

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, May 10, 2023

1. CALL TO ORDER

The board meeting was called to order by President Knight at 5:30 p.m., in the Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

John Knight, President
Pam Haynes, Vice President
Robert Jones
Deborah Ortiz
Kelly Wilkerson
Tami Nelson

Trajan Robinson, Student Trustee

Jamey Nye, Deputy Chancellor

Absent:

Dustin Johnson
Brian King, Chancellor

2. ORAL COMMUNICATIONS

There were no oral communications.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Haynes, seconded by Trustee Nelson, that the Board of Trustees approve Consent Consideration items A through L.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 6:0

A. *Board Meeting Minutes: April 12, 2023*

That the Board of Trustees approve the minutes of the board meeting held on April 12, 2023.

B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake, College and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake College and Sacramento City College.

C. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the March 31, 2023, Quarterly Financial Status Report (CCFS-311Q) and the related financial statements listed in the May board agenda packet.

D. Los Rios Colleges Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2023 listed.

E. Special Event Authorization

That the Board of Trustees approve or ratify the application listed.

F. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
California Montessori Project	PTA/OTA ¹	SCC	11/01/2022	Evergreen
Sport Rehab and Pilates	PTA/OTA ¹	SCC	02/23/2023	Evergreen
Thriving Tots Therapy	PTA/OTA ¹	SCC	03/20/2023	Evergreen
Innovative Compounding Pharmacy	Pharm Tech	CRC	03/29/2023	Evergreen
Gary K. Kanemura, DDS	Dental Asst.	SCC	03/30/2023	Evergreen
Lodi Pediatrics Dentistry	Dental Asst.	SCC	03/30/2023	Evergreen
Sherwood Health Care	PTA/OTA ¹	SCC	04/10/2023	EXP: 04/10/2028
Oshetski Orthodontics	Dental Asst.	SCC	04/25/2023	Evergreen
Hoybjerg Orthodontics	Dental Asst.	SCC	04/25/2023	Evergreen
The Spot for Smiles	Dental Asst.	SCC	04/25/2023	Evergreen

¹PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

H. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transaction as herein listed.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
23003	\$110,646.15	1	John F. Otto, Inc.	\$65,064,146.15
22015	\$182,661.00	3	John F. Otto, Inc.	\$59,903,333.99

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
23011	ARC Athletics Parkway Streaming	1	04/06/23	Mears Group, Inc.	\$308,000.00

Contractor Name	Base Bid	Total Bid
Shane Brown Electric ³	\$230,750.00	\$230,750.00
Diversified Power Corporation ⁵	\$265,000.00	\$265,000.00
Cabar Electric, Inc. ⁴	\$293,898.00	\$293,898.00
Mears Group, Inc.	\$308,000.00	\$308,000.00

³ Nonresponsive: documents are scanned therefore, signatures cannot be verified.

⁴ Nonresponsive: no e-bond submitted with bid or original bid bond received before bid opening.

⁵ Nonresponsive: incomplete documents

Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
23019	FLC Gymnasium Upgrades	1	04/10/23	Swierstok Enterprise Inc. dba Pro Builders	\$348,000.00

Contractor Name	Base Bid	Total Bid
Swierstok Enterprise Inc., dba Pro Builders	\$348,000.00	\$348,000.00

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
Zero Textbook Cost Degree Grant Program <ul style="list-style-type: none"> Funding will support the development and implementation of ZTC degree programs at all four Los Rios colleges. 01/01/2023-06/30/2027 Administrator: Tammy Montgomery, Interim Associate Vice Chancellor, Instruction 	EW	\$720,000	California Community Colleges Chancellors Office
Rising Scholars Network Project <ul style="list-style-type: none"> Funding will be used to serve Rising Scholars students, formerly incarcerated students on campus, county jails, in youth juvenile detention centers, and/or other local correctional institutions. 07/01/2022 – 07/31/2025 Administrator: Mariko Peshon McGarry, Dean of Instruction, El Dorado Center and Prison and Reentry Education Program 	FLC	\$516,000	California Community Colleges Chancellors Office
Regional Equity & Recovery Partnerships <ul style="list-style-type: none"> Funding will be used to establish a Regional Equity and Recovery Partnership with SETA and other local partners. The partnership will connect workers most impacted by the COVID-19 pandemic to high-quality jobs in target and growth industry sectors. 01/23/2023 – 09/30/2025 Administrator: Robin Ikegami, Interim Vice President, Instruction 	SCC	\$149,231	California Community Colleges Chancellors Office
Regional Equity & Recovery Partnerships <ul style="list-style-type: none"> Funding will be used to establish a Regional Equity and Recovery Partnership with SETA and other local partners. The partnership will connect workers most impacted by the COVID-19 pandemic to high-quality jobs in target and growth industry sectors. 01/23/2023-09/30/2025 Administrator: Dana Wassmer, Associate Vice President, Administration 	CRC	\$471,569	California Community Colleges Chancellors Office

J. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001125815 - 0001127057 B230750-B230759	\$ 11,075,308.08
Capital Outlay Fund	0003019350-0003019458	
Child Development Fund	0006001131-0006001147	
Self-Insurance Fund	0009000501-0009000502	
WARRANTS		
General Fund	851013-852477	\$ 26,279,062.30
General Fund-ARC Instructional Related	012155-012235	
General Fund-CRC Instructional Related	024399-024421	
General Fund-FLC Instructional Related	032071-032085	

General Fund–SCC Instructional Related	049202-049258	
Capital Outlay Fund	836431-836538	
Student Financial Aid Fund	901475-901492	
Child Development Fund	955193-955216	
Self-Insurance Fund	976756-976761	
ODSFD	-	
Payroll Warrants	541594- 542271	\$ 8,568,215.10
Payroll Vendor Warrants	70852-70972	
April Leave Process	542272-543564	
CHECKS		
Financial Aid Disbursements (PeopleSoft)	-	\$ 19,060,095.34
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6553-6568	\$ 84,179.61
Student Clubs Agency Fund – CRC	5863-5892	
Student Clubs Agency Fund – FLC	3157-3163	
Student Clubs Agency Fund – SCC	4818-4843	
Foundation – ARC	7512-7521	\$ 160,902.67
Foundation – CRC	3181-3181	
Foundation – FLC	2422-2434	
Foundation – SCC	6710-6723	
Foundation – DO	1952-1964	
Associated Students Trust Fund – ARC	1073-1076	\$ 14,074.37
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
GENFD Financial Aid	-	\$ 133,559.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ -
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
CDTFA	-	\$ -
Scholarships	-	\$ -
Payroll Direct Deposit Advices	1212073-1217014	\$ 14,716,185.33
Other Payroll Transactions	-	\$ 1,832.00
Keenan	-	\$ -
CARES Act/HEERF II	-	\$ 21,150.00
Wire- PO1126349	-	\$ 17,866.98
PICO Wire	-	\$ 6,343.55
International Wire- PO1124488	-	\$ 4,500.00
SB85	-	\$ 147,000.00
Fidelity Wire	-	\$ 69,147.81
Self-Insurance Fund	-	\$ 76,776.19

STALE DATED WARRANT

Payee	Date Requested	Original Date	Original №	Reissued №	Amount
Nicolas Marquette	3/3/2023	10/31/2013	0094688628	0094851326	\$281.54

K. Resolution No. 2023-07: Approval of Salary Schedules for Fiscal Years 2016-17 through 2021-22 to Comply with CalPERS Requirements

That the Board of Trustees adopt and approve the revised 2016-17 through 2021-22 salary schedules to comply with CalPERS technical requirements for the Management group only.

It is also recommended that the Board of Trustees approve the revised 2018-19 through 2021-22 salary schedules for all employee groups to comply with applicable special compensation requirements for OSSP, educational pay, and longevity pay.

L. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.

4. FIRST READING

A. Board Policy Amendments: P-8912 Campus Police and Safety Services

The proposed Board Policy 8912, Campus Police and Safety Services, was presented to the Board for a first reading.

B. Five Year Capital Outlay Plan

This item was presented to the Board of Trustees for first reading. The final Five-Year Capital Outlay Plan will be brought to the Board at June 14, 2023 for action.

5. ACTION

A. Resolution No. 2023-08: Recognizing Classified Professionals

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees adopt Resolution No. 2023-08 recognizing classified staff contributions to the District.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 6:0

B. American River College President Employment Agreement

A motion was made by Trustee Ortiz, seconded by Trustee Jones, that the Board of Trustees approve the hiring of Dr. Daria Lisa Cardoza as President of American River College, including the material terms outlined below:

- *A term of July 15, 2023, to June 30, 2024*
- *A salary of \$253,571.58, including 15-year longevity*
- *Health and welfare benefits*

- Allowance of \$550/month for auto

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 6:0

6. INFORMATION

A. Strategic Enrollment Management Update

Members of the Board of Trustees have identified Strategic Enrollment Management (SEM) to maximize college access for all students as a key goal within the Los Rios Community College District. The Board has requested regular updates on SEM data, planning, initiatives, and strategies. The focus of the May presentation was career education and workforce development.

7. BOARD MEMBER REPORTS

Trustee Wilkerson attended Sacramento City College's open house and Folsom Lake College's reception for President Pimentel.

Trustee Haynes attended Sacramento City College's open house and the Cosumnes River College Native American Graduation Ceremony. She also took a moment to recognize FLC faculty member Tamara Cheshire for her instrumental commitment to securing grant funding for all four of our colleges for Native American students.

President Knight and other members of the Board recognized Student Trustee Robinson for his service to the Board over the last year.

Trustee Robinson expressed his gratitude for the opportunity to serve on the Board of Trustees.

8. FUTURE AGENDA ITEMS

Trustee Ortiz requested more information on the district's partnership with Wellspace for mental health services for students. She'd like a status report on the program and how we share that information with students.

Trustee Haynes requested a future discussion on the consideration of BA Degrees available through our Community Colleges.

Trustee Wilkerson followed up on her request for more information on how Human Resource is helping employees navigate the various leaves and services available.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Marissa Galvan, Student Senate
Alisa Shubb, President, Districtwide Academic Senate
Jason Newman, President, LRCFT
Jacob Hughins, President, LRCEA

10. CLOSED SESSION

The following board members went into closed session at 8:00pm: Ms. Haynes, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9 (d)(1). Name of Case – WCAB #ADJ9610773, ADJ9980207
- B. This closed session item was removed from the agenda.

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

In the closed session matter identified as 10A, "Conference with Legal Counsel - Existing Litigation," the Board of Trustees voted 6-0 to approve the settlement of WCAB case numbers ADJ-9610773, and ADJ-9980207 with a payment of forty thousand three hundred thirty-six dollars and sixteen cents (\$40,336.16).

12. ADJOURNMENT

President Knight adjourned the meeting at 8:05 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: June 14, 2023