

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, November 8, 2023**

## **1. CALL TO ORDER**

The board meeting was called to order by President Knight at 5:30 p.m., in the Board Room at 1919 Spanos Court, Sacramento, CA 95825.

***Present:***

John Knight, President  
Pam Haynes, Vice President  
Dustin Johnson  
Deborah Ortiz  
Kelly Wilkerson  
Tami Nelson

John Doherty, Student Trustee

Brian King, Chancellor

***Absent:***

Robert Jones

## **2. ORAL COMMUNICATIONS**

A.D. and S.M. each addressed the Board of Trustees regarding safety concerns at Cosumnes River College and in the Los Rios District.

John Hershey addressed the Board of Trustees regarding agenda item 5.B - Contract Award: SCC South Loop Chiller Replacement.

Alisa Shubb addressed the Board of Trustees regarding agenda item 5.C - Los Rios Community College District Equal Employment Opportunity Plan.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Haynes, seconded by Trustee Johnson, that the Board of Trustees approve Consent Consideration items A through M.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: Jones*

*Student Advisory Vote: Aye*

*Motion carried; 6:0*

A. Board Meeting Minutes: October 18 and 27-28, 2023

*That the Board of Trustees approve the minutes of the board meetings held on October 18 and 27-28, 2023.*

B. Scheduling of Board of Trustees Annual Organizational Meeting

*That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 13, 2023 at 5:30 p.m.*

C. Curriculum Proposals: American River, Folsom Lake College, Sacramento City College

*That the Board of Trustees approve the curriculum proposals for American River, Folsom Lake, and Sacramento City Colleges.*

D. Board Policy Amendments: P-2211 Admission and Entrance Requirements; P-2242 Resident Status; P-2523 Student Health Services

*That the Board of Trustees approve the proposed revisions to the policies.*

E. District Quarterly Financial Status Report (311Q)

*That the Board of Trustees receive the September 30, 2023, Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.*

F. Los Rios Colleges Foundation – Quarterly Investment Report

*That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2023.*

G. Disposition of Surplus Equipment

*That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.*

H. Ratify: Affiliation and Other Agreements

*That the Board of Trustees ratify and/or approve the agreements identified.*

<b>Agency</b>	<b>Clinical Program</b>	<b>Campus</b>	<b>Contract Date</b>	<b>Term</b>
California Correctional Health Care Services	Nursing	SCC	09/29/2023	Evergreen
Saint Agnes Medical Center	MLT <sup>1</sup>	FLC	10/01/2023	EXP: 09/30/2028

Auburn Oaks Care Center	PTA/OTA <sup>2</sup>	SCC	10/03/2023	Evergreen
EmpowerMe Wellness	PTA/OTA <sup>2</sup>	SCC	10/06/2023	Evergreen
W. F. Gromley & Sons	Funeral Services	ARC	10/26/2023	Evergreen

<sup>1</sup>MLT: Medical Lab Technician

<sup>2</sup>PTA/OTA: Physical Therapy/Occupational Therapy Assistant

**I. Ratify: Bid Transactions**

*That the Board of Trustees ratify and/or approve the bid transaction as herein listed.*

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
19018	\$40,410.00	9	Broward Builders, Inc.	\$34,577,880.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
24005	SCC North Gym Foam & Coat Over PVC	3	October 10, 2023	Pacific Polymers, Inc.	\$93,818.00

Contractor Name	Base Bid	Total Bid
Pacific Polymers, Inc.	\$93,818.00	\$93,818.00
Brazos Urethane, Inc.	\$152,732.00	\$152,732.00
Best Contracting Services, Inc. <sup>1</sup>	\$174,630.00	\$174,630.00

<sup>1</sup> Nonresponsive: no e-bond submitted with bid or original bid bond received before bid opening.

**J. Ratify: Grants and Contracts Awarded**

*That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.*

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
TRIO Upward Bound – Florin High School (Year 2) <ul style="list-style-type: none"> <li>Funding provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for college participants to succeed in their pre-college performance and ultimately in their higher education pursuits.</li> <li>09/01/2023-08/31/2024</li> <li>Administrator: Tadael Emiru, Associate Vice President, Student Services</li> </ul>	CRC	\$309,505	United States Department of Education
Child Development Training Consortium (CDTC) Instructional Agreement <ul style="list-style-type: none"> <li>The CDTC program provides career and education guidance to child development students. Funding will be used for a CDTC Campus</li> </ul>	CRC	\$24,150	United States Department of Education

<p>Administrator to implement the CDTC program at CRC, which includes enrolling students in courses required by the California Commission On Teacher Credentialing to obtain a Child Development permit.</p> <ul style="list-style-type: none"> <li>• 09/01/2023-06/20/2024</li> <li>• Administrator: Emilie Mitchell, Dean, Social and Behavioral Sciences</li> </ul>			
<p>Strong Workforce – Regional Collaboration and Coordination Grant</p> <ul style="list-style-type: none"> <li>• Funding will be used to hire, train, and oversee coordinators which will include generalists dedicated to specific geographic catchment areas, as well as industry experts. They will be responsible for convening colleges and employers to identify training needs and address workforce gaps, partnering with the Centers of Excellence and local associations.</li> <li>• 07/01/2023 – 12/31/2024</li> <li>• Administrator: Tammy Montgomery, Associate Vice Chancellor, Instruction</li> </ul>	WEDC	\$800,400	California Community Colleges Chancellors Office
<p>Hispanic-Serving Institutions – Early college Program (Year 4)</p> <ul style="list-style-type: none"> <li>• Funding will be focused on early college initiatives and introduces our Latino/a/x and low-income high school students to college via participation in Dual Enrollment</li> <li>• 10/01/2023 – 09/30/2024</li> <li>• Administrator: Dr. Robin Ikegami, Interim Vice President, Instructional Services</li> </ul>	SCC	\$594,545	United States Department of Education
<p>Hispanic-Serving Institutions - MI CASA</p> <ul style="list-style-type: none"> <li>• Funding will be used to provide extra support for new and continuing Latino/a/x students to reach their academic goals. Students can receive support from Success Coaches, a designated Counselor, receive priority registration, and be part of a new student community.</li> <li>• 07/01/2023-06/30/2025</li> </ul> <p>Administrator: Tadael Emiru, Associate Vice President, Student Services</p>	CRC	\$396,534	United States Department of Education
<p>Preschool Quality Rating and Improvement System (QRIS) Grant</p> <ul style="list-style-type: none"> <li>• Funding will be used to improve the QRIS (maintain low ratios, support quality teacher/child interactions, provide release time, substitutes, pre-service days or professional development reimbursement, and preserve a high-quality program and services).</li> <li>• 07/01/2023-06/30/2024</li> <li>• Administrator: Narinedat Madramootoo, Dean, Health and Education</li> </ul>	ARC	\$15,421	California Department of Education
<p>Preschool Quality Rating and Improvement System (QRIS) Grant</p> <ul style="list-style-type: none"> <li>• Funding will be used to improve the QRIS (maintain low ratios, support quality teacher/child interactions, provide release time, substitutes, pre-service days or professional development reimbursement, and preserve a high-quality program and services).</li> <li>• 07/01/2023-06/30/2024</li> <li>• Administrator: Theresa Tena, Director, Administration</li> </ul>	CRC	\$10,280	California Department of Education
<p>Transfer &amp; Articulation – Seamless Transfer of Ethnic Studies</p> <ul style="list-style-type: none"> <li>• Funding helps to ensure the seamless transfer of community college students to the California State University given the ethnic studies general education requirements. Also, the funds may be used to assist advancing anti-racism initiatives.</li> <li>• 07/01/2023-06/30/2024</li> </ul>	FLC	\$48,695	California Community Colleges Chancellors Office

<ul style="list-style-type: none"> <li>Administrator: Monica Pactol, Vice President, Instruction</li> </ul>			
<p>Transfer &amp; Articulation – Seamless Transfer Ethnic Studies</p> <ul style="list-style-type: none"> <li>Funding helps to ensure the seamless transfer of community college students to the California State University given the ethnic studies general education requirements. Also, the funds may be used to assist advancing anti-racism initiatives.</li> <li>07/01/2023-06/30/2024</li> </ul> <p>Administrator: Cynthia Sommer, Associate</p>	SCC	\$48,695	California Community Colleges Chancellors Office
<p>Takeoff – Math Success for Black and Latino Males</p> <ul style="list-style-type: none"> <li>Funding will be used to support and advance postsecondary outcomes for men of color.</li> <li>08/01/2023-06/30/2025</li> </ul> <p>Administrator: Brianna Ellis, Associate Dean, Student Success and Equity</p>	CRC	\$75,000	University of Southern California
<ul style="list-style-type: none"> <li>Vice President, Economic &amp; Workforce Development</li> </ul>			
<p>North Pacific Research Board Aging Pacific Sleeper Shark</p> <ul style="list-style-type: none"> <li>Funding will be used to undertake research into determining the age growth of the Pacific Sleeper Shark. This is a collaborative partnership with the Alaska Fisheries Science Center and the Lawrence Livermore National Laboratory. 09/01/2023-01/31/2026</li> <li>Administrator: Joel Keebler, Dean, Science</li> </ul>	ARC	\$6,298	National Pacific Research Board
<p>Umoja Campus Program</p> <ul style="list-style-type: none"> <li>Funding will provide students with a variety of tools and resources which help them in achieving their goals. Instructors, counselors and program staff also use community building strategies to enhance students' learning potential.</li> <li>06/01/2023-06/30/2025</li> <li>Administrator: Dr. Tera Reynolds, Coordinator, Equity and Inclusion</li> </ul>	ARC	\$285,131	California Community Colleges Chancellors Office
<p>NCAE – Sweeps Grant</p> <ul style="list-style-type: none"> <li>Funding will be used to develop Secure Programming curriculum and for outreach to students who are interested in learning about Secure Programming training.</li> <li>07/01/2023-06/30/2024</li> <li>Administrator: Tyler Rollins, Dean, Business &amp; Computer Science</li> </ul>	CRC	\$23,946	National Security Agency
<p>Asian American Native Hawaiian Pacific Islander Student Achievement Program</p> <ul style="list-style-type: none"> <li>Funding provides grants assistance to Asian American and Native American Pacific Islander-serving institutions to enable such institutions to improve and expand their capacity to serve Asian Americans and Native American Pacific Islanders and low-income individuals.</li> <li>07/01/2023-06/30/2025</li> <li>Administrator: Dr. Robert Snowden, Associate Vice President, Institutional Effectiveness and Innovation</li> </ul>	ARC	\$150,697	California Community Colleges Chancellors Office
<p>California Department of Tax and Fee Administration</p> <ul style="list-style-type: none"> <li>Funding will be used to provide college-level courses to meet minimum qualifications for several of the CDTFA job classifications.</li> <li>10/01/2023-12/31/2025</li> <li>Administrator: Dr. Derrick Booth, Interim Vice President, Instruction</li> </ul>	ARC	\$122,947	State of California
<p>Rising Scholars Network</p> <ul style="list-style-type: none"> <li>Funding will be used to expand the number of justice-involved students participating and succeeding in the community colleges. Goals include: increasing the number of California Community</li> </ul>	CRC	\$462,000	California Community Colleges Chancellors

College students annually who acquire associate degrees, increase transfers to California State University and the University of California.			Office
<ul style="list-style-type: none"> <li>• 07/01/2023-07/31/2025</li> <li>• Administrator: Robert Montanez, Vice President, Instruction and Student Learning</li> </ul>			

K. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

<b>PURCHASE ORDERS</b>		
General Fund	0001129451 – 0001130401 B240597-B240688	\$ 4,589,956.52
Capital Outlay Fund	0003019581-0003019640	
Child Development Fund	0006001188-0006001190 B6600012-B6600012	
Self-Insurance Fund	-	
<b>WARRANTS</b>		
General Fund	858318-859443	\$ 18,113,411.54
General Fund-ARC Instructional Related	012521-012583	
General Fund-CRC Instructional Related	024511-024527	
General Fund-FLC Instructional Related	032156-032180	
General Fund-SCC Instructional Related	049414-049462	
Capital Outlay Fund	836944-837011	
Student Financial Aid Fund	901568-901583	
Child Development Fund	955304-955319	
Self-Insurance Fund	976788-976791	
ODSFD	-	
Payroll Warrants	554922- 555478	\$ 9,496,916.98
Payroll Vendor Warrants	71488-71600	
October Leave Process	55479-556744	
<b>CHECKS</b>		
Financial Aid Disbursements (PeopleSoft)	-	\$ 6,833,902.62
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6632-6727	\$ 374,846.67
Student Clubs Agency Fund – CRC	6016-6048	
Student Clubs Agency Fund – FLC	3235-3261	
Student Clubs Agency Fund – SCC	4979-5012	
Foundation – ARC	7712-7736	\$ 121,099.01
Foundation – CRC	3268-3270	
Foundation – FLC	2524-2538	
Foundation – SCC	7103-7120	
Foundation – DO	2082-2094	
Associated Students Trust Fund – ARC	1087-1090	\$ 16,816.19
Associated Students Trust Fund – CRC	0979-0981	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
<b>ELECTRONIC TRANSFERS</b>		
GENFD Financial Aid	-	\$ 224,193.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ 35,163.18
Retiree Health Trust	-	\$ -

CDTFA-ACH	-	\$ -
Scholarships	-	\$ 497.00
Payroll Direct Deposit Advices	1244727-1249587	\$ 16,308,672.84
Other Payroll Transactions	-	\$ 1,601.00
Keenan	-	\$ 87,448.13
CARES Act/HEERF II	-	\$ -
SCOE- Wires	-	\$ -
PICO Wire	-	\$ 3,931.95
International Wire- PO1128209	-	\$
SB85	-	\$ 300,804.00
Fidelity Wire	-	\$ 86,677.23
Self-Insurance Fund	-	\$ -
Sacramento Regional Transit Wire	-	\$ -
HEERFII	-	\$ -
Pacific Groservice-Wire		\$ 2,880.40

L. 2023-2024 Sabbaticals/Professional Development Leaves

*That the sabbatical/professional development leaves be approved by the Board of Trustees for the 2023-2024 year.*

M. Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.*

**4. FIRST READING**

A. Draft 2024 Board Meeting Calendar

A draft copy of the proposed 2024 annual board meeting calendar was presented for the Board’s review and discussion. The final draft will be presented for approval at the next regular board meeting on December 13, 2023.

**5. ACTION**

A. Approval of Contract with Hotep Consultants for the Provision of Equitable Outcome Assessment Services in Support of Board Goal #2

*A motion was made by Trustee Haynes, seconded by Trustee Johnson, that the Board of Trustees approve the proposed consultant services agreement with Hotep Consultants for the provision of Equitable Outcomes Assessment Services, and direct staff to take any and all actions necessary to execute a professional services agreement with Hotep Consultants substantially in the form attached and in an amount not to exceed four hundred fifty thousand dollars.*

Roll Call Vote:

*Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Wilkerson*  
*No: None*  
*Absent: Jones*  
*Student Advisory Vote: Aye*  
*Motion carried; 6:0*

B. Contract Award: SCC South Loop Chiller Replacement

*A motion was made by Trustee Wilkerson, seconded by Trustee Haynes, that the Board of Trustees award the contract for Bid 24002 to BP Interiors Inc. for Base Bid only for a total award of \$1,690,000.00, but directs staff to communicate with the general contractor about the allegations raised by public comment and make it very clear to the contractor that the expectation, consistent with our contract documents, is that all subcontractors comply with applicable laws including wage an hour.*

*Roll Call Vote:*  
*Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Wilkerson*  
*No: None*  
*Absent: Jones*  
*Student Advisory Vote: Aye*  
*Motion carried; 6:0*

C. Los Rios Community College District Equal Employment Opportunity Plan

*A motion was made by Trustee Nelson, seconded by Trustee Ortiz, that the Board of Trustees approve and adopt the 2022 – 2025 Equal Employment Opportunity Plan, with an amendment to include that the faculty committee representatives will be appointed by the District Senate.*

*Roll Call Vote:*  
*Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Wilkerson*  
*No: None*  
*Absent: Jones*  
*Student Advisory Vote: Aye*  
*Motion carried; 6:0*

D. Universal Transit Pass Agreement – Modification and Extension

*A motion was made by Trustee Doherty, seconded by Trustee Haynes, that the Board of Trustees authorize the Chancellor/Designee to modify the existing agreement with Sacramento Regional Transit for discounted transit services, for the academic terms academic terms spanning from Spring 2023 to Fall 2028.*

*Roll Call Vote:*  
*Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Wilkerson*  
*No: None*  
*Absent: Jones*



*Student Advisory Vote: Aye*  
*Motion carried; 6:0*

## **6. INFORMATION**

### *A. Legislative Update*

The District's outside lobbying firm, MGI Advocacy, provided an update for the Board of Trustees on the District's government affairs activities and the key bills of the past legislative year, as well insight as to what to expect from the Legislature of the coming year.

### *B. Los Rios Mental Health Services for Students*

The District's student services and mental health team presented an overview of mental health service delivery available to all Los Rios students. The District provides student-centered and equity-minded mental health services to all students enrolled at any of district's four colleges: American River, Cosumnes River, Folsom Lake, and Sacramento City Colleges. Coordinated mental health services, both in-person and virtual (online & teletherapy), are provided in collaboration with college staff and are designed to provide proactive and timely response to students in crisis or who need mental health support.

## **7. BOARD MEMBER REPORTS**

Trustee Haynes participated in the Umoja Conference and the CCFC Luncheon that honored Associate Vice Chancellor Pablo Manzo.

Trustee Ortiz requested a follow-up on the public comments regarding ethnicity-based safety

Trustee Doherty reported that Student Success and Affordability are the focus topics for Lobby day topic.

## **8. FUTURE AGENDA ITEMS**

Trustee Haynes requested information about dual enrollment students, specifically to what extent the District monitors graduation requirements and whether they're being met. Chancellor King noted this can be reported system created by the Board goals.

Trustee Haynes requested to have "Prison" removed from the acronym of the PREP Program and rename the program to something more aspirational.

## 9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Miranda Rocucci, Student Advisory Committee  
Alisa Shubb, District Academic Senate President  
Jason Newman, LRCFT

Chancellor's Report:

Chancellor King took the opportunity to thank several members of the executive staff and senior management team for many accomplishments recently.

## 10. CLOSED SESSION

The following board members went into closed session at 8:43 pm: Ms. Haynes, Mr. Johnson, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Conference with Legal Counsel – Anticipated Litigation - (Government Code Section 54956.9(d)(2) (one case)

## 11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in closed session.

## 12. ADJOURNMENT

President Knight adjourned the meeting at 9:15 pm. in honor of Pablo Manzo's mother, Aurora Manzo.



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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: December 13, 2023*