

## **LOS RIOS COMMUNITY COLLEGE DISTRICT**

### **Board Meeting Minutes Wednesday, November 12, 2025**

#### **1. CALL TO ORDER**

The board meeting was called to order by President Wilkerson at 5:30 p.m., in the Board Room at 1919 Spanos Court, Sacramento, CA 95825.

##### ***Present:***

Kelly Wilkerson, President  
Deborah Ortiz, Vice President  
Colette Harris-Mathews  
Dustin Johnson  
John Knight  
Robert Jones  
Tami Nelson

Brianna Pham, Student Trustee

Brian King, Chancellor

#### **2. ORAL COMMUNICATIONS**

Harold Ayers addressed the Board of Trustees to share observations from his 54 years of services as an adjunct faculty member in the Los Rios Community College District.

Belinda Lum, Michael Henderson, Oranit Limmaneeprasert, and Mo Kashmiri addressed the Board of Trustees during agenda item 6.B: Overview of Livestreaming Los Rios Board Meetings.

#### **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees approve Consent Consideration items A through O.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

A. Board Meeting Minutes: October 15, 2025

*That the Board of Trustees approve the minutes of the board meeting held on October 15, 2025.*

B. Scheduling of Board of Trustees Annual Organizational Meeting

*That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 17, 2025 at 5:30 p.m.*

C. 2025-2028 College Student Equity Plans Required by Ed Code 78222

*That the Board of Trustees approve the 2025-2025 Student Equity Plans for American River College, Cosumnes River College and Folsom Lake College.*

D. Curriculum Proposals: Los Rios Colleges

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, and Folsom Lake Colleges.*

E. District Quarterly Financial Status Report (311Q)

*That the Board of Trustees receive the September 30, 2025, Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.*

F. Los Rios Colleges Foundation – Quarterly Investment Report

*That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2025.*

G. Special Event Authorization

*That the Board of Trustees approve or ratify the applications listed herein.*

Date of Event	College	Location	Name of Event	Alcohol
12/5/2025	FLC	Harris Center	Andrey Chmut Christmas Jazz	Beer and wine
12/6/2025	FLC	Harris Center	POPS Xmas	Beer and wine
12/7/2025	FLC	Harris Center	POPS Xmas	Beer and wine
12/9/2025	FLC	Harris Center	Colbie Caillat & Gavin DeGraw	Beer and wine
12/10/2025	FLC	Harris Center	US Air Force Band	Beer and wine
12/15/2025	FLC	Harris Center	Kerry Irish	Beer and wine
12/16/2025	FLC	Harris Center	Cirque Musica	Beer and wine
12/16/2025	FLC	Harris Center	Cirque Musica	Beer and wine
12/18/2025	FLC	Harris Center	Nutcracker	Beer and wine
12/19/2025	FLC	Harris Center	Nutcracker	Beer and wine

12/20/2025	FLC	Harris Center	Nutcracker	Beer and wine
12/20/2025	FLC	Harris Center	Nutcracker	Beer and wine
12/21/2025	FLC	Harris Center	Nutcracker	Beer and wine
12/21/2025	FLC	Harris Center	Nutcracker	Beer and wine
12/23/2025	FLC	Harris Center	Sacramento Master Singers	Beer and wine

#### H. Ratify: Affiliation and Other Agreements

*That the Board of Trustees ratify and/or approve the bid transaction as listed herein.*

#### **ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Advance Healthcare of Sacramento	DM <sup>1</sup>	ARC	8/27/2025	Evergreen
Diablo Valley Funeral Home	Funeral Services	ARC	9/30/2025	EXP: 9/30/2030
Sierra View Mortuary	Funeral Services	ARC	9/30/2025	EXP: 9/30/2030
Chico Hights Rehabilitation and Wellness Centre, LP dba Autumn Creek Post Acute	PTA/OTA <sup>2</sup>	SCC	9/29/2025	Evergreen
St, Mary Funeral Center	Funeral Services	ARC	9/30/2025	EXP: 9/30/2030
Wilson Family Funeral Home	Funeral Services	ARC	9/30/2025	EXP: 9/30/2030
Smith Funeral Home	Funeral Services	ARC	9/30/2025	EXP: 9/30/2030
Special Service for Groups, Inc	PTA/OTA <sup>2</sup>	SCC	10/7/2025	Evergreen
Pacific Coast Post Acute	PTA/OTA <sup>2</sup>	SCC	10/16/2025	Evergreen
CommonSpirit Health Affiliated Dignity Health	Nursing	SCC	7/1/2025	EXP: 6/30/2030
Murray Family Funeral Chapel	Funeral Services	ARC	9/30/2025	EXP: 9/30/2030
Cherokee Memorial	Funeral Services	ARC	9/30/2025	EXP: 9/30/2030
Hooper & Weaver Mortuary	Funeral Services	ARC	9/30/2025	EXP: 9/30/2030

<sup>1</sup>DM: Dietary Management, <sup>2</sup>PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

#### I. Ratify: Bid Transactions

*That the Board of Trustees ratify and/or approve the bid transaction as listed herein.*

CHANGE ORDERS				
Bid №	Change Amount	Change Number	Vendor	New Contract Total
22015	\$672,026.00	12	John F. Otto	\$63,220,472.65

*J. Disposition of Surplus Equipment – Salvage Value Greater Than \$5,000*

*That the Board of Trustees approve the disposal of the items listed in the October agenda packet per Education Code section 81450-81450.5.*

*K. Disposition of Surplus Equipment*

*That the Board of Trustees approve the disposal of the items listed in the November board agenda packet per Education Code Section 81452.*

*L. Ratify: Grants and Contracts Awarded*

*That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.*

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<b>California Early Childhood Mentor Program</b> <ul style="list-style-type: none"> <li>Funding will be used for a program that supports mentors throughout California in providing leadership and guidance to students entering the early childhood education (ECE) field as well as current childcare directors and teachers.</li> <li>07/01/2025 – 06/30/2026</li> <li>Administrator: Emilie Mitchell, Dean, Social &amp; Behavioral Sciences</li> </ul>	CRC	\$37,735	California Department of Social Services
<b>Child Development Training Consortium (CDTC)</b> <ul style="list-style-type: none"> <li>Funding supports the implementation of the CDTC program and the activities of the CDTC Administrator, who provides career and education guidance to child development students.</li> <li>09/01/2025 – 6/25/2026</li> <li>Administrator: Emilie Mitchell, Dean, Social &amp; Behavioral Sciences</li> </ul>	CRC	\$27,600	Yosemite Community College District/ Child Development Training Consortium
<b>TRIO Student Support Services- Journey</b> <ul style="list-style-type: none"> <li>Funding is being used for academic development, to assist students with basic college requirements, and to motivate students toward the successful completion of their post-secondary education. The goal of SSS is to increase college retention and graduation rates of its participants.</li> <li>09/01/2025 – 8/31/2026</li> <li>Administrator: David Miramontes-Quinones, Vice President, Student Services and Equity</li> </ul>	ARC	\$272,364	United States Department of Education

M. Purchase Orders, Warrants, Checks and Electronic Transfers

*That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.*

PURCHASE ORDERS		
General Fund	0001142052– 0001143651 B260617-B260696	\$ 4,042,267.76
Capital Outlay Fund	0003020686-0003020741 B381000-B381000	
Child Development Fund	0006001306-0006001307	
Self-Insurance Fund	0009000575-0009000575	
WARRANTS		
General Fund	886924-888158	\$ 19,721,352.22
General Fund-ARC Instructional Related	014125-014210	
General Fund–CRC Instructional Related	025066-025091	
General Fund–FLC Instructional Related	032510-032525	
General Fund–SCC Instructional Related	050203-050236	
Capital Outlay Fund	839023-839111	
Student Financial Aid Fund	902063-902073	
Child Development Fund	955631-955645	
Self-Insurance Fund	976904-976907	
ODSFD	-	
Payroll Warrants	607854- 608444	\$ 11,639,330.62
Payroll Vendor Warrants	74161-74281	
September Leave Process	608445-609840	
CHECKS		
Financial Aid Disbursements (PeopleSoft)	-	\$ 8,574,255.17
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	7468-7590	\$ 381,430.64
Student Clubs Agency Fund – CRC	6835-6928	
Student Clubs Agency Fund – FLC	3626-3651	
Student Clubs Agency Fund – SCC	5694-5778	
Foundation – ARC	8373-8384	\$ 74,379.00
Foundation – CRC	3649-3663	
Foundation – FLC	2957-2982	
Foundation – SCC	8382-8407	
Foundation – DO	2756-2761	
Associated Students Trust Fund – ARC	-	\$ 21,414.03
Associated Students Trust Fund – CRC	1189-1195	
Associated Students Trust Fund – FLC	1095-1096	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
ELECTRONIC TRANSFERS		
GENFD Financial Aid	-	\$ 310,425.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ 46,581.08
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$ -
Envoy	-	\$ -
Payroll Direct Deposit Advices	1377335-1382817	\$ 19,548,311.79
Other Payroll Transactions	-	\$ 925.00
Keenan Wire	-	\$ 74,234.01

PITCO Wire	-	\$ 7,471.95
SB85 Debt Relief	-	\$ -
Self-Insurance Fund	-	\$ 74,234.01
PO Wire	-	\$ 68,094.11
PAC GOSERVICE Wire	-	\$ -
Fidelity Wire	-	\$ 215,254.13
Escrow Wire	-	\$ -
Scholarships	-	\$ 11,500.00

*N. 2025 Sabbaticals/Professional Development Leaves*

*That the Board of Trustees approve the 2025-2026 sabbatical/professional development leaves listed in the November board agenda packet.*

*O. Human Resources Transactions*

*That the Board of Trustees approve the Human Resources transactions listed in the November board agenda packet.*

**4. FIRST READING**

*A. Draft 2026 Board Meeting Calendar*

*The draft 2026 board meeting calendar was presented to the Board of Trustees for first reading.*

**5. ACTION**

*A. Formation of the K-16 Collaborative Joint Powers Authority (JPA)*

*A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees approve and authorize the Los Rios Community College District entering into the PK-16 Collaborative Joint Powers Authority (JPA); and delegate the Chancellor to coordinate with other institutions participating in the JPA, and negotiate and necessary revisions to the finalize the Agreement.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

## **6. INFORMATION**

### *A. Legislative Update*

The District's outside lobbying firm, MGI Advocacy, provided an update for the Board of Trustees on the District's government affairs activities and the key bills of the past legislative year, as well as insight as to what to expect from the Legislature and Governor in the coming year.

### *B. Overview of Livestream Los Rios Board Meetings*

The District staff have reviewed the feasibility and operational considerations of live streaming Los Rios Board of Trustees meetings. The presentation provided context on current meetings practices, associated technology needs, and potential implementation approaches. This item was presented for the Board of Trustees information and discussion.

## **7. BOARD MEMBER REPORTS**

Trustees Harris-Mathews, Nelson, Knight, and Wilkerson attended the National ACCT Leadership Congress.

Trustee Harris-Mathews represented the Board at the grand opening of the Sacramento City College Health & Wellness Center.

Trustee Johnson attended the CSUS Distinguished Alumni dinner celebrating President Pimentel. He also attended the ARC Natomas Center "College Isn't Scary" event.

Trustee Pham reported on student activities over the last month.

President Wilkerson and Vice President Ortiz met with staff regarding dual enrollment with Sacramento City Unified.

## **8. FUTURE AGENDA ITEMS**

Trustee Nelson requested information on cyber security in the district and AI programs, including initiatives and partnerships the district currently has.

Trustee Harris-Mathews requested a future board agenda item on the Prison Re-entry Program (PREP).

## **9. REPORTS AND COMMENTS**

The following constituency representatives presented reports to the Board:

Tina Khuc Student, Advisory Committee  
Paula Cardwell, District Academic Senate President  
Jason Newman, LRCFT  
Brian King, Chancellor's Report

## **10. CLOSED SESSION**

The following board members went into closed session at 7:40 pm: Ms. Harris-Matthews, Mr. Jones, Mr. Johnson, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

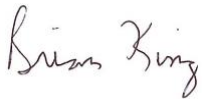
A. Public Employee Appointment (Government Code Section 54957). Title: Chancellor

## **11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

No reportable action was taken in closed session.

## **12. ADJOURNMENT**

Trustee Wilkerson adjourned the meeting at 8:30 pm.



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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: December 17, 2025*