

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, December 13, 2023**

## **1. CALL TO ORDER**

The board meeting was called to order by President Knight at 5:30 p.m., in the Board Room at 1919 Spanos Court, Sacramento, CA 95825.

***Present:***

John Knight, President  
Pam Haynes, Vice President  
Dustin Johnson  
Robert Jones  
Deborah Ortiz  
Kelly Wilkerson  
Tami Nelson

John Doherty, Student Trustee

Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Sacramento City College student Ashley Nichols addressed the Board of Trustees regarding challenges with Canvas.

## **3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING**

*A. Election of Officers*

*A motion was made by Trustee Jones, seconded by Trustee Johnson, that the Board of Trustees elect Pam Haynes as Board President.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*A motion was made by Trustee Johnson, seconded by Trustee Ortiz, that the Board of Trustees elect Kelly Wilkerson as Board Vice President.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*A motion was made by Trustee Haynes, seconded by Trustee Wilkerson, that the Board of Trustees elect Chancellor King as Board Secretary.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

B. 2024 Dates of Regular Board Meetings

*A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 p.m., and the spring and fall retreats as noted, and approve the 2024 board meeting calendar.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Absent*

*Motion carried; 7:0*

C. Authorization to Attend Meetings

*A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees reaffirm Board Policy P-3211 authorizing board members to conduct District business and attend meetings and conferences as representatives of the District when performing services on behalf of the Board.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

D. Reaffirm District Policies

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

E. Representation to Education Associations

A motion was made by Trustee Knight, seconded by Trustee Wilkerson, that the Board of Trustees wish to appoint or have the Board elect representatives to various offices, associations or committees listed.

ACTIVITY/ASSOCIATION	REPRESENTATIVES
American Association of Community Colleges (AACC)	Tami Nelson, Deborah Ortiz
Association of Community College Trustees (ACCT)	Kelly Wilkerson
California Community College Trustees (CCCT)	Pamela Haynes
Los Rios Foundation	Pamela Haynes
Yolo County School Boards Association (YCSBA)	Kelly Wilkerson

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

F. Board Compensation

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees compensation be increased by 5% for Fiscal Year 2023-24, beginning July 1, 2023.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

**4. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees approve Consent Consideration items A through K.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

*A. Board Meeting Minutes: November 8, 2023*

*That the Board of Trustees approve the minutes of the board meeting held on November 8, 2023.*

*B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake College, Sacramento City College*

*That the Board of Trustees approve the curriculum proposals for American River, Folsom Lake, and Sacramento City Colleges.*

*C. Special Event Authorization*

*That the Board of Trustees approve or ratify the applications listed herein.*

**College Events**

Date of Event	College	Location	Name of Event	Alcohol
January 5, 2024	FLC	Harris Center	Led Zeppelin Experience	Beer and Wine
January 7, 2024	FLC	Harris Center	Masters of Illusion	Beer and Wine
January 9, 2024	FLC	Harris Center	FLC 2023 Year Celebration	Beer and Wine
January 10, 2024	FLC	Harris Center	Jesus Christ Superstar	Beer and Wine
January 11, 2024	FLC	Harris Center	Jesus Christ Superstar	Beer and Wine
January 12, 2024	FLC	Harris Center	Jesus Christ Superstar	Beer and Wine
January 13, 2024	FLC	Harris Center	Jesus Christ Superstar	Beer and Wine
January 13, 2024	FLC	Harris Center	Jesus Christ Superstar	Beer and Wine
January 14, 2024	FLC	Harris Center	FCA Collision of Rhythm	Beer and Wine
January 18, 2024	FLC	Harris Center	HCA Johnny Cash Experience	Beer and Wine
January 19, 2024	FLC	Harris Center	HCA Johnny Cash Experience	Beer and Wine

January 20, 2024	FLC	Harris Center	Kids Helping Kids - JohnnySwim	Beer and Wine
January 21, 2024	FLC	Harris Center	HCA Step Afrika!	Beer and Wine
January 26, 2024	FLC	Harris Center	Journey Revisited	Beer and Wine
January 27, 2024	FLC	Harris Center	Gary Gulman	Beer and Wine
January 28, 2024	FLC	Harris Center	HCA Classic Albums Sticky Fingers	Beer and Wine

*D. Disposition of Surplus Equipment*

*That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.*

*E. Ratify: Affiliation and Other Agreements*

*That the Board of Trustees ratify and/or approve the agreements identified.*

Agency	Clinical Program	Campus	Contract Date	Term
Sacramento Rehabilitation Hospital	PTA/OTA <sup>1</sup>	SCC	08/10/2023	Evergreen
Vista Point Eye Care	Optical Tech	SCC	10/12/2023	Evergreen
Enloe Medical Center	Sonography	CRC	10/15/2023	EXP:10/15/2026
Elk Grove Unified School District	PTA/OTA <sup>1</sup>	SCC	10/26/2023	Evergreen

<sup>1</sup>PTA/OTA: Physical Therapy/ Occupational Therapy Assistant

*F. Ratify: Bid Transactions*

*That the Board of Trustees ratify and/or approve the bid transaction as herein listed.*

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
23002	\$111,366.00	1	F&H Construction	\$5,675,366.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
	none				

*G. Ratify: Grants and Contracts Awarded*

*That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.*

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
<p>TRIO Educational Talent Search – San Juan Unified High School District (Year 3)</p> <ul style="list-style-type: none"> <li>Funding identifies and assists individuals from disadvantaged backgrounds who have potential to succeed in higher education. The program provides academic, career, and financial counseling to its participants and encourages them to graduate from high school and continue on to and complete their postsecondary education.</li> <li>09/01/2023-08/31/2024</li> <li>Administrator: Uriel Delgado, Director, Student Services, TRIO Educational Search</li> </ul>	ARC	\$288,470	United States Department of Education
<p>TRIO Educational Talent Search – Natomas Unified High School District (Year 3)</p> <ul style="list-style-type: none"> <li>Funding identifies and assists individuals from disadvantaged backgrounds who have potential to succeed in higher education. The program provides academic, career, and financial counseling to its participants and encourages them to graduate from high school and continue on to and complete their postsecondary education.</li> <li>09/01/2023-08/31/2024</li> <li>Administrator: Uriel Delgado, Director, Student Services, TRIO Educational Search</li> </ul>	ARC	\$288,470	United States Department of Education
<p>TRIO Educational Talent Search – Center High School (Year 3)</p> <ul style="list-style-type: none"> <li>Funding will be used for a program that identifies and assists individuals from disadvantaged backgrounds who have potential to succeed in higher education. The program provides academic, career, and financial counseling to its participants and encourages them to graduate from high school and continue on to and complete their postsecondary education.</li> <li>09/01/2023-08/31/2024</li> <li>Administrator: Uriel Delgado, Director, Student Services, TRIO Educational Search</li> </ul>	ARC	\$288,470	United States Department of Education
<p>National CAE-C Cybersecurity Workforce Development Program Grant</p> <ul style="list-style-type: none"> <li>Funding will be used to create and manage a collaborative cybersecurity educational program with community colleges to: establish standards for cyber security curriculum, competency development, integrate cybersecurity practices across the college and to become a designated CAE institution.</li> <li>07/19/2023 – 07/19/2024</li> <li>Administrator: Tyler Rollins, Dean, Business &amp; Computer Science</li> </ul>	CRC	\$25,000	National Security Agency
<p>Puente Project</p> <ul style="list-style-type: none"> <li>Funding will be used to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn a college degree, and return to the community as mentors and leaders to future generations.</li> <li>07/01/2023 – 06/30/2026</li> <li>Administrator: Michele Steiner, Interim Director, Hawk Cares Center for Basic Needs &amp; Housing Resources</li> </ul>	CRC	\$85,000	The Regents of the University of California
<p>California Early Childhood Mentor Program</p> <ul style="list-style-type: none"> <li>Funding will be used for a program that supports mentors throughout California in providing leadership and guidance to</li> </ul>	CRC	\$9,769	California Department of Social Services

<p>students entering the early childhood education (ECE) field as well as current child care directors and teachers.</p> <ul style="list-style-type: none"> <li>07/01/2023-06/30/2023</li> </ul> <p>Administrator: Dr. Emilie Mitchell, Dean, Social and Behavioral Sciences</p>			
<p>Child Care Access Mean Parents in School (CCAMPIS) Grant</p> <ul style="list-style-type: none"> <li>Funding supports the Child Development Center to increase access to affordable childcare for low-income student parents. The grant is enabling ARC to increase infant and toddler care, maintain excellent teacher child ratios and increase staff and student teacher training.</li> <li>10/01/2023-09/30/2024</li> <li>Administrator: Narinedat Madramootoo, Dean, Health and Education</li> </ul>	ARC	\$283,172	California Department of Education
<p>Child Care Access Mean Parents in School (CCAMPIS) Grant</p> <ul style="list-style-type: none"> <li>Funding supports the college's family engagement center, the Nest, which aims to improve the educational success of student parents and, in particular, single parents.</li> <li>10/01/2023-09/30/2024</li> <li>Administrator: Theresa Tena, Vice President, Administrative Services and Student Services</li> </ul>	CRC	\$150,168	California Department of Education
<p>Child Care Access Mean Parents in School (CCAMPIS) Grant</p> <ul style="list-style-type: none"> <li>Funding is being used for the Child Development Center Infant Toddler Expansion Project, which is providing low-cost childcare to student parents of children under the age of two.</li> <li>10/01/2023-09/30/2024</li> <li>Administrator: Rose Giordano, Dean, Education and Health Professions Division</li> </ul>	SCC	\$224,640	California Department of Education
<p>Commission on Peace Officer Standards and Training – Supervisor</p> <ul style="list-style-type: none"> <li>Funding will be used to help trainees with the 80-hour mandated Supervisory Course per Commission Regulation 1005, which must be completed within the 12 months of a promotion or appointment to a first-level supervisory position in the public safety sector.</li> <li>07/01/2023-06/30/2024</li> <li>Administrator: Derrick Booth, Associate Vice President, Instruction and Workplace Development</li> </ul>	ARC	\$172,707	Commission on Peace Officer Standards and Training
<p>Nursing Enrollment Growth and Retention Program Grant</p> <ul style="list-style-type: none"> <li>Funding will be used to provide funds to the ADN/RN nursing programs to assist in the development of activities towards growing the number of nursing students who graduate with a four-year degree and continue onto nursing school.</li> <li>07/01/2023-06/30/2025</li> <li>Administrator: Jan DeLapp, Interim Dean, Mathematics</li> </ul>	ARC	\$220,743	California Community College Chancellor's Office

*H. Purchase Orders, Warrants, Checks and Electronic Transfers*

*That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.*

<b>PURCHASE ORDERS</b>		
General Fund	0001128993 – 0001130971 B240689-B240710	\$ 8,178,616.50
Capital Outlay Fund	0003019572-0003019647	
Child Development Fund	0006001192-0006001193	

Self-Insurance Fund	0009000518-0009000519	
<b>WARRANTS</b>		
General Fund	859444-860513	\$ 18,187,402.94
General Fund-ARC Instructional Related	012584-012636	
General Fund-CRC Instructional Related	024528-024555	
General Fund-FLC Instructional Related	032181-032190	
General Fund-SCC Instructional Related	049463-049496	
Capital Outlay Fund	837012-837073	
Student Financial Aid Fund	901584-901603	
Child Development Fund	955320-955334	
Self-Insurance Fund	976792-976795	
ODSFD	-	
Payroll Warrants	556745- 557377	\$ 9,901,520.39
Payroll Vendor Warrants	71601-71714	
November Leave Process	557378-558831	
<b>CHECKS</b>		
Financial Aid Disbursements (PeopleSoft)	-	\$ 21,861,363.24
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6728-6748	\$ 143,243.84
Student Clubs Agency Fund – CRC	6049-6067	
Student Clubs Agency Fund – FLC	3262-3272	
Student Clubs Agency Fund – SCC	5013-5030	
Foundation – ARC	7737-7747	\$ 397,541.00
Foundation – CRC	3271-3276	
Foundation – FLC	2539-2549	
Foundation – SCC	7121-7174	
Foundation – DO	2095-2113	
Associated Students Trust Fund – ARC	1091-1092	\$ 8,686.81
Associated Students Trust Fund – CRC	0982-0986	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
<b>ELECTRONIC TRANSFERS</b>		
GENFD Financial Aid	-	\$ 189,298.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ 41,765.43
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$ 2,653.00
Scholarships	-	\$ 7.00
Payroll Direct Deposit Advices	1249588-1254664	\$ 17,187,764.34
Other Payroll Transactions	-	\$ 1,601.00
Keenan	-	\$ 77,383.53
CARES Act/HEERF II	-	\$ 11,450.00
SCOE- Wires	-	\$ -
PICO Wire	-	\$ 11,821.33
International Wire- PO1128209	-	\$ -
SB85	-	\$ 198,574.00
Fidelity Wire	-	\$ 85,575.97
Self-Insurance Fund	-	\$ 77,383.53
Sacramento Regional Transit Wire	-	\$ -
HEERFII	-	\$ -
Pacific Groservice-Wire	-	\$ 1,774.43



I. Student, Special Rate, Temporary Interpreter & Temporary Classified Salary Schedules

*That the Board of Trustees approve the salary schedules for Student Help/College Work Study employees, Clerical/Paraprofessional temporary classified employees, Maintenance/Service temporary classified employees, Special Rate temporary classified employees, and Temporary Interpreter temporary classified employees effective December 25, 2023.*

J. Short-Term Temporary Employees

*That the Board of Trustees approve the attached list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period January 1, 2024 through June 30, 2024. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.*

K. Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the December board agenda packet.*

## **5. COLLECTIVE BARGAINING**

A. Initial Collective Bargaining Proposals –SEIU 2024-27

Executive Vice Chancellor Rodriguez presented the Initial Collective Bargaining Proposals for SEIU and Los Rios. A public hearing will be scheduled at the January 2024 Board Meeting to allow for public input regarding the initial collective bargaining proposals submitted by the District and SEIU.

## **6. ACTION**

A. 2022-23 Annual Audit Reports

*A motion was made by Trustee Nelson, seconded by Trustee Johnson, that the Board of Trustees receive the annual audits for the 2022-23 fiscal year and the audit for the 2021-22 fiscal year.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

B. 2023-24 Program Development Funds

*A motion was made by Trustee Wilkerson, seconded by Trustee Knight, that the Board of Trustees that the Board of Trustees approve the proposals contained in the Program Development Funds effective January 1, 2024.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

*C. Contract Award: CRC 12KV Switchgear Replacement*

*A motion was made by Trustee Knight, seconded by Trustee Wilkerson, that the Board of Trustees award the contract for Bid 23004 to Bockmon & Woody Electric Co., Inc. for a total award of \$1,271,900.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

*D. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Stockton Unified School District*

*A motion was made by Trustee Wilkerson, seconded by Trustee Nelson, that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Stockton Unified School District and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

E. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Placer Union High School District

*A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Placer Union High School District and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

## **7. BOARD MEMBER REPORTS**

Trustee Wilkerson attended President Cardoza's welcome reception and the Yolo School Board Association's training on board meeting safety.

Trustee Knight congratulated FLC's Women's soccer team on their state championship title and the ARC student who was recently on Jeopardy.

Trustee Ortiz reminded everyone that there's still time to make year-end donations to the Los Rios Colleges Foundation.

Trustee Doherty relayed some student concerns about Pacific Dining's menu offerings and tutoring support services for the higher-level courses like STEM.

Trustee Haynes shared remarks regarding the conflict in the Middle East.

## **8. FUTURE AGENDA ITEMS**

No future agenda items were requested.

## **9. REPORTS AND COMMENTS**

The following constituency representatives presented reports to the Board:

Mollie Nielson, Student Advisory Committee

Alisa Shubb, District Academic Senate President

Jason Newman, LRCFT

*Chancellor's Report:*

Chancellor King shared comments about the state of district leadership.

**10. CLOSED SESSION**


This item was pulled from the agenda.

**11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

There was no closed session.

**12. ADJOURNMENT**

President Haynes adjourned the meeting at 7:38 pm.



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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: January 10, 2023*