

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, August 9, 2023

1. CALL TO ORDER

The board meeting was called to order by President Knight at 5:35 p.m., in the Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

John Knight, President
Pam Haynes, Vice President
Dustin Johnson
Robert Jones
Deborah Ortiz
Kelly Wilkerson
Tami Nelson

John Doherty, Student Trustee

Brian King, Chancellor

2. ORAL COMMUNICATIONS

There were no oral communications.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Haynes, seconded by Trustee Johnson, that the Board of Trustees approve Consent Consideration items A through L.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: July 12, 2023*

That the Board of Trustees approve the minutes of the board meeting held on July 12, 2023.

B. Sacramento City College: Renaming Lillard Hall as the Natural Sciences Building

That the Board of Trustees approve the renaming of Lillard Hall at Sacramento City College as the Natural Sciences Building.

C. Los Rios Colleges Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the year ended June 30, 2023.

D. Acceptance of Gifts: Colleges and Foundation

That the Board of Trustees accept the in-kind gifts amounting to \$168,436.20 as reflected in the August board agenda packet.

E. District Bank Accounts

That the Board of Trustees affirm the continuing need for the separate bank accounts used by the District.

F. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed herein.

College Events

Date of Event	College	Location	Name of Event	Alcohol
October 7-8, 2023	FLC	Harris Center	Hollywood at Harris	Wine & Beer
October 14, 2023	FLC	Harris Center	Folsom Lake Symphony	Wine & Beer

G. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

H. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the August board agenda item.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Essilor Luxottica	Optical Tech	SCC	11/22/2022	Evergreen
Healing Arts Physical Therapy	PTA/OTA	SCC	05/26/2023	Evergreen
Woodside Health Care	PTA/OTA	SCC	07/05/2023	EXP:07/05/2028

¹PTA/OTA: Physical Therapy Assistant/ Occupational Therapy

I. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transaction as herein listed.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
23011	\$24,500.00	1	Mears Group Inc.	\$332,500.00
20013R	\$3,119.04	1	Elevator Industries, Inc.	\$107,096.40
23001	\$20,252.63	3	Takehara Landscape, Inc.	\$1,076,645.30

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
23023	SCC Old Lillard Hall Open Area Re-Landscape	3	7/20/23	Takehara Landscape, Inc.	\$285,104.00

Contractor Name	Base Bid	Total Bid
Mars Construction ¹	\$220,000.00	\$220,000.00
Takehara Landscape, Inc.	\$285,104.00	\$285,104.00
Marina Landscape Inc. ^{1,2}	\$315,100.00	\$315,100.00

¹ Nonresponsive: documents are scanned therefore, signatures cannot be verified.

² Nonresponsive: no e-bond submitted with bid or original bid bond received before bid opening.

J. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College /Unit	Amount	Source
Strong Workforce Program- Projects in Common Center of Excellence <ul style="list-style-type: none"> Funding will be used to support the labor market needs of the consortium for Strong Workforce Planning, Regional Recommendation processes, California Community College workforce Education initiatives, K-12 Strong workforce programs, program review and program marketing. Also, the 	DO	\$164,644	California Community Colleges Chancellors Office

<p>COE will deliver CTE outcome summaries for the North Far North priority sectors in the region.</p> <ul style="list-style-type: none"> 07/01/2023-06/30/2024 Administrator: Theresa Milan, Associate Vice President, Workforce Development and Online Engagement 			
<p>Employing Abilities at Work Certificate Program</p> <ul style="list-style-type: none"> Funding will focus reaching the next generation of HR professionals, hiring, and people managers at California workplaces. This includes encouraging the recruitment, employment, and retention of individuals with disabilities; and providing tools for embedding disability inclusion into workplace learning fundamentals. 05/01/2023 – 10/31/2024 Administrator: Dr. Ed Bush, President 	CRC	\$10,000	Society for Human Resources Management Foundation
<p>Prison Reentry and Education Program Expansion Project</p> <ul style="list-style-type: none"> Funding was received through the federal “earmark” process and will be used to implement a Prison Diversity and Equity Pilot Program within PREP, which includes faculty training and development, embedded tutoring curriculum development, career counseling, community mentor programming, student success coaches, in-facility academic group counseling, dedicated program coordination, and the purchase of related instructional supplies, equipment, and program evaluation 06/01/2023 – 05/31/2026 Administrator: Mariko Peshon McGarry, Dean, Prison and Reentry Education Program (PREP) 	FLC	\$950,000	U.S. Dept. of Education
<p>Nursing Enrollment Growth and Retention Grant Program</p> <ul style="list-style-type: none"> Funding will be used to expand nursing program cohorts, reduce attrition, increase completion and increase the number of students who graduate and pass the National Council Licensure Exam. 07/23/2023-06/30/2025 Administrator: Rose Giordano, Dean, Science and Allied Health 	SCC	\$100,944	California Community Colleges Chancellors Office

K. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001127981 – 0001128693 B240000-B240266	\$ 62,724,910.84
Capital Outlay Fund	0003019546-0003019562	
Child Development Fund	0006001165-0006001168 B6600000-B6600002	
Self-Insurance Fund	0009000504-0009000510 B9600000-B9600002	
WARRANTS		
General Fund	855523-856342	\$ 12,938,729.19
General Fund-ARC Instructional Related	012419-012451	
General Fund-CRC Instructional Related	024476-024479	

General Fund–FLC Instructional Related	032115-032120	
General Fund–SCC Instructional Related	049322-049339	
Capital Outlay Fund	836717-836777	
Student Financial Aid Fund	-	
Child Development Fund	955266-955277	
Self-Insurance Fund	976772-976773	
ODSFD	-	
Payroll Warrants	547818- 548148	\$ 5,469,561.69
Payroll Vendor Warrants	71199-71289	
July Leave Process	548149-550048	
CHECKS		
Financial Aid Disbursements (PeopleSoft)	-	\$ 2,984,091.15
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6579-6589	\$ 43,918.87
Student Clubs Agency Fund – CRC	5925-5934	
Student Clubs Agency Fund – FLC	3176-3183	
Student Clubs Agency Fund – SCC	4883-4888	
Foundation – ARC	7548-7550	\$ 34,338.42
Foundation – CRC	3189-3190	
Foundation – FLC	2464-2470	
Foundation – SCC	6784-6787	
Foundation – DO	-	
Associated Students Trust Fund – ARC	-	\$ -
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
GENFD Financial Aid	-	\$ 216,436.25
Board of Equalization	-	\$ -
PARS Wire	-	\$ 43,200.48
Vendors	-	\$ -
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$ -
Scholarships	-	\$ -
Payroll Direct Deposit Advices	1227566-1231574	\$ 14,314,120.28
Other Payroll Transactions	-	\$ 1,166.00
Keenan	-	\$ 101,525.99
CARES Act/HEERF II	-	\$ -
SCOE- Wires	-	\$ -
PICO Wire	-	\$ 1,899.15
International Wire- PO1126599	-	\$ 25,247.50
SB85	-	\$ 52,000.00
Fidelity Wire	-	\$ 52,921.06
Self-Insurance Fund	-	\$ 107,493.52
Sacramento Regional Transit Wire	-	\$ -
HEERFII	-	\$ -

L. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August board agenda packet.

4. ACTION

A. Contract Award: Customer Relationship Management (CRM) and Marketing Automation

A motion was made by Trustee Haynes, seconded by Trustee Nelson, that the Board of Trustees approve the RFP award #23021 to Salesforce.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

B. Pay Rate Schedules for 2023-24 and Final Salary Improvement for 2022-23

A motion was made by Trustee Ortiz, seconded by Trustee Wilkerson, that the Board of Trustees adopt and approve the attached 2022-23 and 2023-24 salary schedules for all groups and individuals and the MOUs for each represented unit.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

C. Resolution 2023-12 Authorization of Sale, Minimum Terms, and Bid Process Related to Sale of Surplus Property at Myrtle Avenue in Sacramento

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees approve the attached Resolution Number 2023-12 authorizing the sale of the Myrtle Avenue Property and direct the Chancellor, or designee, to conduct a competitive bid process for the sale of the Myrtle Avenue Property.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

D. Ratification of Emergency Repair – Davis Center Emergency Repair

A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees

ratify and/or approve the identified emergency repair transaction related to water damage at the Davis Center Building II.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

5. BOARD MEMBER REPORTS

Trustee Nelson attended the ARC Natomas Center Phase II & III Groundbreaking.

6. FUTURE AGENDA ITEMS

No future agenda items were requested.

7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Jason Newman, LRCFT President

8. CLOSED SESSION

The following board members went into closed session at 6:30pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Pursuant to Government Code section 54957; Public Employee Performance Evaluation: Chancellor

9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in closed session.

10. ADJOURNMENT

President Knight adjourned the meeting at 8:20pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees