

LOS RIOS COMMUNITY COLLEGE DISTRICT

BOARD MEETING AGENDA

Wednesday, June 11, 2025

5:30pm

Meeting Location:

Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

1. CALL TO ORDER

Board President

2. ORAL COMMUNICATIONS

The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to up to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.

Members of the public have two options to offer public comment:

- 1. Email your full name and the matter you wish to speak about to board@losrios.edu by 3:00pm on the day of the meeting, and you will be called on by the Board President during this portion of the meeting.*
- 2. Submit a yellow "Speaker's Card" to the Clerk of the Board before the meeting is called to order.*

3. SPECIAL ORDER OF BUSINESS

A. Seating of Student Trustee

Brian King

B. [Chancellor Search Update \(page 3\)](#)

Peter Khang

4. CONSENT CONSIDERATIONS

A member of the Board may request that an item be removed for further discussion and separate action.

A. [Board Meeting Minutes: May 14, 2025 \(page 4\)](#)

Brian King

B. [Curriculum Proposals: Folsom Lake College \(page 15\)](#)

Jamey Nye

C. [Board Policy Amendments: P-9135 Temporary Assignment \(page 17\)](#)

Peter Khang

D. [Resolution No. 2025-11: 2025-26 Appropriation Limitation \(page 19\)](#)

Mario Rodriguez

E. [2024-25 Budget Revision No. 2 \(page 22\)](#)

Mario Rodriguez

F. [Child Development Centers Program Self-Evaluation \(page 35\)](#)

Mario Rodriguez

G. [Special Event Authorization \(page 62\)](#)

Peter Khang

H. [Ratify: Bid Transactions \(page 63\)](#)

Mario Rodriguez

I. [Ratify: Affiliation and Other Agreements \(page 64\)](#)

Mario Rodriguez

J. [Disposition of Surplus Equipment \(page 65\)](#)

Mario Rodriguez

K. [Disposition of Surplus Equipment – Salvage Value Greater than \\$5,000 \(page 66\)](#)

Mario Rodriguez

L. [Ratify: Grants and Contracts Awarded \(page 67\)](#)

Brian King

M. [Purchase Orders, Warrants, Checks and Electronic Transfers \(page 68\)](#)

Mario Rodriguez

N. [SEIU Salary Schedule Revision, 2024-25 \(page 70\)](#)

Mario Rodriguez

O. [Short-Term Temporary Employees \(page 72\)](#)

Mario Rodriguez

P. [Human Resources Transactions \(page 74\)](#)

Mario Rodriguez

5. COLLECTIVE BARGAINING (ACTION)

A. [Initial Collective Bargaining Proposals - LRSA 2026-2028 \(page 100\)](#)

Mario Rodriguez

6. ACTION

A. [Public Hearing: College and Career Access Pathways \(CCAP\) Memorandum of Understanding: Davis Joint Unified School District \(page 105\)](#)

Albert Garcia

B. [Public Hearing: College and Career Access Pathways \(CCAP\) Memorandum of](#)

Albert Garcia

Understanding: Ripon Unified School District (page 122)	
C. Resolution No. 2025-12: Five Year Capital Outlay Plan (page 140)	Mario Rodriguez
D. Contract Award: FLC Rancho Cordova Center Health Hub Modernization (page 143)	Mario Rodriguez
E. 2025-26 District Tentative Budgets (page 144)	Mario Rodriguez
F. Senate Bill 226 (Cabaldon) and the Reorganization of Community College Districts in Yolo County (page 153)	Mario Rodriguez

7. BOARD MEMBER REPORTS

8. FUTURE AGENDA ITEMS

9. REPORTS and COMMENTS

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor's Report

10. CLOSED SESSION

Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc. Closed Session is not open to the public.

- A. Conference with Labor Negotiators (Government Code section 54957.6). Agency designated representatives: Chancellor Brian King and Executive Vice Chancellor Mario Rodriguez. Employee organizations: SEIU Local 1021, LRCFT, LRCEA, and LRSA
- B. Pursuant to Government Code section 54957: Complaint against Public Employee (1 case)

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY


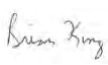
12. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Kelly Wilkerson President ▪ Area 4	Deborah Ortiz Vice President ▪ Area 6	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 John Knight ▪ Area 3	Colette Harris-Mathews ▪ Area 5 Tami Nelson ▪ Area 7 Medhi Sougrati ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039. Next Regular Board Meeting: July 9, 2025			
Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District's website: www.losrios.edu as soon as they are available.			
Help Us Help You Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.			
Los Rios Community College District Indigenous Land Acknowledgment Statement In the spirit of community and social justice, we acknowledge the land on which our four colleges reside as the traditional homelands of the Nisenan, Maidu, and Miwok tribal nations. These sovereign people have been the caretakers of the health of the rivers, the wildlife, the plant life, and the overall eco-social balance in the greater Sacramento region since time immemorial. Despite centuries of genocide and occupation, the Nisenan, Maidu, and Miwok continue as vibrant and resilient tribes and bands, both Federally recognized and unrecognized. Tribal citizens of these nations continue to be an active and important part of our Los Rios college community. We take this opportunity to acknowledge the land and our responsibility to the original peoples, the present-day Nisenan, Maidu, and Miwok tribal nations.			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Chancellor Search Process Update	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 1-5	
AGENDA ITEM:	Special Order of Business Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Peter V. Khang Interim Chief Counsel	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	X

BACKGROUND/ STATUS:

The Board of Trustees hired PPL, Inc., an executive search firm, to assist in the hiring of its next Chancellor. PPL, Inc., will provide an update on the search process and college forums.

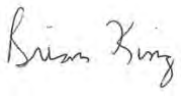
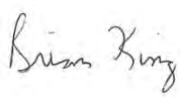
RECOMMENDATION:

This item is presented for the Board of Trustees information and discussion.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Board Meeting Minutes: May 14, 2025 Board Meeting	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on May 14, 2025 are attached for the Board's review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on May 14, 2025.

LOS RIOS COMMUNITY COLLEGE DISTRICT

Board Meeting Minutes Wednesday, May 14, 2025

1. CALL TO ORDER

The board meeting was called to order by President Wilkerson at 5:30 p.m., in the Board Room at 1919 Spanos Court, Sacramento, CA 95825.

Present:

Kelly Wilkerson, President
Deborah Ortiz, Vice President
Colette Harris-Mathews
Dustin Johnson
John Knight
Robert Jones
Tami Nelson

Mehdi Sougrati, Student Trustee

Brian King, Chancellor

2. ORAL COMMUNICATIONS

President Wilkerson recognized Student Trustee Mehdi Sougrati for his service on the Board this past year.

Rosie Yacoub addressed the Board of Trustees regarding the district's sustainability plan.

Shazil Mahmood addressed the Board of Trustees regarding student immigration concerns.

Mo Kashmiri addressed the Board of Trustees regarding the following matters: 1) Chancellor's search committee representatives; 2) District sustainability; 3) Livestreaming of meetings; 4) SEIU negotiations.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Knight, seconded by Trustee Sougrati, that the Board of Trustees approve Consent Consideration items A through O.

Roll Call Vote:

Aye: Harris-Mathews, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. Board Meeting Minutes: April 7, 2025, Special Meeting, and April 9, 2025 Regular Meeting

That the Board of Trustees approve minutes of the meetings held April 2025.

B. Curriculum Proposals: Los Rios Colleges

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

C. Resolution No. 2025-09: Authorizing Execution on Contract from the Department of Rehabilitation (Workability III)

That the Board of Trustees approve resolution No. 2025-09 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, Amendments, renewals, extensions, or other modifications to the agreement.

D. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the March 31, 2025, Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

E. Los Rios College Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2025.

F. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents referenced in the May board agenda packet.

G. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed herein.

Date of Event	College	Location	Name of Event	Alcohol
6/7/2025	FLC	Harris Center	Folsom Lake Symphony - Movies with the Maestro	Beer and wine
6/8/2025	FLC	Harris Center	Folsom Lake Symphony - Movies with the Maestro	Beer and wine
6/28/2025	FLC	Harris Center	Pamela Hayes Classical Ballet - Cinderella	Beer and wine

H. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transaction as listed herein.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
23017	\$252,215.40	8	John F. Otto	\$ 50,699,049.75
25001	\$3,640.00	2	Elevator Industries	\$124,562.00
23003	\$762,606.12	6	John F. Otto	\$67,792,467.38
25001	\$3,640.00	2	Elevator Industries	\$124,562.00
23020R	\$61,658.14	2	Rodan Builders, Inc.	\$11,804,235.35
22015	\$249,128.00	10	John F. Otto	\$61,458,787.65
23022	\$90,000.00	4	Creekside Commercial Builders, Inc.	\$2,351,597.95

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
24012	ARC Camera Project	4	05/02/2025	Vanden Bos Electric, Inc.	\$138,200.00

I. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
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Bubbles Dental	Dental Asst.	SCC	03/18/2025	Evergreen
Capitol Periodontics	Dental Asst.	SCC	03/21/2025	Evergreen
Iron Point PT	PTA/OTA ¹	SCC	04/01/2025	Evergreen
Mission Carmichael Healthcare Center	PTA/OTA ¹	SCC	04/02/2025	Evergreen
Southern Oregon Education Service District	IPP Program ²	ARC	04/10/2025	Evergreen
American Medical Response West	EMT/PMED ³	ARC	04/23/2025	EXP: 04/23/2030

¹PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant ²IPP: Interpreter Preparation Program

³EMT/PMED: Emergency Medical Technician/Paramedic

J. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items listed in the May agenda packet per Education Code section 81452.

K. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
<p>Removing Barriers and Ensuring Equitable Access</p> <ul style="list-style-type: none"> Funding will be used to provide instructional assistance and to purchase supplies, equipment and other student support for FLC's Certified Nursing Assistant program. 07/01/2025 - 06/30/2026 Administrator: Dr. Christopher Morris, Dean, Instruction and Career Education 	FLC	\$30,000	Arthur N. Rupe Foundation
<p>Los Rios WorkAbility III</p> <ul style="list-style-type: none"> Funding will be used to provide specialized vocational rehabilitation and employment services through a case management approach to eligible participants across the district. Services include vocational assessments, employment preparation, and job development, placement and retention. 07/01/2025 - 06/30/2028 Administrator: Tonya Williams, Dean, Engagement and Completion 	SCC	\$729,566	Department of Rehabilitation
<p>SETA – HEAD START: ECE Class</p> <ul style="list-style-type: none"> LRCCD will deliver customized ECE 331 training through ARC to address SETA Early Head Start's increased need for Infant/Toddler-qualified staff due to expansion and regulations, ultimately supporting their educational goals. 05/23/2025 – 08/16/2025 	ARC	\$15,734	Sacramento Employment and Training Agency - Head Start ECE

- Administrator: Derrick Booth, Associate Vice President, Instruction, Workforce Development

L. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001137818 – 0001139961 B250777-B250789	\$ 6,107,152.72
Capital Outlay Fund	0003020150-0003020395	
Child Development Fund	0006001272-0006001275	
Self-Insurance Fund	-	
WARRANTS		
General Fund	87965-880847	\$ 15,336,795.09
General Fund-ARC Instructional Related	013733-013811	
General Fund–CRC Instructional Related	024927-024945	
General Fund–FLC Instructional Related	032437-032443	
General Fund–SCC Instructional Related	050030-050060	
Capital Outlay Fund	838468-838551	
Student Financial Aid Fund	901969-901982	
Child Development Fund	955552-955568	
Self-Insurance Fund	976872-976874	
ODSFD	-	
Payroll Warrants	594099- 594700	\$ 10,108,927.11
Payroll Vendor Warrants	73498-73607	
February Leave Process	594701-596141	
CHECKS		
Financial Aid Disbursements (PeopleSoft)	-	\$ 29,278,394.17
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	7358-7373	\$ 93,070.90
Student Clubs Agency Fund – CRC	6703-6715	
Student Clubs Agency Fund – FLC	3517-3530	
Student Clubs Agency Fund – SCC	5545-5555	
Foundation – ARC	8145-8150	\$ 42,418.26
Foundation – CRC	3484-3499	
Foundation – FLC	2818-2836	
Foundation – SCC	7939-7952	
Foundation – DO	2578-2579	\$ 3,492.44
Associated Students Trust Fund – ARC	1169-1172	
Associated Students Trust Fund – CRC	1069-1071	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	\$ -
Regional Performing Arts Center Fund	-	
ELECTRONIC TRANSFERS		
GENFD Financial Aid	-	\$ 226,869.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ -
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$ -
Envoy	-	\$ -
Payroll Direct Deposit Advices	1341270-1346766	\$ 17,079,277.85

Other Payroll Transactions	-	\$ 1,601.00
Keenan	-	\$ 121,440.98
CARES Act/HEERF II	-	\$ -
PITCO Wire	-	\$ 22,873.71
SB85	-	\$ -
SB85 Debt Relief	-	\$ -
Self-Insurance Fund	-	\$ 118,303.71
PO- Wire	-	\$ 22,630.45
HEERFII	-	\$ -
PAC GOSERVICE Wire	-	\$ -
Fidelity	-	\$ 163,687.81
Regional Transit Wire	-	\$ -
Scholarships	-	\$ 5,738.00

M. LRSA Salary Schedule Revisions, 2024-2025: Information Technology Service Delivery Supervisor

That the Board of Trustees approve the revised Interim 2024-2025 LRSA Salary Schedule with the changes reflected on the attached to establish the Information Service Delivery Supervisor at pay range 35V.

N. Fiscal Year 2025-26 Salary Schedules for Employment Service Agreements and Professional Expert Agreements

That the Board of Trustees approve the attached 2025-26 salary schedules for Employment Service Agreements (ESA) and Professional Expert Agreement (PEX) assignments.

O. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the April board agenda packet.

4. FIRST READING

A. Board Policy Amendments: P-9135 Temporary Assignment

Board Policy 9135 – Temporary Assignment was presented to the Board of Trustees for first reading.

B. Five Year Capital Outlay Plan

The Five-Year Capital Outlay Plan was presented to the Board of Trustees for first reading. This item will be brought to the Board at the June 11, 2025 meeting for action.

5. ACTION

A. Resolution No. 2025-10: Recognizing Classified Professionals

A motion was made by Trustee Nelson, seconded by Trustee Sougrati, that the Board of Trustees adopt Resolution No. 2025-10 recognizing classified professionals contributions to the District.

Roll Call Vote:

Aye: Harris-Mathews, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Contract Award: Tenant Improvement Police Department Relocation

A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the Board of Trustees award the contract for Bid 25006 to Mesa Energy Systems, Inc. for a total award of \$1,941,121.00 – Alternates 1, 2 and the Base Bid.

Roll Call Vote:

Aye: Harris-Mathews, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Naming the ARC Automotive Technology Wing the ALLDATA Automotive Intelligence Wing in the Career Technical Education Building

A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees approve the naming of the American River College Automotive Technology Wing as the ALLDATA Automotive Intelligence Wing in recognition of ALLDATA's generous sponsorship of the Automotive Technology program at American River College.

Roll Call Vote:

Aye: Harris-Mathews, Johnson, Jones, Knight, Ortiz, Nelson, Wilkerson

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

6. INFORMATION

A. Chancellor Search Process Update

The Board of Trustees hired PPL, Inc., an executive search firm, to assist in the hiring of its next Chancellor. In the past month, PPL, Inc. hosted several college forums and created a website to receive feedback and input from the campus community. This item was presented for the Board of Trustees' information and discussion.

B. Dual Enrollment and Adult Learners Progress and Goals

District and college staff presented an overview of dual enrollment and adult learner student population and outcomes. Colleges presented their goals and strategies to support these two important student groups.

C. District Sustainability Program Update

Staff provided an update regarding sustainability efforts, specific to fleet electrification and electric vehicle charging stations that support and promote sustainability goals throughout the District.

7. BOARD MEMBER REPORTS

Trustee Johnson virtually attended the Chancellor Search forums and appreciated that option. He and his family made it to the whole season of the ARC theater productions.

Trustee Harris Matthews reported out from several district events she attended and participated in, including the SCC Classified Pie Social, the Celebrate SCC event, the Bernie Sanders and AOC rally at FLC, the Improve Your Tomorrow graduation, Sacramento Metro Chamber's Cap to Cap trip to Washinton, DC, and the CCLC Trustee Conference.

Trustee Ortiz hosted two of the Chancellor Search forums. She also attended the Labor Picnic and the Los Rios Foundation meeting,

Trustee Knight attended the Sacramento Metro Chamber's Cap to Cap trip, and congratulated President Pimentel for being honored as Educator of the Year.

Trustee Nelson attended the AACC and CCLC conferences.

Trustee Sougrati reported his activities over the past month and expressed his gratitude for the opportunity to serve on the Los Rios Board of Trustees this past year.

8. FUTURE AGENDA ITEMS

No future agenda items were requested.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Alisha Nagpal, Student Senate
Colleen Cohen, Classified Senate
Paula Cardwell, District Academic Senate President
Belinda Lum, LRCFT
Mo Kashmiri, SEIU

Chancellor's report

Chancellor King thanked the Board of Trustees for their support of the district's advocacy efforts, which ultimately lead to resources, and provided updates on several recent developments including the May Revision of the state budget, our regional K16 Grant, philanthropic efforts, and support from our federal representatives.

10. CLOSED SESSION

The following board members went into closed session at 8:30pm: Ms. Harris-Matthews, Mr. Jones, Mr. Johnson, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Conference with Real Property Negotiators (Government Code section 54956.8) – Agency designated representatives: Chancellor Brian King and Executive Vice Chancellor Mario Rodriguez. Real property: (1) 1919 Spanos Court, Sacramento, CA 95825, (2) 2100 Northrop Avenue Units 200, 400, 700, & 1200, Sacramento, CA 95825, (3) 1410 Ethan Way, Sacramento, CA 95825 and (4) APN #018-0026-056-0000
- B. Conference with Labor Negotiators (Government Code section 54957.6). Agency designated representatives: Chancellor Brian King and Executive Vice Chancellor Mario Rodriguez. Employee organizations: SEIU Local 1021, LRCFT, LRCEA, and LRSA

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in closed session.

12. ADJOURNMENT

President Wilkerson adjourned the meeting at 10:30 pm.

BRIAN KING


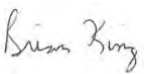
Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: June 11, 2025

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Curriculum Proposals: Folsom Lake College	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 1, 3	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved by committee consensus on May 7, 2025.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College: Faculty - Aaron Bradford (Chair), Andrew Halseth, Megen Bevens; Admin - Doug Herndon/Derrick Booth/Angela Milano; Cosumnes River College: Faculty – Karl Zoller (Chair), Amanda Paskey, Jorge Baca; Admin - Robert Montanez/Michael Lawlor; Folsom Lake College: Faculty - Danny Siegfried (Chair), Suha Al Juboori, Andi Hicks; Admin - Carlos Lopez; Sacramento City College: Faculty - Renee Medina (DCCC Chair), Kandace Knudson, Duane Leonard; Admin - Devoun Stewart/Deb Saks; Articulation: Shannon Gilley, Juana Ruiz, William Madden; District Academic Senate: Paula Cardwell; DO Admin: Jamey Nye/Frank Kobayashi

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for Folsom Lake College.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

Jun 11, 2025

PROGRAM PROPOSALS

Program Deletion(s)

Folsom Lake College

1. CSU General Education

Justification: The CSU GE-Breadth transfer pattern will not be available to students starting Fall 2025.



2. Intersegmental General Education Transfer Curriculum (IGETC)

Justification: The IGETC transfer pattern will not be available to students starting Fall 2025.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Board Policy Amendments: P-9135 Temporary Assignment	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Peter Khang, Interim Chief Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

In May of 2022, CalPERS performed an audit on off salary schedule pay, including impacted longevity pay and temporarily working out of class pay. The District agreed to work with CalPERS to make appropriate revisions to the applicable policies and the salary schedules.

STATUS:

The District is currently proposing changes to working out of class pay in collective bargaining agreements, along with changes already made to longevity pay in salary schedules, for impacted labor groups to comply with the CalPERS audit. More importantly, any changes to policies and salary schedules will benefit retiring Los Rios employees requesting temporary out of class pay and longevity pay to be calculated in their CalPERS retirement estimate. CalPERS has indicated that language revisions must be approved *prior* to including out of class or longevity compensation in pension calculations.

The proposed policy changes would help the District adopt the recommendations of CalPERS to accurately calculate retirement estimates of its employees. The policy changes reflect the longstanding practice of calculating longevity pay and will not result in any pay increase or decrease to our active managers and confidential employees.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed policy.

1.0 Compensation for Services

1.1 Management Employees

1.1.1 Effective September 25, 1990, Aa qualified employee who is temporarily required to work in a ~~vacated~~ position of higher classification at the direction of the College President and subject to the approval of the Chancellor with the Board so informed, and who assumes full responsibility in the decision-making process as prescribed in the job description, will perform all and only the duties of the higher classification during their normal working hours. During the temporary assignment, the employee; will be paid at Step 1 of the appropriate range for the position assigned to the employee or at an increase of four and one-half percent (4.5%) above the salary earned in the employee's regularly assigned position, whichever is greater.

1.1.1.1 Such pay will also include any one-time salary improvements (Off Salary Schedule Pay) and longevity increments as outlined in Administrative Regulation 9211.

1.1.2 Such temporary assignment shall not include personnel who are handling a portion of another's managerial assignment for a period of short duration such as vacations, conferences, or other approved short-term leaves wherein the employee does not assume full responsibility in the decision-making process.

1.1.3 Such temporary assignment is restricted to less than a semester's duration and if the position becomes permanently vacated, the temporary assignment shall not be deemed to carry with it preference for the permanent assignment.

(Formerly R-9125)

LRCCD

Policy Adopted: 11/19/60
Policy Revised: 7/1/70; 12/16/70; 2/18/81; 6/16/82; 12/9/98; 4/28/25
Policy Reviewed: 4/28/25
Adm. Regulation ~~None~~R-9211

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Resolution No. 2025-11: 2025-26 Appropriation Limitation	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Article XIII-B of the Constitution and Government Code Section 7900, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population, and other applicable factors. This requirement is also known as the Gann Limit.

Due to recent legislative updates to the Gann limit, districts with excess limit should adopt a new appropriations limit equal to their proceeds of taxes, thereby transferring any available limit to the State of California. Staff has calculated the 2025-26 appropriation limit as specified in the Government Code Section 7908. The calculated spending limit is \$448,991,386. The District's 2025-26 appropriations subject to this limit are calculated at \$429,606,008, which indicates that the District's tentative budget is \$19,385,378 below its appropriation limit. For 2024-25 the District's appropriations subject to the limit were \$26,421,780 below the appropriation limit of \$443,616,720.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the appropriation limitation of \$448,991,386 for 2025-26 by adopting the attached Resolution No. 2025-11.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

Nº 2025-11

2025-2026 Appropriation Limitation

WHEREAS, on November 6, 1979, the People of California passed Proposition 4, a constitutional amendment requiring appropriation limits for state and local government units; and

WHEREAS, the method for calculating the appropriation limit for community colleges and school districts was revised by legislative bills AB 198, SB 98, and AB 751 and codified into Government Code Sections 7908 and 7910; and

WHEREAS, California Government Code sections 7908 and 7910 requires the Board of Trustees to establish by resolution an appropriation limit each fiscal year; and

WHEREAS, the Board of Trustees has directed that the appropriation limit for fiscal year 2025-26 be developed in accordance with the provisions of Government Code sections 7908 and 7910; and

WHEREAS, the documentation used in determining the appropriation limit for fiscal year 2025-26 has been made available to the public in the Business Services Office prior to the adoption of this resolution: Now, therefore,

BE IT RESOLVED, that the Board of Trustees adopt the 2025-26 appropriation limit of \$448,991,386.

PASSED AND ADOPTED as Los Rios Community College District Resolution Nº 2025-11, this 11th day of June 2025, by the following called vote:

AYES	NOES	ABSENT
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Kelly Wilkerson, Board President

Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

2025-26 APPROPRIATION LIMIT

(1) 2024-25 Appropriation Limit	\$ 417,194,940
(2) Inflation Factor *	1.0644
(3) Population Factor:	
(a) 2024-25 FTES, Second Period, est.	45,000
(b) 2023-24 FTES, Second Period, est.	44,506
Population Change Factor (a) ÷ (b)	<u>1.0111</u>
Appropriation Limit for 2025-26	<u>\$ 448,991,386</u>

2025-26 APPROPRIATIONS SUBJECT TO LIMIT

(1) State Aid	
(General Apportionment, EPA, Apprenticeship Allowance, FT Faculty Compensation, PT Faculty Health Benefits & Office Hours)	\$ 302,708,910
(2) Local Property Taxes and State Subventions	127,765,098
(3) Interest Income on Property Tax Proceeds	1,892,000
(4) Less: Unreimbursed State and Federal Mandates	<u>(2,760,000)</u>
2025-26 Appropriations Subject to Limit	<u>\$ 429,606,008</u>
Amount Above Limit	<u>\$ 19,385,378</u>

* California per Capita Personal Income, Annual Change in the Fourth Quarter 2024.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	2024-25 Budget Revision № 2	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

On September 11, 2024, the Governing Board adopted the 2024-25 maximum funding level (Z Budget) for the General Fund. The Board approved budget revision #1 on February 12, 2025. The attached Schedule I details modifications to this funding level since the first revision.

STATUS:

Revisions to the adopted budget are necessary for the following reasons:

Schedule I – General Fund Changes

Schedule I summarizes changes to revenues, appropriations, and fund balance for the General Fund. Compared to Budget Revision #1, total General Fund revenues and appropriations have increased by \$14.0 million. Unrestricted General Fund revenue rose only modestly (estimates changed by about \$115,000), while restricted revenues grew by \$13.9 million—primarily reflecting new and expanded awards received since the last revision (see Schedule II).

Schedule II – Restricted and Special Program Adjustments

Schedule II breaks out the \$13.9 million uptick in restricted revenue across federal, state, and local sources. In particular, new federal and state awards, as well as additional allocations for existing programs, drive most of the increase. Appropriations have been adjusted to align with these new revenues, and object-code reorganizations are in process to finalize expenditure plans.

Schedule III – Instructionally-Related Activities

There is a moderate increase in estimated revenue, matched by a slightly larger increase in appropriations. Because appropriations slightly exceed revenues, the uncommitted fund balance is drawn down by a small amount as those resources are allocated.

Schedule IV – Child Development

The budget adjustments reflect higher interfund transfers to secure additional resources and corresponding appropriations necessary to support program requirements.

Schedule V – Capital Outlay Projects

These changes stem from General Fund interfund transfers for capital projects and the associated appropriations.

Schedule VI – Self Insurance

These adjustments reflect higher estimated costs for property, liability, and workers' compensation claims, offset by reduced dental claim estimates, with funding realigned to accommodate these revised projections.

Schedule VII – Student Financial Aid

These changes reflect higher state and federal grant awards—most notably, a roughly 19% increase in PELL students—along with additional State Categorical program funds transferred from the General Fund.

Schedule VIII – Student Association Trust

Changes are driven by the appropriation of fund balance.

Schedule IX – Scholarship & Loan Trust

Adjustments include appropriating fund balance and an increase in projected interest income.

Schedule X– Los Rios Colleges Foundation

The change in fund balance reflects the final reconciliation of contributions, and projected in-kind donations have also increased.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, Child Development, Capital Outlay Projects, Self Insurance, Student Financial Aid, Student Associations Trust, Scholarship & Loan Trust, and Los Rios Colleges Foundation shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
BUDGET REVISION # 2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 80,117,387	\$ -	\$ 80,117,387
Committed	90,414,158	-	90,414,158
Restricted	27,205,857	-	27,205,857
TOTAL BEGINNING FUND BALANCE	197,737,402	-	197,737,402
REVENUE:			
UNRESTRICTED (GENERAL PURPOSE)			
Apportionment, Property Taxes and Enrollment Fees	412,650,522	248,595	412,899,117
Lottery Funds	8,586,023	-	8,586,023
Apprentice/Other General Purpose/Interfund Transfers	77,112,786	(133,269)	76,979,517
TOTAL UNRESTRICTED (GENERAL PURPOSE)	498,349,331	115,326	498,464,657
RESTRICTED/SPECIAL PROGRAMS REVENUES	246,574,285	13,911,050	260,485,335
TOTAL REVENUE AND TRANSFERS	744,923,616	14,026,376	758,949,992
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 942,661,018	\$ 14,026,376	\$ 956,687,394
APPROPRIATIONS:			
Academic Salaries	\$ 226,758,805	\$ 5,277,334	\$ 232,036,139
Classified Salaries	159,991,575	8,245,867	168,237,442
Employee Benefits	164,571,361	5,688,175	170,259,536
Books, Supplies & Materials	43,596,293	2,188,692	45,784,985
Other Operating Expenses	186,280,811	(12,477,907)	173,802,904
Capital Outlay	26,867,762	1,775,621	28,643,383
Other Outgo	44,626,204	3,328,594	47,954,798
TOTAL APPROPRIATIONS AND TRANSFERS	852,692,811	14,026,376	866,719,187
ENDING FUND BALANCE, JUNE 30			
Uncommitted	80,117,387	-	80,117,387
Committed	6,454,158	-	6,454,158
Restricted	3,396,662	-	3,396,662
TOTAL ENDING FUND BALANCE	89,968,207	-	89,968,207
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 942,661,018	\$ 14,026,376	\$ 956,687,394

* Maximum funded level (Z Budget)

**LOS RIOS COMMUNITY COLLEGE DISTRICT
RESTRICTED/SPECIAL PROGRAMS REVENUES
BUDGET REVISION #2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
Restricted Revenue:			
Student Parking Fees & Fines, Universal Transit Pass	\$ 5,000,000	\$ -	\$ 5,000,000
Health Services Fee	2,200,000	-	2,200,000
Total Restricted Revenue	\$ 7,200,000	\$ -	\$ 7,200,000
Federal:			
Perkins	3,849,868	-	3,849,868
TRIO Cluster	4,751,452	175,445	4,926,897
Hispanic Serving Institutions	3,948,036	-	3,948,036
Federal Work Study	1,814,862	-	1,814,862
Strengthening Institutions Programs	291,565	449,458	741,023
Temporary Assistance to Needy Families	358,599	-	358,599
Department of Rehabilitation - Workability III and College to Career	533,185	-	533,185
Strengthening Community Colleges	3,941,297	-	3,941,297
Asian & Native American Pacific Islander-Serving Institutions Program	569,970	-	569,970
Refugee Career Pathways	744,439	113,737	858,176
Sustainable Interdisciplinary Research to Success	-	556,836	556,836
US DOE Connect Minority Community	-	265,944	265,944
Vocational and Applied Technology Education Act	-	110,851	110,851
Prison Reentry and Education Program Expansion Project	460,838	-	460,838
Other Federal	671,497	(458,117)	213,380
Total Federal	\$ 21,935,608	\$ 1,214,154	\$ 23,149,762
State:			
Student Equity and Achievement Program	\$ 34,324,568	\$ -	\$ 34,324,568
Equitable Placement and Completion	2,049,050	-	2,049,050
Strong Workforce Program	24,255,356	2,182,992	26,438,348
Disabled Students Program & Services	10,063,594	-	10,063,594
Extended Opportunity Program & Services	9,408,952	-	9,408,952
Lottery (Restricted, Proposition 20)	3,686,146	-	3,686,146
California College Promise	3,736,510	-	3,736,510
Board Financial Assistance Program (BFAP)	4,159,760	-	4,159,760
California Work Opportunity & Responsibility to Kids (CalWORKs)	5,315,338	(56,738)	5,258,600
Guided Pathways	1,503,564	-	1,503,564
Refugee Career Pathways	1,381,070	-	1,381,070
NEXTUP	2,906,543	-	2,906,543
Economic Development	11,320,603	-	11,320,603
Student Retention & Enrollment	5,666,970	-	5,666,970
Native American Student Support and Success Program (NASSSP)	5,591,606	-	5,591,606
Asian American, Native Hawaiian, and Pacific Islander Student Achievement Program	1,537,553	-	1,537,553
Student Transfer Achievement Reform Act	2,220,020	-	2,220,020
Transfer and Articulation - Ethnic Studies	150,339	-	150,339
Cooperative Agency Resource Education	2,022,359	-	2,022,359
State Instructional Equipment Funds (SIEF)	6,322,634	-	6,322,634
Veterans Resource Center	1,024,948	-	1,024,948
California Apprenticeship Initiative	1,891,601	-	1,891,601
Nursing Education	403,424	-	403,424
Financial Aid Technology	243,215	-	243,215
Mental Health Services	3,360,070	(96,244)	3,263,826
Foster Care Education	228,861	-	228,861
Information Technology and Cybersecurity	1,102,720	-	1,102,720

**LOS RIOS COMMUNITY COLLEGE DISTRICT
RESTRICTED/SPECIAL PROGRAMS REVENUES
BUDGET REVISION #2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
State Continued:			
Inmate Education Pilot Program / Incarcerated Students Reentry	\$ 2,327,333	\$ -	\$ 2,327,333
Basic Needs	6,710,305	-	6,710,305
Homeless and Housing Insecurity Program	3,121,847	1,172,063	4,293,910
Mathematics, Engineering, Science Achievement (MESA)	3,981,159	-	3,981,159
Middle College High School Grant (MCHS)	395,510	-	395,510
AB1840 Classified Professional Development	-	161,415	161,415
California Opportunity Youth Apprenticeship (COYA)	376,570	-	376,570
California Youth Leadership Corps	-	106,000	106,000
Certified Healthcare Wellness Coach	-	398,881	398,881
Common Course Numbering Funds	3,652,172	-	3,652,172
POST Train the Supervisor	-	188,744	188,744
Early Education Teacher Development	-	163,817	163,817
Innovation and Effectiveness	-	235,513	235,513
Umoja Campus Programs	517,436	245,220	762,656
Puente Project	628,312	37,257	665,569
Dream Resource Liaison Support Allocation	982,751	-	982,751
Equal Employment Opportunity	303,063	265,615	568,678
COVID-19 Recovery Block Grant	23,159,131	-	23,159,131
Culturally Responsive Pedagogy & Practices	794,144	-	794,144
Sacramento K16 Collaborative	14,976,523	-	14,976,523
Awards for Innovation in Higher Education	488,797	-	488,797
ICT/Digital Media Regional Director	651,000	-	651,000
LGBTQ+ Funding	1,275,651	-	1,275,651
Zero Textbook Cost Degree Program	1,249,919	2,406,145	3,656,064
State On-Behalf Payments to CalSTRS	1,344,863	-	1,344,863
Other State	1,386,467	(730,926)	655,541
Total State	\$ 214,200,327	\$ 6,679,754	\$ 220,880,081
Local:			
Training Source Contracts	\$ 863,909	\$ 5,595,734	\$ 6,459,643
Foundation Grants & Gifts	1,385,659	307,873	1,693,532
Center of Excellence (COE) Program Income	150,972	-	150,972
Sutter Nursing Program	314,298	-	314,298
Other Local	523,512	113,535	637,047
Total Local	\$ 3,238,350	\$ 6,017,142	\$ 9,255,492
TOTAL RESTRICTED REVENUE/SPECIAL PROGRAMS	\$ 246,574,285	\$ 13,911,050	\$ 260,485,335

LOS RIOS COMMUNITY COLLEGE DISTRICT
INSTRUCTIONALLY-RELATED ACTIVITIES (Sub-Fund of the General Fund)
BUDGET REVISION #2
2024-2025

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 5,429,136	\$ -	\$ 5,429,136
TOTAL BEGINNING FUND BALANCE	5,429,136	-	5,429,136
REVENUE:			
Local - Other	2,144,230	584,593	2,728,823
TOTAL REVENUE	2,144,230	584,593	2,728,823
INTERFUND TRANSFERS:			
General Fund	233,019	-	233,019
TOTAL TRANSFERS	233,019	-	233,019
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 7,806,385	\$ 584,593	\$ 8,390,978
APPROPRIATIONS:			
Academic Salaries	\$ 4,712	\$ 7,500	\$ 12,212
Classified Salaries	289,785	9,187	298,972
Employee Benefits	12,637	313	12,950
Books, Supplies & Materials	4,268,223	282,364	4,550,587
Other Operating Expenses	2,848,468	278,840	3,127,308
Capital Outlay	153,123	8,000	161,123
Payments to Students	42,763	2,300	45,063
TOTAL APPROPRIATIONS	7,619,711	588,504	8,208,215
INTERFUND TRANSFERS OUT:			
General Fund	11,298	10,991	22,289
Financial Aid	-	1,298	1,298
	11,298	12,289	23,587
ENDING FUND BALANCE, JUNE 30			
Uncommitted	175,376	(16,200)	159,176
TOTAL ENDING FUND BALANCE	175,376	(16,200)	159,176
TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE	\$ 7,806,385	\$ 584,593	\$ 8,390,978

**LOS RIOS COMMUNITY COLLEGE DISTRICT
CHILD DEVELOPMENT FUND
BUDGET REVISION #2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 717,768	\$ -	\$ 717,768
TOTAL BEGINNING FUND BALANCE	717,768	-	717,768
REVENUE:			
Federal	992,343	-	992,343
State	2,872,085	-	2,872,085
Local	52,233	-	52,233
Interfund Transfers	365,284	582,138	947,422
TOTAL REVENUE AND TRANSFERS	4,281,945	582,138	4,864,083
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 4,999,713	\$ 582,138	\$ 5,581,851
APPROPRIATIONS:			
Employee Salaries	\$ 2,028,131	\$ 439,266	\$ 2,467,397
Employee Benefits	1,066,121	241,696	1,307,817
Books, Supplies and Food	460,736	63,452	524,188
Other Operating Expenses	799,249	(162,276)	636,973
TOTAL APPROPRIATIONS	4,354,237	582,138	4,936,375
ENDING FUND BALANCE, JUNE 30	645,476	-	645,476
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 4,999,713	\$ 582,138	\$ 5,581,851

**LOS RIOS COMMUNITY COLLEGE DISTRICT
CAPITAL OUTLAY PROJECTS FUND
BUDGET REVISION # 2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 13,300,000	\$ -	\$ 13,300,000
Committed Funds/Projects in Progress	217,672,800	-	217,672,800
TOTAL BEGINNING FUND BALANCE	230,972,800	-	230,972,800
REVENUE:			
State	41,071,731	-	41,071,731
Local	14,100,996	-	14,100,996
Interfund Transfers In	28,563,710	1,225,775	29,789,485
TOTAL REVENUE AND TRANSFERS	83,736,437	1,225,775	84,962,212
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 314,709,237	\$ 1,225,775	\$ 315,935,012
APPROPRIATIONS:			
Supplies and Materials	\$ 500,305	\$ 85,000	\$ 585,305
Other Operating Expenses and Services	25,215,169	281,041	25,496,210
Capital Outlay	257,824,717	134,522	257,959,239
Interfund Transfers Out	17,869,046	725,212	18,594,258
TOTAL APPROPRIATIONS/TRANSFERS	301,409,237	1,225,775	302,635,012
ENDING FUND BALANCE, JUNE 30			
Uncommitted	13,300,000	-	13,300,000
TOTAL ENDING FUND BALANCE	13,300,000	-	13,300,000
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 314,709,237	\$ 1,225,775	\$ 315,935,012

**LOS RIOS COMMUNITY COLLEGE DISTRICT
SELF INSURANCE FUND
BUDGET REVISION # 2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1			
Committed	\$ -	\$ -	\$ -
TOTAL BEGINNING FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
REVENUE:			
Property, Liability, and Workers' Compensation	5,418,582	216,920	5,635,502
Dental Program	4,324,702	(143,130)	4,181,572
Interest Income	668,066	-	668,066
TOTAL REVENUE	<u>10,411,350</u>	<u>73,790</u>	<u>10,485,140</u>
TOTAL REVENUE AND BEGINNING FUND BALANCE	<u><u>\$ 10,411,350</u></u>	<u><u>\$ 73,790</u></u>	<u><u>\$ 10,485,140</u></u>
APPROPRIATIONS:			
Salaries and Employee Benefits	\$ 383,559	\$ -	\$ 383,559
Insurance Premiums	4,464,530	-	4,464,530
Self-Insurance Claims:			
Property, Liability, and Workers' Compensation	896,059	216,920	1,112,979
Dental Program	4,324,702	(143,130)	4,181,572
Administrative Costs	342,500	-	342,500
TOTAL APPROPRIATIONS	<u>10,411,350</u>	<u>73,790</u>	<u>10,485,140</u>
ENDING FUND BALANCE, JUNE 30			
Committed	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL ENDING FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u><u>\$ 10,411,350</u></u>	<u><u>\$ 73,790</u></u>	<u><u>\$ 10,485,140</u></u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
STUDENT FINANCIAL AID FUND
BUDGET REVISION #2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1	\$ -	\$ -	\$ -
REVENUE:			
Federal:			
PELL	82,500,000	16,500,000	99,000,000
SEOG	2,750,000	-	2,750,000
DIRECT LOAN	24,500,000	1,900,000	26,400,000
Other	8,000,271	(882,775)	7,117,496
Total Federal	117,750,271	17,517,225	135,267,496
State	30,536,513	860,485	31,396,998
Interfund Transfers	6,536,718	1,073,773	7,610,491
Total State and Interfund Transfers	37,073,231	1,934,258	39,007,489
TOTAL REVENUE AND BEGINNING FUND BALANCE	\$ 154,823,502	\$ 19,451,483	\$ 174,274,985
APPROPRIATIONS:			
Student Financial Aid	\$ 154,651,627	\$ 19,451,483	\$ 174,103,110
Operating Expenses	171,875	-	171,875
TOTAL APPROPRIATIONS	154,823,502	19,451,483	174,274,985
ENDING FUND BALANCE, JUNE 30	-	-	-
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 154,823,502	\$ 19,451,483	\$ 174,274,985

**LOS RIOS COMMUNITY COLLEGE DISTRICT
STUDENT ASSOCIATIONS TRUST FUND
BUDGET REVISION #2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 439,355	\$ -	\$ 439,355
Committed	737,722	-	737,722
TOTAL BEGINNING FUND BALANCE	1,177,077	-	1,177,077
LOCAL REVENUE:			
Student Card Sales	66,429	-	66,429
Student Representation Fees, net of waivers & \$1 share to CCCCCO	159,176	-	159,176
Miscellaneous & Interest	10,727	-	10,727
TOTAL REVENUE AND TRANSFERS	236,332	-	236,332
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 1,413,409	\$ -	\$ 1,413,409
APPROPRIATIONS:			
Books, Supplies & Materials	681,569	(72,736)	608,833
Other Operating Expenses	700,974	(12,707)	688,267
Scholarships	1,700	-	1,700
TOTAL APPROPRIATIONS/TRANSFERS	1,384,243	(85,443)	1,298,800
ENDING FUND BALANCE, JUNE 30			
Uncommitted	55,440	(1)	55,439
Committed	(26,274)	85,444	59,170
TOTAL ENDING FUND BALANCE	29,166	85,443	114,609
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 1,413,409	\$ -	\$ 1,413,409

**LOS RIOS COMMUNITY COLLEGE DISTRICT
SCHOLARSHIP & LOAN TRUST FUND
BUDGET REVISION #2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1			
Committed	\$ 707,694	\$ -	\$ 707,694
TOTAL BEGINNING FUND BALANCE	707,694	-	707,694
REVENUE:			
Interest Income	5,000	10,000	15,000
TOTAL REVENUE AND TRANSFERS	5,000	10,000	15,000
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 712,694	\$ 10,000	\$ 722,694
APPROPRIATIONS:			
Books, Supplies & Materials	\$ 1,000	\$ -	\$ 1,000
Scholarships	669,038	(664,038)	5,000
TOTAL APPROPRIATIONS	670,038	(664,038)	6,000
ENDING FUND BALANCE, JUNE 30			
Committed	42,656	674,038	716,694
TOTAL ENDING FUND BALANCE	42,656	674,038	716,694
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 712,694	\$ 10,000	\$ 722,694



**LOS RIOS COMMUNITY COLLEGE DISTRICT
LOS RIOS COLLEGES FOUNDATION
BUDGET REVISION #2
2024-2025**

	REVISED BUDGET 2/12/2025	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2025
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 3,128,322	\$ -	\$ 3,128,322
Committed	26,049,007	-	26,049,007
TOTAL BEGINNING FUND BALANCE	29,177,329	-	29,177,329
REVENUE:			
Donations	5,971,000	(532,000)	5,439,000
In-Kind Donations	53,000	3,039,000	3,092,000
Investment Income	1,636,000	(301,000)	1,335,000
TOTAL REVENUE	7,660,000	2,206,000	9,866,000
TOTAL REVENUE AND BEGINNING FUND BALANCE	\$ 36,837,329	\$ 2,206,000	\$ 39,043,329
APPROPRIATIONS:			
Auxiliary Activities	\$ 14,934,200	\$ -	\$ 14,934,200
In-Kind Contributions	53,000	3,039,000	3,092,000
TOTAL APPROPRIATIONS	14,987,200	3,039,000	18,026,200
ENDING FUND BALANCE, JUNE 30			
Uncommitted	2,737,272	(56,700)	2,680,572
Committed	19,112,857	(776,300)	18,336,557
TOTAL ENDING FUND BALANCE	21,850,129	(833,000)	21,017,129
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 36,837,329	\$ 2,206,000	\$ 39,043,329

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Child Development Centers Program Self-Evaluation	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the Child Care and Development Services Act, Education Code section 8200, the Los Rios Community College District administers child development programs through the California Department of Education (CDE) and the California Department of Social Services (CDSS). Program self-evaluations must be submitted to each agency annually.

STATUS:

The District currently operates programs at American River, Consumnes River, and Sacramento City Colleges. The programs have conducted their self-evaluations for the current year. The certification for the 2024-25 evaluation includes a provision that the Board of Trustees receive a copy of the self-evaluation which is attached.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the program self-evaluations for CCTR-8183 and CSPP-8400 contracts for the fiscal year 2024-25.



California State Preschool Program Program Self Evaluation Fiscal Year 2024-25

Early Education Division

For Fiscal Year (FY) 2024–25, California State Preschool Program (CSPP) contractors will use the Early Education Division's (EED) Program Instrument to conduct the FY 2024-25 Program Self-Evaluation (PSE) and will complete a survey to satisfy the submission requirements for the PSE. The survey will identify how programs meet or did not meet the contract terms and conditions of the CSPP contract. The PSE includes multiple choice options for items 1-24, followed by three additional data questions. Contractors must also include a written list of tasks needed to modify the program in order to address all areas identified through the PSE process as needing improvement, and describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory to continue to meet standards, including how those will be addressed in a timely and effective manner.

All CSPP contractors are required to complete this survey. Please have one (1) staff submit this survey on behalf of your CSPP agency **no later than 5:00 pm on Monday, June 2, 2025**. To complete this survey, responses to all questions are required. For any questions regarding this survey, please contact the EED Program Quality Implementation Office at fy2425pse@cde.ca.gov.

If you want to save your progress and return later at any time while responding to the survey, you can do so by selecting the **Save For Later** button. To do this, select the choose the **Save For Later** button on any page you would like to pause in responding. You will be provided a unique URL (web address) for entrance back into the saved report. This URL is the only way back into the saved survey

Agency Role of Contact Person

Agency Role of Contact Person:

Program Director ▼

Contact Information for Executive or Program Director

Executive or Program Director Information

First Name of Program Director:	Cheryl
Last Name of Program Director:	Watt
Email Address of Program Director:	wattc@arc.losrios.edu
Phone Number of Program Director: (999-999-9999)	916-484-8651

Agency Information

For the following questions, you will be asked to select your lead county from a list. After you select your county from the drop-down field menu below, you will be prompted to choose your agency name and vendor number from a county-specific list.

Select your lead county:

Sacramento ▼

Select your Sacramento County agency:

Los Rios Comm College District, 6737 ▼

Program Type

- ☐ Part-Day
- ☐ Full-Day
- ☒ Part-Day/Full-Day

Please review the **agency name and vendor number** selected above. If your agency name and vendor number are correct, please select the **Next** button below to continue the 2024-25 Program Self-Evaluation Survey on behalf of this agency.

Staff and Board Member Participation

In accordance with the *Child Care Regulations*, Title 5 (5 CCR), Section 17709(b)(3) provide an assessment, in a narrative format, summarizing the Staff and Board Member participation in the PSE process:

How have staff and board members been involved in the program self-evaluation process? (Select all that apply)

- ☐ Program staff and board members developed a written list of tasks needed to modify the program in order to address all areas that need improvement
- ☐ Meeting(s) were held with board and staff to review program self-evaluation process
- ☒ Staff completed and/or reviewed the Classroom Assessment Scoring System (CLASS) Second Edition and CLASS Environment findings, the Desired Results Developmental Profile – 2015 (DRDP-2015), Parent Surveys, and the Program Instrument and developed an action plan to address areas in need of improvement
- ☐ The contractor identified areas that required modification in response to guidance released from CDE, and developed an action plan to respond to any changes in guidance (examples include newly issued Management Bulletins, EED webinars, and email communications)
- ☒ A summary of the PSE process and findings was presented to the board and gathered input from board members
- ☐ Other staff and board member involvement in the PSE process not listed above

Provide an assessment, in a narrative format, summarizing the Staff and Board Member participation in the PSE process: (?/500 characters)

CDC Staff used information from the parent survey, DRDP, and CLASS to determine areas of improvement and create a task list. CDC Supervisors monitor Management Bulletins and guidance from CDE webinars to ensure compliance. A summary of the PSE is presented to the board, and feedback and approval obtained.

I. Family Files

The I. Family Files section will include the following parts: EED 01: Family Selection, EED 02: Family Eligibility Requirements, EED 03: Child Need Requirement Verification (Full-Day CSPP Only), EED 04: Correct Fee Assessed (Full-Day CSPP Only), EED 05: Compliance with Due Process, and EED 06: Recording and Reporting Attendance.

EED 01: Family Selection

Families with children enrolled in the California State Preschool Program (CSPP) are selected according to the priorities for that program, whether full-day or part-day: (May select both if applicable)

- ☒ Meets Requirements
- ☐ Needs Improvement to meet requirements

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The LRCCD CDC's completed CMR in March 2024. All files reviewed met the standards set forth by CDE. Technical assistance on a few items was provided to supervisors during the review. Supervisors provided training for office staff on changes and best practices. Each site completes an internal file review during the year. Additionally, site supervisors trade files to review in order to cross check accuracy.

EED 02: Family Eligibility Requirements

Families with children enrolled in the program have met eligibility requirements, and the required documentation is complete. A family data file has been established for each family, including a completed application for services, supporting documentation, and a completed family language interest survey: (May select both if applicable)

☒ **Meets Requirements**

☐ **Needs Improvement to meet requirements**

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The LRCCD CDC's completed CMR in March 2024. All files reviewed met the standards set forth by CDE. Technical assistance on a few items was provided to supervisors during the review. Supervisors provided training for office staff on changes and best practices. Each site completes an internal file review during the year. Additionally, site supervisors trade files to review in order to cross check accuracy.

EED 03: Child Need Requirement Verification for Full-day CSPP

Families with children enrolled in full-day services have met the need requirements if applicable. Certified hours of childcare must correspond to the need of the parent/caretaker, as documented by the contractor at the initial certification and recertification or at the voluntary request of the family to increase or decrease the hours of need for service or hours must be within the parameters as otherwise provided by law: (May select both if applicable)

☒ **Meets Requirements**

☐ **Needs Improvement to meet requirements**

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The LRCCD CDC's completed CMR in March 2024. All files reviewed met the standards set forth by CDE. Technical assistance on a few items was provided to supervisors during the review. Supervisors provided training for office staff on changes and best practices. Each site completes an internal file review during the year. Additionally, site supervisors trade files to review in order to cross check accuracy.

EED 04: Correct Fee Assessed

Families with children enrolled are assessed the correct monthly fee according to the current Family Fee Schedule issued by the CDE with the exception of families/children certified in a part-day/part-year CSPP program, families receiving CalWORKs cash aid, and CPS/At-risk families with referrals for up to 24 months. Additional payments, in cash or in kind, as a condition of participation shall not be required or collected, with the exception of field trips and/or diapers if the program's board and/or parents have approved: (May select both if applicable)

☒ **Meets Requirements**

☐ **Needs Improvement to meet requirements**

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The LRCCD CDC's completed CMR in March 2024. All files reviewed met the standards set forth by CDE. Technical assistance on a few items was provided to supervisors during the review. Supervisors provided training for office staff on changes and best practices. Each site completes an internal file review during the year. Additionally, site supervisors trade files to review in order to cross check accuracy.

EED 05: Compliance with Due Process

Note: EED 03 and EED 04 are only asked to agencies that selected Full-Day or Part-Day/Full-Day in the Agency Information section.

The contractor complies with the program's due process requirements, including: (1) providing parents with written information regarding their responsibility to comply with program rules; (2) issuing a Notice of Action (NOA) where appropriate; (3) establishing procedures for parental appeal of any contractor's decision contained in the Notice of Action; and (4) establishing procedures for suspension, expulsion, and unenrolling a child due to behavior: (May select both if applicable)

☒ **Meets Requirements**

☐ **Needs Improvement to meet requirements**

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The LRCCD CDC's completed CMR in March 2024. All files reviewed met the standards set forth by CDE. Technical assistance on a few items was provided to supervisors during the review. Supervisors provided training for office staff on changes and best practices. Each site completes an internal file review during the year. Additionally, site supervisors trade files to review in order to cross check accuracy.

EED 06: Recording and Reporting Attendance

The program has adopted policies and procedures that are consistent with statutes and regulations on excused absences including best interest days and abandonment of care. Documentation of recording and reporting attendance records are consistent with certified hours of enrollment that are established for the child/parent/guardian: (May select both if applicable)

☒ **Meets Requirements**

☐ **Needs Improvement to meet requirements**

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The LRCCD CDC's completed CMR in March 2024. All files reviewed met the standards set forth by CDE. Technical assistance on a few items was provided to supervisors during the review. Supervisors provided training for office staff on changes and best practices. Each site completes an internal file review during the year. Additionally, site supervisors trade files to review in order to cross check accuracy.

II. Family Engagement and Strengthening

The II. Family Engagement and Strengthening section will include the following parts: EED 07: Parent Engagement and Strengthening, EED 08: Health and Social Services, and EED 09: Community Involvement.

EED 07: Parent Engagement and Strengthening

There is a parent engagement and strengthening component that the programs ensure that there is effective, two-way, comprehensive communication between staff and parents is conducted on a regular basis throughout the program year including the sharing of information of the child's progress: (May select both if applicable)

☒ **Meets Requirements**

☐ **Needs Improvement to meet requirements**

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

Each site supervisor works with teaching staff and practicum faculty to ensure parent engagement and family strengthening activities are provided throughout the year. Site supervisors share ideas and feedback from families in order to provide a strong, diverse parent engagement program.

EED 08: Health and Social Services

The program includes identification of the child or family health, and social service needs and makes referrals to appropriate agencies for services. The program does follow-up to ensure that identified needs have been met: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The Family Needs Assessment form is part of the Los Rios child care application. CDC clerks and/or CDC supervisors review this form during the enrollment process, and provide families with requested resources. A secondary check in is completed as needed. Additionally, teachers do daily/weekly check ins with families to ensure needed resources are provided.

EED 09: Community Involvement

The program includes a community involvement component that promotes the solicitation, collaboration and facilitation of services and goods to the families being served while providing information about the services offered to the community: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The CDC's are fortunate to be part of a large campus community that offers many resources for student parents. The CDC's promote these services to CDC families, along with community resources and programs as appropriate.

III. Program Quality

The III. Program Quality section will include the following parts: EED 10: Site Licensure, EED 11: Local Educational Agencies (LEA) Operating CSPPs Exempt from Licensing Regulations , EED 12: Staff-Child Ratios, EED 13: Classroom Assessment Scoring System (CLASS) Second Edition and CLASS Environment. EED 13a: Requirements Specific to LEAs with License-Exempt Classrooms (LEAs identified as having license-exempt classrooms only), and Additional Requirements for CSPP, EED 14: Nutrition, EED 15: Developmental Profile, EED 16: Parent Survey, EED 17: Staff Qualifications, EED 18: Staff Professional Development Program, and EED 19: Prohibition Against Religious Instruction or Worship.

EED 10: Site Licensure

Each site has a current license issued by the authorized licensing agency: (*May select both if applicable*)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (*?/500 characters*)

All 3 sites are licensed through the California Department of Social Services. CDC supervisors stay abreast of current licensure requirements in order to ensure continual licensing.

EED 11: Local Educational Agencies (LEA) Operating CSPPs Exempt from Licensing Regulations

Is your agency a Local Educational Agency (LEA)?

- ☒ *Yes*
- ☐ *No*

LEAs operating part-day or full-day CSPP classrooms that are exempt shall continue to meet all legal and contractual requirements of the CSPP, which includes adequate standards of Program Quality: (*May select both if applicable*)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (*?/500 characters*)

All sites are licensed with the California Department of Social Services, all teachers are fully qualified and hold teaching permits from the California Commission on Teacher Credentialing, Title 5 ratios are met, programs provide nutritious meals that meet standards of the Child and Adult Care Food Program, DRDPs are completed for each child after 60 days of enrollment, and every 6 months thereafter.

EED 12: Staff-Child Ratios

The applicable staff-child ratios are met for each age group: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

Both teachers and site supervisors monitor staff-child ratios to ensure classrooms are fully staffed and appropriate ratios are maintained.

EED 13: Classroom Assessment Scoring System (CLASS) Second Edition and CLASS Environment

Contractors are required to use the CLASS Second Edition Pre-K–3rd and CLASS Environment tools to observe CSPP classrooms. CLASS shall be implemented with a graduated phase-in approach beginning in 2024–25. CSPP contractors must provide data and information requested by the Regional and Statewide CLASS Leads funded through the Achieving Success in Positive Interactions, Relationships, and Environments (ASPIRE) Grant. Is your program achieving the goal of observing 15 percent of CSPP classrooms using the CLASS and CLASS Environment Tool as outlined in your agency’s contract? (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

CDC's contracted with a certified CLASS observer to complete 2 CLASS observations (15% of total CSPP classrooms) this year.

Contractors are required to complete the additional requirements listed in MB 23-10 preserved from the Environmental Rating Scale (ERS) tool, which are not included in CLASS, CLASS Environment, or current license or license-exempt regulations, but are essential for quality improvement in CSPP.

Does your agency have any license-exempt classrooms?

- ☐ Yes
- ☒ No

Additional Requirements for CSPP

Provide children enrolled in Full-Day CSPP for over 4 hours with regularly scheduled time to nap or rest. Furthermore, with regards to napping:

Cots or mats must be at least 18" apart:

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

Napping and rest activities must be provided in a clean and sanitary manner:

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

Space must be conducive to resting:

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

Ensure schedules provide a balance of structure and flexibility. The schedule must include the following each day:

A variety of play activities:

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

Both gross motor and less active play:

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

At least one indoor and one outdoor play period (weather permitting):

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

Post written handwashing procedures in a place that is visible to children and adults. Handwashing procedures must be followed by children and adults:

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

Provide storage spaces with security provisions where staff can store their personal belongings:

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

Have space and/or policies in place to support staff for work-related tasks such as conferences and meetings and to support staff for personal breaks:

- ☒ *Meets Requirements*
- ☐ *Technical Assistance/Modifications Needed to meet requirements*

EED 14: Nutrition

The program provides meals that are nutritious and are culturally and developmentally appropriate for the children in attendance and shall meet the nutritional requirements specified by the federal Child and Adult Care Food Program or the USDA Child Nutrition Programs: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

All 3 programs provide nutritious meals that meet standards of the Child and Adult Care Food Program. CDC supervisors and lead teachers monitor meal service to ensure sanitary procedures are practiced and appropriate servings are provided to children. Additionally, the Los Rios District auditor conducts meal audits throughout the year at all 3 sites.

EED 15: Developmental Profile

The program maintains age-appropriate Desired Results Developmental Profiles 2015 (DRDP 2015) to monitor the progress of the child's learning. The program uses DRDP data to plan and conduct age and developmentally appropriate activities: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

At all 3 sites, DRDPs are completed for each child after 60 days of enrollment, and every 6 months thereafter. CDC supervisors upload DRDP results to DRDP online each semester, after verifying that all children have a completed profile.

EED 16: Parent Survey

The program annually distributes a parent survey to parents and analyzes the results to plan and conduct activities to help parents support their child's learning and development and to meet the family's needs. The survey is utilized as part of the annual self-evaluation process: *(May select both if applicable)*

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

All 3 sites provide the parent survey to families each spring. CDC supervisors review results together, and create an action plan to address concerns and further improve programs as needed.

EED 17: Staff Qualifications

Program staff are qualified for the position held. Each program operating two or more sites or a Family Childcare Home Education Network (FCCHEN) has a qualified program director. Each program with more than one site has a qualified site supervisor at each site. Each site has qualified teachers: *(May select both if applicable)*

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

All 3 site leaders have a site supervisor or program director permit, and all teachers are fully qualified and hold teaching permits from the California Commission on Teacher Credentialing

EED 18: Staff Professional Development Program

The program has developed and implemented a staff development component: *(May select both if applicable)*

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

Each CDC supervisor evaluates the needs of staff and plans staff development activities according to the site's needs. All 3 sites gather at least one time per program year to collaborate on staff training and development. Funds are available for staff to attend additional professional development (conferences, trainings, etc.).

EED 19: Prohibition Against Religious Instruction or Worship

The program refrains from religious instruction and worship: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

All 3 site's family handbooks contain a statement that says the program refrains from religious instruction and worship. Teachers do not provide religious instruction or worship in the classrooms.

IV. Administrative

The IV. Administrative section will include the following parts: EED 20: Inventory Records, EED 21: Program Self-Evaluation Process, and EED 22: Written Information.

EED 20: Inventory Records

Inventory records are maintained by the contractor for all equipment and all non-disposable items with an estimated useful life of more than one year, such as computing devices and electronics, purchased in whole or in part with contract funds: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

LRCCD CDC's do not use contract funds to purchase equipment. A log is maintained in the event that we do, and a statement is added each contract year that we do not.

EED 21: Program Self-Evaluation Process

The program has developed and implemented an annual evaluation plan that addresses any areas identified during the self-evaluation as needing improvement: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The CDC Supervisors work together to complete the program self evaluation each year. After review of the DRDP Summary of Findings, CLASS scores, and parent survey results, we put an action plan together to correct any shortfalls.

EED 22: Written Information

The Program has developed written policies and procedures. Written information shall be provided to families and providers. The written policies and procedures may not conflict with the law, regulations, and terms of the contract: (May select both if applicable)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The Los Rios CDC's maintain a set of written policies and procedures that are provided for CDC families at enrollment. CDC supervisors review policies and procedures annually, and make adjustments as regulations change or policies need to be ammended.

V. Fiscal/Audits

The V. Fiscal/Audits section will include the following parts: EED 23: Fiscal Reporting and EED 24: Annual Fiscal Audit.

EED 23: Fiscal Reporting

The program has submitted fiscal attendance and accounting reports to the CDE consistent with the laws for state or federal fiscal reporting and accounting, including the set-aside for enrollment of children with disabilities: *(May select both if applicable)*

☒ *Meets Requirements*

☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

Los Rios CDC's submit fiscal attendance and accounting reports to CDE consistent with the laws for state reporting and accounting. District accountants provide this information to CDE, ensuring it is done consistently.

Percentage of Contractor's Funded Enrollment

In accordance with *California Education Code (EC)* Sections 8208(c)(1) and (d)(2)(A), a percentage of the contractor's funded enrollment will be set aside specifically to allow children with exceptional needs, including children with severe disabilities, to be enrolled until the set aside is filled.

Indicate the total percentage of children with exceptional needs (including severe disabilities) that are currently being served under your CSPP enrollment:

5

Indicate whether the total percentage of children with exceptional needs (including severe disabilities) provided above is meeting the requirement of 5 percent of funded enrollment set aside to serve children with disabilities:

☒ *Meets Requirements*

☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

Los Rios CDC's continue to update Child Action with our current availability, which includes children with special needs. We have added a statement to our application and our website regarding the set aside and priority for children with IFSP/IEP's. We work closely with families to help identify needs and obtain services, which if applicable, can help them get an assessment sooner and in some cases, an IEP/IFSP.

EED 24: Annual Fiscal Audit

The program has submitted to CDE's Office of External Audits an acceptable financial and compliance audit: (*May select both if applicable*)

- ☒ *Meets Requirements*
- ☐ *Needs Improvement to meet requirements*

Describe the procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards: (?/500 characters)

The Los Rios Community College District ensures an annual fiscal audit is completed for the Child Development Center budget.

Additional Questions for Data Collection Only

Additional Nutrition Question: Does your program provide healthy fruits and vegetables, including organic and/or locally sourced foods for meals and snacks?

- ☒ *Yes*
- ☐ *No*

Additional Curriculum Question: Please select the curriculum you use in your CSPP program. (Select all that apply)

NOTE: The CDE does not endorse any one curriculum.

- ☐ *Al's Pals: Kids Making Healthy Choices*
- ☐ *Amplify CKLA PreK*
- ☐ *Benchmark Ready to Advance*
- ☐ *Building Blocks Pre-K Math*
- ☐ *Connect4Learning Preschool*
- ☐ *Core Knowledge Preschool*
- ☐ *Curiosity Corner*
- ☐ *DLM Early Childhood Express*
- ☐ *Doors to Discovery*
- ☐ *Eureka Math PreK*
- ☐ *Everyday Mathematics PreK Care*
- ☐ *Focus on PreK*
- ☐ *Frog Street Pre-K*
- ☐ *Get Set for School (Learning Without Tears)*
- ☐ *Heggerty Phonemic Awareness PreK*
- ☐ *High-Scope Preschool*
- ☐ *Kimochis*
- ☐ *Math Shelf*
- ☐ *MyMath PreK*
- ☐ *Numbers Plus Preschool Curriculum*
- ☐ *Opening the World of Learning*
- ☐ *PreK On My Way*
- ☐ *Second Step Early Learning Program*
- ☐ *The Creative Curriculum for Preschool*
- ☐ *The Creative Curriculum for Family Child*
- ☐ *Three Cheers for PreK*
- ☐ *World of Wonders*
- ☐ *Zoo-phonics*
- ☐ *Teacher or program created curriculum*
- ☒ *Other published curriculum or resource not listed above*

Describe the other published curriculum or resource not listed above: (?/500 characters)

The Los Rios CDC's use emergent curriculum that is developed based on the interests of the current group of children. Teachers observe children's play, learn their interests, and then design classroom activities around those interests. This process allows children to explore learning concepts (math, science, literacy, etc.) in a way that interests them and therefore will be more meaningful.

Additional CLASS Question: Please review the following questions regarding your program's ability to meet the required goals for observing CSPP classrooms using the CLASS and CLASS Environment Tools in the upcoming program year

Will your program be able to meet the goal of observing 30 percent of CSPP classrooms using the CLASS Tool as outlined in your agency's contract next program year:

- ☒ Yes
☐ No

Will your program be able to meet the goal of observing 30% of CSPP classrooms using the CLASS Environment Tool as outlined in your agency's contract for next program year:

- ☒ Yes
☐ No

Statement of Completion

By providing an electronic signature, I certify that an annual plan has been developed and implemented for the Program Self-Evaluation (PSE) that includes the use of the Program Instrument (PI), the Desired Results Parent Survey, the Desired Results Development Profile and CLASS and CLASS Environment, and the Health and Safety Checklist (LEA license-exempt only) for all applicable contract types, per *California Code of Regulations*, Title 5 (5 CCR), Section 17709.

I also certify that all documents required as part of the PSE and the three additional data questions have been completed and are available for review and/or for submittal upon request, and:

The Program Instrument Fiscal Year 2024-25 EED Program Instrument - Contractor Information (CA Dept of Education) including Items 1 through 24 and additional data questions, as applicable, was used to complete the PSE; and

Staff and board members were involved in the PSE process.

REMINDER: All supporting documents required as part of the PSE (see Statement of Completion) are to be kept on site and **shall not be included** with the submission of the PSE.

**Respondent Electronic
Signature:**

Cheryl Watt

Submission Date:
(MM/DD/YYYY)

05/21/2025

Print and Submit

This is the end of the 2024–2025 CSPP Program Self-Evaluation.

If you have finished entering all the information for the survey, you can print or download a copy of your responses by selecting the **Print Responses** button below. A separate window will open, allowing you to print or download your responses. If you choose to print or download your responses, you must do so before selecting **Submit**. You must navigate back to your original window and select the **Submit** button to successfully submit your survey responses.

Important: Once you select the **Submit** button, you will not be able to make any further edits or revisions. Your responses will be sent immediately to the Early Education Division, and you'll be redirected to the Inclusive Early Education Resource Page. An automatically generated email will be sent to the email address provided in your survey to confirm your submission and provide a summary of all survey responses for your reference. Please check your email account's spam folder if you do not receive a confirmation email to your inbox.

Fiscal Year 2024-2025 Program Self-Evaluation Survey for Child Care and Development Programs

2. Contractor Information

1. Contractor name:

Los Rios Community College District

2. Contractor vendor number:

6737

3. Program Director name:

Cheryl Watt

4. Program Director email:

wattc@arc.losrios.edu

5. Select all contract types held:

General Child Care and Development (CCTR)

6. One or more of the direct contracts held by the agency provide services through a Family Child Care Home Education Network. (CCTR, CMIG, or CFCC)

No

7. Select all types of General Child Care and Development (CCTR):

Centers

8. Select all age groups served:

Infant (birth to 18 months)

Toddler (18 to 36 months)

School age (transitional kindergarten or kindergarten to 13 years old, or children with exceptional needs up to 21 years of age)

9. Name of staff completing the survey:

Cheryl Watt

10. Email of staff completing the survey:

wattc@arc.losrios.edu

11. Are you a contractor that serves in Los Angeles or Ventura County that has been impacted by the state of emergency related to the wildfires? Impacted is defined as contractors who were subject to the evacuation orders or warnings, and/or experienced a complete loss or significant damage to property as a result of the fire.

No

3. Dimension I: Family Files

12. Agency has completed a file review from each contract type held. If any of the files reviewed were missing eligibility or need criteria, the program shall include within their program action plan steps to adjust practices to ensure all documentation collected meets eligibility and need requirements.

Has the contractor met this requirement?

Yes

13. Describe the agency's internal procedures to review family data files continuously to ensure all documentation needed to certify families for services is collected and verified.

Each site's enrollment clerk routinely reviews files to ensure accuracy. Additionally, the 3 CDC supervisors trade files throughout the year to review and provide feedback as needed.

4. Dimension I: Family Files

14. Self-Certification. Contractor has implemented internal procedures to ensure that payments to providers are made within 21 days of receipt of a complete and accurate record. Complete record contains name of the child receiving services, actual times child entered and left daily, and signatures of the provider and the parent at the end of the month attesting under penalty of perjury that the information provided on the attendance record or invoice is accurate.

Has the contractor met this requirement?

Yes

5. Dimension I: Family Files

15. Program maintains documentation of attendance recording and reporting consistent with certified hours of care. Evidence of completed daily attendance records and best interest days are maintained.
Has the contractor met this requirement?

Yes

6. Dimension II. Family Engagement

16. Families with children enrolled in the programs are selected according to the priorities of that program. (Select all that apply)

Contractor maintains a waiting list or central eligibility list by contract type

Families are enrolled according to the priorities of the program

Written information for families includes the priorities for the program and describes how family selection occurs

17. Parent Education and Involvement: Describe the education and involvement opportunities for parents. Responses shall be inclusive of Parent Advisory Committee activities, parent education opportunities, parent orientation, parent conferences and family engagement activities.

Family orientation

Back to School Night (fall & spring)

Family Workshops: Child Communication and Development & Managing the B's: Bodies, Behaviors & Balance

Parent conferences - initial conference at enrollment, and two checkpoints at the end of each semester

Fall Festival (after school family event)

Off to TK/Kindergarten Graduation

Family picnic

Family Traditions potluck

Clothing swap

Ice cream social

Parent Advisory Committee that members are from all classroom including the infant/toddler and preschool side.

Parent conferences twice a year

Meetings with parents as needed for behavior/developmental concerns

Family Day - monthly meetings at Panther Cares center in collaboration with Birth and Beyond (SCC)

7. Dimension II. Family Engagement

18. Describe the process used for identification of any health and social services needed by the family or for the child(ren). Include in the response the process for referring and conducting follow-up to ensure families were connected to the requested support and/or resources.

A Family Needs Assessment form is included in our child care application. Enrollment clerks share appropriate resources with families according to the needs they expressed on this form at enrollment. Teachers and supervisors follow up as needed.

Teachers make observations during play and activities in the classroom. These observations are shared with families at the parent conference, or earlier as needed. If there is a concern from either the teacher or the family, referrals are made to the appropriate community agency (Help Me Grow, Alta Regional, QCCC, etc.).

Teachers and/or CDC Supervisors follow up with each family to ensure needed support is provided.

8. Dimension III. Program Quality

19. Written information for families: Program has provided written policies to child's parents or legal guardians of the limitations on disenrollment, including suspension and expulsion. This notification shall be in writing and shall inform parents on how they may file an appeal, to the department, in the event of the suspension or expulsion of a child. Has the contractor met this requirement

Yes

20. Program has documentation of policies and procedures outlining suspension and expulsion and as to which behaviors would warrant an expulsion that meet the requirements outlined in the Child Care Bulletins for Expulsion And Suspension Procedures In Child Care And Development Programs

Has the contractor met this requirement?

Yes

21. Describe the training and resources provided to children, families, and providers (if applicable) to support the social emotional development of children in the program and inclusive practices used to help children exhibiting serious and persistent challenging behaviors.

Children: Solution kit, peace table, books and social stories about conflict and problem solving, IEEEP modules

Families: Teaching Pyramid Backpack Series, family workshops on development and behavior, handouts on social emotional development available for families in the centers and in electronic format (Canvas).

Providers (teaching staff): Teaching Pyramid training, conferences and professional development related to social emotional learning and development

9. Dimension III: Program Quality

22. Each site/home has a current license issued by Community Care Licensing or Classroom/Family Childcare Home meets Criteria of License Exempt Status per Health & Safety Code Section 1596.792.

Has the contractor met this requirement?

Yes

10. Dimension III. Program Quality

23. Contractor has met the applicable staff-child ratios for the contract types held (WIC 10275(a)(3) and 5 CCR 18290).

Has the contractor met this requirement?

Optional form for direct service center-based programs: [CCD 36 Staff-Child Ratio Schedule](#)

Yes

11. Dimension III. Program Quality

24. Program has completed Environment Rating Scale(s) on all classroom(s)/home(s).

Has the contractor met this requirement?

Yes

25. Program has completed Environment Rating Scale(s) Summary of Findings on all classroom(s)/home(s).

Has the contractor met this requirement?

Yes

12. Dimension III. Program Quality

26. The program includes a nutrition component that ensures children are provided with nutritious meals and snacks during the time in which they are in the program. The meals and snacks are culturally and developmentally appropriate and meet the nutritional requirements specified by the federal Child and Adult Care Food Program (CACFP) or the National School Lunch Program (NLSP). A list of any children with food allergies is regularly updated and available to all staff preparing and/or serving food.

Has the contractor met this requirement?

Yes

13. Dimension III. Program Quality

**27. DRDP Online upload is complete for each rating period.
Has the contractor met this requirement?**

Yes

**28. Program has completed Summary of Findings on all Classroom(s)/Home(s).
Has the contractor met this requirement?**

Yes

29. Describe the program's process for providing developmentally, linguistically, and culturally appropriate activities to children in the program that aligns with individual and classroom/home DRDP data.

Teachers identify the languages spoken by families in the classroom, and provide materials, books and songs in those languages for children in the classroom; teachers use DRDP data to determine areas of growth and plan and implement activities to promote developmentally, linguistically, and culturally appropriate activities. Additionally, our curriculum includes individualized planning for children based on their personal growth/developmental stage reflected on DRDP results.

14. Dimension III. Program Quality

**30. Each contractor/ operating two or more sites or a contractor operating through a Family Child Care Home Education Network has a qualified Program Director.
Has the contractor met this requirement?**

N/A

31. Each program with more than one site has a qualified Site Supervisor at each site.

Yes

32. Each site has qualified Teachers.

Yes

**33. What percentage of your qualified teachers hold Associate Teacher Permits?
Applies to CCTR, CMIG, and CHAN / Does not apply to CFCC**

2

**34. Describe agency practices and procedures to recruit and retain qualified staff.
Applies to CCTR, CMIG, and CHAN / Does not apply to CFCC**

The Los Rios Community College District runs 3 lab school programs, so we often recruit ECE lab students to work as classroom assistants while they finish their education, gain days of experience, and apply for their teaching permits.

15. Dimension III. Program Quality

35. Describe some of the staff development opportunities provided to staff/providers. Include the process for using data to identify the training opportunities provided to staff and/or providers. In the response include how Program Self-Evaluation and other data sources are used to determine the training needs of staff and/or providers.

Trauma informed classroom training, ASQ training, introduction to teaching for new teachers, quality interactions, mandated reporter training, CPR, bloodborne pathogens, sexual harassment, CACFP trainings, how to complete observations in the classroom.

CDC Supervisors complete classroom observations to determine areas of growth needed; we also solicit feedback from staff as to what areas they would like to gain more knowledge.

Leads teachers hold weekly meetings with classroom teachers to share observations and areas of concern. Supervisors meet regularly with lead teachers to address to discuss and to provide professional development opportunities to improve outcomes.

Supervisors also discuss areas of improvement with leads during employee evaluations. Los Rios provides online trainings for employees on many safety topics (bloodborne pathogens, sexual harassment, kitchen safety, etc.)

36. Program has a process for orienting new staff. Documentation is maintained on the training and resources provided to new staff and/or providers.

Yes

16. Dimension IV. Administrative

37. Contractor has a current inventory containing all the required elements listed in Funding Terms & Conditions (FT&Cs):

Description

Serial number or other identification number

The source of funding

The acquisition date

The cost

The location, use and condition

Any ultimate disposition date including date of disposal and sale price if applicable

Has the contractor met this requirement?

Yes

38. Program maintains documentation of most recent physical check of the inventory. If no purchases were made it is documented on the inventory form. An authorized representative signs the inventory record at least once every two years.

Has the contractor met this requirement?

Yes

39. For non-Local Education Agency (LEA): contractor has a procedure for competitive purchases of equipment and services.

I am a Local Education Agency (LEA) and follow Public Contract Code (PCC)

17. Dimension IV. Administrative

40. Describe two goals for your program. Include in your response; the data collected to identify the goal, and the action steps to be taken to improve the practice or program requirement.

ARC: a few families responded that they were not satisfied with the opportunities for family involvement on the parent survey. We offer opportunities for families to help in the classroom/program, as well as our open-door policy that states all families are welcome anytime. However, to improve in this area, we will be sure that these opportunities are communicated to families in multiple ways to ensure everyone is aware of options for program participation.

CRC: In our findings, we noticed we offered multiple opportunities that acknowledge and represent the diversity of our families and community at large. One way we can continue to improve this practice and address the needs of our linguistically diverse families is by providing information and resources in multiple languages.

SCC: We noticed that sustainability goals were sufficiently reflected in curriculum. The goal is to start the recycling and reusing topics by collecting loose parts and invite the families to collaborate and have discussions. Families showed interest during the year for more parenting tips on various subjects. We will work on having parent workshops.

41. Parent Survey: Describe the results of the parent survey and the action plans to address the feedback received from parents.

Parent Involvement – a few families responded that they were not satisfied with the opportunities for family involvement. We offer opportunities for families to help in the classroom/program, as well as our open-door policy that states all families are welcome anytime. However, to improve in this area, we will be sure that these opportunities are communicated to families in multiple ways to ensure everyone is aware of options for program participation.

Pick Up Time - a few families responded that they would like a smoother pick up time - they said their children are not ready to go and they spend time gathering their personal belongings. In order to accomplish this, we will help prepare children for pick up by giving reminders that it is almost time to go home, and gathering children's items near the door for easy access.

Children's Progress Report- a couple of families mentioned wanting a mid-semester formal report about child's progress- they said they received informal reports throughout the week but would appreciate a mid-semester written report. Teachers provide on-going written documentation on Child Folio. These observations address children's development aligned with DRDP, and it is available to families on the Care Connect app. Teachers will communicate with families about these written reports and offer time to discuss any concerns.

42. Briefly describe how staff and board members were a part of the self-evaluation process.

Input was collected from staff, board members, and families to complete the program self evaluation. Staff completed DRDPs and ITES and SAGERS, and shared their suggestions to address results. Families completed the parent surveys, giving program supervisors feedback on program operations. Board members are presented with the program self evaluation annually and provided an opportunity to give feedback and make program suggestions.

18. Dimension IV. Administrative

**43. Program has completed the Agency Summary of Findings.
Has the contractor met this requirement?**

Yes

44. List key findings from the agency summary of findings and the action steps that will be taken to address the findings. If the program provides services to multiple age groups provide one key finding with action steps for each age group served.

Infant/toddler teachers found that children did well on physical and approaches to learning domains. In order to improve curriculum in cognitive development, teachers will create individualized curriculum for children that assessed lower in that category. Teachers also noticed the need for improvement and activities in language and emotional development.

Our school-age assessment indicated enhancements in the area of Awareness of Diversity. To address this need, there will be modifications to the curriculum to ensure appreciation of differences and similarities is covered throughout the school year.

19. Dimension IV. Administrative

**45. Program has completed Agency Summary of Findings.
Has the contractor met this requirement?**

Yes

46. Using the Agency Summary of Findings describe two key findings from the ERS and what action steps the program is taking to address the key findings. Include resources, training, or materials to address the key findings. If the program provides services to multiple age groups provide one key finding with action steps for each age group served.

ARC Infant Toddler: Teachers will continue to add activities and opportunities for children to develop language. Some ideas include point-and-say picture books, sing along activities, labeling items in the classroom to expose children to written words, daily routine language (clean up, wash hands, etc.), and encouraging peer conversations.

SCC Infant Toddler: Teachers will work on adding more materials and resources to address diversity/inclusion. We think the best representations would be to include pictures of ECE lab students who attend the school since we have a very diverse population. We will continue making our family boards. We will also discuss it with our Parent Advisory Committee to see how we can reflect the families in our curriculum planning and classroom areas. We will add more informative handouts and reading/audio/visual material to our Family CANVAS shell.

CRC School Age: We discussed the findings and created a plan to improve diversity and representation in the classroom. Additionally, this will be reflected in the curriculum. To continue to build on our stay and play philosophy, we will create opportunities for families to share their culture and traditions with the classroom, creating a more representative classroom community.

21. Dimension V. Fiscal/Audit

47. The program has submitted a report for each contract that is consistent with the laws for state and federal fiscal reporting.

Has the contractor met this requirement?

Resource: [Fiscal Resources](#)

Yes

**48. How will the program continue to maximize enrollment to meet the child care needs of the community?
Describe the procedures in place to increase enrollment in the program.**

1. converting 1 preschool classroom to a 2 year old classroom to meet the current needs of student families.
2. campus advertising
3. environmental updates such as replacing acoustic sound panels to decrease sound pollution, renewing the old flooring, and maximize the enrollment by creating a safer and healthier environment for families and also teachers.

22. Dimension V. Fiscal/Audit

**49. The program has submitted an acceptable financial and compliance audit within the required timelines.
Has the contractor met this requirement?**

Resource: [Contracting Agencies Audit Guidelines & Resources](#)

Yes

50. If findings were identified through the annual audit process how is the program adjusting practices and processes to resolve the findings? If no findings were identified, please write N/A.

N/A

23. CCD 23 Child Development Reporting Data

51. Contractor has notified their assigned consultant of any changes to the Executive Director, Program Director, Site Supervisor(s), headquarter address or sites. Sites includes any sub contracted facilities. Alternative Payment contracts do not include sites in CDMIS. Contracts operated through Family Child Care Home Education Networks have added all providers into their CDMIS profile.

Yes

52. Describe your plan to resolve and meet this requirement.

N/A

24. Optional: Celebrating Promising Practices

53. Share your promising practices: Narrative

CRC's Family Resource Center: The Nest is an on-campus Family Resource Center providing support to students raising families (student parents and students caring for family members of all ages). By providing one-on-one support services and a family-friendly environment, the Student Parent Community is strengthened through family engagement and intentional programming. Using a second-generation model, the Nest offers a physical and social environment to assist not only the student but their children as well. The Nest recently added a fence to provide an outdoor play area, and are now able to provide drop in care for families.

Community Chalk Art project - families and college community invited to add to the chalk art in front of the CDC. Administrators, faculty, staff and CDC children were able to create a beautiful, child-themed drawing in front of the center. We added a portable speaker outside, and families stayed outside after leaving to draw and mingle.


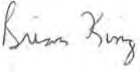
Sacramento City College collaborated with SCC Panther Cares Center and Birth and Beyond to assist families in need of housing, children's needs, food, and career center resources.

54. Upload your files here, if applicable.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Peter Khang, Interim Chief Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

STATUS:

At the below-listed special event(s), event sponsor has submitted an application for permission to serve alcohol.

Date of Event	College	Location	Name of Event	Alcohol
7/18/2025	FLC	Harris Center	Jake Shimabukuro	Beer and wine
7/19/2025	FLC	Harris Center	The Alley Cats Live in Concert	Beer and wine
7/19/2025	FLC	Harris Center	The Alley Cats Live in Concert	Beer and wine

RECOMMENDATION:

It is recommended that the Board of Trustees approve or ratify the applications listed herein.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions listed herein are presented for approval and/or ratification.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
23002	\$148,626.79	6	F&H Construction	\$6,287,328.02
23017	\$671,916.00	9	John F Otto	\$51,370,965.75
23017	\$378,253.00	10	John F Otto	\$51,749,218.75
23005R	\$1,259.86	1	Pride Industries One	\$543,493.86

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transaction as listed herein.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 4	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the agreements listed below are hereby presented for approval/ratification.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Physical Rehabilitation Network	PTA/OTA ¹	SCC	04/10/2025	Evergreen
Encore Dental Services	Dental Asst.	SCC	05/05/2025	Evergreen
Star Dental Practice	Dental Asst.	SCC	05/08/2025	Evergreen
New Element Orthodontics	Dental Asst.	SCC	05/12/2025	Evergreen
Country Crest Post Acute	PTA/OTA ¹	SCC	05/12/2025	Evergreen
Land Park Dental	Dental Asst.	SCC	05/12/2025	Evergreen
Hear Say	PTA/OTA ¹	SCC	05/16/2025	Evergreen
Building Blocks Occupational Therapy, Inc.	PTA/OTA ¹	SCC	05/29/2025	Evergreen

¹PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this Board Agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor of Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

STATUS:

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 143 computers; 2 fax machines; 1 hospital bed; 117 laptops; 2 microtowers; 35 monitors; 12 printers; 3 servers and 1 switch.

These items have a value of less than \$5,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Disposition of Surplus Equipment – Salvage Value Greater than \$5,000	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedure by which a community college district can dispose of real and personal property. Education Code section 81452 (c) provides that any item or items of property having previously been offered for sale pursuant to Section 81450, but for which no qualified bid was received, may be donated to a charitable organization deemed appropriate by the board, or may be disposed of in the local public dump by any employee of the district empowered for that purpose by the board.

STATUS:

On August 14, 2024, and July 14, 2021, the Board of Trustees approved the disposal of the following items pursuant to Education Code section 81450-81450.5, which are valued at \$5,000 or more. 2003 Ford Crown Victoria, 1999 Chevrolet Suburban, 2005 Ford Crown Victoria Interceptor, 2002 Ford Crown Victoria Interceptor, Ryan Sod Cutter Obsolete, Jacobson Seeder Obsolete. Despite the District's efforts the items did not sell during the public sale period. Therefore, in accordance with the Education Code 81452(c), the District intends to dispose in the local public dump.

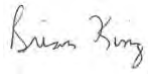
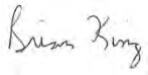
RECOMMENDATION:

It is recommended that the Board of Trustees approve disposal in the local public dump of the listed items per Education Code section 81452 (c).

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 1,3,4	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
Cosumnes River College-Enhancing ZEV Technology Instruction and Access across Existing AMT Courses and Programs <ul style="list-style-type: none"> Funding will support CRC's Automotive Mechanics Technology department to incorporate Zero Emission Vehicle (ZEV) technology into its automotive courses. Funding will provide for instructor training, curriculum development, and purchase of a used ZEV and related equipment. 07/01/2025 - 04/30/2026 Administrator: Dana Wassmer, Associate Vice President, Administration 	CRC	\$125,000	California Air Resources Board
Diversifying the Healthcare Pipeline <ul style="list-style-type: none"> Funding will be used to develop new healthcare programs including Cardiovascular Technology, Radiologic Technology and Surgical Technology across Los Rios and to carry out an assessment of the Sacramento region's additional healthcare workforce needs. 04/01/2025 – 09/30/2026 Administrator: Frank Kobayashi, Associate Vice Chancellor, Instruction 	WED	\$640,063	Valley Vision

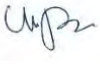
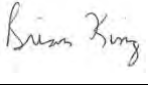
RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of April 16, 2025 through May 15, 2025 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001139052 – 0001141042 B250790-B250791	\$ 7,819,819.43
Capital Outlay Fund	0003020322-0003020524	
Child Development Fund	0006001276-0006001277	
Self-Insurance Fund	0009000554-0009000558	
WARRANTS		
General Fund	880848-882428	\$ 23,428,279.17
General Fund-ARC Instructional Related	013812-013907	
General Fund–CRC Instructional Related	024946-024985	
General Fund–FLC Instructional Related	032444-032450	
General Fund–SCC Instructional Related	050061-050099	
Capital Outlay Fund	838552-838657	
Student Financial Aid Fund	901983-901992	
Child Development Fund	955569-955588	
Self-Insurance Fund	976875-976880	
ODSFD	-	
Payroll Warrants	596142- 596756	\$ 11,087,305.26
Payroll Vendor Warrants	73608-73711	
April Leave Process	596757-598170	
CHECKS		
Financial Aid Disbursements (PeopleSoft)	-	\$ 4,068,669.00
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	7374-7394	\$ 97,518.93
Student Clubs Agency Fund – CRC	6716-6747	
Student Clubs Agency Fund – FLC	3531-3536	
Student Clubs Agency Fund – SCC	5556-5576	
Foundation – ARC	8151-8165	\$ 149,929.34
Foundation – CRC	3500-3519	
Foundation – FLC	2837-2860	
Foundation – SCC	7953-7996	
Foundation – DO	2580-2584	
Associated Students Trust Fund – ARC	1173-1179	\$ 9,466.62
Associated Students Trust Fund – CRC	1072-1075	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
GENFD Financial Aid	-	\$ 479,251.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ 39,091.58
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$ 3,700.00
Envoy	-	\$ -
Payroll Direct Deposit Advices	1346767-1352319	\$ 19,009,945.42
Other Payroll Transactions	-	\$ 1,601.00
Keenan	-	\$ 173,124.31
PITCO Wire	-	\$ 30,089.24
SB85 Debt Relief	-	\$ -
Self-Insurance Fund	-	\$ 72,219.23
PO- Wire	-	\$ -
PAC GOSERVICE Wire	-	\$ -
Fidelity	-	\$ 171,827.81
Regional Transit Wire	-	\$ -
Scholarships	-	\$ 3,395.76

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	SEIU Salary Schedule Revision, 2024-25	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item N	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Facilities Management identified the need to create a new classification for apprentice-level skills in a variety of trades, including locksmithing, painting, masonry, plumbing, and general carpentry. The Construction Maintenance Specialist provides utility support to the department by addressing routine maintenance tasks and assisting journey-level trades positions in specialty areas as they perform maintenance work throughout the District. Based on an analysis of the knowledge, skills, and abilities required and internal alignment, Range 36 (Annual Salary \$69,355 - \$90,403) is recommended for the Construction Maintenance Specialist. The proposed revision to the SEIU Classified Salary Schedule incorporates the new position at the recommended salary range.

STATUS:

Effective June 1, 2025, the proposed SEIU Classified Salary Schedule would be modified as reflected in the attachment.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the revised 2024-25 SEIU Classified Salary Schedule to implement the new Construction Maintenance Specialist classification.

Los Rios Community College District
2024-2025
Salary Ranges for SEIU Classified Positions
DRAFT

Job Code	Titles	Range	Annual Salary		
210	College Safety Officer	31	62,233	-	80,858
297	Construction Maintenance Specialist ³	36	69,355	-	90,403
206	Custodian	21	50,377	-	64,971
230	Environmental Systems Technician	37	70,865	-	92,429
256	Equipment Mechanic I	35	67,848	-	88,381
253	Equipment Mechanic II	39	74,035	-	96,674
221	Grounds Irrigation Specialist/Groundskeeper	31	62,233	-	80,858
220	Grounds Maintenance Technician	31	62,233	-	80,858
211	Groundskeeper	23	52,523	-	67,848
209	Head Custodian	25	54,776	-	70,865
258	Head Grounds Maintenance Technician	35	67,848	-	88,381
213	Head Groundskeeper	27	57,141	-	74,035
233	Kinesiology/Athletics Equipment Technician*	22	51,450	-	66,409
239	Lead Custodian	23	52,523	-	67,848
251	Lead Equipment Mechanic	41	77,363	-	101,135
232	Lead Kinesiology/Athletics Equipment Technician**	24	53,649	-	69,355
263	Lead Maintenance Cabinetmaker	41	77,363	-	101,135
250	Lead Maintenance Electrician	42	79,112	-	103,464
218	Lead Maintenance Electronic/Alarm Technician	42	79,112	-	103,464
235	Lead Maintenance HVAC Mechanic ²	44	82,310	-	105,660
252	Lead Maintenance Painter	41	77,363	-	101,135
227	Lead Maintenance Plumber	42	79,112	-	103,464
278	Lead Maintenance Technician	33	64,971	-	84,527
245	Maintenance Cabinetmaker	39	74,035	-	96,674
262	Maintenance Carpenter	39	74,035	-	96,674
246	Maintenance Electrician	39	74,035	-	96,674
261	Maintenance Electronic/Alarm Technician	39	74,035	-	96,674
243	Maintenance HVAC Mechanic ¹	41	77,363	-	101,135
244	Maintenance Locksmith/Glazier	39	74,035	-	96,674
247	Maintenance Painter	39	74,035	-	96,674
248	Maintenance Plumber	39	74,035	-	96,674
255	Maintenance Roofer/Carpenter	39	74,035	-	96,674
215	Maintenance Technician I	29	59,624	-	77,363
222	Maintenance Technician II	31	62,233	-	80,858
259	Police Detective	49	90,877	-	114,989
212	Police Officer	48	89,095	-	112,734
850	Receiving Clerk/Storekeeper	24	53,649	-	69,355
203	Stock Clerk	21	50,377	-	64,971
226	Toolroom Equipment Attendant	23	52,523	-	67,848
204	Utility Worker	21	50,377	-	64,971

³ New "Construction Maintenance Specialist" position effective 06/01/2025

² Lead Maintenance HVAC Mechanic improved from range 42 to 44 effective 03/01/2025

¹ Maintenance HVAC Mechanic improved from range 39 to 41 effective 03/01/2025

*233 title change effective 01/01/2025, formerly "Physical Education/Athletic Attendant"

**232 title change effective 01/01/2025, formerly "Lead Physical Education/Athletic Attendant"

The salary ranges above are base amounts and do not include longevity increments.

2024-2025 payrates include a continuing improvement of 4% above base payrates for 2023-2024.

Effective: July 1, 2024

Board approved: August 14, 2024

Board revised: December 18, 2024

Board revised: March 12, 2025

Board revised: June 11, 2025

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Short-Term Temporary Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item O	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code 88003, Governing Boards are to specify the service required to be performed by short-term temporary employees within specified classifications, indicating the duration of employment.

STATUS:

The District continues to have a need for short-term temporary employees. The attached document estimates the District's need for temporary employees from July 1, 2025 to December 31, 2025.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period July 1, 2025 through December 31, 2025. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent Board Agendas.

Los Rios Community College District
Short-Term Temporary Employees Anticipated Districtwide Need
July 1, 2025 through December 31, 2025

Short-Term Temporary Classifications	Anticipated Number of Short-Term Temporary Staff
Account Clerk I	7
Account Clerk II	8
Account Clerk III	1
Accountant	2
Administrative Assistant I	7
Administrative Assistant II	2
Admissions/Records Evaluator I	5
Admissions/Records Technician I	9
Admissions/Records Technician II	6
Admissions/Records Technician III	1
Advanced Interpreter	18
Alternate Media Design Special	3
Art Model	34
Assistant Athletic Trainer	5
Assistant Coach	119
Assistant Financial Aid Officer	3
Athletic Trainer	5
Beginning Interpreter	5
Campus Patrol	95
CDC Associate Teacher	7
CDC Lead Teacher	3
CDC Teacher	10
Clerk I	124
Clerk II	29
Clerk III	40
Counseling Clerk I	11
Counseling Clerk II	32
Custodian	25
Digital Communications & Web Specialist	1
DSP&S Clerk	10
Educational Center Clerk	1
FM Planning & Engineering Specialist	1
Financial Aid Clerk I	26
Financial Aid Officer	2
Financial Aid Technician	15
Financial Aid Technician	14
Grant Coordination Clerk	2
Graphic Designer	2

Short-Term Temporary Classifications	Anticipated Number of Short-Term Temporary Staff
Groundskeeper	5
Health Services Assistant	10
IT Technician I	1
IT Technician II	1
Instructional Assistant	153
Instructional Services Assistant I	1
Intermediate Interpreter	18
Intracollegiate Game Technician	2
IT Specialist I	1
Laboratory Technician	25
Library Technician	6
Lifeguard I	1
Lifeguard II	2
Maintenance Technician I	5
Maintenance/Operations Clerk	1
Media Systems/Resources Technician I	1
Mental Health Advocate	1
Outreach Specialist	10
PE/Athletic Attendant	3
Police Comm Dispatcher	5
Printing Services Operator I	1
Printing Services Operator II	1
Programmer I	1
Public Relations Technician	2
Reader/Tutor I	60
Reader/Tutor II	16
Recruit Training Officer	5
Research Analyst	1
Senior IT Technician	1
Special Projects	256
Specialty Coach	3
Sports Program Director	1
Student Support Assistant	107
Student Support Specialist	50
TANF/CalWORKs Specialist	1
Theatre Technician	2
Tutorial Services Assistant	5
Utility Worker	1

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item P	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)		
<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Chao, Pamela (M.A., University of Chicago)	Dean of Language and Communication	06/12/25
Miramontes-Quñones, David (Ph.D., University of the Cumberlands)	Vice President of Student Services & Equity	06/12/25
<u>District Office – Facilities Management</u>		
Gistlinck, Branden (B.A.Sc., South Seattle College)	Director (III) of Sustainability	07/07/25
<u>Folsom Lake College</u>		
Garcia, William (M.A., Indiana University)	Dean of Kinesiology, Health, Athletics & Nutrition	07/01/25
Navarro, Lorena (Ph.D., University of California, San Diego)	Dean of Math, Science, and Engineering	07/01/25
Skellenger, John (M.A., University of Massachusetts Global)	Dean of Career Education	07/01/25
Williams, Miesha (M.A., National University)	Dean of Student Services	07/01/25
APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)		
<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Horse, Rena (B.A., California State University, Sacramento)	Director (VII) of Native American Student Support and Success Program (NASSSP)	07/01/25 – 06/30/26
Hubbard, Karen (M.A., University of Phoenix)	Director (VII) of Employer Partnership for Health and Public Safety	07/01/25 – 06/30/26
Morrison, Samuel (M.A., Eastern University)	Director (IX) of Mathematics, Engineering, Science, Achievement (MESA)	07/01/25 – 06/30/26
Mpagazi, Tiffany (M.A., California State University, Sacramento)	Director (V) of Dual Enrollment and Pre-College Advancement	07/01/25 – 06/30/26

MANAGEMENT

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S) CONTINUED

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
Wedding, Jon	Director (VI) of Training Source (Ed.D., University of the Pacific)	07/01/25 – 06/30/26
<u>District Office</u>		
Avila, Mateo	Director (VI) of Degree Planning and Graduation Initiatives (J.D., Santa Clara University)	07/01/25 – 06/30/26
Benzing, Ebony	Director (VII) of the Center of Excellence (MPA, University of Southern California)	07/01/25 – 06/30/26
Coleman, Laura	Statewide Director (VII) of COE Labor Market Research (B.A., California State University, Chico)	07/01/25 – 06/30/26
Phan, Le Thi	Center of Excellence Project Manager (VIII) (Ph.D., University of California, Davis)	07/01/25 – 06/30/26
<u>Folsom Lake College</u>		
Estomo, Sharisse	Director (VII) of Native American Student Support and Success Program (NASSSP) (B.A., Pacific Oaks College)	07/01/25 – 06/30/26
Hernandez, Mayra	Math, Engineering, Science, Achievement (MESA) Director (IX) (M.A., San Diego State University)	08/01/25 – 07/31/26
Perez, Angelica	Director (VII) of Special Populations (M.A., California State University, Chico)	07/01/25 – 06/30/26
<u>Sacramento City College</u>		
Muir, Julie	Director (VII) of Employer Partnership for Automation (M.A., Colorado State University)	07/01/25 – 06/30/26

APPOINTMENT(S) TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Chao, Pamela	Interim Dean of Language and Communication (M.A., University of Chicago)	06/13/24 – 06/11/25 (Revised)
Grant, Terrell	Interim Director (VII) of Apprenticeship Grants Project (M.A., University of California, Davis)	06/09/25 – 06/30/26

MANAGEMENT

APPOINTMENT(S) TO TEMPORARY POSITION(S), CONTINUED

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
Lowden, Carson (M.A., California State University, Chico)	Interim Dean of Kinesiology and Athletics	06/05/25 – 06/30/25
Miramontes-Quiñones, David (Ph.D., University of the Cumberlands)	Interim Vice President of Student Services & Equity	12/17/24 – 06/11/25 (Revised)
Modesto, Mikenna (Ph.D., University of California, Davis)	Interim Dean of Library and Learning Resource Center (LRC)	01/27/25 – 01/01/26 (Revised)

Folsom Lake College

Garcia, William (M.A., Indiana University)	Interim Dean of Kinesiology, Health, Athletics & Nutrition	09/11/24 - 06/30/25 (Revised)
Navarro, Lorena (Ph.D., University of California, San Diego)	Interim Dean of Math, Science, and Engineering	02/10/25 – 06/30/25 (Revised)

Sacramento City College

Esquivido-Hernandez, Vanessa (Ph.D., University of California, Davis)	Interim Dean of Retention and Persistence	01/22/25 – 06/02/25 (Revised)
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INTERJURISDICTIONAL EXCHANGE (per Government Code Section 19050.8)

<u>Name</u>	<u>Position</u>	<u>Effective Dates(s)</u>
<u>Sacramento City College</u>		
May, Virginia	Interim Associate Vice President Instruction To State Chancellor's Office	08/01/24 – 06/30/26 (Revised)

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>			
Horton, Devin	Dean of Natural Sciences	Health	05/14/25 – 06/02/25

MANAGEMENT

RESIGNATIONS(S)

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Guzman, Sandra	Dean of Student Engagement and Completion	07/04/25

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Goff, Kimberly (After 27+ years of regular service)	Director of Admissions & Records Redesign	09/13/25
	<u>Facilities Management</u>	
Montoya, Vincent (After 18 years of regular service)	Director of Facilities Maintenance	11/01/25

FACULTY

APPOINTMENTS

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Barsotti, Rhonda (B.A., University of California, Berkeley)	Hospitality Management (Culinary Arts) Assistant Professor	08/21/25
Kronzer, Matthew (Ed.D., California State University, Sacramento)	English Assistant Professor	08/21/25
Meier, Anna (M.F.A., University of Miami)	Art Studio Assistant Professor	08/21/25
Mostafa, Nazia (M.A., Saint Mary's College of California)	Counselor	07/01/25
Reuschel, Hope (M.S., Eastern Kentucky University)	Psychology Assistant Professor (Research Methods and Statistics)	08/21/25
Ruybal, Jordan (Ph.D., University of California, Santa Cruz)	Biology (Non-Majors) Assistant Professor	08/21/25
Salahi, Amirhossein (M.S., California State University, Northridge)	Electronics Technology Assistant Professor	08/21/25
Singh, Gurinder (M.S., Punjab Agricultural University)	Biology (Anatomy and Physiology) Assistant Professor	08/21/25
Thao, Sak (B.S., California State University, Sacramento)	Automotive Technology Assistant Professor	08/21/25
Wann, William (B.A., Chapman University)	Administration of Justice Assistant Professor	08/21/25
Zepeda, Daniela Alexandra (M.S., California State University, Sacramento)	Counselor	07/01/25
<u>Cosumnes River College</u>		
Adame, Ryan (M.F.A., California Institute of the Arts)	Theatre Arts Assistant Professor	08/21/25
Marslek, Michael (M.S., California State University, Sacramento)	Accounting Assistant Professor	08/21/25
Médé, Butovens (M.A., Equivalency)	Psychology Assistant Professor	08/21/25

FACULTY

APPOINTMENTS, CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Mendonsa, Rikelle (M.S., University of California, Riverside)	Mathematics / Statistics Assistant Professor	08/21/25
Peacock, Kristin (M.S.W., California State University, Sacramento)	Counselor	07/01/25
<u>Folsom Lake College</u>		
Henk, Nori (Ph.D., Loyola University, Chicago)	Ethnic Studies Assistant Professor	08/21/25
Johnson, Virginia (Ph.D., University of Colorado)	Chemistry Assistant Professor	08/21/25
Navarro Rodriguez, Celina (M.Ed., University of Southern California)	Counselor	07/01/25
Neitling, Cassandra (A.L.M., Harvard University)	Biology Assistant Professor (Microbiology)	08/21/25
Polewaczyk, Heidi (M.A., Equivalency)	Early Childhood Education Assistant Professor	08/21/25
Riewe, Samuel (M.A., San Francisco State University)	Economics Assistant Professor	08/21/25
Sanchez, Aldorey (M.A., Equivalency)	College Nurse	07/01/25
<u>Sacramento City College</u>		
Cervantes, Jordan (M.A., San Jose State University)	Counselor	07/01/25
Hastie, Kelsie (M.A., McGill University)	History Assistant Professor (Women's Emphasis)	08/21/25
Hunter, Kara (M.A., California State Polytechnic University, Pomona)	Communication Studies Assistant Professor	08/21/25
Khan, Maleeha (M.B.A., University of San Francisco)	Accounting Assistant Professor	08/21/25
Linares Rodriguez, Fernanda (M.A., California State University, Sacramento)	Early Childhood Education Assistant Professor	08/21/25

FACULTY

APPOINTMENTS, CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Tener, Sean (B.A., Equivalency)	Aviation Assistant Professor (Air Traffic Control)	08/21/25

APPOINTMENTS TO CATEGORICALLY FUNDED POSITIONS

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Stewart, Rachel (M.S., San Diego State University)	Workability III Coordinator (50%) / Workability III Counselor (50%)	07/01/25 – 06/30/26

APPOINTMENTS TO TEMPORARY POSITIONS

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Lazo, Nicole (M.A., Lindenwood University)	Art History / Humanities Assistant Professor, L.T.T.	08/21/25 – 12/18/25
Reyes Orozco, Arturo (A.S., Sacramento City College)	Mechanical Electrical Technology Assistant Professor, L.T.T.	08/21/25 – 12/18/25
Wiley, Adam (M.A., Equivalency)	Theater Arts Assistant Professor, L.T.T.	08/21/25 – 12/18/25

RESIGNATIONS

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Haskell, Scott	Veterinary Technology Assistant Professor (60%) / Program Coordinator (40%)	05/31/25

FACULTY

RETIREMENTS

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Garner, Cheri (After 18 years of regular service)	Nursing Professor	05/23/25
<u>Cosumnes River College</u>		
Farley, Rhonda (After 35 years of regular service)	English as a Second Language Professor	05/23/25

TEMPORARY, PART-TIME EMPLOYEES Summer 2024
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Villarreal, Thien-Huong	Sociology	15 %
Villarreal, Thien-Huong	Sociology	43 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2024
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Goold, Grant	Paramedic	18 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2025
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdul-Rahman, Husni	Emergency Medical Services	14 %
Abdul-Rahman, Husni	Paramedic	33 %
Austin, Debra	Reading	13 %
Baqeri, Sayed	Physiology (Includes Anatomy)	18 %
Buckner, Mallory	Counselor	2 %
Charles, Kelly	English	49 %
Davis, Donald	Administration of Justice	1 %
Duan, Xin-Ran	Mathematics, General	53 %
Kozlov, Maksim	Diesel Technology	58 %
Lindgren, Erica	Physiology (Includes Anatomy)	21 %
Matteoli, Erik	Paramedic	14 %
Stewart, Dale	Emergency Medical Services	35 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2025
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allo Allo, Viola	Librarian	30 %
Martinez-Munguia, Jonathan	Counselor	4 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2025
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Maddock, Estate of Robert	History	21 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2025
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hamilton, Timothy	History	40 %
Tabrizi, Farough	Counselor	13 %
Tabrizi, Farough	Counselor	11 %

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REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2025**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ayala-Garcia, Marisol	Paramedic	31 %
Gomez, Martin	Counselor	9 %
Goold, Grant	Paramedic	4 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2025**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Al Juboori, Suha	Computer Programming	20 %
Nielsen, Ruth	Counselor	20 %
Ribaudo, Donald	Exercise Sciences/Physiology and Movemen	20 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2025**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cirrone, Steve	Creative Writing	4 %
Davis, Kia	Academic Guidance	40 %
Gales, Marques	Physical Education	15 %
Hernandez-Chaidez, Adan	Interpersonal Skills	7 %
Laird, Hayley	English	4 %
Parziale, Matthew	Chemistry, General	32 %
Theodore, Caleb	Physical Education	15 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2025**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdul-Rahman, Husni	Cross Term	2 %
Alexander, Carie	Counselor	12 %
Allo Allo, Viola	Librarian	12 %
Alsarraj, Jian	Counselor	29 %
Alsarraj, Jian	Counselor	23 %
Ayala-Garcia, Marisol	Paramedic	50 %
Ayala-Garcia, Marisol	Cross Term	6 %
Badilla, Araceli	Job Seeking/Changing Skills	7 %
Badilla, Araceli	Coordinator	2 %
Bashir, Sharjil	Counselor	27 %
Bimbi, Pamela	Coordinator	6 %
Bovard, Victoria	Psychology, General	40 %
Boyd, Andrew	Accounting	27 %
Buckner, Mallory	Counselor	23 %
Buckner, Mallory	Counselor	3 %
Dang, Tina	Counselor	6 %
Delnero, Christina	Counselor	31 %
Delnero, Christina	Counselor	18 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2025
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Dieli, Alice	Coordinator	10 %
Duval, Beverly	Librarian	3 %
Econome Chaliros, Jennie	Counselor	5 %
Fogle, Lanette	Registered Nursing	6 %
Fong, Angela	Counselor	8 %
Fortman, Anita	Academic Guidance	20 %
Fortman, Anita	Counselor	6 %
Gomez, Kimberly	Counselor	12 %
Gonzales, Nathan	Biology, General	52 %
Gonzalez, Paula	Counselor	5 %
Griffin, Robert	Counselor	3 %
Griffin, Robert	Counselor	7 %
Han, Peter	Counselor	14 %
Herman, Kathryn	Counselor	44 %
Hughes, Heather	Counselor	7 %
Hughes, Heather	Counselor	13 %
Hughes, Heather	Counselor	10 %
Hughes, Heather	Counselor	23 %
Kalman, Mikalai	Diesel Technology	27 %
Kalman, Mikalai	Cross Term	2 %
Kalman, Mikalai	Cross Term	2 %
Keyes, Timothy	Cross Term	2 %
Kientz, Michelle	Counselor	7 %
Kientz, Michelle	Counselor	17 %
Kirchhoff, Susan	Librarian	3 %
Klar, Janice	Counselor	1 %
Lacy, Colleen	Dramatic Arts	20 %
LaMarr, Todd	Child Development/Early Care and Education	40 %
Lambdin, Jennae	Adapted Physical Education	8 %
Leo, Regina	Counselor	32 %
Long, Mary	Counselor	7 %
Long, Mary	Counselor	19 %
Long, Mary	Counselor	3 %
Lopez, Anjelica	Counselor	27 %
Lopez, Anjelica	Counselor	3 %
Maples, Inga	Counselor	9 %
Martin, Theresa	Counselor	41 %
Matteoli, Erik	Cross Term	2 %
Mays, Judy	Counselor	41 %
McCoy, Karen	Librarian	8 %
McKnight, Dana	Coordinator	18 %
Miranda, Mee	Counselor	13 %
Mireles-Tijero, Mayra	Counselor	12 %
Moore, Reyna	Counselor	9 %
Mow, Jessica	Counselor	23 %
Needler, Jennifer	Cross Term	4 %
Nowicki, Lazette	Registered Nursing	4 %
Overton, Steven	Counselor	8 %
Palaspas, Candice	Counselor	46 %
Perrault, Priscilla	Counselor	20 %
Preciado, Monica	Counselor	29 %
Rocha-Fernandez, Yulissa	Counselor	28 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2025
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Scappaticci, Laura	Counselor	23 %
Shearer, Tracy	Technical Theater	23 %
Silva, Jessica	Counselor	25 %
Silva, Jessica	Counselor	4 %
Simon, Rachael	Registered Nursing	11 %
Sjolund, Joe	Counselor	43 %
Solomon, Lauren	Counselor	29 %
Squire, Martha	Librarian	5 %
Stewart, Dale	Cross Term	2 %
Tran, Dennis	Counselor	9 %
Truong, Huy	Cross Term	2 %
Vang, Julie	Counselor	31 %
Vang, Julie	Counselor	6 %
Welkley, Debra	Coordinator	14 %
Welty, Ann	Counselor	22 %
Whitenight, Carrie	Counselor	9 %
Whitenight, Carrie	Counselor	10 %
Williamson, Kate	Librarian	8 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2025
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allo Allo, Viola	Librarian	1 %
Bashir, Sharjil	Counselor	2 %
Becerra, Juan	Counselor	2 %
Byrns, Angela	Counselor	2 %
Caro, Steven	Counselor	2 %
Chappell, Mike	Counselor	1 %
Cortes, Cynthia	Counselor	2 %
Dang, Tina	Counselor	2 %
Dentino-Reyes, Katrina	Counselor	2 %
Doan, Anna	Counselor	55 %
Edwards, Ea	Counselor	1 %
Esty, Juana	Counselor	48 %
Garcia, Yolanda	Counselor	6 %
Gonzalez, Jose	Counselor	2 %
Gonzalez, Jose	Counselor	2 %
Green, Charlene	Counselor	2 %
Grewal, Sanya	Health Occupations, General	40 %
Hutcheson, Heather	English	20 %
Hutcheson, Heather	Creative Writing	20 %
Hutson, Natisha	Counselor	2 %
Jones, Jenny	Counselor	24 %
Jones, Jenny	Counselor	3 %
King, Kimberly	Counselor	39 %
King, Kimberly	Counselor	5 %
Mack, Michelle	Counselor	2 %
Miranda, Yolanda	Counselor	2 %
Mondragon-Lopez, Sergio	Counselor	14 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2025
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Mow, Jessica	Counselor	2 %
Nelson, Jacquelynn	Counselor	15 %
Nelson, Jacquelynn	Counselor	5 %
Nguyen, Alfonso	Counselor	45 %
Nguyen, Alfonso	Counselor	2 %
Ordaz, Rafael	Counselor	2 %
Parker, Dawn	Counselor	37 %
Parker, Mishae	Counselor	2 %
Peacock, Kristin	Counselor	16 %
Peacock, Kristin	Counselor	2 %
Rosco Wysinger, Janayla	Counselor	2 %
Salzman, Julie	Counselor	2 %
Salzman, Julie	Counselor	27 %
Salzman, Julie	Counselor	10 %
Salzman, Julie	Counselor	10 %
Sanchez Flores, Lidia	Counselor	2 %
Silva, Jessica	Counselor	2 %
Soriano, Paolo	Counselor	14 %
Soriano, Paolo	Counselor	2 %
Tello Garcia, Melissa	Counselor	2 %
Torres, Jessica	Counselor	2 %
Vang, Karen	Ethnic and Cultural Studies	40 %
Wellington, Erica	Counselor	2 %
Yeung Whamond, Esther	Counselor	2 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2025
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beese, Michelle	Counselor	14 %
Darr Glynn, Kristina	Counselor	5 %
Gonzalez, Paula	Counselor	5 %
Lacy, David	English	60 %
Lorenzo, Gina	Counselor	25 %
McConnell, Joel	Counselor	13 %
McGhee, Kelly	Counselor	13 %
Nielsen, Ruth	Counselor	8 %
Padash, Nooshin	Counselor	3 %
Radekin, Rachel	Counselor	2 %
Rahman Jackson, Lishia	Counselor	18 %
Silva-Henry, Rachel	Counselor	3 %
Snow, Camille	Counselor	12 %
Zavala, Daniel	Counselor	33 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2025
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ashe, Chipso	Psychology, General	7 %
Ashe, Chipso	Counselor	25 %
Ashe, Chipso	Counselor	2 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2025
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beyrer, Kimberlee	Counselor	21 %
Beyrer, Kimberlee	Counselor	9 %
Beyrer, Kimberlee	Counselor	11 %
Bravo-Nguyen, Rosette	Dental Hygienist	3 %
Cardenas, Theresa	Counselor	24 %
Cervantes, Jordan	Counselor	25 %
Chave, Joshua	Counselor	18 %
Dang, Tina	Counselor	1 %
Duran, Alejandra	Counselor	5 %
Duran, Alejandra	Counselor	11 %
Edwards, Michael	Railroad and Light Rail Operations	51 %
Gelotte, Danielle	Counselor	11 %
Glynn, Mariel	Counselor	1 %
Glynn, Mariel	Counselor	40 %
Gonzalez, Paula	Counselor	12 %
Gonzalez, Paula	Counselor	2 %
Gubbins, Timothy	Railroad and Light Rail Operations	60 %
Hernandez-Chaidez, Adan	Counselor	21 %
Knudson, Kandace	Coordinator	5 %
Lagunas-Carvacho, Magaly	Spanish	53 %
Laird, Hayley	English	20 %
Lake, Brienne	Dental Hygienist	28 %
Lane, Tammie	Dental Assistant	12 %
Larreynaga, Antonia	Counselor	17 %
Lawrence, Charles	Counselor	13 %
Lee, Jeffrey	Coordinator	11 %
Lee, Pao	Counselor	2 %
Liem, Susan	Dental Hygienist	5 %
Madrigal, Abraham	Counselor	31 %
Madrigal, Abraham	Counselor	9 %
Mendoza, Liliana	Counselor	6 %
Mendoza, Liliana	Counselor	4 %
Mesa, Felicia	Registered Nursing	20 %
Miranda, Yolanda	Counselor	29 %
Molson, Stephenee	Registered Nursing	32 %
Mow, Jessica	Counselor	2 %
Mow, Jessica	Counselor	9 %
Ngassam, Valery	Astronomy	7 %
Nguyen, Cuong	Counselor	14 %
Nuttall, Gabriella	Coordinator	5 %
Onic, Tracy	Railroad and Light Rail Operations	44 %
Onuoha, Gwendolyn	Counselor	2 %
Ordaz, Rafael	Counselor	2 %
Pea, Sarah	Dental Hygienist	19 %
Piskun, Yelena	Counselor	3 %
Piskun, Yelena	Counselor	1 %
Pizano, Claudia	Counselor	2 %
Pogue, Brian	Coordinator	5 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2025
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Rowe, Stephanie	Coordinator	5 %
Sala, Alina	Counselor	5 %
Singh, Jashnil	Registered Nursing	32 %
Suy, Shaun	Counselor	42 %
Suy, Shaun	Counselor	2 %
Takahashi, Reiko	Counselor	19 %
Wheeldon, Sandra	Dental Assistant	36 %
White, Alexandria	English	20 %
Wright, Tatyana	Counselor	34 %
Wright, Tatyana	Counselor	7 %
Wright, Stanley	Natural History	23 %
Wyatt, David	Natural History	23 %
Zamarripa, Julio	Counselor	2 %
Zamarripa, Julio	Counselor	4 %

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C L A S S I F I E D

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Alford, Shani	Grant Coordination Clerk	SCC	05/19/25
Brewer, Chandra	Student Support Specialist	ARC	05/27/25
Clarke, Mark	Maintenance Technician I, 10 months	SCC	06/02/25
Doupe, Steve	Maintenance Technician II	ARC	06/10/25
Escobar, Vanessa	Student Support Specialist	CRC	07/01/25
Halterman, Ehsan	Senior Information Technology Technician – Lab/Area Microcomputer Support	SCC	05/27/25
Kirkland, Philip	Electrical Systems Supervisor	FM	05/19/25
Martinez, Brittany	Confidential Human Resources Specialist II	DO	06/02/25
Paclibar, Stephen	Custodian	CRC	05/07/25
Snider, Jane	Graphic Designer	DO	06/09/25
Sullivan, Devin	Instructional Assistant – Physical Education/Athletics, 50%, 9 months	SCC	06/04/25
PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Breshears, Nathaniel	Student Support Assistant, 100% (Clerk II – English, 75%)	ARC ARC)	06/09/25
REASSIGNMENT(S)/TRANSFER(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Dorofeyev, Liliya	Administrative Assistant III (Administrative Assistant III)	Ethan ARC)	07/02/25
Lee, Ka	Financial Aid Supervisor (Financial Aid Supervisor)	DO-CRC DO-SCC)	08/01/25

C L A S S I F I E D

RECLASSIFICATION(S)			
<u>Name</u>	<u>Proposed Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Elliott, Christopher	Construction Maintenance Specialist (Maintenance Technician II	FM FM)	06/01/25
Velichko, Nikolay	Construction Maintenance Specialist (Maintenance Technician II	FM FM)	06/01/25
RELEASED FROM EMPLOYMENT (PROBATIONARY)			
<u>Employee ID#</u>	<u>Position</u>	<u>Assigned To</u>	<u>Effective Date(s)</u>
2169864	Groundskeeper	FM	05/13/25
0700733	College Safety Officer	DO	05/15/25
RESIGNATION(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Alvarez, Jacee	Confidential Human Resources Specialist III	DO	05/24/25
Bohlin, Michelle	Student Support Assistant	ARC	05/31/25
Cortes, Edgar	Instructional Assistant – Chemistry, 9 months	ARC	05/24/25
RETIREMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Arambula, Alvaro	Custodian (After 21+ years of regular service)	CRC	05/13/25
Hindi, David	Media Systems/Resources Specialist (After 18+ years of regular service)	FLC	07/05/25
Howton, Todd	Senior Information Technology Technician (After 36+ years of regular service)	ARC	07/31/25
Parrish, Elizabeth	Counseling Clerk I (After 9+ years of regular service)	ARC	08/02/25

Temporary Classified Employees
 Education Code 88003 (Per AB 500)
The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated.

American River College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Al Nuaimi, Athraa	Counseling Clerk I	07/01/2025	06/30/2026
Aljahra, Fatimah	Instructional Assistant	07/01/2025	06/30/2026
Alshaykhan, Ghazwan	Student Support Assistant	07/01/2025	06/30/2026
Azimpour, Baran	Account Clerk I	07/01/2025	06/30/2026
Babayan, Susanna	Student Support Assistant	07/01/2025	06/30/2026
Barone, Caleb	Instructional Assistant	07/01/2025	06/30/2026
Barrera Campos, Jasmin	Counseling Clerk II	05/12/2025	06/30/2025
Batista Delgado, Nelly	Clerk I	06/02/2025	06/30/2025
Beltran, Maricela	Student Support Assistant	07/01/2025	06/30/2026
Benavidez, Henry	Account Clerk II	07/01/2025	06/30/2026
Bold, Kristine	Student Support Assistant	07/01/2025	06/30/2026
Borysova, Hanna	Clerk I	07/01/2025	06/30/2026
Brownell, Glennda	Student Support Specialist	07/01/2025	06/30/2026
Bruce, Donnavan	Custodian	05/12/2025	06/30/2025
Butron, Athena	Reader/Tutor I	03/26/2025	06/30/2025
Cabrera, Dominick	Student Support Assistant	07/01/2025	06/30/2026
Carr, Jonathan	Special Projects	07/01/2025	06/30/2026
Carrera, Leandro	Clerk I	07/01/2025	06/30/2026
Caybut, Avis	Recruit Training Officer	07/01/2025	06/30/2026
Chao, Joseph	Student Support Assistant	05/15/2025	06/30/2025
Clemens, Joshua	Instructional Assistant	07/01/2025	06/30/2026
DeLeon, Jack	Instructional Assistant	04/28/2025	06/30/2025
Diaz, Michelle	Student Support Assistant	07/01/2025	06/30/2026
Dorofeyev, Sophie	Clerk III	04/25/2025	06/30/2025
Dorofeyev, Sophie	Clerk III	07/01/2025	06/30/2026
Ellenwood, Nizhoni	Student Support Specialist	07/01/2025	06/30/2026
Espinosa, Brian	Counseling Clerk II	07/01/2025	06/30/2026
Farrell, Eriana	Student Support Assistant	07/01/2025	06/30/2026
Garcia, Graciela	Student Support Assistant	07/01/2025	06/30/2026
Godsey, Richelle	Student Support Assistant	07/01/2025	06/30/2026
Gueths, Gavin	Instructional Assistant	07/01/2025	06/30/2026
Higdon, Thomas	Assistant Coach	07/01/2025	06/30/2026
Hillman, George	Student Support Assistant	07/01/2025	06/30/2026
Hughes, Jade	Instructional Assistant	07/01/2025	06/30/2026
Humen, Yurii	Student Support Assistant	07/01/2025	06/30/2026
Iyorlu, Ayana	Instructional Assistant	07/01/2025	06/30/2026
Iyorlu, Ayana	Instructional Assistant	07/01/2025	06/30/2026
Johnston, Matthew	Outreach Specialist	07/01/2025	06/30/2026
Kelly, Kathleen	Student Support Specialist	07/01/2025	06/30/2026
Kempf, Kelli	Clerk III	07/01/2025	06/30/2026
Lantz, Justin	Special Projects	04/21/2025	06/30/2025

American River College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Larson, Victoria	Instructional Assistant	07/01/2025	06/30/2026
Lemire, Jacob	Counseling Clerk I	07/01/2025	06/30/2026
Liaghat, Negin	Clerk I	06/02/2025	06/30/2025
Liaghat, Negin	Clerk I	07/01/2025	06/30/2026
Ly, Ngoc	Clerk III	07/01/2025	06/30/2026
Marchiondo, Elizabeth	Instructional Assistant	04/25/2025	06/30/2025
McCampbell, Chay	Recruit Training Officer	07/01/2025	06/30/2026
Metzger, Matthew	Instructional Assistant	07/01/2025	06/30/2026
Morales-Becerra, Katia	Student Support Assistant	07/01/2025	06/30/2026
Munoz, Bianka	Student Support Specialist	07/01/2025	06/30/2026
Mustiful, Ysedra	Student Support Assistant	04/30/2025	06/30/2025
Negrulya, Mykyta	Counseling Clerk II	05/19/2025	06/30/2025
Negrulya, Mykyta	Counseling Clerk II	07/01/2025	06/30/2026
Nocete, Sean Karl	Custodian	01/22/2025	06/30/2025
Oudeh, Mariam	Student Support Assistant	07/01/2025	06/30/2026
Pavlenko, Serhii	Instructional Assistant	07/01/2025	06/30/2026
Pratt, Alexis	Counseling Clerk II	05/21/2025	06/30/2025
Pratt, Alexis	Counseling Clerk II	07/01/2025	06/30/2026
Rodriguez, Eireann	Clerk II	07/01/2025	06/30/2026
Romo Cuellar, Diego	Student Support Assistant	07/01/2025	06/30/2026
Sarai, Tegbir	Counseling Clerk II	07/01/2025	06/30/2026
Scott, Dorenne	Clerk III	07/01/2025	06/30/2026
Sepulveda, Maria	Student Support Specialist	07/01/2025	06/30/2026
Shatzer, Carri	Instructional Assistant	07/01/2025	06/30/2026
Shea, Kathleen	Student Support Specialist	07/01/2025	06/30/2026
Statnick, Vladyslav	Programmer I	07/01/2025	06/30/2026
Suarez, David	Clerk I	07/01/2025	06/30/2026
Sulub, Hassan	Counseling Clerk II	07/01/2025	06/30/2026
Tran, Hong	Student Support Assistant	07/01/2025	06/30/2026
Vehera Los, Veniamin	Clerk I	06/01/2025	06/30/2025
Vehera Los, Veniamin	Clerk I	07/01/2025	06/30/2026
Vela, Fe	Accountant	07/01/2025	06/30/2026
Wilson, Kimberlee	Student Support Assistant	07/01/2025	06/30/2026
Word, Peggy	Instructional Assistant	07/01/2025	06/30/2026
Yarza, Alejandro	Special Projects	07/01/2025	06/30/2026
Zuniga, Deisy	Clerk I	03/27/2025	06/30/2025

Cosumnes River College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Aleman Cortez, Alejandra	CDC Teacher	07/01/2025	06/30/2026
Arroyo Orozco, Martha	CDC Teacher	07/01/2025	06/30/2026
Bibi, Nabeela	Clerk I	07/01/2025	06/30/2026
Chan, Brianna	Clerk I	07/01/2025	06/30/2026
Chin, Sean	Special Projects	09/03/2024	06/30/2025
Ghaleb, Elham	CDC Lead Teacher	07/01/2025	06/30/2026
Gonzalez, Karen	Student Support Specialist	07/01/2025	06/30/2026

Cosumnes River College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Gutierrez, Vanesa	CDC Lead Teacher	07/01/2025	06/30/2026
Haydon, Celeste	Student Support Specialist	07/01/2025	06/30/2026
Hernandez, Nicholas	Student Support Assistant	07/01/2025	06/30/2026
Inuman, Donna Laine Jay	CDC Teacher	07/01/2025	06/30/2026
Iyong, Hiroko	Student Support Assistant	07/01/2025	06/30/2026
Johnson, Latresia	Outreach Specialist	07/01/2025	06/30/2026
Khanzadah, Hana	Educational Center Assistant	07/01/2025	06/30/2026
Lee, Michael	Custodian	07/01/2025	06/30/2026
McCann, Christin	Clerk III	07/01/2025	06/30/2026
McElhany, Aidan	Special Projects	07/01/2025	06/30/2026
Melo Chew, Sabrina	Student Support Assistant	07/01/2025	06/30/2026
Miller, Michael	Special Projects	07/01/2025	06/30/2026
Mitchiner, Brandi	Accountant	07/01/2025	06/30/2026
Moreno, Vanessa	Student Support Assistant	07/01/2025	06/30/2026
Moua, Jessalyn	Clerk I	05/26/2025	06/30/2025
Niazi, Maryam	Clerk I	07/01/2025	06/30/2026
Omoruyi, Hannah	CDC Associate Teacher	07/01/2025	06/30/2026
Rini, Christopher	Special Projects	07/01/2025	06/30/2026
Robinson, April	Student Support Assistant	07/01/2025	06/30/2026
Ruiz, Melanie	Clerk I	07/01/2025	06/30/2026
Tamayo, Ana	Student Support Specialist	07/01/2025	06/30/2026
Thao, Khanani	Student Support Specialist	07/01/2025	06/30/2026
Vang, Linda	Student Support Specialist	03/26/2025	06/30/2025
Villaflor, Justin	Special Projects	07/01/2025	06/30/2026
Waits, Barbara	Printing Services Operator II	07/01/2025	06/30/2026
Wong, Hannah	Special Projects	07/01/2025	06/30/2026
Yang, Daisy	Student Support Assistant	07/01/2025	06/30/2026

District Office / Business and Economic Development Center / Facilities Management / Police Services

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Ala, Lorenzo	Police Communication Dispatcher	07/01/2025	06/30/2026
Ayala, Maria	Health Services Assistant	07/01/2025	06/30/2026
Bailey, Katarina	Special Projects	07/01/2025	06/30/2026
Bodyu, Nikolas	Police Communication Dispatcher	04/21/2025	06/30/2025
Bowman, Brian	Campus Patrol	07/01/2025	06/30/2026
Bravo, Santos	Campus Patrol	07/01/2025	06/30/2026
Bui, Trung	Campus Patrol	05/25/2025	06/30/2025
Bui, Trung	Campus Patrol	07/01/2025	06/30/2026
Clogston, Kyle	Campus Patrol	04/17/2025	06/30/2025
Ermakova, Diana	Clerk I	07/01/2025	06/30/2026
Gutierrez-Navarro, Crystal	Police Communication Dispatcher	07/01/2025	06/30/2026
Horton, William	Campus Patrol	07/01/2025	06/30/2026
John, Rachel	Campus Patrol	07/01/2025	06/30/2026
Johnson, Tarrance	Campus Patrol	07/01/2025	06/30/2026
Jorgensen, Bryan	Campus Patrol	07/01/2025	06/30/2026
Joseph, Eric	Campus Patrol	07/01/2025	06/30/2026

District Office / Business and Economic Development Center / Facilities Management / Police Services

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Juarez Perez, Julian	Campus Patrol	07/01/2025	06/30/2026
Klymenko, Olha	Account Clerk III	07/01/2025	06/30/2026
Kral, Nathan	Campus Patrol	04/16/2025	06/30/2025
Kruithof, Vivian	Administrative Assistant I	07/01/2025	06/30/2026
Kumar, Priyeshniel	Outreach Specialist	07/01/2025	06/30/2026
Lamb, Nicholas	Campus Patrol	07/01/2025	06/30/2026
Lopez, Marina	Campus Patrol	07/01/2025	06/30/2026
Luna, Diana	Campus Patrol	07/01/2025	06/30/2026
Mack, Bethany	IT Technician II	07/01/2025	06/30/2026
Manuel, Melanie	Student Support Assistant	05/26/2025	06/30/2025
Manuel, Melanie	Student Support Assistant	07/01/2025	06/30/2026
Manzoor, Faisal	Campus Patrol	07/01/2025	06/30/2026
Marjanyan, Hasmik	Special Projects	05/19/2025	06/30/2025
Martinez, Lesly	Health Services Assistant	07/01/2025	06/30/2026
Menchaca, Rebecca	Student Support Assistant	07/01/2025	06/30/2026
Mustafa, Abrar	Campus Patrol	04/17/2025	06/30/2025
Pearson, Joseph	Campus Patrol	07/01/2025	06/30/2026
Perez, Alexis	Student Support Assistant	07/01/2025	06/30/2026
Perez, Dayanna	Clerk II	07/01/2025	06/30/2026
Phang, Stephanie	Account Clerk II	07/01/2025	06/30/2026
Popovici, Alexandru	Campus Patrol	04/17/2025	06/30/2025
Rodriguez, Alexsandra	Campus Patrol	05/09/2025	06/30/2025
Rodriguez, Cesilia	Campus Patrol	07/01/2025	06/30/2026
Sanchez, Sendy	Student Support Specialist	07/01/2025	06/30/2026
Sarantis, Paula	Senior IT Specialist	07/01/2025	06/30/2026
Sayeed, S Abdul Rahman	Student Support Specialist	07/01/2025	06/30/2026
Saylor, David	Campus Patrol	05/09/2025	06/30/2025
Scott-Flores, Dakari	Police Communication Dispatcher	05/12/2025	06/30/2025
Serantes, Milko	Campus Patrol	04/17/2025	06/30/2025
Thorp, Anne	Student Support Assistant	07/01/2025	06/30/2026
Thorp, Emma	Student Support Assistant	07/01/2025	06/30/2026
Totakhail, Zuhra	Student Support Assistant	07/01/2025	06/30/2026
Vasquez, Jonathan	Campus Patrol	07/01/2025	06/30/2026
Voskanyan, Yester	Student Support Assistant	07/01/2025	06/30/2026
Woodbury, Jenee	Campus Patrol	07/01/2025	06/30/2026
Wyllie, Garrett	Student Support Assistant	05/26/2025	06/30/2025
Yakubovskaya, Liliya	Campus Patrol	07/01/2025	06/30/2026
Yeager, Deven	Campus Patrol	04/28/2025	06/30/2025
Zangrossi, Marina	Campus Patrol	05/09/2025	06/30/2025

District Office-American River College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Greenwood, Alyssa	Financial Aid Clerk I	07/01/2025	06/30/2026
Savik, Galina	Financial Aid Technician	07/01/2025	06/30/2026

District Office-Cosumnes River College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Tran, Nabeelah	Public Relations Technician	07/01/2025	06/30/2026

District Office-Folsom Lake College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Aguero, Vanesa	Financial Aid Clerk I	04/17/2025	06/30/2025
Hupp, Jemma	Admissions/Records Technician II	07/01/2025	06/30/2026
Jiang, Minyi	Financial Aid Clerk I	07/01/2025	06/30/2026

District Office-Sacramento City College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Ontiveros, Rosaisela	Admissions/Records Technician II	04/21/2025	06/30/2025
Payne, Domingo	Financial Aid Clerk I	07/01/2025	06/30/2026
Sorochan, Natalya	Financial Aid Clerk I	07/01/2025	06/30/2026

Folsom Lake College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Akins-Adams, Destiny	Student Support Specialist	07/01/2025	06/30/2026
Albin, Joy	Special Projects	07/01/2025	06/30/2026
Alvarado, Alejandro	Assistant Coach	07/01/2025	06/30/2026
Alvarez, Russell	Assistant Coach	07/01/2025	06/30/2026
Andryushkin, Veronika	Clerk II	07/01/2025	06/30/2026
Arevalo, Eimeren	Special Projects	07/01/2025	06/30/2026
Aring, Harrison	Special Projects	07/01/2025	06/30/2026
Austin, Jacob	Reader/Tutor I	07/01/2025	06/30/2026
Bisic, Lyubov	Custodian	07/01/2025	06/30/2026
Bouillon, Mia	Reader/Tutor II	07/01/2025	06/30/2026
Campos, Christine	Clerk I	07/01/2025	06/30/2026
Capdevila, Alyssa	Student Support Specialist	07/01/2025	06/30/2026
Cazemir, Elizaveta	Student Support Assistant	07/01/2025	06/30/2026
Cleveland, Jacob	Student Support Assistant	07/01/2025	06/30/2026
Conway, Susan	Account Clerk II	07/01/2025	06/30/2026
Crawford, Andrew	Instructional Assistant	07/01/2025	06/30/2026
Dixon, Claire	Special Projects	07/01/2025	06/30/2026
Douver, Corion	Student Support Specialist	07/01/2025	06/30/2026
Fong, Tony	IT Specialist I	07/01/2025	06/30/2026
Granier, Theodore	Instructional Assistant	07/01/2025	06/30/2026
Hill, Gina	Instructional Assistant	07/01/2025	06/30/2026
Hulsing, Nicolas	Reader/Tutor I	04/29/2025	06/30/2025
Huynh, Johnny	Student Support Assistant	07/01/2025	06/30/2026
Karle, Sierra	Tutorial Services Assistant	07/01/2025	06/30/2026
Lopez-Bruce, Ana	Administrative Assistant I	07/01/2025	06/30/2026
Mai, Phuoc	Instructional Assistant	07/01/2025	06/30/2026
McGaffic, Andrew	Special Projects	07/01/2025	06/30/2026
McLaughlin, Isabella	Instructional Assistant	07/01/2025	06/30/2026
Mendez, Guadalupe	Student Support Assistant	07/01/2025	06/30/2026

Folsom Lake College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Michael, Jacob	Account Clerk II	07/01/2025	06/30/2026
Nunn, Julia	Clerk I	07/01/2025	06/30/2026
O'Connell, James	Counseling Clerk II	07/01/2025	06/30/2026
Olson, Aimee	Clerk I	07/01/2025	06/30/2026
Peterzell, Elise	Art Model	07/01/2025	06/30/2026
Powers, Patrick	Assistant Coach	07/01/2025	06/30/2026
Roganovic, Velizar	Reader/Tutor I	07/01/2025	06/30/2026
Romo Gutierrez, Yahaira	Clerk I	07/01/2025	06/30/2026
Saati, Amira	Special Projects	07/01/2025	06/30/2026
Saddoris, Dean	Special Projects	07/01/2025	06/30/2026
Sahagun, Genesis	Athletic Trainer	07/01/2025	06/30/2026
Schulz, Sara	Art Model	07/01/2025	06/30/2026
Seabury, Abigail	Assistant Coach	07/01/2025	06/30/2026
Toney, Michiah	Student Support Assistant	07/01/2025	06/30/2026
Torres Garcia, Sebastian	Assistant Coach	07/01/2025	06/30/2026
Vance, Shay	Clerk I	07/01/2025	06/30/2026
Venzon, Seline	Clerk I	07/01/2025	06/30/2026
Vigil, Felix	Assistant Coach	07/01/2025	06/30/2026
Vo, Khoa	Alternate Media Design Specialist	05/27/2025	06/30/2025
Walden, Brittany	Special Projects	07/01/2025	06/30/2026
Weisgerber, Anabella	Reader/Tutor I	07/01/2025	06/30/2026
Yos, Chan	Student Support Specialist	07/01/2025	06/30/2026

Sacramento City College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Aljamali, Seham	Student Support Assistant	07/01/2025	06/30/2026
Allen, Michael	Art Model	07/01/2025	06/30/2026
Alsaedi, Hanaa	Special Projects	07/01/2025	06/30/2026
Aouf, Hamed	Special Projects	07/01/2025	06/30/2026
Barragan, Jacqueline	Student Support Specialist	07/01/2025	06/30/2026
Barrera, Vanessa	Student Support Assistant	07/01/2025	06/30/2026
Benitez-Gonzalez, Denise	Special Projects	07/01/2025	06/30/2026
Bentley, Linda	Art Model	07/01/2025	06/30/2026
Brickner, Jonathan	Assistant Coach	07/01/2025	06/30/2026
Bruce-Romo, Alicia	Special Projects	07/01/2025	06/30/2026
Cardinal, Emily	Special Projects	07/01/2025	06/30/2026
Carroll, Phillip	IT Technician I	07/01/2025	06/30/2026
Chasten III, Gerald	Student Support Specialist	07/01/2025	06/30/2026
Cortez, Lauren	Instructional Assistant	07/01/2025	06/30/2026
Covarrubias, Julissa	Special Projects	07/01/2025	06/30/2026
Creed, Timothy	Art Model	07/01/2025	06/30/2026
Diaz, Jackelyn	Student Support Specialist	07/01/2025	06/30/2026
Feld, Joshua	Special Projects	04/28/2025	06/30/2025
Figueroa, Jasmine	Special Projects	07/01/2025	06/30/2026
Figueroa, Liliana	Instructional Assistant	07/01/2025	06/30/2026

Sacramento City College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Finau, Alisi	Student Support Assistant	07/01/2025	06/30/2026
Fisk, Henry	Student Support Specialist	07/01/2025	06/30/2026
Galvan, Rosa	Special Projects	07/01/2025	06/30/2026
Garcia Solano, Anayelli	CDC Lead Teacher	07/01/2025	06/30/2026
Garcia, Diana	Special Projects	07/01/2025	06/30/2026
Garner, Kelly	Special Projects	07/01/2025	06/30/2026
Harris, Kemyatta	Special Projects	07/01/2025	06/30/2026
Her, Jee Meng	Clerk III	07/01/2025	06/30/2026
James, Breanna	Student Support Specialist	07/01/2025	06/30/2026
Jett, Jack	Intermediate Interpreter	07/01/2025	06/30/2026
Jimenez, Amy	Student Support Specialist	07/01/2025	06/30/2026
Johnson, Ebony	Special Projects	07/01/2025	06/30/2026
Knight, Melissa	Advanced Interpreter	07/01/2025	06/30/2026
Kumar, Khushi	Art Model	08/25/2025	06/30/2026
Lee, Eva	Clerk I	07/01/2025	06/30/2026
Lopez Vanegas, Jareli	Student Support Specialist	07/01/2025	06/30/2026
Lor, Maichee	Clerk II	07/01/2025	06/30/2026
Macshafi, Raliyat	Intermediate Interpreter	07/01/2025	06/30/2026
Magana, Monica	Student Support Specialist	07/01/2025	06/30/2026
Martin, Deanna	Clerk I	07/01/2025	06/30/2026
Martin, Timothy	Clerk III	07/01/2025	06/30/2026
Martinez, Cisco	Student Support Specialist	03/24/2025	06/30/2025
Martinez, Steve	Special Projects	04/29/2025	06/30/2025
Mcdonald, David	Special Projects	07/01/2025	06/30/2026
McDoniels, Michael	Student Support Assistant	07/01/2025	06/30/2026
Medeles, Camila	Clerk I	07/01/2025	06/30/2026
Meza, Rudolph	Special Projects	07/01/2025	06/30/2026
Moreno, Yvette	Special Projects	07/01/2025	06/30/2026
Moua, Tammy	Student Support Assistant	07/01/2025	06/30/2026
Paz, Andrea	Clerk I	07/01/2025	06/30/2026
Phamle, Skyler	Special Projects	07/01/2025	06/30/2026
Ramirez, Amanda	Student Support Specialist	07/01/2025	06/30/2026
Robarts, Andrew	Special Projects	07/01/2025	06/30/2026
Robles, Araceli	Student Support Assistant	07/01/2025	06/30/2026
Rubio, April	Special Projects	07/01/2025	06/30/2026
Smith, Lyda	Student Support Specialist	07/01/2025	06/30/2026
Smith, Storm	Instructional Assistant	07/01/2025	06/30/2026
Sohail, Fnu	Instructional Assistant	07/01/2025	06/30/2026
Stacener, Sara	Art Model	07/01/2025	06/30/2026
Sumpter, Maishia	Student Support Assistant	07/01/2025	06/30/2026
Tejeda, Tatiana	Student Support Specialist	07/01/2025	06/30/2026
Times, Stephanie	Student Support Specialist	07/01/2025	06/30/2026
Todd, Elizabeth	Clerk I	07/01/2025	06/30/2026
Van Riper, Delaney	Instructional Services Assistant II	05/01/2025	06/30/2025
Van Riper, Delaney	Instructional Services Assistant II	07/01/2025	06/30/2026

Sacramento City College

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Vargas, Victor	Student Support Specialist	07/01/2025	06/30/2026
Velichko, Yekaterina	Student Support Assistant	07/01/2025	06/30/2026
Vera, Lissethe	Clerk I	07/01/2025	06/30/2026
Wixelberg, Marshall	Student Support Specialist	04/25/2025	06/30/2025
Wheeler, Sophie	Special Projects	07/01/2025	06/30/2026
Wunsch, Lisa	Special Projects	07/01/2025	06/30/2026
Young, Haley	Instructional Assistant	07/01/2025	06/30/2026

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Initial Collective Bargaining Proposals - LRSA 2026-2028	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Los Rios Supervisors Association (LRSA) have agreed to engage in negotiations. The collective bargaining agreement with LRSA was set to expire on June 30, 2025. In October 2024, an MOU was entered into between LRSA and the District to extend the collective bargaining agreement and successor agreement negotiations between LRSA and LRCCD due to the overlapping contract negotiation timelines between bargaining units. The parties wish to commence negotiations in Fall 2025, with the goal of attempting to reach agreement as early as possible before the extended contract expires on December 31, 2025.

As part of the model of negotiations, the parties will identify their respective interests. The theory is that it is easier to reconcile interests than positions. Reconciling interests, rather than positions, affords both parties an opportunity to be heard throughout the negotiation process. Therefore, the initial proposals will be framed as interests as much as possible.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comments at a meeting of the public school employer.

STATUS:

See attached list of interests identified by LRSA and the District

RECOMMENDATION:

This item is presented for the Board of Trustees information and discussion. It is required that a public hearing be scheduled for July 9, 2025, to allow for public input regarding the initial collective bargaining proposals submitted by LRSA and the District.

Los Rios Supervisors Association
Sunshine Letter for Collective Bargaining Initiation
LRSA Contract 2026-2028
(01/01/2026 through 12/31/2028)

The Los Rios Supervisors Association values the communication and transparency that have been foundational to the mutually beneficial relationship between the Supervisors and the District. We ask that this letter serve as official notification of our interest to enter negotiations for our 2026-2028 collective bargaining agreement. Further, we recognize the value of an interest-based approach and wish to make use of this method as it is reflective of our values and shared common culture.

Article 2 – No Strike Clause

LRSA has an interest in updating the language regarding the no strike clause.

Article 4 – Association Rights

LRSA has an interest in updating organizational security language and association rights, including the release time allotted to Association officers, executive board members, and representatives.

Article 5 – Personnel Policies

LRSA has an interest in updating and clarifying personnel policy language and discussing the terms of tuition reimbursement and professional growth.

Article 7 – Work Schedules

LRSA has an interest in discussing remote work and in clarifying language related to compensatory time off and overtime hours.

Article 8 – Leaves with Pay

LRSA has an interest in enhancing existing leaves with pay and in clarifying language related to the birth of child leave, the Catastrophic Illness or Injury Leave Program, and absence reporting.

Article 10 – Compensation Salary & Benefits

LRSA has an interest in clarifying and updating salary schedule language, as well as discussing terms of compensation, including special stipends.

Article 11 – Fringe Benefits and Insurance Programs

LRSA has an interest in discussing health and welfare benefits for current employees and retirees.

Article 12 – Grievance Procedure

LRSA has an interest in discussing grievance procedure timelines and clarifying process language.

Los Rios Supervisors Association
Sunshine Letter for Collective Bargaining Initiation
LRSA Contract 2026-2028
(01/01/2026 through 12/31/2028)

Article 13 – Safety

LRSA has an interest in reviewing and updating sections 13.10 Police Uniforms and 13.12 FM and Custodial Supervisor Uniforms to ensure currency and appropriate value.

Article 14 – Savings Provision

LRSA has an interest in clarifying language related to the Savings Provision to align with other bargaining agreements.

Appendix A/Attachment 1

LRSA has an interest in updating to reflect current salary and benefits and discussing contribution levels.

Appendix C: Position Classifications

LRSA has an interest in updating to reflect current positions.

General:

LRSA has an interest in updating dates and terminology, deleting any non-applicable language, and correcting formatting errors.

MOU's:

LRSA has an interest in reviewing MOU's completed during the 2022-2025 contract period for potential incorporation into the 2026-2028 contract.

Alignment:

LRSA has an interest in ensuring consistency in general terms, language and conditions between the current LRCEA/SEIU contracts and the pending 2026-2028 contract.

**Los Rios Supervisors Association (LRSA) Negotiations
For the January 1, 2026 – December 31, 2028 (2026-2028) Collective Bargaining
Agreement
District's Interests**

Article 1: Recognition

- Modify seniority date basis to the date of hire

Article 4: Association Rights

- Review and modify the reference to the use of Ewing Study for salary assignments

Article 5: Personnel Policies

- Modify probation language to comply with new law
- Clarify Transfers/Reassignments/Promotions definitions and process
- Incorporate DEIA Title 5 requirements in the Performance Evaluation process
- Clarify the effect of a salary freeze
- Modify professional development provisions for clarity and alignment with current practices

Article 7: Work Schedules

- Update overtime pay

Article 8: Leaves with Pay

- Update language throughout to clarify language and ensure it matches current processes
- Update Catastrophic Leave language given shorted probation timeframe
- Clarify payment of holiday pay

Article 10: Compensation Salary & Benefits

- Adjust language regarding step movement and job performance evaluation to reflect current practice

Article 15: Non-Discrimination

- Update language

**Appendix A: Salary & Benefits/Attachment 1: Calculation of Available Growth Revenues
& Related
Growth Cost**

**Los Rios Supervisors Association (LRSA) Negotiations
For the January 1, 2026 – December 31, 2028 (2026-2028) Collective Bargaining
Agreement
District's Interests**

- Update as needed to reflect current salary and benefits

Appendix B: Forms

- Modify list of forms, as needed

Article C: Position Classifications

- Update list for changes since last contract


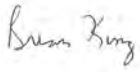
Additional Items

- Interest in incorporating current MOU's, as appropriate
- Interest in updating dates, titles and processes as well as deleting any non-applicable language
- Interest in updating language, as needed, to reflect current Federal, State and local law and other mandates.
- Interest in updating pronouns to be gender-neutral to ensure inclusivity.
- Interest in replacing references to mailing or paper copies with online or digital copies.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Davis Joint Unified School District	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 1,2,3	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Dr. Albert Garcia, President Sacramento City College	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

With the passage of Assembly Bill 102, California community college districts are authorized to enter into a College and Career Access Pathways Partnership with a high school district to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district.

STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Davis Joint Unified School District. It is a renewal of the current agreement which expires on September 30, 2025. There are no significant differences between this MOU and our standard CCAP MOU template. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. In Fall 2025, classes will continue to be offered to High School students attending Davis Joint Unified School District High Schools. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within their relevant college's catalog.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Davis Joint Unified School District and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**Memorandum of Understanding
Regarding Dual Enrollment
Between the Los Rios Community College District
and
Davis Joint Unified School District**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and Davis Joint Unified School District ("DISTRICT").

RECITALS

WHEREAS, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT;

WHEREAS, DISTRICT is a school district located in Yolo County;

WHEREAS, the parties desire to enter into a College and Career Access Pathways ("CCAP") partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288 (California Education Code § 76004, et seq.);

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

WHEREAS, the parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship;

WHEREAS, this MOU contemplates that the parties will enter into a related Course Agreement ("CA") for the individual Courses ("Courses") offered under this MOU, that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code section 76004 and the appropriate portions of Title 5 of the California Code of Regulations;

WHEREAS, all Courses will be held within LRCCD's District boundaries unless an agreement exists or is established between LRCCD and another community college district authorizing the CCAP partnership outside of LRCCD boundaries in accordance with California Education Code section 76004(e), in which case the letter of authorization will be attached at the end of this agreement;

WHEREAS, this dual enrollment agreement has been approved by the Board of DISTRICT on May 15, 2025 and the Board of LRCCD on June 11, 2025;

NOW, THEREFORE, the parties mutually agree as follows:

TERMS

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective following its approval by the governing board of each party and on the date authorized representatives of both parties sign it. This MOU renews automatically on an annual basis, until either party indicates a desire to change or discontinue the MOU.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the party fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other parties. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice. Any students currently enrolled in LRCCD Courses under this MOU shall be allowed to complete those Courses prior to the termination of this MOU.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of an individual CA may differ from this MOU as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of that particular CA, and will only be effective as to that particular CA.

5. Required Information.

- A. The total number of high school students to be served by this MOU is estimated at approximately 250 students per academic year.
- B. The total number of full time equivalent students ("FTES") projected to be claimed by LRCCD for apportionment under this MOU will be calculated using the California Community College apportionment formula and will be determined based on the number of LRCCD units each student participant is enrolled in per academic year. The total number of FTES to be served by this MOU is estimated at approximately 25 students per academic year.
- C. The criteria to assess the ability of pupils to benefit from those Courses is as follows:
 - i. Students will complete the College's Dual Enrollment Application Process for Participation which may include:
 - a. Enrollment in a Prerequisite Course if required
 - b. Recommendation and/or requirement to enroll in an entry level college course prior to participation in other general education courses
- D. The point of contact for LRCCD is Deputy Chancellor Jamey Nye. The point of contact for DISTRICT is Matthew Best, Superintendent at Davis Joint Unified School District.
- E. All sharing of information between LRCCD and the District shall be in compliance with Federal Educational Rights and Privacy Act ("FERPA") and California law. Where exceptions to those laws allow LRCCD and the District to share information without the consent of the students, LRCCD and the District will follow the requirements of FERPA and California law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception to share student data, a signed, dated release from the student (or parent or legal guardian of a minor student) explicitly authorizing the sharing of personally identifiable information about the student will be required.
- F. LRCCD and DISTRICT shall not utilize Joint Use Facilities. Instruction shall occur on the DISTRICT campuses, LRCCD campuses and/or in online spaces hosted by LRCCD.
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college Courses offered by LRCCD. The consent form shall be submitted to and be maintained by LRCCD. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data.

- H. LRCCD shall be the employer of record for purposes of assignment monitoring and reporting to the County Office of Education if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates. (Ed. Code § 76004(m)) Copies of documents provided to the county office of education shall be provided to the DISTRICT and LRCCD.

6. Required Certifications.

- A. The Board of Trustees of LRCCD and DISTRICT will pass a resolution approving this MOU as required under Education Code section 76004.
- B. All college Course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a Course on a DISTRICT campus shall not have been convicted of sex offenses or controlled substance offenses. (Cal. Ed. Code §§ 87010, 80711.)
- D. LRCCD faculty teaching a Course at a DISTRICT campus shall not displace or cause the termination of an existing DISTRICT teacher teaching the same course on the DISTRICT campus.
- E. DISTRICT teachers teaching a Course offered for college credit at a DISTRICT school will not displace or cause the termination of an existing LRCCD faculty teaching the same Course at LRCCD.
- F. Community college Courses offered for college credit at the DISTRICT campus will not reduce access to the same Courses offered at LRCCD colleges.
- G. Any LRCCD community college Course that is oversubscribed or has a waiting list at LRCCD will not be offered within the partnership.
- H. Participation in the partnership is consistent with the core mission of the community colleges pursuant to Education Code section 66010.4.
- I. High school students participating in the partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges.
- J. Both LRCCD and DISTRICT will comply with local collective bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP partnership course offered for high school credit.
- K. Any pretransfer-level course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to CCR, Title 5 § 58058(b)) at a

DISTRICT high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the DISTRICT, and that the delivery of these remedial courses shall involve a collaborative effort between the DISTRICT high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (Ed. Code § 76004(n))

7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Responsibilities of Each Party. LRCCD Board Policies, Administrative Regulations, and procedures apply to the Course and to the students enrolled in those Courses and LRCCD is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT. This MOU is subject to existing DISTRICT Board Policy on Dual Enrollment.
- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations. During class time, all students will be under the immediate supervision of an employee of LRCCD. Where a health or safety emergency arises at a class, the school overseeing the course location will be responsible for taking the lead to deal with the health and safety issue and ensure the safety of the school, its staff, and students. Discipline for actions taken during College Courses will be pursuant to the LRCCD Board Policies and Administrative Regulations. For purposes of this paragraph all DISTRICT employees who are teaching the Courses shall be deemed to be employees of LRCCD. The school overseeing the course location shall be

responsible for all ADA and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.

- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also DISTRICT personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.
- H. Facilities. DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to LRCCD or students. DISTRICT agrees to clean, maintain, and safeguard DISTRICT's premises. DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. DISTRICT will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. The parties understand that such equipment and materials are DISTRICT's sole property. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. DISTRICT understands that no equipment or materials fee may be charged to students. Students in a Course who are not enrolled in DISTRICT shall be provided course materials, specialized equipment, and other necessary equipment as specified in LRCCD Policies.
- J. Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist LRCCD as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in Courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these Courses will pay all other applicable fees (i.e. Universal Transit Fee, or other fees, etc.).
 - L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD.
 - M. Ancillary Support Services for Students. Both LRCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. Liaison. At no cost to the DISTRICT, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and DISTRICT. LRCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. Support Staff. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.

- B. DISTRICT is Responsible for its Own Personnel. DISTRICT's personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.

10. Faculty. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. LRCCD to Select and Employ Faculty. LRCCD will select faculty pursuant to its own policies, regulations and the law. DISTRICT personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of DISTRICT, specifically with regard to their duties as DISTRICT employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the Course is offered.
- B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of California Code of Regulations, title 5, sections 53410 and 58060.
- C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
- D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.

11. Instruction. All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All Courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment.

12. Facilities. The parties contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to mutual MOU by the parties as expressed in a related CA. DISTRICT agrees to defend, hold

harmless, and indemnify LRCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the DISTRICT's premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.

13. Workers' Compensation. DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this MOU or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this MOU or any related CA. DISTRICT is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

14. Reporting Requirements. Annually, LRCCD and DISTRICT shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college Courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful Course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

15. Indemnification.

- A. DISTRICT shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause

whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- B. LRCCD shall defend, hold harmless, and indemnify DISTRICT, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that DISTRICT or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

16. Insurance Requirements.

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors associated with this agreement to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
 - i. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage;

and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.

- ii. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
- iii. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.

B. If the above insurance is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each party's insurer shall agree to waive all right of subrogation against the other, its trustees, officers, and agents for losses arising from the work performed. Each insurance policy shall include the standard Severability of Interest, or Separation of Insured (General Liability Form CG 00 01 12 04) clause in the policy and when applicable the cross liability insurance coverage provision which specifies the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.

C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.

D. The parties acknowledge that both parties are permissibly self-insured under California law.

E. These provisions may not be voided, modified nor waived by a related CA.

17. Discrimination and Harassment. Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, sex, gender, gender identity,

gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.

18. **Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.
19. **Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
20. **Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
21. **Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
22. **Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
23. **Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
24. **Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

25. Authority to Enter Into MOU. Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.

26. Status of the Parties. Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

27. Retention and Audit of Records. Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

28. Governing Law and Venue. This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:

**LOS RIOS COMMUNITY
COLLEGE DISTRICT**

By: _____ Date: _____
Dr. Jamey Nye
Deputy Chancellor
1919 Spanos Court
Sacramento, CA 95825
(916) 568-3031
nyej@losrios.edu

AGREED TO AND ACCEPTED:

Davis Joint Unified School District

By:  Date: 5/2/13
Matthew Best
Superintendent
526 B Street
Davis, CA 95616
(530) 757-5300 x142
mbest@djusd.net

COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District ("LRCCD") and Davis Joint Unified School District ("DISTRICT") regarding dual enrollment courses to be taught at the locations listed below.

1. The memorandum of understanding ("MOU") entered into by LRCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU, the terms of the MOU shall govern.
2. The approved curriculum and course outlines applicable to these courses are available online at the LRCCD website: <https://losrios.edu/academics>.
3. DISTRICT students may be added to a section from any course listed below in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCD AND pending availability of an open seat.
4. The high school(s) served by this agreement include: Da Vinci Charter Academy, Davis Senior High, Davis Adult Education, Davis School for Independent Study, King High
5. The seamless pathways from school to college for this agreement include:
 - ☒ Career Technical Education
 - ☒ Preparation for Transfer
 - ☒ College and Career Readiness
 - ☒ Improving High School Graduation Rate
6. The Vision 2030 Goals that align with this agreement are:
 - ☒ Goal 1: Equity in Success - Ensure the academic and career success of all Californians who are current and prospective California community college students.
 - ☒ Goal 2: Equity in Access - Broaden the opportunities for all Californians to participate in higher education by starting or continuing their higher education at a California community college.
 - ☒ Goal 3: Equity in Support - Partner with other systems, agencies, institutions and community-based organizations to provide students the academic, financial and social supports necessary to thrive by taking education opportunities and the accompanying support to Californians.
7. The names, locations, and times of the potential courses to be taught are as follows in the chart below:


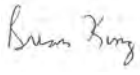
CB01 Course Department Name and Number	CB02 Course Title	Units	Time	Day(s)	Term	Location - College Campus Name or School Name	Modality (Hybrid= Mixed Synch)	Number of Course Sections to be offered	Estimated # of Students	Estimated FTES to be claimed by LRCCD	Pathway Aligned
ADMJ 300	Intro to Admin of Justice	3	Asynchronous	Asynchronous	FA25	SCC Davis Center	Online Asynchronous	1	40	4.1	Preparation for Transfer
AH 108	Intro to Health Occupations	2	Asynchronous	Asynchronous	FA25	SCC Davis Center	Online Asynchronous	1	30	2.1	CTE
ASTR 310	The Solar System	3	Asynchronous	Asynchronous	FA25	SCC West Sac Center	Online Asynchronous	1	20	2.1	Preparation for Transfer
DEAF 310	American Sign Language I	4	Asynchronous	Asynchronous	FA25	SCC West Sac Center	Online Asynchronous	1	30	4.1	Preparation for Transfer
HCD 310	College Success	3	Asynchronous	Asynchronous	FA25	SCC Davis Center	Online Asynchronous	1	30	3.1	College and Career Readiness
HCD 330	Life and Career Plan	1	Asynchronous	Asynchronous	FA25	SCC West Sac Center	Online Asynchronous	1	30	0.1	College and Career Readiness
TAFILM 300	Introduction to Film	3	Asynchronous	Asynchronous	FA25	SCC Davis Center	Online Asynchronous	1	20	2.1	Preparation for Transfer
Totals:								8	230	20.2	

<p>LOS RIOS COMMUNITY COLLEGE DISTRICT</p> <p>By: _____ Date: _____</p> <p>Dr. Jamey Nye Deputy Chancellor 1919 Spanos Court Sacramento, CA 95825 (916) 568-3031 nyej@losrios.edu</p>	<p>DAVIS JOINT UNIFIED SCHOOL DISTRICT</p> <p>By: _____ Date: _____</p> <p>Matt Best Superintendent 526 B Street Davis, CA, 95616 (530) 757-5300 x142 mbest@djusd.net</p>
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LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Ripon Unified School District	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 1,2,3	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Dr. Albert Garcia, President Sacramento City College	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

With the passage of Assembly Bill 102, California community college districts are authorized to enter into a College and Career Access Pathways Partnership with a high school district to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district.

STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Ripon Unified School District. There are no significant differences between this MOU and our standard CCAP MOU template. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. Beginning Fall 2025, classes will be offered to High School students attending Ripon Unified School District High Schools. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within their relevant college's catalog. Delta Community College has indicated that they will not service Ripon Unified School District with the Railway Pathway, allowing them to partner with Los Rios Community College District under Senate Bill 1244.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Ripon Unified School District and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**Memorandum of Understanding
Regarding Dual Enrollment
Between the Los Rios Community College District
and
Ripon Unified School District**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and Ripon Unified School District ("DISTRICT").

RECITALS

WHEREAS, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT;

WHEREAS, DISTRICT is a school district located in San Joaquin County;

WHEREAS, the parties desire to enter into a College and Career Access Pathways ("CCAP") partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288 (California Education Code section 76004, et seq.);

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

WHEREAS, the parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship;

WHEREAS, this MOU contemplates that the parties will enter into a related Course Agreement ("CA") for the individual Courses ("Courses") offered under this MOU, that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code section 76004 and the appropriate portions of Title 5 of the California Code of Regulations;

WHEREAS, all Courses will be held within LRCCD's District boundaries unless an agreement exists or is established between LRCCD and another community college district authorizing the CCAP partnership outside of LRCCD boundaries in accordance with California Education Code section 76004(e), in which case the letter of authorization will be attached at the end of this agreement;

WHEREAS, this dual enrollment agreement has been approved by the Board of DISTRICT on May 12, 2025 and the Board of LRCCD on June 11, 2025;

NOW, THEREFORE, the parties mutually agree as follows:

TERMS

1. **Recitals**. The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration**. This MOU shall be effective following its approval by the governing board of each party and on the date authorized representatives of both parties sign it. This MOU renews automatically on an annual basis, until either party indicates a desire to change or discontinue the MOU.
3. **Early Termination**. This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the party fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other parties. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice. Any students currently enrolled in LRCCD Courses under this MOU shall be allowed to complete those Courses prior to the termination of this MOU.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements**. The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of an individual CA may differ from this MOU as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of that particular CA, and will only be effective as to that particular CA.
5. **Required Information**.

- A. The total number of high school students to be served by this MOU is estimated at approximately 10 students per academic year.
- B. The total number of full time equivalent students ("FTES") projected to be claimed by LRCCD for apportionment under this MOU will be calculated using the California Community College apportionment formula and will be determined based on the number of LRCCD units each student participant is enrolled in per academic year. The total number of FTES to be served by this MOU is estimated at approximately 0.1 students per academic year.
- C. The criteria to assess the ability of pupils to benefit from those Courses is as follows:
 - i. Students will complete the College's Dual Enrollment Application Process for Participation which may include:
 - a. Enrollment in a Prerequisite Course if required
 - b. Recommendation and/or requirement to enroll in an entry level college course prior to participation in other general education courses
- D. The point of contact for LRCCD is Deputy Chancellor Jamey Nye. The point of contact for DISTRICT is Dr. Ziggy Robeson, Superintendent at Ripon Unified School District.
- E. All sharing of information between LRCCD and the District shall be in compliance with Federal Educational Rights and Privacy Act ("FERPA") and California law. Where exceptions to those laws allow LRCCD and the District to share information without the consent of the students, LRCCD and the District will follow the requirements of FERPA and California law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception to share student data, a signed, dated release from the student (or parent or legal guardian of a minor student) explicitly authorizing the sharing of personally identifiable information about the student will be required.
- F. LRCCD and DISTRICT shall not utilize Joint Use Facilities. Instruction shall occur on the DISTRICT campuses, LRCCD campuses and/or in online spaces hosted by LRCCD.
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college Courses offered by LRCCD. The consent form shall be submitted to and be maintained by LRCCD. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data.

- H. LRCCD shall be the employer of record for purposes of assignment monitoring and reporting to the County Office of Education if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates. (Ed. Code § 76004(m)) Copies of documents provided to the county office of education shall be provided to the DISTRICT and LRCCD.

6. Required Certifications.

- A. The Board of Trustees of LRCCD and DISTRICT will pass a resolution approving this MOU as required under Education Code section 76004.
- B. All college Course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a Course on a DISTRICT campus shall not have been convicted of sex offenses or controlled substance offenses. (Cal. Ed. Code §§ 87010, 80711.)
- D. LRCCD faculty teaching a Course at a DISTRICT campus shall not displace or cause the termination of an existing DISTRICT teacher teaching the same course on the DISTRICT campus.
- E. DISTRICT teachers teaching a Course offered for college credit at a DISTRICT school will not displace or cause the termination of an existing LRCCD faculty teaching the same Course at LRCCD.
- F. Community college Courses offered for college credit at the DISTRICT campus will not reduce access to the same Courses offered at LRCCD colleges.
- G. Any LRCCD community college Course that is oversubscribed or has a waiting list at LRCCD will not be offered within the partnership.
- H. Participation in the partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4.
- I. High school students participating in the partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges.
- J. Both LRCCD and DISTRICT will comply with local collective bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP partnership course offered for high school credit.
- K. Any pretransfer-level course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to CCR, Title 5 Section 58058(b))

at a DISTRICT high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the DISTRICT, and that the delivery of these remedial courses shall involve a collaborative effort between the DISTRICT high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (Ed. Code § 76004(n))

7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Responsibilities of Each Party. LRCCD Board Policies, Administrative Regulations, and procedures apply to the Course and to the students enrolled in those Courses and LRCCD is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT. This MOU is subject to existing DISTRICT Board Policy on Dual Enrollment.
- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations. During class time, all students will be under the immediate supervision of an employee of LRCCD. Where a health or safety emergency arises at a class, the school overseeing the course location will be responsible for taking the lead to deal with the health and safety issue and ensure the safety of the school, its staff, and students. Discipline for actions taken during College Courses will be pursuant to the LRCCD Board Policies and Administrative Regulations. For purposes of this paragraph all DISTRICT employees who are teaching the Courses shall be deemed to be employees of LRCCD. The school overseeing the course location shall be responsible for all ADA and Individual Education Plan issues for its students; LRCCD shall be

responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.

- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also DISTRICT personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.
- H. Facilities. DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to LRCCD or students. DISTRICT agrees to clean, maintain, and safeguard DISTRICT's premises. DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. DISTRICT will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. The parties understand that such equipment and materials are DISTRICT's sole property. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. DISTRICT understands that no equipment or materials fee may be charged to students. Students in a Course who are not enrolled in DISTRICT shall be provided course materials, specialized equipment, and other necessary equipment as specified in LRCCD Policies.
- J. Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist

LRCCD as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in Courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these Courses will pay all other applicable fees (i.e. Universal Transit Fee, or other fees, etc.).
 - L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD.
 - M. Ancillary Support Services for Students. Both LRCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. Liaison. At no cost to the DISTRICT, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and DISTRICT. LRCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. Support Staff. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
 - B. DISTRICT is Responsible for its Own Personnel. DISTRICT's personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of LRCCD, specifically

with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.

10. Faculty. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. LRCCD to Select and Employ Faculty. LRCCD will select faculty pursuant to its own policies, regulations and the law. DISTRICT personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of DISTRICT, specifically with regard to their duties as DISTRICT employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the Course is offered.
- B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of California Code of Regulations, title 5 §§ 53410 and 58060.
- C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
- D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.

11. Instruction. All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All Courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment.

12. Facilities. The parties contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to mutual MOU by the parties as expressed in a related CA. DISTRICT agrees to defend, hold harmless, and indemnify LRCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the DISTRICT's premises, in whole or

in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.

13. Workers' Compensation. DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this MOU or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this MOU or any related CA. DISTRICT is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

14. Reporting Requirements. Annually, LRCCD and DISTRICT shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college Courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful Course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

15. Indemnification.

- A. DISTRICT shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- B. LRCCD shall defend, hold harmless, and indemnify DISTRICT, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that DISTRICT or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

16. Insurance Requirements.

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors associated with this agreement to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
 - i. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.

- ii. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
 - iii. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
- B. If the above insurance is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each party's insurer shall agree to waive all right of subrogation against the other, its trustees, officers, and agents for losses arising from the work performed. Each insurance policy shall include the standard Severability of Interest, or Separation of Insured (General Liability Form CG 00 01 12 04) clause in the policy and when applicable the cross liability insurance coverage provision which specifies the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.
- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
- D. The parties acknowledge that both parties are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.

17. Discrimination and Harassment. Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.

- 18. Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.
- 19. Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
- 20. Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
- 21. Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
- 22. Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
- 23. Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
- 24. Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
- 25. Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
- 26. Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party.

DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

27. Retention and Audit of Records. Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

28. Governing Law and Venue. This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed the day and year first above written.


AGREED TO AND ACCEPTED:

**LOS RIOS COMMUNITY
COLLEGE DISTRICT**

By: _____ Date: _____
Dr. Jamey Nye
Deputy Chancellor
1919 Spanos Court
Sacramento, CA 95825
(916) 568-3031
nye@losrios.edu

AGREED TO AND ACCEPTED:

Ripon Unified School District

By:  Date: 5/12/2025
Dr. Ziggy Robeson
Superintendent
304 North Acacia Ave.
Ripon, CA 95366-2404
(209) 253-1969
zrobeson@riponusd.net

COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District ("LRCCD") and Ripon Unified School District ("DISTRICT") regarding dual enrollment courses to be taught at the locations listed below.

1. The memorandum of understanding ("MOU") entered into by LRCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU, the terms of the MOU shall govern.
2. The approved curriculum and course outlines applicable to these courses are available online at the LRCCD website: <https://losrios.edu/academics>.
3. DISTRICT students may be added to a section from any course listed below in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCD AND pending availability of an open seat.
4. The high school(s) served by this agreement include: Harvest High School; Ripon High School
5. The seamless pathways from school to college for this agreement include:
 - ☒ Career Technical Education
 - ☐ Preparation for Transfer
 - ☐ College and Career Readiness
 - ☐ Improving High School Graduation Rate
6. The Vision 2030 Goals that align with this agreement are:
 - ☒ Goal 1: Equity in Success - Ensure the academic and career success of all Californians who are current and prospective California community college students.
 - ☒ Goal 2: Equity in Access - Broaden the opportunities for all Californians to participate in higher education by starting or continuing their higher education at a California community college.
 - ☒ Goal 3: Equity in Support - Partner with other systems, agencies, institutions and community-based organizations to provide students the academic, financial and social supports necessary to thrive by taking education opportunities and the accompanying support to Californians.
7. The names, locations, and times of the potential courses to be taught are as follows in the chart below:

CB01 Course Department Name and Number	CB02 Course Title	Units	Time	Day(s)	Term	Location - College Campus Name or School Name	Modality (Hybrid= Mixed Synch)	Number of Course Sections to be offered	Estimated # of Students	Estimated FTES to be claimed by LRCCD	Pathway Aligned
RAILR 122	Railroad Safety, Quality, and Environment	3	Asynchronous	Asynchronous	FA25	SCC Online	Online Asynchronous	1	20	2.1	Career Technical Education
RAILR 140	Railroad General Code of Operating Rules	4	Asynchronous	Asynchronous	FA25	SCC Online	Online Asynchronous	1	20	2.1	Career Technical Education
RAILR 142	Railroad Field Operations	3	Asynchronous	Asynchronous	FA25	Hybrid: 27 hours at ACE Rail Facility, 1020 E Alpine Ave, Stockton, CA 95204	Online Asynchronous	1	20	2.1	Career Technical Education
Totals								3	60	6.3	

<p>LOS RIOS COMMUNITY COLLEGE DISTRICT</p> <p>By: _____ Date: _____</p> <p>Dr. Jamey Nye Deputy Chancellor 1919 Spanos Court Sacramento, CA 95825 (916) 568-3031 nyej@losrios.edu</p>	<p>RIPON UNIFIED SCHOOL DISTRICT</p> <p>By: _____ Date: _____</p> <p>Dr. Ziggy Robeson Superintendent 304 North Acacia Ave. Ripon, CA 95366-2404 (209) 253-1969 zrobeson@riponusd.net</p>
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MEMORANDUM

TO: All Interested Parties**FROM:** Peter Khang, Interim Chief Counsel**DATE:** June 3, 2025**SUBJECT:** Justification for College and Career Access Pathways (CCAP) Partnership Between Los Rios Community College District and Ripon Unified School District

This memo serves to clarify the basis for the College and Career Access Pathways (CCAP) partnership between the Los Rios Community College District and the Ripon Unified School District, specifically regarding the provision of courses for the proposed Railroad Operations Program pathway.

In accordance with California Education Code Section 76004, a community college district is permitted to establish a new CCAP agreement with a school district that is outside the primary community college district's service area under specific circumstances. Specifically, Section 76004(e) requires a community college district to allow such an agreement if the primary community college district has declined a request from the school district or failed to take action within 60 calendar days of a request to amend an existing CCAP partnership or approve another community college district for specific courses.

The formation of this partnership is justified as follows:

- **Request to Primary Community College District:** Delta Community College, which is the primary community college district serving the Ripon Unified School District's service area, was requested by Ripon Unified School District to either amend its existing CCAP partnership to include the requested Railroad Operations Program courses or to approve another community college district to enter into a CCAP partnership to offer these courses.
- **Condition for Out-of-Area Partnership Met:** Delta Community College has indicated that they are unable to provide Ripon Unified School District with the courses in the proposed Railroad Operations Program pathway, which falls under the conditions outlined in the Education Code for establishing an out-of-area CCAP partnership.

This partnership between Los Rios Community College District and Ripon Unified School District for the Railroad Operations Program pathway is established to ensure that Ripon Unified School District pupils have access to desired dual enrollment opportunities, consistent with the intent of the College and Career Access Pathways program to expand opportunities for pupils, especially those who may not already be college-bound or who are underrepresented in higher education.

This agreement ensures compliance with the provisions of Senate Bill No. 1244, which amended Section 76004 of the Education Code, allowing for such partnerships when the primary community college district cannot meet the requested needs.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Resolution No. 2025-12: Five Year Capital Outlay Plan	ATTACHMENT: Yes	
		ENCLOSURE: Five Year Capital Outlay Plan; Final Project Proposals	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>upz</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

The State Chancellor's Office (SCO) has a prescribed capital outlay process and calendar for requesting State funds for capital outlay projects. Each year the District must file a Five Year Capital Outlay Plan which lists all proposed projects, whether State funded or not. Final Project Proposals (FPPs), which are prepared to request State funding for projects listed in the Five Year Capital Outlay Plan, are also to be submitted with the Five Year Capital Outlay Plan each year. This information is due to the State Chancellor's Office by July 1, 2025.

Although a district may qualify for State funding, all districts are competing with each other for the limited funds available. Facility capacity/load ratios (enrollment growth) and local contribution of funds are key elements in the State's prioritization of funding capital projects.

STATUS:

In November 2016, Proposition 51 was passed authorizing \$7 billion in general obligation bonds from the State. These funds are approaching full expenditure and have resulted in the construction of multiple facilities throughout the District. In November 2024, the State was successful in passing a new bond measure which provides \$1.5 billion for community colleges. Additionally, although the District's local bond measure in 2020 failed and the remaining funds from Measure M are nearly exhausted, 2 FPPs will be submitted this year in anticipation of a local bond measure in the future.

This is a second reading of the draft Five Year Capital Outlay Plan that the Board is asked to approve. The attached executive summary describes the Five Year Capital Outlay Plan. A first reading of the draft plan was presented at the May Board meeting and is included as an enclosure to the agenda.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Five Year Capital Outlay Plan and Resolution No. 2025-12 for submission to the State.

**State Five Year Capital Outlay Plan
And
Final Project Proposals
Executive Summary**

State Five Year Construction Plan:

The basic intent and purpose of the Plan is to analyze enrollment forecasts and determine the amount and type of spaces that will be needed to meet increased changes in enrollment and changes in the educational programs. The Plan is used to determine overall estimated costs and identify possible funding sources.

The major components of the Plan are: forecasted student load (enrollment/WSCH), facilities capacity to handle load, proposed new space, proposed modernizations and possible funding sources. The first three components are compiled into “capacity/load ratios”. Capacity/load ratios represent, as a percentage, the facilities capacity to handle forecasted student load (or demand). These capacity/load ratios are the primary tool used by the State to determine which projects will be approved. Also, the State has a priority system which causes districts to compete against each other to offer the State the least cost alternative. Because of this, most projects have a local contribution indicated. The local contribution is intended to make our projects more competitive for limited State funding.

This year’s State Five Year Capital Outlay Plan lists 44 projects, comprised mainly of modernization projects.

Possible Sequencing of State Funded Projects

In November 2024, the voters passed Proposition 2 authorizing \$8.5 billion in general obligation bonds for new construction and modernization of K–12 public school facilities; charter schools and vocational education facilities; and \$1.5 billion for California Community Colleges facilities. This influx of bond dollars will allow for a significant amount of FPPs to be funded.

FPP’s to be submitted this year for potential state funding in 2027-28.

- SCC Rodda Hall North Modernization
- CRC Library Modernization

Following is a brief description of these FPP’s:

SCC Rodda Hall North Modernization This project will modernize, by renovation, the existing Rodda Hall North building. The existing use of the building, primarily instructional, student services and campus administration will remain the same. The total area to be renovated within the building will be 34,122 ASF. The estimated total cost of this project is \$41,862,543. The total request for State funding is \$17,118,686 for portions of preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$24,743,857.

CRC Library Modernization This project will modernize, by replacing, the existing Library building. The existing use of the building, primarily library, instructional and student support services will remain the same. The total area to be renovated will be 44,865 ASF. The estimated total cost of this project is \$82,030,509. The total request for State funding is \$31,250,552 for portions of preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$50,779,957.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2025-12

Five Year Capital Outlay Plan

WHEREAS, the Five Year Capital Outlay Plan submitted herein is in accordance with the State of California Education Code and Title V provisions; and

WHEREAS, any State funds received pursuant to this application shall be used solely for defraying the development cost of proposed projects; and

BE IT RESOLVED, that the Board of Trustees of the Los Rios Community College District approve the submission of the Five Year Capital Outlay Plan to the California Community Colleges.

PASSED AND ADOPTED as Los Rios Community College District Resolution No 2025-11, this eleventh day of June 2025, by the following called vote:

AYES	NOES	ABSENT
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Kelly Wilkerson, Board President

Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Contract Award: FLC - Rancho Cordova Center Health Hub Modernization	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

As part of their NextGen Scholars initiative, Sutter Health has donated \$1.5 million to Folsom Lake College's Rancho Cordova Center to modernize several rooms and purchase equipment to support existing and create new certificate programs in the healthcare industry. The programs will include Certified Nursing Assistant (CNA), Emergency Medical Technology (EMT), Computed Tomography Studies, Magnetic Resonance Imaging and Radiology Technician (RT). The project will remodel rooms 103, 104, 125 and 134 of the building to create classrooms and support spaces to support these programs including an imaging room with a functional x-ray machine. The total square footage of the project is approximately 3000sf. The donation by Sutter is the largest donation made by a living donor in the history of Los Rios and in recognition, the Rancho Cordova Center was renamed to the FLC Rancho Cordova Center – Empowered by Sutter Health.

STATUS:

The plans and specifications for Bid 25014 were publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of 8 responsive bids were received.

Contractor Name	Total Bid
Nyecon Inc	\$995,428.00
Broward Builders	\$999,860.00
Streamline Construction ²	\$1,062,048.00
Unger Construction Co.	\$1,072,000.00
Z Squared Builders Inc. ²	\$1,095,000.00
Rodan Builders, Inc.	\$1,098,000.00
PRIDE Industries One, Inc. ²	\$1,118,500.00
Creekside Commercial Builders Inc.	\$1,160,000.00
Kaler General Contractors Inc.	\$1,220,000.00
Integra Construction Services, Inc.	\$1,294,000.00
Belz Construction ^{1,2}	\$1,382,000.00
Swierstok Enterprise Inc., dba Pro Builders	\$1,548,000.00

1 Nonresponsive: digital signature was required and was either not affixed or was not verifiable.

2 Nonresponsive: no e-bond submitted with bid or original bid bond received before bid opening.

RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid 25014 to Nyecon Inc. for a total award of \$995,428.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	2025-26 District Tentative Budgets	ATTACHMENT: Yes	
		ENCLOSURE: Budget Book	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Action Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>MR</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

The State of California is statutorily required to enact a State Budget by June 30th. Similarly, the Board of Trustees is required by law to adopt a tentative budget for the upcoming fiscal year no later than July 1st for all district funds.

On May 14, 2025, Governor Newsom released his May Revision for budget year 2025-26. The overall state budget is projected to increase by approximately 8% to \$322 billion, with a projected budget deficit of \$12 billion rather than the roughly balanced budget expected in January. General Fund spending is expected to increase by about \$15 billion (7%) to \$226 billion. The Governor proposes to close the budget gap through reserves, canceling or delaying projects, deferrals, and shifting or borrowing from special funds instead of making broad cuts.

The May Revision maintains strong support for community colleges despite the shortfall. It provides \$210.2 million one-time to fully fund the Student-Centered Funding Formula (SCFF) in 2024-25 and \$104.7 million ongoing in 2025-26; allocates \$109.5 million for a 2.35% enrollment growth adjustment; and applies a 2.30% COLA to SCFF and select categoricals. To balance resources, it also defers \$531.6 million of SCFF payments into July 2026 (offset by prior deferral repayments and \$59 million from the Prop 98 Rainy Day Fund) and withdraws several January initiatives (eliminating the \$168 million ERP project, cutting the Cloud Data Platform from \$162.5 million to \$12 million, and trimming Career Passport, Credit for Prior Learning, and Rising Scholars funding).

For Los Rios, the 2.35% enrollment growth allocation should yield an above-average share, though some FTES will remain unfunded since our projections exceed the cap. The 2.30% COLA helps offset inflationary costs. A key positive is that American River College's Davies Hall modernization is included, addressing Division of the State Architect (DSA) findings and advancing a safer, updated campus facility.

Los Rios's tentative budget is based on the Governor's May Revision. It is critical to acknowledge that the Enacted Budget might differ from the May Revision. Changes resulting from the State's Enacted budget will be incorporated into Los Rios's Adopted Budget in September.

STATUS:

Los Rios's budget process uses three potential revenue assumptions. The revenue assumptions have a base level expenditure plan (X budget), at which Los Rios operates. The Y and Z budgets are improved based upon projections. Los Rios has authority to operate at the Z budget level. For the 2025-26 fiscal year, the X budget projects no change in 2024-25 achieved full-time equivalents students (FTES), which is our more conservative estimate. The Y budget anticipates 2% growth, with the Z budget at 4% growth.

The 2025-26 tentative budget is balanced. There is no draw on reserves projected nor reliance on one-time funds to support on-going costs at this time. The variations in the X, Y and Z budgets are captured in the appropriation area entitled Program and Salary Improvement and the three budgets are summarized on the attached General Fund schedule. Los Rios will start the year operating at the X budget level.

RECOMMENDATION:

It is recommended that the Governing Board adopt the 2025-26 tentative budgets for the General Fund (Z budget), Instructionally-Related Sub-Fund, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

LOS RIOS COMMUNITY COLLEGE DISTRICT
General Fund
2025-2026 Tentative Budget

Schedule I

	X MINIMUM FUNDING	Y MID-RANGE FUNDING	Z BUDGET MAXIMUM OPTIMISTIC
BEGINNING FUND BALANCE, JULY 1:			
Uncommitted	\$ 80,117,387	\$ 80,117,387	\$ 80,117,387
Committed	6,454,158	6,454,158	6,454,158
Restricted	3,396,662	3,396,662	3,396,662
Total Beginning Fund Balance	<u>89,968,207</u>	<u>89,968,207</u>	<u>89,968,207</u>
REVENUES:			
Apportionment & Educational Protection Account (EPA)	262,417,931	262,417,931	262,417,931
New Faculty Funding	3,712,114	3,712,114	3,712,114
COLA (2024-25 1.07%, 2025-26 2.30%)	9,413,221	9,413,221	9,413,221
Growth	13,753,857	15,440,827	17,127,798
Potential Unfunded Growth	(4,852,486)	(6,539,456)	(8,226,427)
Enrollment Fee and Property Taxes	<u>146,852,531</u>	<u>146,852,531</u>	<u>146,852,531</u>
Base Allocation, COLA & Growth (SB361)	<u>431,297,168</u>	<u>431,297,168</u>	<u>431,297,168</u>
Lottery Revenue			
Base Revenue	5,900,000	5,900,000	5,900,000
Adjust Revenue to \$191/FTES (Z Budget)	-	1,394,985	2,789,969
Total Lottery Revenue	<u>5,900,000</u>	<u>7,294,985</u>	<u>8,689,969</u>
Other Revenue:			
Non-Resident/International Student Tuition	4,633,539	4,633,539	4,633,539
Part-Time Faculty Compensation/New Faculty Hires	12,169,663	12,169,663	12,169,663
Community Services	1,212,727	1,212,727	1,212,727
Other income, including Interfund Transfers	<u>26,315,333</u>	<u>40,084,369</u>	<u>40,084,369</u>
Total Other General Purpose Revenue	<u>44,331,262</u>	<u>58,100,298</u>	<u>58,100,298</u>
Total General Purpose Revenue	481,528,430	496,692,451	498,087,435
Special Program Revenue	<u>109,884,315</u>	<u>109,884,315</u>	<u>109,884,315</u>
Total Revenue	<u>591,412,745</u>	<u>606,576,766</u>	<u>607,971,750</u>
Total Revenue & Beginning Fund Balance	<u><u>\$ 681,380,952</u></u>	<u><u>\$ 696,544,973</u></u>	<u><u>\$ 697,939,957</u></u>
APPROPRIATIONS:			
Current Operational Level	\$ 544,889,638	\$ 544,889,638	\$ 544,889,638
Program and Salary Improvement	<u>42,792,335</u>	<u>57,956,356</u>	<u>59,351,340</u>
Total Appropriations	<u>587,681,973</u>	<u>602,845,994</u>	<u>604,240,978</u>
ENDING FUND BALANCE, JUNE 30:			
Uncommitted	80,117,387	80,117,387	80,117,387
Committed	6,454,158	6,454,158	6,454,158
Restricted	<u>7,127,434</u>	<u>7,127,434</u>	<u>7,127,434</u>
Total Ending Fund Balance	<u>93,698,979</u>	<u>93,698,979</u>	<u>93,698,979</u>
Total Appropriations & Ending Fund Balance	<u><u>\$ 681,380,952</u></u>	<u><u>\$ 696,544,973</u></u>	<u><u>\$ 697,939,957</u></u>

LOS RIOS COMMUNITY COLLEGE DISTRICT **Schedule II**
Other Governmental Funds - General Fund Sub-Fund and Special Revenue
2025-2026 Tentative Budget

DESCRIPTION	INSTRUCTIONALLY RELATED ACTIVITIES FUND	CHILD DEVELOPMENT FUND
Beginning Fund Balance, July 1:		
Uncommitted	\$ 159,176	\$ 645,476
Total Beginning Fund Balance	159,176	645,476
Revenues:		
Federal	-	146,323
State	-	2,262,256
Local	2,261,651	35,894
Interfund Transfers In	10,000	714,095
Total Revenues	2,271,651	3,158,568
Total Revenues and Beginning Fund Balance	\$ 2,430,827	\$ 3,804,044
Appropriations:		
Academic Salaries	\$ 6,000	\$ -
Classified Salaries	99,637	1,559,605
Employee Benefits	6,618	975,474
Books, Supplies, and Food	576,920	147,431
Other Operating Expenses	1,560,769	476,058
Capital Outlay	3,806	-
Payments to Students	17,901	-
Total Appropriations	2,271,651	3,158,568
Ending Fund Balance, June 30:		
Uncommitted	159,176	645,476
Total Ending Fund Balance	159,176	645,476
Total Appropriations and Ending Fund Balance	\$ 2,430,827	\$ 3,804,044

LOS RIOS COMMUNITY COLLEGE DISTRICT
Other Governmental Funds - Capital Projects Funds
2025-2026 Tentative Budget

Schedule III

DESCRIPTION	CAPITAL OUTLAY PROJECTS FUND	BOND PROJECTS FUNDS
Beginning Fund Balance, July 1:		
Uncommitted	\$ 13,300,000	\$ -
Total Beginning Fund Balance	13,300,000	-
Revenues:		
Local, including Interest Income	13,019,924	2,000,000
Interfund Transfers In	24,622,820	-
Total Revenues	37,642,744	2,000,000
Total Revenues and Beginning Fund Balance	\$ 50,942,744	\$ 2,000,000
Appropriations:		
Capital Outlay	\$ 37,547,791	\$ 2,000,000
Interfund Transfers Out/Other	94,953	-
Total Appropriations	37,642,744	2,000,000
Ending Fund Balance, June 30:		
Uncommitted	13,300,000	-
Total Ending Fund Balance	13,300,000	-
Total Appropriations and Ending Fund Balance	\$ 50,942,744	\$ 2,000,000

LOS RIOS COMMUNITY COLLEGE DISTRICT
Other Governmental Funds - Debt Service Funds
2025-2026 Tentative Budget

Schedule IV

DESCRIPTION	BOND INTEREST AND REDEMPTION FUND	OTHER DEBT SERVICE FUND
Beginning Fund Balance, July 1:		
Restricted	\$ 57,622,424	\$ -
Committed	-	59,944
Total Beginning Fund Balance	57,622,424	59,944
Revenues:		
Local		
Property Taxes/Bond Premiums	65,324,779	-
Interest Income	1,333,157	1,230,754
Total Revenues	66,657,936	1,230,754
Total Revenues and Beginning Fund Balance	\$ 124,280,360	\$ 1,290,698
Appropriations:		
Bond Principal/Interest Expense	\$ 66,652,936	\$ -
Bond Issuance/Service Costs	5,000	-
Capital Outlay Projects Fund	-	1,230,754
Total Appropriations	66,657,936	1,230,754
Ending Fund Balance, June 30:		
Restricted	57,622,424	-
Committed	-	59,944
Total Ending Fund Balance	57,622,424	59,944
Total Appropriations and Ending Fund Balance	\$ 124,280,360	\$ 1,290,698

LOS RIOS COMMUNITY COLLEGE DISTRICT
Enterprise Funds
2025-2026 Tentative Budget

Schedule V

DESCRIPTION	REGIONAL PERFORMING ARTS (HARRIS) CENTER FUND
Beginning Fund Balance:	
Uncommitted	\$ 298,888
Total Beginning Fund Balance	298,888
Revenues:	
Local	
Ticket Sales	2,483,400
Donations	24,730
Sales	92,180
Rentals	934,500
Restoration	93,500
Total Revenues	3,628,310
Total Revenues and Beginning Fund Balance	\$ 3,927,198
Appropriations:	
Classified Salaries	\$ 52,000
Employee Benefits	18,200
Supplies & Materials	116,900
Other Operating Expenses	3,740,098
Total Appropriations	3,927,198
Ending Fund Balance:	
Uncommitted	-
Total Ending Fund Balance	-
Total Appropriations and Ending Fund Balance	\$ 3,927,198

LOS RIOS COMMUNITY COLLEGE DISTRICT
Internal Service Funds
2025-2026 Tentative Budget

Schedule VI

DESCRIPTION	SELF- INSURANCE FUND	RETIREE BENEFIT FUND
Beginning Fund Balance:		
Committed	\$ -	\$ 10,893,259
Total Beginning Fund Balance	-	10,893,259
Revenues:		
Auxiliary Operations/Sales	9,967,074	-
Other Local, Interest & Transfers	-	543,211
Total Revenues	9,967,074	543,211
Total Revenues and Beginning Fund Balance	\$ 9,967,074	\$ 11,436,470
Appropriations:		
Classified Salaries & Benefits	\$ 386,557	\$ -
Insurance Premiums	4,572,630	-
Other Operating Expenses	5,007,887	-
Transfers Out/Other	-	521,350
Total Appropriations	9,967,074	521,350
Ending Fund Balance:		
Committed	-	10,915,120
Total Ending Fund Balance	-	10,915,120
Total Appropriations and Ending Fund Balance	\$ 9,967,074	\$ 11,436,470

LOS RIOS COMMUNITY COLLEGE DISTRICT
Fiduciary, Trust and Auxiliary Funds
2025-2026 Tentative Budget



Schedule VII

DESCRIPTION	STUDENT FINANCIAL AID	STUDENT ASSOCIATION	SCHOLARSHIP AND LOAN FUND	FOUNDATION
Beginning Fund Balance, July 1:				
Uncommitted	\$ -	\$ 55,439	\$ -	\$ 2,680,572
Committed	-	59,170	716,694	18,336,557
Total Beginning Fund Balance	-	114,609	716,694	21,017,129
Revenues:				
Federal	128,227,129	-	-	-
State	30,440,000	-	-	-
Local	-	168,368	15,000	7,942,000
Interfund Transfers In	830,353	-	-	-
Total Revenues	159,497,482	168,368	15,000	7,942,000
Total Revenues and Beginning Fund Balance	\$ 159,497,482	\$ 282,977	\$ 731,694	\$ 28,959,129
Appropriations:				
Books, Supplies & Materials	\$ -	\$ 5,983	\$ 1,000	\$ -
Other Operating Expenses	166,071	161,185	-	-
Student Financial Aid	159,331,411	-	-	-
Scholarships/Awards	-	1,200	5,000	-
Auxiliary Activities	-	-	-	11,991,180
In-Kind Contributions	-	-	-	2,697,000
Total Appropriations	159,497,482	168,368	6,000	14,688,180
Ending Fund Balance, June 30:				
Uncommitted	-	55,439	-	2,750,322
Committed	-	59,170	725,694	11,520,627
Total Ending Fund Balance	-	114,609	725,694	14,270,949
Total Appropriations and Ending Fund Balance	\$ 159,497,482	\$ 282,977	\$ 731,694	\$ 28,959,129

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2025

SUBJECT:	Senate Bill 226 (Cabaldon) and the Reorganization of Community College Districts in Yolo County	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 1-5	
AGENDA ITEM:	Action Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

Los Rios Commitment to Supporting Community

The Los Rios Community College District proudly serves one of the most diverse regions in California. Our colleges reflect and celebrate this diversity in both our student populations and our institutional commitments. We are home to three federally designated Hispanic-Serving Institutions (HSIs), which have secured HSI grants focused on increasing student success and closing equity gaps for Latino students. In addition, we have been awarded targeted grants to support Native American and Asian American, Native Hawaiian, and Pacific Islander (AANHPI) student success. Equity and inclusion are core values of our district, and we are deeply committed to advancing educational opportunity for all students, particularly those from historically underserved communities. Our track record reflects a sustained focus on supporting Latino students and other minoritized groups through intentional policy, resource allocation, and community engagement.

Current District Organization for the California Community College System

California's community college system includes 73 community college districts (CCDs) that operate 116 colleges statewide. Due to the geographic diversity and population distribution of the state, many districts span multiple counties, and conversely, many counties are served by more than one CCD. These overlapping jurisdictions are not anomalies; they are an intentional part of the system's structure to ensure broad student access in both rural and urban areas.

There are numerous examples of CCDs that serve multiple counties. For example, Kern Community College District spans Kern, Tulare, Inyo, Mono, and San Bernardino counties. State Center Community College District includes Fresno, Madera, and parts of Kings and Tulare counties. San Joaquin Delta CCD operates across San Joaquin, Calaveras, Alameda, and Solano counties. Shasta-Tehama-Trinity Joint CCD serves five counties, including Shasta, Tehama, Trinity, Lassen, and Modoc.

Likewise, many individual counties are served by multiple CCDs. San Bernardino County is served by five districts, including Chaffey, Barstow, San Bernardino, Victor Valley, and parts of Riverside CCD. Riverside

County is split among four CCDs: Riverside, Mt. San Jacinto, College of the Desert, and Palo Verde. Los Angeles County is home to at least eight CCDs, including Los Angeles, Pasadena, Citrus, Long Beach, El Camino, Rio Hondo, and Santa Monica. Similarly, Monterey County is served by Hartnell CCD, Monterey Peninsula CCD, and Gavilan CCD.

These arrangements demonstrate that overlapping service territories are commonplace and manageable when there is strong coordination and mutual respect between districts. They also highlight the importance of following well-established processes when any reorganization is contemplated.

Legal Framework for Reorganization Under Current Law

Under current law, the reorganization or transfer of territory between community college districts is governed by Education Code sections 74100 through 74230 and follows a comprehensive and community-based process. It is initiated by a petition submitted to the county superintendent of schools. That petition must either be signed by at least 25 percent of registered voters residing in the proposed area for transfer or adopted by a majority of the governing boards of each of the affected districts. This local initiation requirement is central to preserving community voice and local decision-making in matters of district governance.

Upon receipt of a valid petition, the county committee on school district organization is required to conduct a public hearing and prepare a detailed report. This report must address several critical areas. First, it must include an evaluation of employee rights in both districts, including whether employees would retain seniority, tenure, salary schedule placement, and union representation if transferred. Each district may have different bargaining units, health benefit structures, and classification systems, and resolving these discrepancies requires legal analysis and potentially, negotiation with multiple labor unions.

Second, the report must provide a comprehensive financial impact assessment. This includes analysis of local property tax transfers, general obligation bond obligations, apportionment under the Student-Centered Funding Formula (SCFF), restricted program funding, and overall fiscal solvency. The reallocation of liabilities, including unfunded retiree health obligations (OPEB), must also be addressed.

Third, the committee must evaluate how the reorganization would affect district governance. This includes trustee representation and whether board member boundaries must be redrawn. If the change would alter the structure or composition of the district's governing board, the law requires a public election to ratify the change.

The report must also evaluate demographic effects, specifically whether the proposed change would significantly alter the racial or ethnic composition of the affected districts. This ensures compliance with both federal civil rights law and California's constitutional commitment to equitable access.

Additionally, the proposed reorganization must be reviewed for alignment with county-level educational master plans. This is particularly important for coordination with K-12 districts, adult education consortia, and transfer partners such as the University of California and California State University systems. The law also mandates that a draft agreement be prepared outlining all conditions of transfer, including timelines, financial terms, and operational handoffs.

Finally, one or more public hearings must be held, giving students, staff, faculty, and local residents the opportunity to weigh in before the county committee makes a final determination. If the committee votes in favor of the transfer, the proposal is then forwarded to the California Community College Board

of Governors (CCC BOG). Where board reapportionment or changes to bonded indebtedness are involved, a local election must be conducted to secure voter approval.

This comprehensive process is designed to ensure transparency, protect the integrity of existing institutions, and uphold the principle of local governance. It requires all parties to engage in open dialogue, examine potential risks, and confirm that the reorganization serves the best interests of the students and communities involved.

For Los Rios, ensuring continued opportunity for students in its current service area, while also meaningfully addressing the needs of Woodland residents, requires deliberate, evidence-based planning. Without such planning, the proposed transfer could undermine the very goals it claims to advance.

Yuba CCD Fiscal Vulnerabilities and Considerations

Yuba CCD has been under significant fiscal pressure in recent years, having undergone two separate Fiscal Crisis and Management Assistance Team (FCMAT) evaluations. These reports highlight challenges in maintaining long-term financial stability under current conditions.

The first FCMAT study, completed in 2021, identified structural challenges in operating a multi-college district serving modest enrollment across eight counties. Yuba's conversion into a multi-college district created ongoing fixed costs that exceed what its current enrollment can sustainably support. The study noted that despite temporary protections from the state's hold harmless provisions, the district could face financial stress as those protections phase out. Additional costs related to OPEB liability, health insurance, and debt service further contributed to fiscal strain.

A second FCMAT report, completed in 2024, assessed the district's fiscal health risk and found continued areas of concern. Yuba received a fiscal risk score of 16.3%, citing the absence of a board-adopted budget calendar, lack of position control integration, and reliance on unrestricted fund transfers.

These assessments raise questions about whether Yuba CCD is operationally and fiscally positioned to support a large-scale organizational restructuring such as a district split or the formation of a new Yolo County-based CCD. These factors would require close analysis in any transition plan.

Institutional Capacity and Support at Woodland Community College

Woodland Community College's own Institutional Self-Evaluation Report (ISER), submitted for reaffirmation of accreditation in December 2024, provides a clear picture of a college that is well-resourced and actively supported within its district structure. The report highlights a broad array of student services, academic programs, and capital investments. These include a centralized Student Success Center that brings together tutoring, MESA, supplemental instruction, and early alert systems; a dual enrollment program with 11 partner high schools serving more than 1,600 students; and the recent opening of a new Performing Arts and Culinary Center in 2024.

WCC's ISER further details the college's investments in equity-focused initiatives, online learning infrastructure, and student engagement programs. These include federal grant awards, expanded student support services, and the introduction of new athletics programs. The college has been recognized with multiple honorable mentions for the statewide Dr. John W. Rice Award for Equity in Student Success. These developments suggest that Woodland Community College is benefiting from sustained strategic and financial investment and is continuing to grow its capacity to serve students across its tri-county region.

Additionally, the ISER outlines the district's use of a Resource Allocation Model (RAM) designed to equitably distribute funding between Woodland and Yuba Colleges. Each college operates with its own site-specific budget, developed in collaboration with the district, and aligned with its mission and planning priorities. The ISER confirms that this structure provides WCC with meaningful control over its resources and the ability to make investments in alignment with local needs. Facilities improvements, new programs, and ongoing student service enhancements all reflect the college's ability to operate as a well-supported and fully integrated part of the Yuba Community College District.

STATUS:

Legislative Intent and Geographic Scope

According to the author of Senate Bill 226 (Cabaldon), the legislation is motivated by concerns about fragmentation in educational service delivery in counties such as Yolo, where multiple community college districts operate concurrently. The author contends that this fragmentation leads to inconsistent access to services and resources for students, particularly around dual enrollment opportunities, career education pipelines, and transfer pathways to four-year universities like UC Davis and Sacramento State. In Yolo County, which is currently served by Los Rios, Yuba, and Solano Community College Districts, this overlap is argued to create inefficiencies and institutional confusion. The bill's stated intent is to simplify and centralize the process of realigning district boundaries by empowering the BOG to directly approve the reassignment of colleges or the establishment of new districts in situations where a county is split among three or more community college districts, and where a majority of the population in each district resides outside the county in question.

Proponents of SB 226 argue that the current governance structure in Yolo County limits students' access to dual enrollment, transfer pathways, and career education alignment. However, a closer look at available data and regional structures suggests these assumptions may not reflect current conditions. For example, Woodland Community College maintains a dual enrollment program where approximately 20% of its FTES is generated through dual enrollment—a figure significantly higher than the roughly 5% observed across Los Rios colleges. The bill suggests barriers to transfer, but since the implementation of SB 1440 and the Associate Degree for Transfer (ADT) pathway, students across California—regardless of their district—have consistent and streamlined access to transfer opportunities with guaranteed admission to CSU campuses. Los Rios and Yuba are both engaged in the ADT framework, and students in either district are able to access institutions like UC Davis or Sacramento State.

Additionally, existing regional structures already support collaboration across district boundaries. Both Woodland Community College and Los Rios are participants in the Sacramento K16 Collaborative, which brings together community colleges, K-12 districts, universities, and workforce agencies to align academic pathways with regional labor market needs. Both districts contribute to Strong Workforce Program advisory groups and regional consortia, which serve as formal forums for industry-aligned career education curriculum development and collaborative investment in key sectors.

Key Differences from Existing Reorganization Law

SB 226 proposes to override the established reorganization process by authorizing the BOG to unilaterally initiate or approve the transfer of territory or the formation of a new district, under a narrowly defined set of conditions. Specifically, the bill applies only where a county is served by three or more CCDs, and the majority of the population in each district resides outside that county. Yolo County currently meets these criteria.

Under SB 226, the BOG may act on its own motion or upon receiving a petition from a county committee or a governing board. Unlike current law—which requires community-initiated petitions, public hearings, and voter approval—SB 226 does not contain these procedural requirements. It also removes existing requirements for fiscal due diligence and public elections when governance structures are affected.

While the bill includes general references to employee protections and service continuity, it leaves implementation to inter-district agreements without detailing how employee rights would be maintained across districts with different compensation structures or union agreements. It also lacks clarity on how fiscal obligations such as debt or retiree health benefits would be addressed.

Fiscal and Operational Impact Analysis

Financially and operationally, the potential impacts are significant. The transition of Woodland Community College into Los Rios CCD would involve one-time costs estimated at approximately \$20.3 million. This includes \$12.5 million in unfunded OPEB liabilities, \$2.9 million for systems integration, \$1 million in facilities-related costs, and \$1 million in commuting and logistical support for district services.

Ongoing annual costs are projected at between \$1.6 and \$2.5 million, primarily related to salary and benefit alignment and additional administrative staffing. These figures are based on internal estimates and assume no additional state support. The Chancellor’s Office has estimated its own administrative costs at \$33,000 to \$53,000.

Yuba CCD’s analysis identifies over \$3 million in one-time costs and a structural deficit nearing \$10 million if WCC were to transfer. These fiscal projections, from both districts, underscore the scale of financial planning that would be required to support such a change.

Stakeholder Positions and Legislative Reception

SB 226 has passed through both the Senate Education and Senate Appropriations Committees and now awaits consideration by the full Senate. If approved by the Senate, the bill will proceed to the Assembly for committee hearings and floor votes. If passed by both chambers, it would move to the Governor’s desk for final action.

Support for SB 226 has largely come from entities within Yolo County, including local education agencies and municipalities. Broader systemwide support has not been documented at this time.

Opposition has been expressed by Yuba CCD, the California Federation of Teachers (CFT), and the Community College League of California (CCLC). Concerns have focused on the bill’s potential effects on local governance, labor representation, and the lack of required fiscal safeguards.

Los Rios Board of Trustees’ Responsibility

In considering a proposal as significant as the transfer of Woodland Community College, the Board must weigh not only the operational feasibility and legal mechanisms, but also its fundamental responsibility as locally elected trustees to steward equitable access, long-term institutional stability, and student success across the entire Los Rios service area.

While proponents of SB 226 frame the bill as a remedy to perceived service gaps in Yolo County, the absence of a comprehensive analysis raises concerns that such a realignment—if enacted without due diligence—could inadvertently diminish rather than improve educational services for Woodland-area residents.

A transition of this magnitude involves complex issues that intersect governance, finance, labor, accreditation, facilities, and academic alignment. Proceeding without a full understanding of those implications would be inconsistent with the Board’s charge to act in the best interests of all students and communities it serves. To that end, any change in governance must be evaluated through the lens of whether it will measurably improve student outcomes, regional equity, and access to high-quality education—not simply reorganize boundaries.

RECOMMENDATION:

Given the fundamental changes proposed by SB 226 and the significant operational, legal, and financial risks it presents, staff recommends that the Board of Trustees adopt a formal position of “Oppose Unless Amended” on the bill.

This position acknowledges the concerns raised about governance and access in Yolo County but maintains that any realignment should occur only after a comprehensive, independent review that includes all considerations required under existing law for community college district reorganization.

Specifically, the Los Rios Community College District Board of Trustees hereby adopts a position of Oppose Unless Amended on Senate Bill 226 (Cabaldon), unless the bill is amended to require an independent review of governance and service structures affecting Woodland Community College.

- This review shall be conducted by a third-party entity, in coordination with the California Community Colleges Chancellor’s Office, and shall include all considerations otherwise required under Education Code Sections 74100–74104 and 35700–35709.
- The review shall assess multiple governance options, including a transfer to Los Rios CCD, the creation of a new Yolo County district, and continuation under Yuba CCD.
- The review shall evaluate fiscal, operational, academic, legal, and equity impacts, and the final report shall be submitted to the Board of Governors of the California Community Colleges, the governing boards of the Los Rios and the Yuba Community College Districts, the Sacramento and Yolo County Committees on School District Organization, and relevant state legislative and administrative entities.
- Any future reorganization shall be cost-neutral to the state and affected agencies unless specifically funded by appropriations in the annual Budget Act or other legislation.

Staff will transmit this position and the associated amendment proposal to legislative and administrative bodies.