

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, June 14, 2023

1. CALL TO ORDER

The board meeting was called to order by President Knight at 5:30 p.m., in the Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

John Knight, President
Pam Haynes, Vice President
Dustin Johnson
Robert Jones
Deborah Ortiz
Kelly Wilkerson
Tami Nelson

John Doherty, Student Trustee

Brian King, Chancellor

2. ORAL COMMUNICATIONS

Karena Benskin addressed the Board of Trustees regarding Senate Bill 731.

Amar Shergill and Narinder Thandi addressed the Board of Trustees regarding Agenda Item 6.D: Contract Award: Charter Bus Transportation.

3. SPECIAL ORDER OF BUSINESS

A. *Seating of Student Trustee*

Board President Knight administered the Oath of Office to Student Trustee John (Jay) Doherty.

4. CONSENT CONSIDERATIONS

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees approve Consent Consideration items A through Q.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

*Student Advisory Vote: Aye
 Motion carried; 7:0*

A. Board Meeting Minutes: May 10, 2023

That the Board of Trustees approve the minutes of the board meeting held on May 10, 2023.

B. Revision to the Dates/Locations of the Regular 2023 Meetings of the Board

That the Board of Trustees approve the revised board meeting calendar for 2023, changing the dates of the Fall Board Retreat to October 27-28 and the location of the October 18 meeting to FLC.

Meeting	Type of Change	Original	Proposed Change
Fall Board Retreat	Dates	October 6-7	October 27-28
October 18	Location	District Office	Folsom Lake College

C. Board Policy Amendments: P-8912 Campus Police and Safety Services

That the Board of Trustees approve and adopt the proposed policy listed in the June agenda packet.

D. Retiree Health Benefit Contribution (Policies 5165, 6622 and 9414)

That the Board of Trustees approve to maintain the monthly district contribution at \$334 and review District contribution for retirees' healthcare premiums again in December 2023 when the January 1, 2024 premium change is established.

E. Resolution No. 2023-09: 2023-24 Appropriation Limitation

That the Board of Trustees approve the appropriation limitation of \$388,457,326 for 2023-24 by adopting Resolution No. 2023-09.

F. 2022-23 Budget Revision No. 2

That the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, Child Development, Capital Outlay Projects, Bond Projects, Bond Interest and Redevelopment – Measures A & M, Other Debt Service, Self-Insurance, Retiree Benefits, Student Financial Aid, Regional Performing Arts Center – Enterprise, Student Associations Trust, and Scholarship & Loan Trust, and that the related documents be filed with the County Superintendent of Schools.

G. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed herein.

College Events

Date of Event	College	Location	Name of Event	Alcohol
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July 7, 2023	SCC	Daubert Courtyard for the Arts	Shakespeare Festival	Wine & Beer
September 26, 2023	FLC	Harris Center	Ignition Community Conference	Wine & Beer

H. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents referenced on the list listed in the June board agenda packet.

I. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

J. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the June board agenda item.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Tomaich Oral Surgery	Dental Asst.	SCC	03/30/2023	Evergreen
Lyons Orthodontics	Dental Asst.	SCC	04/25/2023	Evergreen
Rho Family Dentistry	Dental Asst.	SCC	05/01/2023	Evergreen
American Canyon Pediatric Dentistry	Dental Asst.	SCC	05/01/2023	Evergreen
Weidman's Pediatric Dentistry	Dental Asst.	SCC	05/01/2023	Evergreen
Laguna Physical Therapy and Hand Rehabilitation	PTA/OTA ¹	SCC	05/03/2023	Evergreen
Walnut Whitney Dental	Dental Asst.	SCC	05/04/2023	Evergreen
Dorminey Orthodontic	Dental Asst.	SCC	05/04/2023	Evergreen
Sacramento Valley Dental Specialists	Dental Asst.	SCC	05/04/2023	Evergreen
Children's Dental Care	Dental Asst.	SCC	05/09/2023	Evergreen
Renaissance Family and Cosmetic Dentistry	Dental Asst.	SCC	05/09/2023	Evergreen
Dr. Edwin J Sims DDS	Dental Asst.	SCC	05/09/2023	Evergreen
Vision Service Plan	Optical Tech	SCC	05/11/2023	Evergreen
Alhambra Dental Plaza	Dental Asst.	SCC	05/12/2023	Evergreen
Pediatric Dentistry of Sacramento	Dental Asst.	SCC	05/12/2023	Evergreen
Beautiful Smiles Dentistry	Dental Asst.	SCC	05/12/2023	Evergreen
Dr. Timothy Wong, DDS	Dental Asst.	SCC	05/12/2023	Evergreen
Kids Care Dental Care	Dental Asst.	SCC	05/15/2023	Evergreen

Soft Touch Dentistry	Dental Asst.	SCC	05/18/2023	Evergreen
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K. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transaction as herein listed.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
21001	\$114,393.76	6	John F. Otto, Inc.	\$20,010,476.31

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
23014R	ARC Pool Replastering Rebif	1	05/05/23	Adams Pool Specialties	\$465,000.00

Contractor Name	Base Bid	Alternate 1	Total Bid
Adams Pool Specialties	\$430,000.00	\$35,000.00	\$465,000.00

L. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College /Unit	Amount	Source
Dorothy Rupe Caregiver Grant Program <ul style="list-style-type: none"> The grant provides funding to ARC's Certified Nursing Assistant Program for instructional and student support. 07/01/2023-06/30/2024 Administrator: Deborah Finn Romero, Interim Director, Academic Nursing Programs 	ARC	\$15,000	Arthur N. Rupe Foundation
SMUD Automotive and Electric Vehicle Training <ul style="list-style-type: none"> The purpose of the contract is to train the next generation of hybrid and electric vehicle maintenance professionals. 07/01/2023 – 12/31/2025 Administrator: Dr. Derrick Booth, Interim Vice President of Instruction, and Angela Milano, Interim Associate Vice President, Workforce Development 	ARC	\$48,700	Sacramento Municipal Utility District
California Conservation Corp Liaison Grant <ul style="list-style-type: none"> The purpose of this contract is to create a liaison program between our District and CCC to administer several programs to conserve, restore, and enhance California's natural resources. 07/01/2022 – 06/15/2023 	ARC	\$17,000	California Community Colleges Chancellors Office

<ul style="list-style-type: none"> Administrator: Dr. Derrick Booth, Interim Vice President of Instruction, and Angela Milano, Interim Associate Vice President, Workforce Development 			
<p>DMEA Completed Staff Work Training</p> <ul style="list-style-type: none"> The purpose of this contract is to provide Completed Staff Work training content, with the general goal to provide instruction, resources, practice, and feedback to the DEMA workforce in Complete Staff Work. 05/01/2023-12/31/2023 Administrator: Angela Milano, Interim Associate Vice President, Workforce Development 	ARC	\$6,750	Department of Defense
<p>Regional Equity & Recovery Partnerships</p> <ul style="list-style-type: none"> Funding will be used to establish a Regional Equity and Recovery Partnership with SETA and other local partners. The partnership will connect workers most impacted by the COVID-19 pandemic to high-quality jobs in target and growth industry sectors. 04/11/2023-09/30/2025 Administrator: Christopher Morris, Dean of Instruction, Career Education 	FLC	\$498,430	California Community Colleges Chancellors Office
<p>College Career Grant Program</p> <ul style="list-style-type: none"> The grant will provide the following services to current Dept. of Rehabilitation participants across the Los Rios colleges: Vocational Evaluation, Work Experience, Educational Coaching/Academic Support, Employment Preparation, Job Development/Placement, and Short-Term Supports. 07/01/2023-06/30/2026 Administrator: Tanya Anderson, Director/Manager, Engagement and Completion 	SCC	\$870,000	Department of Rehabilitation

M. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	000112694 - 0001127900 B230760-B230763	\$ 63,609,159.84
Capital Outlay Fund	0003019413-0003019519	
Child Development Fund	0006001148-0006001162	
Self-Insurance Fund	-	
WARRANTS		
General Fund	852478-853677	\$ 16,887,177.18
General Fund-ARC Instructional Related	012236-012321	
General Fund-CRC Instructional Related	024422-024439	
General Fund-FLC Instructional Related	032086-032089	
General Fund-SCC Instructional Related	049259-049292	
Capital Outlay Fund	836539-836611	
Student Financial Aid Fund	901493-901501	
Child Development Fund	955217-955238	
Self-Insurance Fund	976762-976767	
ODSFD	-	
Payroll Warrants	543565- 544237	\$ 8,899,616.30
Payroll Vendor Warrants	70973-71082	

May Leave Process	544238-545629	
CHECKS		
Financial Aid Disbursements (PeopleSoft)	-	\$ 2,788,561.45
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6569-6574	\$ 49,315.57
Student Clubs Agency Fund – CRC	5893-5909	
Student Clubs Agency Fund – FLC	3164-3167	
Student Clubs Agency Fund – SCC	4844-4855	
Foundation – ARC	7522-7524	\$ 54,355.97
Foundation – CRC	3182-3187	
Foundation – FLC	2435-2445	
Foundation – SCC	6724-6761	
Foundation – DO	1965-1969	
Associated Students Trust Fund – ARC	1077-1085	\$ 10,172.42
Associated Students Trust Fund – CRC	0972-0974	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
GENFD Financial Aid	-	\$ 235,498.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ 34,887.09
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$ 9,816.00
Scholarships	-	\$ -
Payroll Direct Deposit Advices	1217015-1221949	\$ 15,368,580.38
Other Payroll Transactions	-	\$ 1,832.00
Keenan	-	\$ -
CARES Act/HEERF II	-	\$ -
SCOE- Wires	-	\$ 411,139.40
PICO Wire	-	\$ 10,497.88
International Wire- PO1126248	-	\$ 8,880.00
SB85	-	\$ 154,000
Fidelity Wire	-	\$ 69,344.79
Self-Insurance Fund	-	\$ 76,776.19
Sacramento Regional Transit Wire	-	\$ 1,019,034.20

N. Fiscal Year 2023-24 Salary Schedules for Extra Service Assignments and Professional Expert Agreements

That the Board of Trustees approve the 2023-24 salary schedules for Extra Service Assignment (ESA) and Professional Expert Agreement (PEX) assignments listed in the June board agenda packet.

O. Faculty Stipend Salary Schedules for Fiscal Year 2022 and 2023

That the Board of Trustees approve the 2021-22 and 2022-23 salary schedules for faculty stipends listed in the June board agenda packet.

P. Short-Term Temporary Employees

That the Board of Trustees approve the list of districtwide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period July 1, 2023 through December 31, 2023. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

Q. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the June board agenda packet.

5. COLLECTIVE BARGAINING (ACTION)

A. LRCFT Collective Bargaining Agreement 2023-2026 Public Disclosure and Approval

A motion was made by Trustee Haynes, seconded by Trustee Wilkerson, that the Board of Trustees accept the disclosure information and approve the contract agreement with the Los Rios College Federation of Teachers for the period of July 1, 2023-June 30, 2026.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

6. ACTION

A. Resolution No. 2023-10: Five Year Capital Outlay Plan

A motion was made by Trustee Haynes, seconded by Trustee Nelson, that the Board of Trustees approve the Five Year Capital Outlay Plan and supporting Resolution No. 2023-10 for submission to the State.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

B. American River College Affordable Student Housing Grant Application

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees approve Los Rios Community College District's HESHGP construction grant application for American River College.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

C. Contract Award: FLC Rancho Cordova Center Ph 2.1 Transportation, Access and Parking (TAP)

A motion was made by Trustee Ortiz, seconded by Trustee Wilkerson, that the Board of Trustees award the contract for Bid 23022 to Creekside Commercial Builders Inc. for total award of \$2,159,807.00.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

D. Contract Award: Charter Bus Transportation

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees ratify and/or approve the RFP award #23024 to Amador Stage Lines, Neumann Enterprises, and Sterling Transportation.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

E. 2023-24 District Tentative Budgets

A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees adopt the 2023-24 tentative budgets for the General Fund (Z budget), Instructionally-Related Sub-Fund, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

7. INFORMATION

A. Strategic Enrollment Management Update

Members of the Board of Trustees have identified Strategic Enrollment Management (SEM) to maximize college access for all students as a key goal within the Los Rios Community College District. The Board has requested regular updates on SEM data, planning, initiatives, and strategies. The focus of the June presentation was Adult Learners, and the Board received an update from Jenni Murphy with ProjectAttain!.

B. Collegial Consultation Update

District Academic Senate President, Alisa Shubb shared a presentation titled “10+1 Senate Purview and Collegial Consultation.” The presentation, adapted from an ASCCC presentation, provided an overview of the California Education Code, Title 5 Regulations, and Board Policies related to collegial consultation and explain how the Los Rios District Academic Senate defines collegial consultation.

8. BOARD MEMBER REPORTS

Trustee Haynes attended the Vice Mayor’s State of District 8 Community Meeting at CRC, as well as the SCC and CRC graduation ceremonies and a few of the cultural celebrations.

Trustee Ortiz attended the FLC graduation ceremony.

Trustee Wilkerson attended FLC and SCC’s graduation ceremonies, as well as the Elk Grove Regional Scholarship dinner.

9. FUTURE AGENDA ITEMS

Trustee Johnson requested a refresher of the rules of our bid award process.

Trustee Wilkerson requested a more comprehensive look at online courses and completion rates.

Trustee Nelson requested information on how the District is addressing issues related to ChatGPT.

Trustee Ortiz requested a presentation on mental health services at our colleges, including an update on our partnership with WellSpace. She also requested an update on Counseling, the LRCFT contract, and 900:1 ratios.

10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Alisa Shubb, President, Districtwide Academic Senate
Jason Newman, President, LRCFT

11. CLOSED SESSION

The following board members went into closed session at 8:45pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

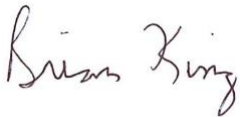
- A. Pursuant to Government Code section 54957: public Employee Discipline/Dismissal/Release (1 employee)
- B. Pursuant to Government Code section 54957; Complaint against Public Employee (3 cases)
- C. Conference with Labor Negotiators (Government Code Section 54957.6). Agency designated representatives: Chancellor Brian King and Executive Vice Chancellor Mario Rodriguez. Employee organizations: SEIU Local 1021, Los Rios College Federation of Teachers, Los Rios Classified Employees Association, and Los Rios Supervisors Association

12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in closed session.

13. ADJOURNMENT

President Knight adjourned the meeting at 9:14 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: July 12, 2023