de la Torre,Catherine	Family Studies	20 %
De Mars,Eva	Physical Education	45 %
Dobson,Veronica E.	Psychology, General	20 %
Domek,Anna L.	General Work Experience	20 %
Donovan,Geri M.	Art	28 %
Donovan,Geri M.	Painting & Drawing	28 %
Dow,Keith E.	Physics, General	52 %
Duangboudda,Doris A.	Anthropology	20 %
Edmonds,Jason L.	Anthropology	36 %
Ellis,Brandon L.	Adapted Physical Education	43 %
Elston,Tyler M.	Sociology	60 %
Enck,Maizy E.	Fine Arts, General	60 %
Estes,Rebecca L.	Spanish	15 %
Evans,Debra L.	Information Technology, General	40 %
Evoy,Angela M	Anthropology	66 %
Falloon,Matthew T.	English	40 %
Fitz Gibbon,Linda S.	Sculpture	57 %
Fitzpatrick,Tamara Lynn	Business and Commerce, General	20 %
Fitzpatrick,Tamara Lynn	Business Administration	40 %
Floyd,Amy M	Pharmacy Technology	20 %
Fowler,Elmira F.	Mathematics, General	63 %
Gacilan,Gilbert S	Counselor	39 %
Gale,Mark R.	Accounting	47 %
Geiger,Steve	Construction Crafts Technology	8 %
Gilbert,Scott W.	Dramatic Arts	20 %
Gilmore,Cassandra C.	Anthropology	32 %
Goldbar,Christine A.	English	20 %
Gonzalez,Jose	Counselor	39 %
Goodrich,Robert S.	Geography	56 %
Gordon,Henry P.	Librarian	18 %
Grahn,Robert A.	Physiology (Includes Anatomy)	40 %
Green,Charlene K.	Academic Guidance	20 %
Green,Charlene K.	Counselor	7 %
**(A5) Green-Clark,Michelle R.	Dance	30 %
Greer,Albert A.	Astronomy	20 %
Griffith,Timothy B.	Construction Inspection	40 %
Gruber,Corey M.	English	40 %
Gryffin,Peter A.	Health Occupations, General	60 %
Guan,Bao J.	Mathematics, General	62 %
Hamilton,Alex C	Photography	20 %
Hancock,Sarah	English	40 %
Harding,Matthew James	English	60 %
Harrington,Beverly J.	English	40 %
Harris,Jonathan J.	Counselor	42 %
Hendrickson,Mary A	Speech Communication	60 %
Henkens,Robert A	Fire Technology	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Henkens,Robert A	Fire Academy	16 %
Herszage,Julian	Chemistry, General	59 %
Hicks,Charity C.	Office Technology/Office Computer Applicati	13 %
Hicks,Charity C.	Software Applications	13 %
Hoang,Frank A.	Chemistry, General	52 %
Holden,Cherelle L.	English	40 %
** (A5) Homan,Steve P.	Music	28 %
Houck,Ronald E.	Painting & Drawing	42 %
Hover-Smoot,Katherine T.	Fine Arts, General	40 %
Howe,Dawn M.	Animal Science	28 %
Howe,Dawn M.	Equine Science	15 %
Huang,Zhi Hua	Accounting	47 %
Inoue,Faye S.	Health Occupations, General	27 %
James,William J.	Spanish	55 %
Jay,Susan M.	Fire Technology	13 %
Johnson,John O.	E-Commerce (business emphasis)	20 %
Johnson,Robert K.	Business and Commerce, General	40 %
Jones,Jenny L.	Counselor	6 %
Jones,Jenny L.	Counselor	33 %
Jones,Jenny L.	Counselor	19 %
Jones,Kristin R	Health Occupations, General	40 %
Karsiere,Sarma	Art	28 %
Keightley,Keir E	Geography	36 %
Kellerman,Theresa F	Mathematics, General	20 %
Kim,Elizabeth J	Speech Communication	40 %
King,Eric L.	Microbiology	41 %
King,Kimberly M.	Counselor	41 %
Kirby Jr,Samuel C.	Intercollegiate Athletics	40 %
Knisely,Christopher M.	Human Services	40 %
Knudsen,Mark James	Chemistry, General	63 %
Koch,Kristen V.	Fine Arts, General	20 %
Kolleda,Lance John	Business and Commerce, General	20 %
Kor,Samra Z.	ESL Writing	20 %
Kor,Samra Z.	ESL Speaking/Listening	20 %
Krapf,Trevor W.	Political Science	20 %
Kusler,Jennifer E.	Environmental Studies	20 %
Kusler,Jennifer E.	Geography	20 %
Lambe,Ryan J.	Music	20 %
Larkin,Asia S.	Economics	20 %
Larsen,Lawrence C.	Mathematics, General	35 %
Latta,Penelope L	ESL Writing	40 %
Lenz,Dakota J.	English	20 %
Leong,Hazel Ann C	History	20 %
Levy,Stacia A	ESL Writing	40 %
Levy,Stacia A	ESL Speaking/Listening	27 %
Lewis,Ahisha	Human Services	20 %
Liang,Zhicheng	Economics	60 %
Limon,Kimberly T.	English	60 %
List,Mark R.	Earth Science	36 %
Loforte,Priscilla M.	Anthropology	30 %
Logan,Jason K.	Sociology	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Lucero,Haley R	Speech Communication	40 %
Lyons,Kristine L.	Ceramics	57 %
Madden,William P.	Counselor	3 %
Maduchukwu,Ifeanyi E.	Accounting	47 %
Mahmood,Ghazanfar B.	Health Occupations, General	60 %
Marchak,Taras R.	English	60 %
McCarthy,Patti J.	Film Studies	20 %
McCarthy,Patti J.	Film History and Criticism	20 %
McMurdo,Tammy J.	Nutrition, Foods, and Culinary Arts	40 %
McNee,Shay D.	History	60 %
Mendoza,Erica D.	Counselor	5 %
Mendoza,Liliana	Counselor	50 %
Mercer,Christopher M	Anthropology	16 %
Merriman,Kimberly C.	ESL Writing	40 %
Meyers,Dennis J.	Economics	40 %
Miller,Casey R.	English	60 %
Miller,Matthew K.	Dramatic Arts	40 %
Miranda,Yolanda O.	Counselor	9 %
Mondragon-Lopez,Sergio	Counselor	26 %
Moore,Jamillah K	Speech Communication	40 %
Moraru,Lyudmila E.	English	20 %
Mullerworth,Trudi Fields	English	20 %
Murakami-Smith,Lynne M.	Physical Education	15 %
Murakami-Smith,Lynne M.	Physical Fitness and Body Movement	30 %
Navarro Rodriguez,Celina Jasmin	Counselor	18 %
Nelsenador,Matthew B.	Mathematics, General	35 %
Nelsenador,Matthew B.	Mathematics Skills	13 %
Nelson,Jacquelynn D.	Counselor	13 %
Nelson,Jacquelynn D.	Counselor	32 %
Newman,Forrest L.	Physics, General	36 %
Ngo,Tran N.	Mathematics, General	33 %
Nguyen,Alfonso K.	Learning Skills, Learning Disabled	35 %
Nguyen,Alfonso K.	Counselor	30 %
Nguyen,Hoang D.	Economics	40 %
Nguyen,Uyen P.	Biology, General	56 %
Nguyen,Yen Thi	Vietnamese	53 %
Nielson,Jonathan M.	History	40 %
Nole,Melissa Ashley	Child Development/Early Care and Educatio	20 %
Nunnally,Justin H.	Applied Photography	57 %
Ogilvie,Sheila M.	Academic Guidance	40 %
Onu,Faith A	Librarian	0 %
Onuoha,Gwendolyn P.	Counselor	4 %
Otiono,Erica N.	Child Development/Early Care and Educatio	20 %
Otiono,Erica N.	Child Development Administration and Mana	20 %
Otiono,Erica N.	Family Studies	20 %
Parker,Dawn S.	Counselor	59 %
Parker,Grant	Music	20 %
Patrick,Jennifer P.	Information Technology, General	7 %
Patrick,Jennifer P.	Software Applications	13 %
Patten Armbrust,Evelyn T.	Psychology, General	40 %
Pavlic,Jordan P.	Physiology (Includes Anatomy)	36 %

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**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Peacock,Kristin R.	Counselor	20 %
Peacock,Kristin R.	Counselor	33 %
Perales,Chantel R.	English	60 %
Perkins,Deirdre S.	Computer Networking	48 %
Poepelman,Timi L.	Coordinator	20 %
Polanco,Jb	Automotive Technology	28 %
Popescu,Bogdan	Physics, General	36 %
Possemato,Frank	English	40 %
Ramirez,Fabiola	Counselor	3 %
Rauch,Kristin L	Anthropology	16 %
Reed,Kathaleen E.	English	40 %
Reyes Cruz,Nanette M	Librarian	20 %
Rickman,Tracy E.	Fire Technology	20 %
Riddle,Lisa K.	ESL Writing	60 %
Riese,Jon C.	Law, General	20 %
Riese,Kelly L.	Speech Communication	40 %
Risenhoover,Dale T.	Health Occupations, General	60 %
Rizam,Dilshod D.	Painting & Drawing	57 %
Rojas,Denisse L.	Counselor	4 %
Rojo,Desiree D.	Nutrition, Foods, and Culinary Arts	20 %
Rosenberg,Matthew T.	Geography	60 %
Rowe,Cassandra E	Mathematics, General	33 %
Ruark,Steven R	Chemistry, General	59 %
Ruybal,Jordan E.	Microbiology	41 %
Saake,Miranda S.	English	60 %
Salzman,Julie K.	Counselor	2 %
Salzman,Julie K.	Counselor	15 %
Salzman,Julie K.	Counselor	20 %
Salzman,Julie K.	Counselor	20 %
Samin,Ahmad F	Chemistry, General	59 %
Sanchez Flores,Lidia	Counselor	7 %
Sands-Pertel,Judith A.	Music	20 %
Schirmer,Marie A.	Nutrition, Foods, and Culinary Arts	20 %
Schrumpf,David J.	History	20 %
Schwinge,Craig G.	Fire Technology	40 %
Short,Christina B.	Children with Special Needs	20 %
Simon,Lawrence J	Astronomy	20 %
Skeels,Patrick D	Philosophy	20 %
Slabaugh,Monica K	Construction Crafts Technology	24 %
Smith,Damariye L	Speech Communication	20 %
Smith,Leon T.	Other Humanities	40 %
Smith,Nathaniel	Automotive Technology	28 %
Sneed,Linda C.	English	60 %
Soares,Aaron P	ESL Writing	60 %
Sproul,Andrea S	Geography	52 %
Stanphill,Cindy D.	English	40 %
Steenland,Mark H.	Film Studies	40 %
Sultanova,Narmina	Music	37 %
Sutter,Valyn T.	Philosophy	20 %
Svistoonoff,Katherine A.	Music	40 %
Sy,Joanne	Mathematics, General	63 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Tanimoto,Eddie M.	Child Development/Early Care and Educatio	60 %
Tapia,Andres A.	History	40 %
Terry,John D.	Architecture and Architectural Technology	33 %
Thao,Caroline	Asian (Chinese and Japanese excluded)	27 %
Thunes,Clair	Equine Science	20 %
Tierney,Joan W.	Physical Education	30 %
Tierney,Joan W.	Dance	20 %
Watkins,Zachary M.	Music	30 %
Watkins,Zachary M.	Commercial Music	28 %
Watters,Cody	Biology, General	52 %
Wellington,Erica	Counselor	9 %
Wergeland,Kari A.	Librarian	13 %
Whitehead,Pamela L.	Fine Arts, General	20 %
Wiggins,Marcelle F.	Art	28 %
Wiggins,Marcelle F.	Painting & Drawing	28 %
Williams,Kaitlyn A	Mathematics, General	60 %
Wise,Kristine M.	Nutrition, Foods, and Culinary Arts	60 %
Yeung Whamond,Esther E.	Counselor	13 %
Zarate Estrada,Alberto	Spanish	27 %
Zenuk,Elizabeth A.	Intercollegiate Athletics	56 %
Zepeda,Daniela A.	Counselor	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abeyta,Steven V.	English	20 %
Ames,Tyler J.	Fine Arts, General	28 %
Ames,Tyler J.	Painting & Drawing	28 %
Andrews-Cardoza,Kym M.	Psychology, General	20 %
Babb,Danielle L.	Office Technology/Office Computer Applicati	26 %
Baker,Tara E	Business and Commerce, General	40 %
Baker-Nauman,Lynn	Human Services	40 %
Bates,Andrew G.	Administration of Justice	40 %
Bauer,Christian A.	Philosophy	40 %
Beltz,Cynthia L	Infants and Toddlers	20 %
BoarerPitchford,Julie K.	Nutrition, Foods, and Culinary Arts	20 %
Borders,Angela M.	English	20 %
Brown,Charles W.	Information Technology, General	20 %
Brown,Charles W.	Engineering, General	35 %
Buch,Dipali D.	Business and Commerce, General	40 %
Buch,Dipali D.	Business Management	20 %
Burke,Paul W.	Sociology	20 %
Cherok-Fenner,Natalie J.	Medical Laboratory Technology	56 %
Christensen,Kalee R	Microbiology	41 %
Clark Jr.,Brent L	Sociology	20 %
Cobar,Jose E.	Medical Laboratory Technology	19 %
Collom,Alyson D.	Classics-Humanities	20 %
Cone,Bryan A	Psychology, General	40 %
Cooper,Paul G.	History	40 %
Crow,Michael K.	Water and Wastewater Technology	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cruz,Ronald J.	English	60 %
Dale,Michael J.	Music	7 %
Daniels,Joyce Anne	Family Studies	20 %
Darr Glynn,Kristina D.	Counselor	60 %
Davis,Michael R.	Information Technology, General	20 %
Davis,Michael R.	Computer Programming	20 %
Diehl,Kellie A.	Physical Education	15 %
DiGaetano,Anthony L.	Business and Commerce, General	20 %
DiGaetano,Anthony L.	Business Management	20 %
Divittorio,Amy M.	Spanish	15 %
Dobson,Veronica E.	Psychology, General	20 %
Domek,Anna L.	General Work Experience	40 %
Droege,Brooke J.	Speech Communication	60 %
Du,Kseniya	Painting & Drawing	57 %
Duran,Teresa L	Human Services	40 %
** (A1) Eldridge,Ethan C.	Computer Software Development	20 %
Emad,Navid	French	35 %
Emmert,Megan E.M.	Classics-Humanities	20 %
Ferry-Perata,Elizabeth A.	Child Development/Early Care and Educatio	20 %
Ferry-Perata,Elizabeth A.	Infants and Toddlers	40 %
Gaffaney,Timothy J.	Political Science	20 %
Genelsa,Abigail O.	Biology, General	8 %
Genelsa,Abigail O.	Physiology (Includes Anatomy)	32 %
Germany,Talver J.	Painting & Drawing	43 %
Gill,Ravenpreet K	Sociology	60 %
Graham,Reginald A.	Commercial Music	10 %
Gray,Robert M.	Physical Education	30 %
Gray,Victoria K.	Other Humanities	40 %
Gross,Bryan E.	Psychology, General	20 %
** (A1) Haeuptle,Christina W.	Speech Communication	40 %
Hall,Laura Marie	Biology, General	8 %
Hall,Laura Marie	Nutrition, Foods, and Culinary Arts	40 %
Hamkar,Behzad	History	20 %
Hanrahan,Molly P.	Physical Education	30 %
Hanrahan,Molly P.	Intercollegiate Athletics	30 %
Harris,Kendra J.	Microbiology	20 %
Hart,Aleris E.	Painting & Drawing	28 %
Hart,Aleris E.	Jewelry	28 %
Hastie,Kelsie R	History	60 %
Hawley,Jennifer L.	English	40 %
Heiler,Felicia P.	Office Technology/Office Computer Applicati	16 %
Heiler,Felicia P.	Software Applications	16 %
Hendricks,Robert D.	Information Technology, General	40 %
Hicks,Charity C.	Office Technology/Office Computer Applicati	27 %
Hicks,Charity C.	Information Technology, General	12 %
Hilger-Estrada,Tanya D.	Chemistry, General	59 %
Hoffman,Dale H.	Anthropology	16 %
Hood,Khulan J	Music	20 %
Huber,Doris	ESL Writing	60 %
Huddleston,Robert G.	Electronic Game Design	20 %
Jackson,Aaron J	History	20 %

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**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jacques,Molly M.	Physical Education	45 %
Jacques,Molly M.	Physical Fitness and Body Movement	15 %
Johnson,Glenn Allen	Computer Programming	40 %
Johnson,Lewis E.	Music	18 %
Johnston,Erin L.	Physical Education	30 %
Jones,Palmis Seifikar	Psychology, General	20 %
Kessler,Kaitlin C	Viticulture, Enology, and Wine Business	20 %
Kidd,Joanna L	Painting & Drawing	57 %
Knox,Kelsey A.	History	40 %
Knox,Paul Douglas	English	20 %
Koch,Kristen V.	Fine Arts, General	20 %
Kolleda,Lance John	Business and Commerce, General	20 %
Kothe IV,Herman W.	Human Services	20 %
LeFebvre,Edith E.	Speech Communication	20 %
Leitner,David Scott	Anthropology	56 %
Lorenzo,Gina M.	Counselor	60 %
Lynch,Blair N.	Psychology, General	40 %
Maddock,Robert A.	History	40 %
Magnuson,Vasiliki M.	Physical Education	15 %
Mahaffey,Christopher M	Biology, General	36 %
Manker,Nicole M.	Dance	15 %
Marks,Ann L.	Librarian	22 %
Marlow,Edward L.	Water and Wastewater Technology	20 %
Martin,Kevin S.	Chemistry, General	52 %
Mason,Shawn S.	Spanish	35 %
McConnell,Joel E.	Counselor	1 %
McGhee,Kelly F.	Counselor	53 %
McHenry,Jennifer L.	Earth Science	16 %
McHenry,Jennifer L.	Geography	35 %
McMillin,Stella C.	Biology, General	20 %
McNeal,Nicole M.	English	20 %
Melby-Harada,Cynthia Diane	Job Seeking/Changing Skills	7 %
Melvin,Anette B.	Child Development/Early Care and Educatio	20 %
Meyer,Kristin M.	English	40 %
Miller,Rene' Y	Nutrition, Foods, and Culinary Arts	35 %
Millington,James E.	Information Technology, General	12 %
Miranda,Yolanda O.	Counselor	1 %
Mirmobiny,Shadie	Fine Arts, General	20 %
Mirmobiny,Shadie	Other Humanities	20 %
Mitchell,Sunny Staton	Dance	15 %
Mohrmann,Peter R.	Film Studies	20 %
Mohrmann,Peter R.	Film History and Criticism	20 %
Montague-Archer,Nancy	Astronomy	20 %
Morris,Jennifer K.	Child Development/Early Care and Educatio	20 %
** (A1) Morris,Ljiljana	Physics, General	16 %
Murray,Chiho C.	Water and Wastewater Technology	15 %
Neitling,Cassandra A	Microbiology	41 %
Nielsen,Ruth C.	Counselor	48 %
Njoku,Portia Onyenachi	Music	60 %
O'Connor,Christine M	Certified Nurse Assistant	55 %
Oliver,Noelle E.	English	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Osborne,Kerry K	Speech Communication	60 %
Osorio,Cecilia G.	Biology, General	36 %
Page,Monica C.	ESL Writing	40 %
Patten Armbrust,Evelyn T.	Psychology, General	20 %
Pechenova,Mariia	Music	62 %
Pellerin,Kristie J.	Biology, General	20 %
Perez,Craig S.	Physical Education	30 %
Postiglione,Sayda M.	Spanish	35 %
Quintell,Melonie M.	Study Skills	20 %
Radekin,Rachel R.	Study Skills	20 %
Radekin,Rachel R.	Counselor	8 %
Rahman,Ferdousi	Physiology (Includes Anatomy)	52 %
Ramil,Heather L.	Water and Wastewater Technology	20 %
Ramos,Maria I.	Nutrition, Foods, and Culinary Arts	60 %
Redmond,Rebecca J.	Technical Theater	28 %
Reno,Susan L.	Health Occupations, General	47 %
** (A5) Ring,David M.	Physics, General	52 %
Roberge,Andrea M.	Counselor	33 %
Roberts,Heather R.	Physiology (Includes Anatomy)	20 %
** (A1) Rodriguez,Julie L.	Psychology, General	60 %
Rogers,Katie M	Dance	15 %
Rojo,Desiree D.	Nutrition, Foods, and Culinary Arts	40 %
Rubio,Juan M.	Accounting	27 %
Rutz,Patrick	Intercollegiate Athletics	49 %
Sanford,Jennifer K.	Human Services	60 %
Schaff,John L.	Radiologic Technology	51 %
Scott,Patricia Bernice	Certified Nurse Assistant	24 %
Scrogins,Joshua T.	Mathematics Skills	60 %
Selby,David A.	Political Science	60 %
Sherrell-Davis,Elizabeth A.	Business Management	20 %
Shoaei,Kamran	Physiology (Includes Anatomy)	52 %
Shulman,Anya R	Fine Arts, General	40 %
Shuman,Nicole A	Other Engineering and Related Industrial Te	20 %
Silva-Henry,Rachel A.	Study Skills	40 %
Silva-Henry,Rachel A.	Counselor	10 %
Smith,Valerie T.	English	20 %
Snow,Camille D.	Psychology, General	20 %
Son,Junggho	Chemistry, General	43 %
Sporov,Evgeniy V.	Music	15 %
Starkey,Danielle F.	English	20 %
Steensland,Mark H.	Film Studies	20 %
Stiefferman,Rachel Latter	Psychology, General	40 %
Sutton,Amber M.	Child Development/Early Care and Educatio	20 %
Sutton,Amber M.	Child Development Administration and Mana	33 %
Tang,Vivian	History	40 %
Thompson,Janel D.	Anthropology	36 %
Thompson,Janel D.	Archaeology	20 %
Thuston,Marrin D	English	40 %
Tolopilo,Joshua D.	Chemistry, General	59 %
Tully,David D.	Computer Programming	35 %
Tuttle,Nicholas	Psychology, General	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Vellone,Shannon L.	Anthropology	20 %
Veras,Clarisa C.	Spanish	35 %
Vitaich,Jason M.	Political Science	20 %
Wallace,Jennifer C.	Film Studies	20 %
Wallace,Jennifer C.	Dramatic Arts	27 %
Walters,Andrea R.	Economics	20 %
Warman,James L.	Health Occupations, General	20 %
Warnes,Mathias	Philosophy	40 %
Watson,Stephani R	Political Science	40 %
Watters,Stephen W.	Anthropology	20 %
Wedge,Julia A.	Dance	30 %
Welty,Margaret M.	Art	57 %
Williams,Joshua C.	Astronomy	36 %
Winters,Frances A.	Speech Communication	20 %
Wolfe,Tara G	French	35 %
Works,Bethany C.	Speech Communication	60 %
Wright,Cheryl A.	Business Management	60 %
Youngblood,Brandon S.	Psychology, General	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ackley,Robert	Psychology, General	25 %
Adams,Stephen J.	History	40 %
Al Hilfi,Bashar J.	Computer Programming	35 %
Aldabe,Bertrand C.	Environmental Control Technology (HVAC)	48 %
Aldrich,Cathleen	Reading	7 %
Alexander,Frances V.	Accounting	20 %
Amir,Yael A.	Coordinator-Instruct LAB	10 %
Anapolsky,Carol S.	Digital Media	28 %
Anapolsky,Carol S.	Computer Graphics and Digital Imagery	21 %
Anderson,Jared A.	Speech Communication	60 %
Anderson,Silvia M.	Child Development/Early Care and Educatio	20 %
Angello,James J.	Art	28 %
Angello,James J.	Painting & Drawing	28 %
Anzini-Varesio,Rosemary	Sociology	40 %
Appel,Rolfe P.	Administration of Justice	20 %
Arack,James N.	Psychology, General	59 %
Argent,Gala A.	Anthropology	20 %
Armstrong,Charles H.	Physics, General	36 %
Ashe,Chipo C.	Psychology, General	20 %
Ashe,Chipo C.	Counselor	14 %
Astarte,Sarah I	Psychology, General	40 %
Ault-Riche,Alice	Registered Nursing	45 %
** (A2) Austin,April J.	Librarian	19 %
Babb,Danielle L.	Software Applications	18 %
Bailey,Amelita H.	Mathematics, General	47 %
** (A5) Bair,Lewis E	Software Applications	53 %
Barela,Eva E.	Spanish	27 %
Barry,Anna Marie	Health Occupations, General	33 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bartkiewicz,Matthew	Air Traffic Control	40 %
Bastian,Gregory A.	Business and Commerce, General	20 %
Batarseh,Joseph M.	Arabic	33 %
Batarseh,Joseph M.	History	20 %
Beck-Wegner,Noemi	Psychology, General	60 %
Beyrer,Kimberlee M.D.	Counselor	19 %
Beyrer,Kimberlee M.D.	Counselor	2 %
Billups,Kevin	Physical Therapy Assistant	16 %
Blankenship,Elaina J.K.	Physical Therapy Assistant	3 %
Bowman,Sean P.	Accounting	27 %
Boyd,Alexandra R	Speech Communication	20 %
Boyd,Rebecca M.	Librarian	28 %
Bratton,Clayton G.	Physics, General	16 %
Bratton,Clayton G.	Astronomy	32 %
Briel,Mariah C.	Fine Arts, General	20 %
Bryant,Paul R.	Information Technology, General	23 %
Buchanan-Cello,Shelly A.	Library Science, General	20 %
Burke,Larenda R.	Administration of Justice	20 %
** (A1) Caballero Talavera,Nicolas	Psychology, General	65 %
Camp,Kevin M.	Economics	40 %
Cano Chavez,Veronica	Counselor	17 %
Cardenas,Theresa M.	Counselor	33 %
Carney,Diane	Biology, General	30 %
Carpenter,Kaitlyn R	Speech Communication	60 %
** (A1) Carter,Kathy A.	Child Development/Early Care and Educatio	20 %
Cecil,Susan R.	Dental Assistant	56 %
Chave,Joshua J.	Counselor	19 %
Chave,Joshua J.	Counselor	7 %
Cheung,Joseph L.	Computer Networking	28 %
Cho,Eun L.	Painting & Drawing	28 %
Cho,Eun L.	Ceramics	28 %
Christian,Sena C	Journalism	20 %
Claridad,Melisa A	Registered Nursing	59 %
Clark,Terri A.	Librarian	44 %
Colby,Shannon R.	Psychology, General	25 %
Constantine,John H.	Economics	40 %
** (B5) Crail,Charr P.	Multimedia	21 %
** (B5) Crail,Charr P.	Computer Graphics and Digital Imagery	21 %
Crain,Danielle D.	Microbiology	20 %
Crain,Danielle D.	Physiology (Includes Anatomy)	20 %
Crain,Michael R.	Music	20 %
Crain,Michael R.	Commercial Music	22 %
Crandall,James M.	Anthropology	52 %
Curto,Kathleen P	Applied Photography	35 %
Dailey,James G	Environmental Control Technology (HVAC)	15 %
Dang,Tina G.	Counselor	3 %
Dang,Tina G.	Counselor	14 %
Dang,Tina G.	Counselor	9 %
Daniels,Lisa M	Ethnic and Cultural Studies	60 %
** (A5) Dao,Thanh-Thuy N.	Computer Information Systems	35 %
** (A5) Dao,Thanh-Thuy N.	Engineering, General	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Davis,Kenneth A.	Drafting Technology	57 %
** (A2) DeLappe,Lori A.	Dramatic Arts	40 %
Deville,Nancy A.	Journalism	27 %
Diaz-Gastelum,Gloria	Spanish	53 %
Diehl,Nicholas J.	Philosophy	40 %
Dighton, Mike T	Industrial Systems Technology and Maintena	28 %
Dilley,Paul J.	History	60 %
Dokes,Eugene E.	Business Administration	20 %
Dokes,Eugene E.	Office Technology/Office Computer Applicati	40 %
Dougherty,John J.	Ethnic and Cultural Studies	60 %
Eakins,Robert G.	English	20 %
Eiffler,Tristan T.	Chemistry, General	63 %
Espitia Lopez,Berenice	Counselor	5 %
Etting,Stephanie F	Anthropology	56 %
Fairchild,Sheryl D.	Women's Studies	40 %
Farrelly,Joseph T.	Sociology	20 %
Fayko,Robyn E.	Anthropology	45 %
Ferguson,Thomas R.	Chemistry, General	64 %
Fix,Andrew W.	Philosophy	40 %
Fore,Dana Y.	English	40 %
Frame,Jonathan W	Environmental Control Technology (HVAC)	28 %
Fraser,Linda M.	English	20 %
French,Catherine A.	English	47 %
Frisby,Ianna N.	Painting & Drawing	28 %
Frisby,Ianna N.	Ceramics	28 %
Gander,Therese A.	Mathematics, General	40 %
Garcia,Isela	Cosmetology and Barbering	63 %
Garcia-Keegan,Bernard J.A.M	Speech Communication	40 %
Gates,Jennine E.	Dental Hygienist	13 %
Geddis,Maurice A.	Counselor	45 %
Glynn,Harley A.	Commercial Music	20 %
Glynn,Mariel	Counselor	35 %
Glynn,Mariel	Counselor	20 %
Gmelin,Robert P.	English	40 %
Goldsmith,Maryl R.	Music	63 %
Gordon,Henry P.	Library Technician (Aide)	7 %
Goss,Jennifer	Dental Hygienist	23 %
** (A5) Grasso,Matthew A.	Music	18 %
Graves,Sherry D.	Biology, General	60 %
Green,Charlene K.	Psychology, General	20 %
Gregory MacMillan,Marcella S.	Japanese	53 %
Guerrero,Monique A.	Cosmetology and Barbering	66 %
Guimont,Roger C	Environmental Control Technology (HVAC)	20 %
Gutierrez,Jennifer L.	Fine Arts, General	60 %
Gutowsky,Edward A.	English	20 %
Hamilton,Timothy S.	History	40 %
Hanaumi,Don L.	Sign Language	27 %
Handy,Kimberly A.	Business and Commerce, General	60 %
Hansen,Eric C.	Environmental Studies	10 %
Hansen,Eric C.	Biology, General	20 %
Hansen,Eric C.	Natural History	32 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Haroyan,Satenik	Mathematics, General	53 %
Harris,Richard A.	Administration of Justice	40 %
Heisinger,Kurt D.	Accounting	47 %
Hernandez Martinez,Crystal	Academic Guidance	20 %
Hernandez Martinez,Crystal	Counselor	16 %
Hernandez,Israel	Administration of Justice	20 %
Hernandez,Tania	Counselor	6 %
Herrera,Daniel A.	Computer Graphics and Digital Imagery	21 %
Hill,Deirdre R.	Counselor	57 %
Hill,Deirdre R.	Counselor	1 %
** (B3) Hillenbrand,Collin D.	Sign Language	27 %
Hogan,Heather N.	Other Engineering and Related Industrial Te	22 %
Hollinside,Malika M.	Ethnic and Cultural Studies	20 %
Hooks,Kristopher D	Journalism	20 %
Howe,Judith D.	Library Science, General	7 %
Howe,Judith D.	Librarian	54 %
Howery,Matthew D	Philosophy	40 %
Huddleston,Robert G.	Computer Programming	35 %
Hung,Gary W.	Counselor	22 %
Hung,Gary W.	Counselor	18 %
Hur,Soon S.	Asian (Chinese and Japanese excluded)	27 %
Imagine,Eve M.	English	40 %
** (A2) Imai,Stephen T.	Chemistry, General	59 %
Iredale,Michael J.	Nursing	2 %
Jackson,Angela M.	Computer Graphics and Digital Imagery	21 %
Jackson,Angela M.	Coordinator-Instruct LAB	32 %
Jackson,Jillian J	Geography	56 %
James,Stephen C.	Environmental Science	20 %
James,Stephen C.	Biology, General	6 %
Jenkins,Brandon	Environmental Control Technology (HVAC)	20 %
Jeppeson,Marsha S.	Speech Communication	20 %
Johansen,Trine B.	Anthropology	56 %
Johnson,Samuel D.	Speech Communication	60 %
Johnson-Arthur,Camille	Sociology	20 %
Jones,Amy Rebecca	Psychology, General	20 %
Jones,Amy Rebecca	Academic Guidance	20 %
Jones,Amy Rebecca	Counselor	12 %
Jones,Evan A.	English	40 %
Jones,Yuriko	Physics, General	59 %
Kahl,Timothy J.	English	20 %
Kalar,Barry D.	Administration of Justice	60 %
Kaneko-Hutton,Patricia K.	Occupational Therapy Technology	8 %
Kang,Rachel E.	Music	58 %
Kaufman,Cheryl A.	Business and Commerce, General	20 %
Kaufman,Jonathon L	Electronic Game Design	21 %
Kehew,Julia K.	History	60 %
Kehl,Anthony J.	Physical Education	15 %
Kehl,Anthony J.	Physical Fitness and Body Movement	15 %
Khan,Banafshae	Speech Communication	60 %
Khandaker,Mahbubul A	Physics, General	52 %
Kiel,Jeannette L.W.	Psychology, General	45 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Kiel,Jeannette L.W.	Women's Studies	20 %
Kjos,Troy A.	Physiology (Includes Anatomy)	20 %
Knowles,Deborah J. F.	Student Government	22 %
Koch,Kristen V.	Fine Arts, General	20 %
Kolesnikov,Veronika	Child Development/Early Care and Educatio	20 %
Kolesnikov,Veronika	Psychology, General	40 %
Korn,Madeline A.	Fashion	48 %
Korniakov,Alexander	Accounting	67 %
Kuwamoto,Jill	Fashion	20 %
Kuwamoto,Jill	Fashion Production	28 %
Lagunas-Carvacho,Magaly A.	Spanish	53 %
Lam,George K.H.	Economics	20 %
Lazo,Nicole R	Fine Arts, General	20 %
Lazzarone,Gordon C.	Applied Photography	50 %
LeBlanc,Ruth A	Physical Therapy Assistant	16 %
Lee,Pao	Counselor	59 %
Lee,Stephanie A	Speech Communication	20 %
Leek,Laura C.	ESL Speaking/Listening	40 %
Leeper,Isaiah C.	Technical Theater	30 %
Lemoine,Florence A.	History	40 %
Lewis,Lysha J.	Sociology	20 %
Lewis,Robert C	Real Estate	40 %
Li,Xiaoli	Library Technician (Aide)	20 %
Liu,Steve S.	Chinese	53 %
Livas,Melinda M.	Library Technician (Aide)	13 %
Livas,Melinda M.	Librarian	17 %
Logan,Jason K.	Sociology	40 %
Lothrop,Joshua L	Nursing	60 %
Louie,Brandon P	Sociology	20 %
Lovelace,Kevin J	Business and Commerce, General	20 %
Lucas,Devorah	Nutrition, Foods, and Culinary Arts	20 %
Lynch,Blair N.	Psychology, General	20 %
Madrigal,Abraham	Counselor	57 %
Mahmood,Iqbal	English	40 %
Mallory,Charles P.	Astronomy	20 %
Manna,Wendy	Occupational Therapy Technology	47 %
Mannon,Susan E.	Sociology	20 %
Marie,Heidi M.	Drafting Technology	28 %
Marshall,Jessica A.	Anthropology	20 %
Martinez,Jesus R.	History	60 %
McDaniel,Arrickia R.	Academic Guidance	20 %
McNelis,Grace	Physical Therapy Assistant	10 %
Mehadi,Ahmed	Chemistry, General	52 %
Mendoza,Liliana	Counselor	7 %
Mendoza,Nicole C.	Psychology, General	40 %
Meza,Ryan Angel	Applied Photography	64 %
Millendez,Alannbert	Drafting Technology	43 %
Miller,Matthew K.	Dramatic Arts	15 %
Minawi,Rima	Business and Commerce, General	20 %
Minawi,Rima	Office Technology/Office Computer Applicati	40 %
Minnick,Michael A.	Child Development/Early Care and Educatio	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Miramontes Quinones,David M	Academic Guidance	40 %
Mo,Melody H.	Chinese	53 %
Mobery,Jerry C.	History	40 %
Mohrmann,Peter R.	Dramatic Arts	20 %
Molson,Stephenee M	Nursing	62 %
Moore,Thomas G.	Information Technology, General	62 %
Morgan,Andrew A	Speech Communication	20 %
Mukherjee,Sharmila	Chemistry, General	52 %
Murphy,Charlynnne M.	Child Development/Early Care and Educatio	40 %
Naify,James F.	Philosophy	20 %
Nasiri,Melekeh	Chemistry, General	59 %
Neil,Richard R.	Geography	56 %
Nguyen,Cuong	Counselor	10 %
Nicholson,Joy Christine	Dramatic Arts	40 %
Nicosia-Nadler,Jessica A	Applied Photography	43 %
Niyati,Fatemeh	Chemistry, General	59 %
Nole,Melissa Ashley	Child Development/Early Care and Educatio	40 %
Norman,Janith A	Business Administration	60 %
Okada,Mikiya	Electronic Game Design	42 %
Okada,Stephanie Mariko	Occupational Therapy Technology	3 %
O'Neal-Watts,Jennifer Lee	Library Technician (Aide)	13 %
O'Neal-Watts,Jennifer Lee	Librarian	8 %
Onu,Faith A	Librarian	38 %
Orr,Timothy A.	History	40 %
Otsuki,Andrew L.	Chemistry, General	63 %
Otto,Anna M.	Child Development/Early Care and Educatio	40 %
Otto,Anna M.	Psychology, General	20 %
Palaspas,Candice M.	Counselor	3 %
Palmi,Jason R	Administration of Justice	40 %
Passal,Steven R.	English	40 %
Patel,Jay G	Accounting	40 %
Perkins,Brett T.	English	40 %
Pettler,Janelle S.	Software Applications	35 %
Pettler,Janelle S.	Coordinator	20 %
Pflugrath,Karl W.	Occupational Therapy Technology	4 %
Pierce,Dayton Michael	Biology, General	32 %
Pintar,Courtney J.	Dramatic Arts	33 %
Piskun,Yelena	Counselor	32 %
Piskun,Yelena	Counselor	4 %
Piskun,Yelena	Counselor	7 %
Plate,Rive Lynn Love	Occupational Therapy Technology	17 %
Plutino,Linda	Economics	20 %
Pomo,Roberto	Dramatic Arts	15 %
Poon,Alexia V.	Physical Education	30 %
Poon,Alexia V.	Intercollegiate Athletics	30 %
Pryor,Peter L.	Physical Education	15 %
Pryor,Peter L.	Physical Fitness and Body Movement	10 %
Pytel,Darren L.	Administration of Justice	40 %
Quiggle,Dexter H.	Dental Hygienist	28 %
Ramirez,Carissa A	Environmental Control Technology (HVAC)	20 %
Reach,Lorna J.	Counselor	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Reed,Arthur L.	Earth Science	16 %
Reiche,Jeremy J.	Fashion Design	28 %
Reiche,Jeremy J.	Fashion Production	28 %
Reid-Cramer,Randell W.	Cosmetology and Barbering	47 %
Rendon Hall,Velma	Cosmetology and Barbering	63 %
Reyes Cruz,Nanette M	Librarian	44 %
Richardson-Sequeira,Ashley A.	Computer Networking	20 %
Rickgauer,Donald R.	Psychology, General	65 %
Riding,Ajay	Physical Education	38 %
Riding,Ajay	Intercollegiate Athletics	23 %
Ridley,Christina Y.	Physical Therapy Assistant	31 %
Roberts,Cheryle Lynn	Sociology	20 %
Roberts-Eccles,Debora C.	ESL Speaking/Listening	20 %
Robinson,Curtis J.	Geography	56 %
Rodriguez,Hector	Mathematics, General	48 %
Romeri,Marissa N	Nursing	44 %
Rosen-Aydlett,Lisa	Psychology, General	40 %
Royal,Joy R.	Software Applications	18 %
Rozek,Paul A.	History	40 %
Rust,America	Counselor	19 %
Sala,Alina	Counselor	9 %
Sala,Alina	Counselor	1 %
** (A2) Salazar,Rosalinda R.	English	40 %
** (A2) Salluzzo,Michelle Anne	Child Development/Early Care and Educatio	20 %
Sanchez,Rafael	English	40 %
Sandoval,Priscilla Maria	Sociology	20 %
Schemel,Nathan C.	Film Studies	60 %
Schulte,Kristyn	Natural History	32 %
Schumacher,Robert J.	Painting & Drawing	28 %
Schumacher,Robert J.	Sculpture	28 %
Schwartz,Steven D.	Anthropology	56 %
Sekhon,Manjit K.	Other Foreign Languages	27 %
Shatwell,Jamie E.	Sign Language	27 %
Sheldon,Shara A.	Nutrition, Foods, and Culinary Arts	60 %
Sher,Adrienne R.	Dramatic Arts	45 %
Shima,Todd M.	Ethnic and Cultural Studies	20 %
Shouse,Jennifer S	Nutrition, Foods, and Culinary Arts	20 %
Shull,Leslie C.	E-Commerce (business emphasis)	20 %
Shull,Leslie C.	Real Estate	40 %
Simmons,Trenton C.	Psychology, General	60 %
Singh,Jasbindar	Health Occupations, General	20 %
Singh,Jasbindar	Optical Technology	20 %
Singh,Jatinder P.	Computer Information Systems	35 %
Smith,Damariye L	Speech Communication	20 %
Sotelo,Justin B.	Applied Photography	58 %
** (A5) Spruce-Veatch,L Renee	English	40 %
Stanford,Trina M	Psychology, General	20 %
** (B3) Steele,Marlene M.	Health Occupations, General	20 %
Stefani,Nancy M.	ESL Writing	67 %
Sterba,Elizabeth M.	Sociology	20 %
Stimers,Dennis G.	English	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Stofle, Richard L.	Film Production	53 %
Stoner, Meg	Information Technology, General	20 %
Storms, Natascha	Anthropology	56 %
Suy, Shaun	Academic Guidance	20 %
Suy, Shaun	Counselor	12 %
Suy, Shaun	Counselor	14 %
Suy, Shaun	Counselor	13 %
Swafford, Derek L.	Academic Guidance	40 %
** (A5) Taheri, Mansour	Engineering, General	40 %
Takahashi, Reiko Y.	Counselor	14 %
Takahashi, Reiko Y.	Counselor	8 %
** (B5) Talle, Tricia	Coordinator-Instruct LAB	51 %
Tener, Sean G.	Air Traffic Control	40 %
Testeza, Tess	Russian	27 %
Tharalson, Julie A.	Nutrition, Foods, and Culinary Arts	40 %
Thornton-Sides, Allyson M.	Speech Communication	60 %
Thorpe, Wade S.	Administration of Justice	40 %
Tittle, Matt G	English	40 %
Torres Newey, Laura	English	40 %
Tran, Thang	Industrial Systems Technology and Maintena	28 %
Treadway, Victoria A.	Child Development/Early Care and Educatio	40 %
Treon, Caron L.	English	20 %
Tubra, Timothy D.	Physical Therapy Assistant	10 %
Upton Benton, Tyffani A.	Speech Communication	60 %
Uram, Peter	Mathematics, General	40 %
Uram, Tatyana A.	Mathematics, General	55 %
Van Acker, Gregory	Software Applications	35 %
Vermeire, Adam A.	Art	57 %
Villec, John Lee	Commercial Music	48 %
Wagner, Erica L.	Physiology (Includes Anatomy)	40 %
Wagner, Michelle D.	Coordinator-Instruct LAB	9 %
Walker, Melissa C.	Dental Assistant	36 %
Wallace, Jason	English	20 %
Waltonen, Karma J.	English	20 %
Waltz, Thomas W.	Administration of Justice	20 %
Ward-Richardson, Joycelyn M.	Child Development/Early Care and Educatio	20 %
Weatherspoon, Lorraine	Education, General	20 %
Wergeland, Kari A.	Library Science, General	7 %
Wergeland, Kari A.	Librarian	41 %
Westover, Marie L.	Environmental Science	20 %
Westover, Marie L.	Natural History	40 %
White, Daniel E.	Business and Commerce, General	20 %
White, Daniel E.	Business Management	20 %
Wilkins, Lorraine	Ethnic and Cultural Studies	40 %
Williams, Alton N.	Sociology	40 %
Williams, Gaw V.	Music	52 %
Williams, Jasmine S.	Speech Communication	40 %
Wilusz, John P.	Engineering, General	15 %
Wiseman, Maury I.	History	40 %
Wong, Malcolm E.	Mathematics, General	40 %
Wood, Eric S.	Art	28 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Wood, Eric S.	Painting & Drawing	28 %
Wright, Stanley A.	Microbiology	20 %
Wright, Stanley A.	Zoology, General	36 %
** (A1) Wright, Tatyana N.	Counselor	30 %
** (A1) Wright, Tatyana N.	Counselor	16 %
Wyckoff, Bryan William Tyler	Speech Communication	40 %
Yapundich, Diane M.	Political Science	40 %
Yeung, Patrice Samson	Infants and Toddlers	20 %
Youngblood, Brandon S.	Psychology, General	40 %
Zheng-Dobbs, Tan Yi	Japanese	53 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ahmadi, Al	Telecommunications Technology	20 %
Akawi, Robin	Psychology, General	40 %
Alexander, Carrie D.	Counselor	32 %
Andre, Susan	Job Seeking/Changing Skills	13 %
Arambel, Leah A.	Reading	7 %
Arnfeld, Rebecca J.	Fine Arts, General	20 %
Arrieta Katzorke, Corinne L.	Spanish	27 %
Aubert, John E.	Geography	16 %
Badilla, Araceli	Job Seeking/Changing Skills	7 %
Beccarelli, Lori M. L.	Nutrition, Foods, and Culinary Arts	40 %
Bennett, Heidi Jillen-Fuller	Business Administration	20 %
Bimbi, Pamela J.	Coordinator	20 %
Birchall, Jill K.	Sign Language	42 %
Bovard, Victoria A.	Psychology, General	40 %
Bradshaw, Kathryn G.	Physiology (Includes Anatomy)	16 %
Burleson, B. Kathryn	Technical Theater	55 %
Carnero, Mark A.	Ethnic and Cultural Studies	40 %
Chen, Chiuping	Economics	20 %
Chima Sanchez, Francisco	Mathematics, General	27 %
Condos, Rachna K.	Business and Commerce, General	40 %
Cooley, Marie K.	Interior Design and Merchandising	23 %
Dieli, Alice	Coordinator	20 %
Domokos, Cristina I.	Mathematics, General	20 %
Downs, Pamela R.	Dramatic Arts	15 %
Driscoll, Jane E.	ESL Writing	23 %
** (A2) Dumais, Laurence W.	Software Applications	35 %
Eifertsen, Dyne C.	Music	37 %
Fong, Angela J.	Guidance	3 %
Fong, Angela J.	Counselor	8 %
Fong, Angela J.	Coordinator	0 %
Fortman, Anita J.	Counselor	7 %
Fratello, Natasha M.	Psychology, General	20 %
French, Benjamin R.	Automotive Technology	33 %
Gilbert-Valencia, Daniel H.	Computer Infrastructure and Support	20 %
Gilman, Joseph A.	Music	33 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Gomez, Martin	Coordinator	18 %
Gonsalves, Jana L.	Nutrition, Foods, and Culinary Arts	60 %
Gonzalez, Robert J.	Business and Commerce, General	40 %
Gorre, Charissa E.	Administration of Justice	40 %
Griffin, Robert C.	Academic Guidance	60 %
Halle, Joel E.	Accounting	53 %
Hanstad, Janet A.	Biology, General	16 %
Hanstad, Janet A.	Study Skills	8 %
Harper, Eric I.	Automotive Technology	29 %
Hayes, Rebecca W.	Software Applications	30 %
Heiser, Ceydy Berdon	Spanish	27 %
Hijazi, Nidal	Sociology	20 %
Hoffpauir, Carina E.	Coordinator	20 %
Hokerson, Lori K.	Psychology, General	40 %
Hooker, Jodie E.	Applied Photography	13 %
Howard, Hugh H.	Geographic Information Systems	29 %
Jones, Vincent W.	Mathematics Skills	20 %
Karp, Adam S.	Spanish	56 %
Kinoshita, Rory M.	Mathematics, General	20 %
Kinuthia, Kamau F.	Economics	20 %
Knirk, Brian D.	Culinary Arts	30 %
Knirk, Brian D.	Restaurant and Food Services Management	27 %
Lapierre, Arthur	Music	40 %
L'Estrange, Michael A.	Computer Networking	5 %
Limmaneeprasert, Oranit	ESL Writing	20 %
** (A5) Lysinger, Diana	Russian	13 %
Marte, Dyanne N.	Fashion Design	15 %
Marvelli, Anthony J	Music	22 %
Mattson, Sarah S.	Painting & Drawing	13 %
McKnight, Dana I.	Coordinator	17 %
Meador, Dianne L.	Chemistry, General	20 %
Meadows, Dale C.	Chemistry, General	20 %
Messer, Carter-Ryan	Mathematics, General	20 %
Paez, Alexander	Speech Communication	40 %
Palomares, Carmelita	Academic Guidance	40 %
Parker, Laura L.	Painting & Drawing	15 %
Parker, Laura L.	Sculpture	28 %
Payne, Michael D.	Chemistry, General	52 %
Pico, Glenn A.	Mathematics, General	33 %
Popowicz, Dylan M	Philosophy	20 %
Quintero, Robert A.	Academic Guidance	20 %
Ramirez, Richard A.	Guidance	7 %
Ramirez, Richard A.	Academic Guidance	20 %
Reese, Mark A.	Welding Technology	19 %
Register, James M.	Mathematics, General	33 %
Reilly, Robin L.	Accounting	40 %
Reynolds, Tera L.	Academic Guidance	40 %
Riley, Lonetta L.	Administration of Justice	20 %
Roberts-Law, Lisa E.	Coordinator	20 %
Rosario, Brian P.	Economics	20 %
Rust, Joseph D.	Academic Guidance	40 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023****American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Rutaganira,Thomas	Mathematics, General	47 %
Sabzevary,Iraj	Information Technology, General	20 %
Sabzevary,Iraj	Database Design and Administration	17 %
Schuster,Randall O.	Drafting Technology	20 %
Scott,Margaret L.	Psychology, General	40 %
Shaukat,Kahkashan	Software Applications	10 %
Shaukat,Kahkashan	Computer Programming	20 %
Shearer,Kirt B.	Commercial Music	30 %
Shearer,Kirt B.	Dramatic Arts	1 %
** (A2) Shimizu, Yujiro	Psychology, General	40 %
Shrope-Austin,David S.	Speech Communication	40 %
Shubb,Alisa M.	Speech Communication	60 %
Sichi,Cielo P.	Landscape Design & Maintenance	27 %
Silva,Douglas J.	Restaurant and Food Services Management	13 %
Silva,Nancy E.	Film Studies	20 %
Silva,Nancy E.	Dramatic Arts	20 %
Simpson,William C.	Physics, General	32 %
** (B2) Sjolund, Joe P.	Counselor	6 %
Smith,Craig N.	Fine Arts, General	20 %
Smith,Craig N.	Art	15 %
** (A2) Stewart, Daniel N.	Chemistry, General	16 %
Stoehr,Matthew L.	Animation	30 %
** (A1) Stokes, Clarence C.	Software Applications	10 %
Thomsen,Charles E.	Geography	48 %
Torrano,Mary	Physiology (Includes Anatomy)	16 %
Williams,Samuel W.	Dramatic Arts	23 %
Wolfe,David E.	Biology, General	40 %
Yatsenko,Tatyana	Counselor	7 %
Young,Shih-Wen M.	Physics, General	43 %
Zarzana,Linda	Chemistry, General	43 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023****Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldredge,Teresa W.	Academic Guidance	20 %
Alino,Vera R.	Chemistry, General	32 %
Andrews,David C.	Horticulture	16 %
Avalos,Amy M.	Guidance	7 %
Awad,Veneece	Pharmacy Technology	41 %
** (A5) Beyrer, Gregory M.	History	40 %
Burns,Cori B.	Medical Assisting	7 %
Burns,Cori B.	Clinical Medical Assisting	13 %
Burris,Jessica L.	Psychology, General	20 %
Butler,Patrick A.	Business and Commerce, General	20 %
Butler,Patrick A.	Real Estate	37 %
Byrd,Tanika L.	Speech Communication	20 %
Chapman, Gregory Dennis	Computer Programming	50 %
Connally,Ryan	Other Engineering and Related Industrial Te	30 %
Doan,Anna N.	Counselor	7 %
Doyle,Laurel C.	Child Development/Early Care and Educatio	30 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Drybread,Todd J.	Physiology (Includes Anatomy)	20 %
DuBray,Daniel T.	Speech Communication	40 %
Duffy,Marjorie B.	Information Technology, General	13 %
Edman,Jeanne L.	Psychology, General	20 %
Esty,Juana T.	Counselor	13 %
Farley,Rhonda	ESL Writing	20 %
Fishman,Wendell	Website Design and Development	20 %
Fishman,Wendell	Computer Programming	27 %
Frigm,Michael P.	Restaurant and Food Services Management	43 %
Gale,Lesley D.	English	20 %
Gardner,Noah J.	Botany, General	20 %
Godinho,Marianina S.	Accounting	47 %
Gorman,Gabriel D.	History	25 %
Granquist,Eric A.	Business Administration	40 %
Hom,Norman	English	20 %
Huang,Chao-Jen	Computer Programming	60 %
Hutcheson,Heather L.	English	20 %
Huyck-Aufdermaur,Melaine E.	Librarian	20 %
Jones-Thomas,Brandy S.	Human Services	20 %
Lewis Jr.,Howard	Plant Science	16 %
Lewis Jr.,Howard	Agriculture Business, Sales and Service	20 %
Lopez,Efrain C.	Physics, General	27 %
Lugo,Donnisha C.	Sociology	20 %
Mapeso,Ray	Academic Guidance	40 %
Martinez-Alire,Crystal D.	Counselor	0 %
McDowell,Stephen C.	Chemistry, General	32 %
Osman,Mohammed	Information Technology, General	7 %
Parilo,Margaret S.	Accounting	27 %
Parks,Lance M.	Information Technology, General	20 %
Parks,Lance M.	Computer Networking	21 %
Paskey,Amanda M.	Anthropology	20 %
Paskey,Amanda M.	Archaeology	20 %
Pereira,Michael J.	Automotive Technology	42 %
Phan,Man	Business and Commerce, General	40 %
Phan,Man	Marketing & Distribution	20 %
Phillips,Eugene W.	Automotive Technology	42 %
Reese,Shawn L.	Chemistry, General	32 %
Reichelt Weathers,Andilene M.	ESL Speaking/Listening	20 %
Roberts,Jason M.	Welding Technology	22 %
Rodrigues,Matthew J.	Mathematics, General	20 %
Russell,Michael W.	Chemistry, General	32 %
Samaniego,Celia S.	Spanish	15 %
Sigauke,Emmanuel	English	20 %
Simpson,Roy W.	Mathematics, General	33 %
Spisak,John H.	Information Technology, General	20 %
Spisak,John H.	Computer Networking	20 %
Tovar,Alejandra	Counselor	6 %
Wheeler Abeyta,Sandra P.	Speech Communication	20 %
Zoller,Karl A.	Other Humanities	20 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abraham,Linda D.	Biology, General	20 %
Angove,Philip J.	Music	20 %
Armbrust,Kimberly A.	Mathematics Skills	20 %
Beck,Danielle M.	Psychology, General	20 %
Brown,Krisi L.	English	8 %
Brown,Krisi L.	Reading	20 %
Cardwell,Paula Z.	Speech Communication	20 %
Chiang,Michelle S. C.	Mathematics Skills	8 %
Clark,Christopher S.	Counselor	17 %
Conley,Nino Andre	Speech Communication	20 %
Considine,Daniel T.	Philosophy	20 %
Danner,Lisa A.	English	20 %
DeVilte,Rebecca A.	Classics-Humanities	40 %
Eitel,Joseph E.	Mathematics, General	33 %
Eiteneer,Daria N.	Physics, General	32 %
** (A5) Ellerman,Curtis H.	Business Administration	20 %
** (A5) Ellerman,Curtis H.	Real Estate	20 %
** (A1) Farrand,Brittney N.	English	13 %
** (A1) Farrand,Brittney N.	Speech Communication	40 %
Fernandez,Joshua	English	13 %
Flores,Juan J.	Study Skills	40 %
Flores,Juan J.	Counselor	7 %
Fowler,Caleb L.	Computer Programming	57 %
Gregory,Richard C.	Health Education	20 %
Griffin,Nicole P.	English	13 %
Ishchuk,Alexandr A.	Chemistry, General	20 %
Javier,Miriam P.	Counselor	10 %
Jensen,Wayne C.	Mathematics, General	60 %
Karas,Stephanie D.	Administration of Justice	20 %
Kraemer,Jennifer L.	Child Development/Early Care and Educatio	20 %
Kraemer,Jennifer L.	Family Studies	20 %
Lacy,David J.	English	33 %
Lacy,David J.	Creative Writing	15 %
Lennert,Michelle G.	Sign Language	27 %
Longhitano,Amber L.	Counselor	20 %
Mendell,Rebecca O.	Library Science, General	7 %
Oliveira da Silva,Debora	Nutrition, Foods, and Culinary Arts	40 %
Olsen,Marc C.	Mathematics, General	27 %
Olsen,Marc C.	Mathematics Skills	8 %
Pittman,Jason W.	Earth Science	20 %
Pittman,Jason W.	Geography	20 %
Prelip,Angela N.	Coordinator	20 %
Raskin,Samuel W.	Geology	36 %
Raskin,Samuel W.	Job Seeking/Changing Skills	7 %
Roehr,Rebecca S.	English	20 %
Rose,Ami L.	Chemistry, General	32 %
Ross,Daniel G.	Computer Programming	35 %
Ross,Daniel G.	Engineering, General	13 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A2) Royer, Tina L.	English	27 %
Sayago, Maria S.	Sculpture	13 %
Siegfried, Daniel J.	English	20 %
Swithenbank, Elizabeth A.Z.	Business Management	20 %
Torrez, Matthew	Exercise Sciences/Physiology and Movemen	20 %
West, Jimmy D.	Applied Photography	13 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adkins, Jason M.	Art	13 %
Adkins, Jason M.	Painting & Drawing	28 %
Allen, Randy K.	Journalism	10 %
Anderson, Catherine	Other Humanities	20 %
Anderson, Kevin M.	Computer Networking	56 %
Arya, Palwasha	Physiology (Includes Anatomy)	32 %
Atkins, Tonya M.	Chemistry, General	43 %
Barbaria, Miriam G.	Spanish	27 %
Bazos, Andreas L.	Mathematics, General	13 %
Block, Angela M.	Sociology	20 %
Bomberry, Deskaheh D.	Physical Education	25 %
Bomberry, Deskaheh D.	Physical Fitness and Body Movement	10 %
** (A5) Bui, Dinh N.	Academic Guidance	40 %
** (A5) Bui, Dinh N.	Counselor	18 %
** (A5) Button, Donald W.	Website Design and Development	8 %
Cantillo, Fernando F.	Computer Programming	15 %
Carbary, Kathleen	Psychology, General	20 %
Carmazzi, Paul L.	Physical Education	15 %
Carmazzi, Paul L.	Physical Fitness and Body Movement	5 %
Carmazzi, Paul L.	Health Education	20 %
Castagna, Christine N.	Geography	32 %
Chevraux-FitzHugh, Adrian L.	Sociology	29 %
Chubbic, Dena J.	Chemistry, General	14 %
Copely, Douglas M.	Physics, General	32 %
** (A2) Coppola, Jessica D.	Nutrition, Foods, and Culinary Arts	20 %
Costello, Linda D.	Accounting	53 %
Crandley, Patrick A.	Animation	21 %
Dale, Nicholas D.	Mathematics, General	27 %
Dao, Binh C.	Laboratory Science Technology	16 %
Dao, Binh C.	Chemistry, General	32 %
Davis, Kia R.	Academic Guidance	40 %
Davis, Tony P.	Academic Guidance	40 %
De Guzman, Emmylou V.	Health Occupations, General	20 %
De Guzman, Emmylou V.	Registered Nursing	13 %
De Mey, Suzanne L.	Accounting	53 %
deGennaro, Paul J.	Physiology (Includes Anatomy)	20 %
Delaini, David G.	Administration of Justice	20 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Dewar, Robert E.	Physical Education	15 %
Doron, David A.	Physical Therapy Assistant	7 %
Eckley, Terri L.	Psychology, General	20 %
Fasman, Lyudmila A.	Mathematics, General	33 %
Felker, Jeffery J.	Reading	3 %
Fitzpatrick, Kenneth E.	Drafting Technology	20 %
Fonda, Gioia A.	Art	13 %
Frank, Paul E.	Political Science	20 %
Freas, Adam C.	Academic Guidance	40 %
Freas, Adam C.	Counselor	3 %
Gales, Marques J.	Physical Education	15 %
Gales, Marques J.	Study Skills	10 %
** (A1) Gillies-Doherty, Laura	Chemistry, General	20 %
Goodwin, Jason C.	Registered Nursing	20 %
Gould, Kelly L.	Administration of Justice	40 %
Green, Jaque R.	Registered Nursing	20 %
** (A5) Griffin, David A.	Physical Fitness and Body Movement	10 %
Guzman, Sandra G.	Guidance	7 %
Hanson, Jon	English	20 %
Hanson, Steven A.	Physical Education	20 %
Hanson, Steven A.	Study Skills	5 %
Harris-Jenkinson, Patricia M.	Speech Communication	40 %
Heningburg, Keith R. V.	Ethnic and Cultural Studies	20 %
Herlihy, John E.	Intercollegiate Athletics	17 %
Hernandez-Chaidez, Adan	Academic Guidance	20 %
Hernandez-Chaidez, Adan	Counselor	27 %
Hodge, Tracey L.	General Work Experience	20 %
Huang, Ling	Chemistry, General	43 %
Hwang, Joel	Chemistry, General	43 %
Jackson, Charisse I.	Licensed Vocational Nursing	27 %
Jean-Gilles, Reginald G.	Office Technology/Office Computer Applicati	20 %
Jensen, Andre M.	Philosophy	20 %
Johnson, Ilana	Anthropology	32 %
Johnson, Ilana	Archaeology	20 %
Johnson, Lawrence F.	Aeronautical & Aviation Technology	33 %
Jones, Andrew B.	Physical Education	25 %
Jones, Christine M.	Dental Hygienist	1 %
Kaina, Abdelaziz	Computer Networking	52 %
** (A1) Kirkpatrick, Nadine J.	Nutrition, Foods, and Culinary Arts	40 %
Krofchok, Bryan	Computer Programming	20 %
Lane, Tammie R.	Dental Assistant	33 %
Larson, Carillon J.	Mathematics, General	53 %
Lewis, Ann	English	20 %
Limon Guzman, Jesus A.	English	40 %
Little, Myra M.	Information Technology, General	40 %
Little, Myra M.	Computer Programming	8 %
Lowrie, Angela C.	Applied Photography	40 %
Lucien, Darreis V.	Nursing	35 %
Luera, Frank	Accounting	53 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2023**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Maeda,Richard	Health Occupations, General	20 %
Maeda,Richard	Licensed Vocational Nursing	27 %
Malik,Jamil I.	Academic Guidance	40 %
Manriquez,Paul M.	Mathematics, General	40 %
** (A1) Manuel,Mara L.	Nursing	50 %
Marquez,Sabrina L.	Cosmetology and Barbering	42 %
Marsh,Gideon T.	Computer Programming	35 %
Marshall,Doris F.	Licensed Vocational Nursing	27 %
Martinez,Jesus E.	Mathematics, General	20 %
** (B5) Masterson,Patricia J.	Sign Language	27 %
McDaid,Liam I.	Astronomy	20 %
Mendez-Nunez,Luis R.	Mathematics, General	27 %
Mesa,Felicia B.	Registered Nursing	26 %
Ochoa,Gerardo	Chemistry, General	32 %
Paden,Sylvia S.	Nursing	29 %
Paulson,Daniel I.	Music	7 %
Perry,Laurie M.	Child Development/Early Care and Educatio	47 %
** (A1) Peterson,Terry P.	Painting & Drawing	13 %
Petite,Lori M.	Speech Communication	20 %
Piedra,Erica A.	French	27 %
Piscopo,Holly A.	History	40 %
** (A2) Poe,Kathleen A.	Music	40 %
Pogue,Brian A.	Coordinator	20 %
Pogue,Brian A.	Coordinator	20 %
Regalado,Maria Carmen	Psychology, General	60 %
Richard Robicheau,Loretta J.	Psychology, General	20 %
Richard Robicheau,Loretta J.	Job Seeking/Changing Skills	7 %
Rohret,Valerie A.	Fine Arts, General	40 %
Rohret,Valerie A.	Classics-Humanities	20 %
Romero Jr,Jesus	Mathematics, General	33 %
Rosenberger,Randy	Mathematics, General	53 %
Rowe,Stephanie A.	Accounting	60 %
Sarte,Jaime M.	Physiology (Includes Anatomy)	20 %
** (A2) Schutte,Matthew L.	Mathematics, General	20 %
Serafini,Lisa L.	Botany, General	16 %
Shewa,Wondimagegn T.	Chemistry, General	59 %
Shiflet,Kurt J.	Music	60 %
Siu,Jennifer H.	Registered Nursing	20 %
** (A1) Spangler,Rachel I.	English	20 %
Spears,Estelita L.	General Work Experience	20 %
** (B5) Stevenson,Elizabeth	Job Seeking/Changing Skills	7 %
** (B5) Stevenson,Elizabeth	Study Skills	7 %
** (A5) Sullivan,Derek J.	Fitness Trainer	10 %
** (A5) Sullivan,Derek J.	Recreation	20 %
Wagner,Glennda G.	Nursing	27 %
** (A1) Woolley,Nicole B.	Coordinator	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

CLASSIFIED

<b>APPOINTMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bradley, Donnaven T.	Student Support Specialist	SCC	01/23/23
Faiad, Sunshine E.	Outreach Specialist	ARC	02/13/23
Johnson-Young, Dustin J.	Laboratory Technician - Science (Biology)	SCC	01/27/23
Leard, Marcella A.	Clerk III	ARC	01/09/23
Long, Tyrel W.	Laboratory Technician - Science	FLC	01/30/23
Pacheco Miranda, Edith	Student Personnel Assistant - Career and Job Opportunity Services	SCC	02/09/23
Stapleton, Meredith H.	Educational Center Clerk	CRC	01/09/23
Williams, Chelsea M.	Health Services Assistant	DO	01/17/23

<b>LEAVE(S) OF ABSENCE</b>				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Cervantes, Jordan P.	Student Personnel Assistant - Student Life	Personal, 25%	CRC	01/04/23 - 06/01/23
Quintell, Melonie M.	Administrative Assistant I	Personal, 22.8%	FLC	01/14/23 - 05/18/23
Rust, America	Student Support Specialist	Personal 18.75%	SCC	01/03/23 - 05/19/23

<b>PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bola, Parminder S.	Head Ground Maintenance Technician	FM	01/27/23

## C L A S S I F I E D

<b>PROMOTION(S)</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Chadwick, Sera L.	Account Clerk III (Clerk III)	FLC FLC)	01/17/23
Irving, Mary A.	Student Support Specialist (Counseling Clerk II)	SCC SCC)	01/17/23
Matsiulka, Dzmitry	Assistant Financial Aid Officer (Financial Aid Clerk II)	FLC FLC)	01/17/23
Mosleh, Firas S.	Student Personnel Assistant - Disabled Student Program & Services (DSPS) (Counseling Clerk II)	ARC SCC)	01/17/23
Villalobos, Julia	Admissions/Records Evaluator I (Admissions/Records Clerk II)	CRC CRC)	01/17/23
Williams, Harold R.	Student Support Specialist (Administrative Assistant I, 50%)	SCC SCC)	02/01/23

<b>REASSIGNMENT(S)/TRANSFER(S)</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Wisniewski, Traci L.	Maintenance Electronic/Alarm Technician (Lead Maintenance Electronic/Alarm Technician)	FM FM)	01/13/23

<b>RESIGNATION(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Devine, Pamela S.	Clerk II, 60%, 10 months	ARC	01/20/23
Olson, Julie A.	Student Support Specialist	CRC	02/01/23
Shea, Catherine M.	Clerk III	ARC	01/21/23
Stevens, Stephanie L.	Payroll Technician	DO	01/31/23

## C L A S S I F I E D

<b>RETIREMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ahola, Susan E	Instructional Assistant - Early Childhood Education, 9 months (After 21+ years of regular service)	ARC	05/20/23 (Revised)
Fulk, David J.	Theater Technician (After 27+ years of regular service)	CRC	06/01/23
Hobart, Dennis E.	Maintenance Roofer/Carpenter (After 21+ years of regular service)	FM	02/04/23
Lockhart, Kirk P.	Senior Information Technology Systems/Database Administrator Analyst (After 26+ years of regular service)	DO	08/01/23
Pringle Fox, Stephanie J.	Administrative Services Analyst (After 9+ years of regular service)	ARC	04/01/23
Salem, Hermenio R.	Custodian (After 32+ years of service)	SCC	01/31/23
Sterken, Dale D.	Senior Information Technology Technician Lab/Area Microcomputer Support (After 23+ years of regular service)	SCC	03/21/23

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Bly, Joseph E.	Counseling Clerk II	11/29/2022	06/30/2023
Caywood, Ryan J.	Instructional Assistant	01/10/2023	06/30/2023
Coleman, Mozett Y	Instructional Assistant	01/09/2023	06/30/2023
Crayne, Dawn D	Assistant Coach	01/17/2023	06/30/2023
Hierholzer, Brandon M.	Assistant Coach	01/23/2023	06/30/2023
Kenobbie, Kenneth J.	Assistant Coach	01/23/2023	06/30/2023
Kruithof, Ethan N.	Counseling Clerk II	01/09/2023	06/30/2023
Leacox, Mark A	Assistant Coach	01/23/2023	06/30/2023
	Student Personnel		
Linch, Mimi E.	Assistant	01/03/2023	06/30/2023
Samuels, Deja M	Assistant Coach	01/23/2023	06/30/2023
Tran, Duong H.	Instructional Assistant	01/10/2023	06/30/2023
Vancil, Preston L.	Assistant Coach	01/22/2023	06/30/2023
Watley, Kathryn E	Assistant Coach	01/22/2023	06/30/2023
<u>Cosumnes River College</u>			
Delara, Patrice A.	Student Personnel Assistant	11/14/2022	06/30/2023
Hargrove, Harvey L	Special Projects	01/17/2023	06/30/2023
Johnson, Yvonne	Clerk II	01/03/2023	06/30/2023
Rehman, Nadia B.	Reader/Tutor I	01/06/2023	06/30/2023
Sampaio De Sousa Hoffman, Claudia	Student Personnel Assistant	01/03/2023	06/30/2023
Williams, Jadia N.	Clerk I	01/11/2023	06/30/2023

District Office / Business and Economic Development Center / Facilities Management / Police Services

Dutta, Tristen J.	Special Projects	01/17/2023	06/30/2023
Idris, Azal A.	Student Personnel Assistant	01/23/2023	06/30/2023
Karavan, Tanesha C	Student Personnel Assistant	01/23/2023	06/30/2023
Perez, Alexis I.	Student Personnel Assistant	01/23/2023	06/30/2023
Smith, Terri Lynn	Student Personnel Assistant	01/23/2023	06/30/2023

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Croff, Mia A.	Clerk II	01/25/2023	06/30/2023
Doucette, Alycia K	Reader/Tutor II	01/25/2023	06/30/2023
Flores, Isabella C	Clerk I	01/25/2023	06/30/2023
Greco, Crystal A	Reader/Tutor I	01/05/2023	06/30/2023
Hobbs, Steven A.	Reader/Tutor I	01/25/2023	06/30/2023
Lopez-Bruce, Ana M.	Administrative Asst. I	01/05/2023	06/30/2023
Martinez, Breeana J.	Instructional Assistant	01/25/2023	06/30/2023
Mendez, Guadalupe	Student Personnel Assistant	01/03/2023	06/30/2023
Roberts, Gary V.	Instructional Assistant	01/25/2023	06/30/2023
<u>Sacramento City College</u>			
Booker Jr., David L.	Assistant Coach	01/04/2023	06/30/2023
Farrell, Kevin G	Instructional Assistant	01/09/2023	06/30/2023
Harris, Kathleen M.	Laboratory Technician	01/18/2023	06/30/2023
Ibrahim, Ann	Clerk I	01/17/2023	06/30/2023
Johnson, Melba L.	Clerk I	01/10/2023	06/30/2023
Romero, Lilian	Laboratory Technician	01/11/2023	06/30/2023
Vaden, Mikaela V.	Assistant Coach	01/04/2023	06/30/2023

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Public Hearing: 2023-2026 Initial Collective Bargaining Proposals for LRCFT and LRCCD	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

**BACKGROUND:**

Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Los Rios College Federation of Teachers (LRCFT) have agreed to engage in an interest-based collaborative approach to negotiations. The collective bargaining agreement with LRCFT expires on June 30, 2023. The parties wish to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

**STATUS:**

On January 11, 2023, consistent with Los Rios collective bargaining proposal regulations, the Board of Trustees scheduled a public hearing for the February 8, 2023 meeting to allow public comments regarding the collective bargaining proposals. The attached initial collective bargaining proposals of the LRCFT and the District have been available for public review since being presented to the Board of Trustees at the January 11, 2023 meeting.

**RECOMMENDATION:**

It is recommended that the Board of Trustees conduct a public hearing and accept the initial collective bargaining proposals of the LRCFT and the District.

## 2023-2026 LRCFT Sunshine Proposals/Interests

January 5, 2023  
(not prioritized)

The LRCFT is interested in negotiating the areas listed below:

### **General**

➤ Incorporation of all pertinent language from the 2020-2023 MOUs into the contract, inclusion/deletion of sun shined language, clarification of language throughout the Agreement.

### **Recognition**

➤ Issues including, but not limited to: possible recognition of additional faculty categories, that the LRCFT is recognized as the exclusive representative of faculty for the purposes of collective bargaining in matters related to wages, hours of employment, and other terms and conditions of employment.

### **Salaries**

➤ Salary-related issues including but not limited to: department chair workload, compensation, and responsibilities, clarification of the role of department chair, initial placement on salary schedules, eligibility for step placement and advancement on schedules A and B, salary schedule class adjustments, clarification of the process of determining and awarding stipends, coaching stipends and eligibility, salary schedule advancement for CTE faculty, expansion of eligibility for 2.3 Special Project Payments, District timeline for salary payment corrections

### **Fringe Benefits and Retirement**

➤ Issues including, but not limited to: adjunct eligibility for retiree health care, adjunct medical benefits, adjunct parking permits, pre-retirement workload reduction, and clarification of retiree health care language.

### **Workload**

➤ Issues including but not limited to: adjunct assignment process including hiring preference, the workload of online instructors, adjunct office hours, workload of coordinators in general and those who double as department chairs, athletic coaches' workload and reassigned time, scheduling flexibility for non-classroom faculty, part-time faculty office space, general general and categorical counseling workload, implementation of new initiatives and the impact on counselor workload, CTE faculty workload, and opportunities for part-time faculty to be considered for full-time positions.

### **Assignment of Personnel**

➤ The assignment and modality scheduling processes for all faculty groups

### **Performance Review**

- Elements of the peer review process including but not limited to: the online review process, workstation observation limits for online and on-ground courses, student reviews for coordinators, composition of peer review teams, peer review training, evaluation of instructors of short term courses, evaluation process of adjunct faculty, coach professional standards, clarification of reviews for Spring Hires

### **Leaves with Pay**

- Issues including but not limited to: maternity/ paternity leave, family health leave, further elaboration of personal necessity and personal business leaves

### **Dispute Resolution**

- The grievance process and binding arbitration.

### **Academic Freedom**

- Professional autonomy as it pertains to instructional materials, updates to academic freedom policy to include use of zero cost tests.

### **Non-Discrimination**

- Issues of institutional support for faculty diversity programs and initiatives, examine processes and procedures that will increase institutional effectiveness as it pertains to non-discrimination

### **Federation Rights**

- Additional reassigned time for the LRCFT.

### **Work Environment/Safety**

- Standards for workplace security and safety, including support for mental health issues, Covid-19 protocols, the threat assessment process, the process for carrying out investigations surrounding student complaints; and, student grievances about faculty.

### **Contracting for Instructional Services**

- Assurance that no work currently performed by unit members will be transferred out of the unit.

### **Education Technology**

- Computer use privacy, technology training, and access to instructional technology, policies related to adoption of new technology.

### **Intellectual Property**

- Language clarification regarding ownership of copyrights

### **Ratification and Duration**

- Extension of the contract from July 1, 2023 through June 30, 2026.

**Appendix A**

- Negotiation of the priority order of the distribution of allocated funds; stipends including and not limited to Department Chair, Arts and Media Stipends, Theater Arts Stipends, and Coaching Stipends.

**Appendix G**

- Negotiate calculation of department chair release time and compensation

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Belinda Lum, Chief Negotiator

**LRCFT 2023-2026 Collective Bargaining Agreement Negotiations**  
**District Interests**  
(not prioritized)

In each of the areas below, the District has an interest to:

**Article 2 – Salaries**

Review responsibilities for the Department Chair for currency and effectiveness.

Review Department Chair qualifications for effectiveness in completing responsibilities for large and small departments, review of performance.

Review step and class placement language to ensure effective placement on salary schedule, adjunct salary compliance issues.

**Article 3 – Fringe Benefits and Retirement**

Update and modify language as appropriate to reflect current benefits, dates and changes during last three years.

Review pre-retirement program qualifications and requirements, and define modalities for pre-retirement workloads.

Review District contributions and eligibility tiers for adjuncts.

**Article 4 – Workload**

Review classroom instructional and non-instructional modality language for currency, clarity, and effectiveness.

Review college service language and criteria to ensure alignment of college and student needs, including the activity form and process.

Review work experience language for currency and effectiveness.

Review language regarding course assignments and modalities for currency, clarity, and effectiveness.

Review classroom and non-classroom faculty work week and work day language for currency, clarity, and effectiveness in meeting student and college needs.

Review counselor staffing and scheduling language for currency, consistency, clarity, and effectiveness.

Review preference language for effectiveness in meeting departmental needs.

**Article 8 – Performance Review**

Ensure performance review criteria and professional responsibilities provide for effective evaluation, including retention, equity and diversity.

Review self-evaluation and equity reflection processes to ensure effectiveness.

Review processes and timelines to ensure effective student review of faculty.

Review evaluation process timelines to ensure effectiveness.

Review online evaluation process and timeliness to ensure effective evaluation of online instruction.

Review special review processes and criteria for effectiveness.

**Article 9 – Leaves with Pay**

Ensure this section addresses appropriate current leave legislation.

**Article 11 – Professional Expectations & Development Opportunities**

Ensure language reflects current and appropriate professional expectations.

**Article 21 – Work Environment/Safety**

Review this section to ensure faculty safety and effective procedures.

**Article 26 – Educational Technology**

Review this section to ensure effective procedures, clarity, currency, and consistency related to instructional technology decisions and distance education.

**Article 27 – Just Cause and Formal Complaints**

Review this section to ensure clarity in processes.

**Appendices A-F and Forms:**

Review for clarity, currency, and effectiveness and update as appropriate.

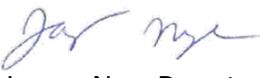
Interest to review the MOUs entered into between the District and LRCFT since the last negotiation cycle to determine whether or not any of the executed MOUs should be incorporated into the Collective Bargaining Agreement.

Interest to correct minor drafting errors and formatting issues.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 8, 2023

<b>SUBJECT:</b>	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Sacramento Charter High School	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	X
		INFORMATION	

**BACKGROUND:**

With the passage of Assembly Bill 102, California community college districts are authorized to enter into a College and Career Access Pathways Partnership with a charter school to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and charter schools to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the charter school.

**STATUS:**

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Sacramento Charter High School. There are no significant differences between this MOU and our standard CCAP MOU template. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. Beginning Fall 2023, classes will be offered to High School students attending Sacramento Charter High School. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within their relevant college’s catalog.

**RECOMMENDATION:**

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Sacramento Charter High School and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**Memorandum of Understanding  
Regarding Dual Enrollment  
Between the Los Rios Community College District  
and  
Sacramento Charter High School**

This Memorandum of Understanding (“MOU”) is between the Los Rios Community College District and its respective colleges (“LRCCD”), and Sacramento Charter High School (“CHARTER”).

**RECITALS**

**WHEREAS**, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the CHARTER;

**WHEREAS**, CHARTER is a charter high school located in Sacramento County and governed by the Sacramento City Unified School District;

**WHEREAS**, the parties desire to enter into a College and Career Access Pathways partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

**WHEREAS**, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

**WHEREAS**, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

**WHEREAS**, the parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship;

**WHEREAS**, this MOU contemplates that the parties will enter into a related Course Agreement (“CA”) for the individual Courses (“Courses”) offered under this MOU, that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

**WHEREAS**, the parties intend for LRCCD to report full-time equivalent students (“FTES”) and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title 5 of the California Code of Regulations;

**WHEREAS**, all Courses will be held within LRCCD's District boundaries;

**WHEREAS**, this dual enrollment agreement has been approved by the Board of CHARTER on \_\_\_\_\_ and the Board of LRCCD on February 8, 2023;

**NOW, THEREFORE**, the parties mutually agree as follows:

#### **TERMS**

1. **Recitals**. The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration**. This MOU shall be effective on the date authorized representatives of both parties sign it. This MOU renews automatically on an annual basis, until either party indicates a desire to change or discontinue the MOU.
3. **Early Termination**. This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the party fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other parties. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice. Any students currently enrolled in LRCCD Courses under this MOU shall be allowed to complete those Courses prior to the termination of this MOU.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements**. The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular Course or Courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.

**5. Required Information.**

- A. The total number of high school students to be served by this MOU is estimated at approximately 200 students per academic year.
- B. The total number of full-time equivalent students (“FTES”) projected to be claimed by LRCCD for apportionment under this MOU will be calculated using the California Community College apportionment formula and will be determined based on the number of LRCCD units each student participant is enrolled in per academic year. The total number of FTES to be served by this MOU is estimated at approximately 20.7 students per academic year.
- C. The criteria to assess the ability of pupils to benefit from those Courses is as follows:
  - i. Students will complete the College’s Dual Enrollment Application Process for Participation which may include:
    - a. Meet with Sacramento City College Counselor
    - b. Meet with Hispanic Serving Institution (HSI) Early College Program Staff
    - c. Enroll in a Prerequisite Course if required
    - d. Recommendation and/or requirement to enroll in an entry level college course prior to participation in other general education courses
- D. The point of contact for LRCCD is Deputy Chancellor Jamey Nye. The point of contact for CHARTER is Christina Williams, Site Lead at Sacramento Charter High School .
- E. All sharing of information between LRCCD and the District shall be in compliance with Federal Educational Rights and Privacy Act (“FERPA”) and California law. Where exceptions to those laws allow LRCCD and the District to share information without the consent of the students, LRCCD and the District will follow the requirements of FERPA and California law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party’s control. Where there is no exception to share student data, a signed, dated release from the student (or parent or legal guardian of a minor student) explicitly authorizing the sharing of personally identifiable information about the student will be required.
- F. LRCCD and CHARTER shall not utilize Joint Use Facilities. Instruction shall occur on the CHARTER campuses, LRCCD campuses and/or in online spaces hosted by LRCCD.

- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college Courses offered by LRCCD. The consent form shall be submitted to and be maintained by LRCCD. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data.

**6. Required Certifications.**

- A. The Board of Trustees of LRCCD and CHARTER will pass a resolution approving this MOU as required under Education Code section 76004.
- B. All college Course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a Course on a CHARTER campus will not have been convicted of sex offenses or controlled substance offenses. (Cal. Ed. Code, sections 87010, 80711.)
- D. LRCCD faculty teaching a Course at a CHARTER campus will not displace or cause the termination of an existing CHARTER teacher teaching the same course on the CHARTER campus.
- E. CHARTER teachers teaching a Course offered for college credit at a CHARTER school will not displace or cause the termination of an existing LRCCD faculty teaching the same Course at LRCCD.
- F. Community college Courses offered for college credit at the CHARTER campus will not reduce access to the same Courses offered at LRCCD colleges.
- G. Any LRCCD community college Course that is oversubscribed or has a waiting list at LRCCD will not be offered within the partnership.
- H. Participation in the partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4.
- I. High school students participating in the partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges.
- J. Both LRCCD and CHARTER will comply with local collective bargaining requirements and all state and federal reporting requirements.

**7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Responsibilities of Each Party. LRCCD Board Policies, Administrative Regulations, and procedures apply to the Course and to the students enrolled in those Courses and LRCCD is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the CHARTER. This MOU is subject to existing CHARTER Board Policy on Dual Enrollment.
- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations. During class time, all students will be under the immediate supervision of an employee of LRCCD. Where a health or safety emergency arises at a class, the school overseeing the course location will be responsible for taking the lead to deal with the health and safety issue and ensure the safety of the school, its staff, and students. Discipline for actions taken during College Courses will be pursuant to the LRCCD Board Policies and Administrative Regulations. For purposes of this paragraph all CHARTER employees who are teaching the Courses shall be deemed to be employees of LRCCD. The school overseeing the course location shall be responsible for all ADA and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also CHARTER personnel.

- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.
- H. Facilities. CHARTER will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to LRCCD or students. CHARTER agrees to clean, maintain, and safeguard CHARTER's premises. CHARTER warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. CHARTER will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all CHARTER students. The parties understand that such equipment and materials are CHARTER's sole property. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. CHARTER understands that no equipment or materials fee may be charged to students. Students in a Course who are not enrolled in CHARTER shall be provided course materials, specialized equipment, and other necessary equipment as specified in LRCCD Policies.
- J. Enrollment. Enrollment shall be open to any CHARTER pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and CHARTER will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. CHARTER will assist LRCCD as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in Courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these Courses will pay all other applicable fees (i.e. Universal Transit Fee, or other fees, etc.).
  - L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD.
  - M. Ancillary Support Services for Students. Both LRCCD and CHARTER shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. **Liaison**. At no cost to the CHARTER, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and CHARTER. LRCCD will provide CHARTER personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. **Support Staff**. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. CHARTER to Provide Support Services. Unless otherwise provided for in a related CA, CHARTER will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
  - B. CHARTER is Responsible for its Own Personnel. CHARTER's personnel will perform these services on duty time. CHARTER personnel performing these services will be employees solely of CHARTER, subject to the authority of CHARTER, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. **Faculty**. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. LRCCD to Select and Employ Faculty. LRCCD will select faculty pursuant to its own policies, regulations and the law. CHARTER personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of CHARTER, specifically with regard to their duties as CHARTER employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the Course is offered.
  - B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060.
  - C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
  - D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
- 11. Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All Courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment.
- 12. Facilities.** The parties contemplate that primarily, the facilities of the CHARTER will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to mutual MOU by the parties as expressed in a related CA. CHARTER agrees to defend, hold harmless, and indemnify LRCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the CHARTER's premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.
- 13. Workers' Compensation.** CHARTER shall be the "primary employer" for all its personnel who perform services as support staff. CHARTER shall be solely responsible for processing, investigating, defending, and paying all workers'

compensation claims by their respective CHARTER personnel made in connection with performing services and receiving instruction under this MOU or any related CA. CHARTER agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by CHARTER personnel connected with providing services under this MOU or any related CA. CHARTER is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the CHARTER. These provisions may not be voided, modified nor waived by a related CA.

**14. Reporting Requirements.** Annually, LRCCD and CHARTER shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college Courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful Course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

**15. Indemnification.**

- A. CHARTER shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of CHARTER, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. LRCCD shall defend, hold harmless, and indemnify CHARTER, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses,

damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- C. CHARTER shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify CHARTER, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that CHARTER or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

#### **16. Insurance Requirements.**

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors associated with this agreement to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
  - i. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
  - ii. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.

iii. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.

B. If the above insurance is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each party's insurer shall agree to waive all right of subrogation against the other, its trustees, officers, and agents for losses arising from the work performed. Each insurance policy shall include the standard Severability of Interest, or Separation of Insured (General Liability Form CG 00 01 12 04) clause in the policy and when applicable the cross liability insurance coverage provision which specifies the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.

C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.

D. The parties acknowledge that both parties are permissibly self-insured under California law.

E. These provisions may not be voided, modified nor waived by a related CA.

**17. Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.

**18. Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any

prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.

- 19. Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
- 20. Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
- 21. Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
- 22. Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
- 23. Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
- 24. Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
- 25. Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
- 26. Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party.

CHARTER shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. CHARTER shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

**27. Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

**28. Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

**IN WITNESS WHEREOF**, the parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:

**LOS RIOS COMMUNITY  
COLLEGE DISTRICT**

AGREED TO AND ACCEPTED:

**SACRAMENTO CHARTER HIGH  
SCHOOL**

By: \_\_\_\_\_  
Jamey Nye  
Deputy Chancellor  
1919 Spanos Court  
Sacramento, CA 95825  
(916) 568-3031

By: \_\_\_\_\_  
Jorge Aguilar  
Superintendent  
5735 47th Avenue  
Sacramento , CA 95824  
916-643-7400

## COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District (“LRCCD”) and Sacramento Charter High School (“CHARTER”) regarding dual enrollment courses to be taught at CHARTER.

1. The memorandum of understanding (“MOU”) entered into by LRCCD and CHARTER is incorporated by reference as it fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU, the terms of the MOU shall govern.
  
2. The names, location, and time of the potential courses to be taught are:

Pathway	Location	Course	Term	Estimated Students	Estimated FTES
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	ANTH 300	Fall 2023	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	CHEM 300	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	COMM301	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	COMM302	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	DEAF 310	Fall 2023	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	DEAF 312	Fall 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	ECON 300	Spring 2023	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	ENGWR 300	Fall 2023/Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	ENGL 335	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	ETHN 300	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	GEOG 300	Fall 2023	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	GEOL 300	Fall 2023	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	GLST 301	Spring 24	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	GLST 302	Spring 24	25-30	2.57

Elective	Hybrid/Online/ In-Person SCC	HCD 116	Fall 2023	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	HCD 310	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	HIST 327	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	POLSC 300	Fall 2023	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	PSYC 300	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	SPAN 401	Fall 2023	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	SPAN 402	Spring 2024	25-30	2.57
CSU/UC Transfer	Hybrid/Online/ In-Person SCC	TA 308	Spring 2024	25-30	2.57

3. Classroom instruction for the course shall commence on or about the date of 8/1/2023 and shall continue until the conclusion of the courses on or about 5/16/2024.
4. The approved curriculum and course outlines applicable to these courses are available online at the LRCCD website: <https://losrios.edu/academics>.
5. CHARTER students may be added to a section from any course listed above in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCD AND pending availability of an open seat.

LOS RIOS COMMUNITY COLLEGE DISTRICT       <hr style="width: 30%; margin-left: 0;"/> By: Dr. Jamey Nye Deputy Chancellor	SACRAMENTO CITY UNIFIED SCHOOL DISTRICT       <hr style="width: 30%; margin-left: 0;"/> By: Jorge Aguilar Superintendent
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	<p>SACRAMENTO CHARTER HIGH SCHOOL</p> <hr/> <p>By: Christina Williams: SITE Lead SCHS</p>
	<p>SACRAMENTO CHARTER HIGH SCHOOL</p> <hr/> <p>By: Lisa Ruda St. HOPE Chief of Schools</p>

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 8, 2023

<b>SUBJECT:</b>	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: The MET High School	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	X
		INFORMATION	

**BACKGROUND:**

With the passage of Assembly Bill 102, California community college districts are authorized to enter into a College and Career Access Pathways Partnership with a charter school to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and charter schools to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the charter school.

**STATUS:**

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and The MET High School. There are no significant differences between this MOU and our standard CCAP MOU template. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. Beginning Fall 2023, classes will be offered to High School students attending The MET High School. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within their relevant college's catalog.

**RECOMMENDATION:**

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and The MET High School and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**Memorandum of Understanding  
Regarding Dual Enrollment  
Between the Los Rios Community College District  
and  
The MET High School**

This Memorandum of Understanding (“MOU”) is between the Los Rios Community College District and its respective colleges (“LRCCD”), and The MET High School (“CHARTER”).

**RECITALS**

**WHEREAS**, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the CHARTER;

**WHEREAS**, CHARTER is a charter high school located in Sacramento County and governed by Sacramento City Unified School District;

**WHEREAS**, the parties desire to enter into a College and Career Access Pathways partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

**WHEREAS**, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

**WHEREAS**, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

**WHEREAS**, the parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship;

**WHEREAS**, this MOU contemplates that the parties will enter into a related Course Agreement (“CA”) for the individual Courses (“Courses”) offered under this MOU, that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

**WHEREAS**, the parties intend for LRCCD to report full-time equivalent students (“FTES”) and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title 5 of the California Code of Regulations;

**WHEREAS**, all Courses will be held within LRCCD's District boundaries;

**WHEREAS**, this dual enrollment agreement has been approved by the Board of CHARTER on December 14th, 2022 and the Board of LRCCD on February 8th, 2023;

**NOW, THEREFORE**, the parties mutually agree as follows:

#### **TERMS**

1. **Recitals**. The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration**. This MOU shall be effective on the date authorized representatives of both parties sign it. This MOU renews automatically on an annual basis, until either party indicates a desire to change or discontinue the MOU.
3. **Early Termination**. This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the party fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other parties. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice. Any students currently enrolled in LRCCD Courses under this MOU shall be allowed to complete those Courses prior to the termination of this MOU.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements**. The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular Course or Courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.
5. **Required Information**.

- A. The total number of high school students to be served by this MOU is estimated at approximately 200 students per academic year.
- B. The total number of full-time equivalent students (“FTES”) projected to be claimed by LRCCD for apportionment under this MOU will be calculated using the California Community College apportionment formula and will be determined based on the number of LRCCD units each student participant is enrolled in per academic year. The total number of FTES to be served by this MOU is estimated at approximately 20.6 students per academic year.
- C. The criteria to assess the ability of pupils to benefit from those Courses is as follows:
  - i. Students will complete the College’s Dual Enrollment Application Process for Participation which may include:
    - a. Meet with Sacramento City College Counselor
    - b. Meet with Hispanic Serving Institution (HSI) Early College Program Staff
    - c. Enroll in a Prerequisite Course if required
    - d. Enroll in an entry level college preparation course prior to participation in other general education courses
- D. The point of contact for LRCCD is Deputy Chancellor Jamey Nye. The point of contact for CHARTER is Denise Lambert, Principal at The MET High School.
- E. All sharing of information between LRCCD and the District shall be in compliance with Federal Educational Rights and Privacy Act (“FERPA”) and California law. Where exceptions to those laws allow LRCCD and the District to share information without the consent of the students, LRCCD and the District will follow the requirements of FERPA and California law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party’s control. Where there is no exception to share student data, a signed, dated release from the student (or parent or legal guardian of a minor student) explicitly authorizing the sharing of personally identifiable information about the student will be required.
- F. LRCCD and CHARTER shall not utilize Joint Use Facilities. Instruction shall occur on the CHARTER campuses, LRCCD campuses and/or in online spaces hosted by LRCCD.
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college Courses offered by LRCCD. The consent form shall be submitted to and be maintained by LRCCD. Pursuant to LRCCD Policy and Regulation, LRCCD data

concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data.

**6. Required Certifications.**

- A. The Board of Trustees of LRCCD and CHARTER will pass a resolution approving this MOU as required under Education Code section 76004.
- B. All college Course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a Course on a CHARTER campus will not have been convicted of sex offenses or controlled substance offenses. (Cal. Ed. Code, sections 87010, 80711.)
- D. LRCCD faculty teaching a Course at a CHARTER campus will not displace or cause the termination of an existing CHARTER teacher teaching the same course on the CHARTER campus.
- E. CHARTER teachers teaching a Course offered for college credit at a CHARTER school will not displace or cause the termination of an existing LRCCD faculty teaching the same Course at LRCCD.
- F. Community college Courses offered for college credit at the CHARTER campus will not reduce access to the same Courses offered at LRCCD colleges.
- G. Any LRCCD community college Course that is oversubscribed or has a waiting list at LRCCD will not be offered within the partnership.
- H. Participation in the partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4.
- I. High school students participating in the partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges.
- J. Both LRCCD and CHARTER will comply with local collective bargaining requirements and all state and federal reporting requirements.

**7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Responsibilities of Each Party. LRCCD Board Policies, Administrative Regulations, and procedures apply to the Course and to the students enrolled in those Courses and LRCCD is responsible for the Courses.

The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the CHARTER. This MOU is subject to existing CHARTER Board Policy on Dual Enrollment.

- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations. During class time, all students will be under the immediate supervision of an employee of LRCCD. Where a health or safety emergency arises at a class, the school overseeing the course location will be responsible for taking the lead to deal with the health and safety issue and ensure the safety of the school, its staff, and students. Discipline for actions taken during College Courses will be pursuant to the LRCCD Board Policies and Administrative Regulations. For purposes of this paragraph all CHARTER employees who are teaching the Courses shall be deemed to be employees of LRCCD. The school overseeing the course location shall be responsible for all ADA and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also CHARTER personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.

- H. Facilities. CHARTER will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to LRCCD or students. CHARTER agrees to clean, maintain, and safeguard CHARTER's premises. CHARTER warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. CHARTER will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all CHARTER students. The parties understand that such equipment and materials are CHARTER's sole property. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. CHARTER understands that no equipment or materials fee may be charged to students. Students in a Course who are not enrolled in CHARTER shall be provided course materials, specialized equipment, and other necessary equipment as specified in LRCCD Policies.
- J. Enrollment. Enrollment shall be open to any CHARTER pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and CHARTER will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. CHARTER will assist LRCCD as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in Courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121

(child development center fees). Students enrolled in these Courses will pay all other applicable fees (i.e. Universal Transit Fee, or other fees, etc.).

- L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD.
  - M. Ancillary Support Services for Students. Both LRCCD and CHARTER shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. **Liaison**. At no cost to the CHARTER, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and CHARTER. LRCCD will provide CHARTER personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. **Support Staff**. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. CHARTER to Provide Support Services. Unless otherwise provided for in a related CA, CHARTER will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary. The Sacramento City College HSI-Early College Program in partnership with The CHARTER will provide student support services and assist with the Dual Enrollment paperwork and matriculation process of students. In addition, SCC will provide Counseling services to The MET students and support course selection. Counseling services will be contingent upon available funding and counselor availability.
  - B. CHARTER is Responsible for its Own Personnel. CHARTER's personnel will perform these services on duty time. CHARTER personnel performing these services will be employees solely of CHARTER, subject to the authority of CHARTER, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. **Faculty**. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. LRCCD to Select and Employ Faculty. LRCCD will select faculty pursuant to its own policies, regulations and the law. CHARTER personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of CHARTER, specifically with regard to their duties as CHARTER employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the Course is offered.
  - B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060.
  - C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
  - D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
- 11. Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All Courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment.
- 12. Facilities.** The parties contemplate that primarily, the facilities of the CHARTER will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to mutual MOU by the parties as expressed in a related CA. CHARTER agrees to defend, hold harmless, and indemnify LRCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the CHARTER's premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.
- 13. Workers' Compensation.** CHARTER shall be the "primary employer" for all its personnel who perform services as support staff. CHARTER shall be solely

responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective CHARTER personnel made in connection with performing services and receiving instruction under this MOU or any related CA. CHARTER agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by CHARTER personnel connected with providing services under this MOU or any related CA. CHARTER is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the CHARTER. These provisions may not be voided, modified nor waived by a related CA.

**14. Reporting Requirements.** Annually, LRCCD and CHARTER shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college Courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful Course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

**15. Indemnification.**

- A. CHARTER shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of CHARTER, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. LRCCD shall defend, hold harmless, and indemnify CHARTER, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from

and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- C. CHARTER shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify CHARTER, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that CHARTER or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

## **16. Insurance Requirements.**

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
  - i. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
  - ii. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.

iii. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.

B. If the above insurance is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each party's insurer shall agree to waive all right of subrogation against the other, its trustees, officers, and agents for losses arising from the work performed. Each insurance policy shall include the standard Severability of Interest, or Separation of Insured (General Liability Form CG 00 01 12 04) clause in the policy and when applicable the cross liability insurance coverage provision which specifies the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.

C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.

D. The parties acknowledge that both parties are permissibly self-insured under California law.

E. These provisions may not be voided, modified nor waived by a related CA.

**17. Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.

**18. Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any

prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.

- 19. Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
- 20. Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
- 21. Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
- 22. Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
- 23. Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
- 24. Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
- 25. Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
- 26. Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party.

CHARTER shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. CHARTER shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

**27. Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

**28. Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

**IN WITNESS WHEREOF**, the parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:

**LOS RIOS COMMUNITY  
COLLEGE DISTRICT**

By: \_\_\_\_\_  
Jamey Nye  
Deputy Chancellor  
1919 Spanos Court  
Sacramento, CA 95825  
(916) 568-3031

AGREED TO AND ACCEPTED:

**The MET High School**

By: \_\_\_\_\_  
Rose Ramos  
CBO  
5735 47th Avenue  
Sacramento CA 95824  
(916) 643-7400

By: \_\_\_\_\_  
Denise Lambert  
Principal  
810 V Street  
Sacramento, CA 95818  
916-395-5417

## COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District (“LRCCD”) and The MET High School (“CHARTER”) regarding dual enrollment courses to be taught at CHARTER.

1. The memorandum of understanding (“MOU”) entered into by LRCCD and CHARTER is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU, the terms of the MOU shall govern.
2. The names, location, and time of the potential courses to be taught are:

Pathway	Location	Course	Term	Estimated Students	Estimated FTES
CSU/UC Transfer	Hybrid/Online SCC	DEAF 310	Fall 23/Spring 24	30	2.9
CSU/UC Transfer	Hybrid/Online SCC	HCD 116	Fall 23/Spring 24	30	2.9
CSU/UC Transfer	Hybrid/Online SCC	HCD 310	Fall 23/Spring 24	30	2.9
CSU/UC Transfer	Hybrid/Online SCC	HCD 330	Fall 23/Spring 24	30	2.9
CSU/UC Transfer	Hybrid/Online SCC	HIST 311	Fall 23/Spring 24	30	2.9
CSU/UC Transfer	Hybrid/Online SCC	PSYC 300	Fall 23/Spring 24	30	2.9
CSU/UC Transfer	Hybrid/Online SCC	PSYC 370	Fall 23/Spring 24	30	2.9

3. Classroom instruction for the course shall commence on or about the date of 8/1/2023 and shall continue until the conclusion of the courses on or about 5/23/2025.
4. The approved curriculum and course outlines applicable to these courses are available online at the LRCCD website: <https://losrios.edu/academics>.

5. CHARTER students may be added to a section from any course listed above in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCD AND pending availability of an open seat.

<p>LOS RIOS COMMUNITY COLLEGE DISTRICT</p> <p>_____</p> <p>Date: _____</p> <p>By: Dr. Jamey Nye Deputy Chancellor</p>	<p>SACRAMENTO CITY UNIFIED SCHOOL DISTRICT</p> <p>Date: _____</p> <p>By: Rose Ramos CBO</p>
	<p>THE MET HIGH SCHOOL</p> <p>Date: _____</p> <p>By: Denise Lambert Principal</p>

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Contract Award: Annual Marketing Campaign	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

**BACKGROUND:**

The District issued a request for proposal (RFP) for the design, creation and implementation of its annual marketing campaign to promote and expand the brands of Los Rios Community College District and its colleges and to recruit and maintain student enrollment. The RFP specifically called on firms to speak to their experience marketing to underserved communities and underscored our district’s commitment to increase enrollment among historically underrepresented communities.

Three firms submitted proposals that were responsive to the RFP. A diverse committee of college and district staff was formed to review the RFPs, including Sonia Ortiz Mercado (Los Rios Associate Vice Chancellor of Educational Services), Kellie Butler (FLC Vice President of Student Services), John Dixon (SCC Dean of Student Services), Joann Ramirez (CRC Interim Dean of Student Services), Douglas Herndon (ARC Dean of English), Theresa Milan (Los Rios Associate Vice President of Workforce Development and Online Engagement), Kaitlyn Collignon (SCC PIO), and Kristie West (CRC PIO). The committee is recommending 3fold Communications, LLC for a number of reasons, including but not limited to the focus on underserved communities in their proposal, the strength of their creative proposals and implementation strategies, and their location as being one of the only submitting firm based exclusively in Sacramento. The contract term will be effective for an initial term of one year with the District’s option to annually extend or rebid for a total contract period of five years. With one-time funds from the state focused on student outreach, it is anticipated that the campaign will cost approximately \$940,000 in the first year and between \$250,000 and \$500,000 annually, depending on districtwide priorities. There is the potential to add additional projects if/when there is need.

**STATUS:**

The RFP was publicly advertised for bids. The bidder were asked to provide a total initial term bid amount. A total of 3 responsive bids were received.

<b>Vendor Name</b>	<b>Total Bid</b>
3fold Communications, LLC	\$939,565.00
Interact Communications	\$1,000,000.00
Runyon Saltzman, Inc.	\$1,000,000.00

**RECOMMENDATION:**

It is recommended that the Board of Trustees award the contract for RFP 23007 to 3fold Communications, LLC.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Sacramento City College Affordable Student Housing Grant Application	ATTACHMENT: None	
		ENCLOSURE: Yes	
<b>AGENDA ITEM:</b>	Action Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>MRP</i> Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

In 2021, SB169 created the Higher Education Student Housing Grant Program (HESHGP). This program commits \$4 billion from the General Fund over three years to affordable student housing projects for California Community College (CCC) District, University of California and California State University institutions. \$2.2 billion is for student housing planning and construction grants, of which, 50% is committed to CCC projects. The remaining \$1.8 billion is committed to a revolving loan fund for future student housing projects. The purpose of the planning and construction grants is to provide affordable, low-cost housing, which must first be offered to low-income students. It is the intent of the HESHGP to provide 100% of necessary funding for the planning and construction of student housing with no local district match required. In October 2021, LRCCD submitted planning grant requests for all its four colleges and in March 2022, LRCCD received \$440,000 in grant funding (\$110,000/college).

**STATUS:**

Since the FY2022-23 planning grant awards, the State Chancellor’s Office (SCO) has been designated the administrative agency of HESHGP funds for CCC student housing projects. In October of 2022, the SCO published a detailed application process CCC’s must follow in order to apply for available funds. This process allows for one grant application per college district per funding year resulting in LRCCD having to prioritize its future applications. Based on student surveys conducted in the fall of 2022 at each of our four colleges, Sacramento City College was identified as the college with the highest need for low-income student housing. For FY2023-24 funding, board-approved applications were to be submitted to the SCO no later than January 25, 2023. However, given the abbreviated timeline between the release of application requirements and the January deadline, the SCO allowed for retroactive district board approval of applications provided the applications were submitted by the January 25<sup>th</sup> deadline. As a result, LRCCD staff submitted a HESHGP construction grant application for Sacramento City College for FY2023-24 as required. The application requests \$57,246,557 to design and construct a 57,444 ft<sup>2</sup> housing facility with 318 student beds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Los Rios Community College District’s HESHGP construction grant application for Sacramento City College.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	State Budget Update	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	X

**BACKGROUND:**

Each year, the Governor is required to submit a state budget by January 10 and include recommended state expenditures and estimated state revenues. By February 1 of each year, the Governor is required to submit all proposed changes in statutes necessary to implement the submitted budget, which is referred to as trailer bill legislation.

**STATUS:**

District staff will provide an update on the Governor’s proposed budget.

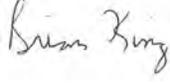
**RECOMMENDATION:**

This item is presented for the Board of Trustees information and discussion.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 8, 2023

<b>SUBJECT:</b>	Strategic Enrollment Management Update	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	X

**BACKGROUND:**

Members of the Board of Trustees have identified Strategic Enrollment Management (SEM) to maximize college access for all students as a key goal within the Los Rios Community College District. The Board has requested regular updates on SEM data, planning, initiatives, and strategies.

**STATUS:**

This information item will highlight ongoing Strategic Enrollment Management (SEM) planning and efforts across the Los Rios Community College District with a focus on expanding college access and achieving our SEM indicators of achievement targets.

**RECOMMENDATION:**

This item is presented for the Board of Trustees information and discussion.