

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, December 17, 2025**

## **1. CALL TO ORDER**

The board meeting was called to order by President Wilkerson at 5:30 p.m., in the Board Room at 1919 Spanos Court, Sacramento, CA 95825.

***Present:***

Kelly Wilkerson, President  
Deborah Ortiz, Vice President  
Colette Harris-Mathews  
Dustin Johnson  
John Knight  
Robert Jones  
Tami Nelson

Brianna Pham, Student Trustee

Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

And La Torre addressed the Board of Trustees regarding the future of Los Rios.

Alex Castaneda addressed the Board of Trustees regarding the LRSA negotiations and contract.

## **3. CLOSED SESSION PART 1**

The following board members went into closed session at 5:40pm: Ms. Harris-Matthews, Mr. Jones, Mr. Johnson, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Public Employee Appointment (Government Code Section 54957). Title: Chancellor
- B. Conference with Labor Negotiator (Government Code section 54957.6). One unrepresented position: Chancellor. Designated representative: Laura Schulkind

#### **4. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

No reportable action was taken in closed session. President Wilkerson made a statement regarding the pending appointment of Dr. Torence Powell as the next Chancellor of Los Rios Community College District.

#### **5. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING**

##### **A. Election of Officers**

*A motion was made by Trustee Johnson, seconded by Trustee Knight, that the Board of Trustees elect Deborah Ortiz as Board President.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*A motion was made by Trustee Johnson, seconded by Trustee Wilkerson, that the Board of Trustees elect Tami Nelson as Board Vice President.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*A motion was made by Trustee Knight, seconded by Trustee Pham, that the Board of Trustees elect Chancellor Brian King as Board Secretary.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

B. 2026 Dates of Regular Board Meetings

*A motion was made by Trustee Wilkerson, seconded by Trustee Johnson, that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 p.m., and the spring and fall retreats as noted, and approve the 2026 board meeting calendar.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

C. Authorization to Attend Meetings

*A motion was made by Trustee Harris-Mathews, seconded by Trustee Knight, that the Board of Trustees reaffirm Board Policy P-3211 authorizing board members to conduct District business and attend meetings and conferences as representatives of the District when performing services on behalf of the Board.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

D. Reaffirm District Policies

*A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

E. Representation to Education Associations

*A motion was made by Trustee Harris-Mathews, seconded by Trustee Nelson, that the Board of Trustees wish to appoint or have the Board elect representatives to various offices, associations or committees listed in the December agenda packet.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

**F. Board Compensation**

*A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees compensation be increased by 5% for Fiscal Year 2025-25, beginning July 1, 2025.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

**6. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees approve Consent Consideration items A through M.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

**A. Board Meeting Minutes: November 5 and 12, 2025**

*That the Board of Trustees approve the minutes of the board meetings held on November 5 and 12, 2025.*

**B. 2028-2029 Academic Calendar**

*That the Board of Trustees approve the academic calendar for 2028-2029 as proposed.*

**C. Curriculum Proposals: Los Rios Colleges**

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes*

River, Folsom Lake and Sacramento City Colleges.

**D. Special Event Authorization**

*That the Board of Trustees approve or ratify the applications listed herein.*

Date of Event	College	Location	Name of Event	Alcohol
1/4/2026	FLC	Harris Center	Hit Men of Country	Beer and wine
1/9/2026	FLC	Harris Center	Anne Wilson (KHK)	Beer and wine
1/15/2026	FLC	Harris Center	TINA	Beer and wine
1/16/2026	FLC	Harris Center	TINA	Beer and wine
1/17/2026	FLC	Harris Center	TINA	Beer and wine
1/18/2026	FLC	Harris Center	TINA	Beer and wine

**E. Ratify: Affiliation and Other Agreements**

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Rock Creek Care Center	PTA/OTA <sup>1</sup>	SCC	10/20/2025	Evergreen
Providence Administrator Consultative Services PA	PTA/OTA <sup>1</sup>	SCC	11/12/2025	Evergreen
Chapa-De Indian Health	Dental Assistant	10	10/20/2025	Evergreen
Seed and Soil Collective, INC	SLPA <sup>2</sup>	ARC	10/16/2025	Evergreen
Green Valley Dental	Dental Assistant	SCC	11/18/2025	Evergreen
Matthew L Wampler	Optical Tech	SCC	11/18/2025	Evergreen
El Dorado Family Dental	Dental Assistant	SCC	11/24/2025	Evergreen
Point Quest Group	PTA/OTA	SCC	11/5/2025	Evergreen
Elk Grove Landing Family Dental	Dental Assistant	SCC	11/25/2025	Evergreen
One Loose Tooth Dental	Dental Assistant	SCC	11/25/2025	Evergreen
Growing Healthy Seasons	SLPA	ARC	11/24/2025	Evergreen
Lodi Creek Post-Acute	PTA/OTA	SCC	11/12/2025	Evergreen

Dr. Sean A Roth, DDS	Dental Assistant	SCC	11/24/2025	Evergreen
Pacific Dental	Dental Assistant	SCC	12/4/2025	Evergreen
New Leaf Dental	Dental Assistant	SCC	12/4/2025	Evergreen
Strawberry Creek Dental Group	Dental Assistant	SCC	11/24/2025	Evergreen

<sup>1</sup>PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant, <sup>2</sup>SLPA: Speech-Language Pathology Assistant

*F. Ratify: Bid Transactions*

*That the Board of Trustees ratify and/or approve the bid transaction as listed herein.*

CHANGE ORDERS				
Bid №	Change Amount	Change Number	Vendor	New Contract Total
25001	\$4,095.00		Elevator Industries	\$134,701.20

*G. Disposition of Surplus Equipment*

*That the Board of Trustees approve the disposal of the items listed in the December board agenda packet per Education Code Section 81452.*

*H. Ratify: Grants and Contracts Awarded*

*That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.*

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>Early Education Teacher Development Grant – Sacramento County Office of Education</p> <ul style="list-style-type: none"> <li>• Funding will be used to provide courses to support the educational needs of early educators, so they can meet the requirements for Transitional Kindergarten, State Preschool, the Child Development Permit, and childcare licensing regulations. SCC will also offer career navigation services to early educators to ensure their course choices meet the above requirements.</li> <li>• Date: 7/1/2025 – 6/30/2026</li> <li>• Responsible Administrator: Paulette Lopez, Dean, Education and Health Professions</li> </ul>	SCC	\$10,500	California Department of Education

Foster & Kinship Care Education Program <ul style="list-style-type: none"> <li>Funding will be used to continue implementing the program, which provides education and training to potential and existing foster parents.</li> <li>Date: 7/1/2025 – 6/30/2026</li> <li>Responsible Administrator: Raquel Arata, Dean, Career Education &amp; Workforce Development</li> </ul>	ARC	\$237,146	California Community Colleges Chancellor's Office
Foster & Kinship Care Education Program <ul style="list-style-type: none"> <li>Funding will be used to continue implementing the program, which provides education and training to potential and existing foster parents.</li> <li>Date: 7/1/2025 – 6/30/2026</li> <li>Responsible Administrator: Kaitlyn Baumgartner Lee, Vice President, Student Services</li> </ul>	FLC	\$86,440	California Community Colleges Chancellor's Office
Los Rios Refugee Career Pathways <ul style="list-style-type: none"> <li>Funding supports Ukrainian and other refugee populations to obtain self-sufficiency by preparing them for entry and success into Los Rios CTE and career pathway programs in Allied Health, IT, Business and Entrepreneurship, Early Childhood Education and Human Services.</li> <li>09/30/2025 – 9/29/2026</li> <li>Administrator: Theresa Milan, Associate Vice President, Workforce and Economic Development</li> </ul>	DO	\$325,000	Administration for Children and Families: Office of Refugee Resettlement
PIC Netlabs <ul style="list-style-type: none"> <li>Funding supports the enhancement and promotion of CTE programs in support of Strong Workforce goals, through development of marketing materials, purchase of equipment and staff professional development.</li> <li>09/01/2025 – 6/30/2026</li> <li>Administrator: Theresa Milan, Associate Vice President, Workforce and Economic Development</li> </ul>	WED	\$38,504	Butte Community College District
SCOE CSPP QRIS Block Grant <ul style="list-style-type: none"> <li>Funding is being used to improve the QRIS (maintain low ratios, support quality teacher/child interactions, provide release time, substitutes, pre-service days or professional development reimbursement, and preserve a high-quality program and services).</li> <li>07/01/2025 – 6/30/2026</li> <li>Administrator: Narinedat Madramootoo, Dean, Health and Education</li> </ul>	ARC	\$22,391.90	Sacramento County Office of Education
SCOE CSPP QRIS Block Grant <ul style="list-style-type: none"> <li>Funding is being used to improve the QRIS (maintain low ratios, support quality teacher/child interactions, provide release time, substitutes, pre-service days or professional development reimbursement, and preserve a high-quality program and services).</li> </ul>	CRC	\$8956.76	Sacramento County Office of Education

<ul style="list-style-type: none"> <li>• 07/01/2025 – 6/30/2026</li> <li>• Administrator: Theresa Tena, Vice President, Administrative Services</li> </ul>			
TRIO SSS SOAR <ul style="list-style-type: none"> <li>• Funding is being used for academic development, to assist students with basic college requirements, and to motivate students toward the successful completion of their post-secondary education. The goal of SSS is to increase college retention and graduation rates of its participants.</li> <li>• 09/01/2025 – 08/31/2026</li> <li>• Administrator: Tadael Emiru, Vice President, Student Services, Institutional Equity, Research and Planning</li> </ul>	CRC	\$272,364	California Department of Education
TRIO SSS STEM <ul style="list-style-type: none"> <li>• Funding is being used for academic development, to assist students in STEM fields with basic college requirements, and to motivate students toward the successful completion of their post-secondary education. The goal of SSS is to increase college retention and graduation rates of its participants.</li> <li>• 09/01/2025 – 8/31/2026</li> <li>• Administrator: Tadael Emiru, Vice President, Student Services, Institutional Equity, Research and Planning</li> </ul>	CRC	\$272,364	California Department of Education
Upward Bound Florin High School <ul style="list-style-type: none"> <li>• Funding is being used to provide opportunities for participants to succeed in their precollege and higher education pursuits. Upward Bound serves high school students from low-income families and families in which neither parent holds a bachelor's degree. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.</li> <li>• 09/01/2025 – 8/31/2026</li> <li>• Administrator: Tadael Emiru, Vice President, Student Services, Institutional Equity, Research and Planning</li> </ul>	CRC	\$309,505	United States Department of Education
Upward Bound Monterey & Valley High School <ul style="list-style-type: none"> <li>• Funding is being used to provide opportunities for participants to succeed in their precollege and higher education pursuits. Upward Bound serves high school students from low-income families and families in which neither parent holds a bachelor's degree. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.</li> <li>• 09/01/2025 – 8/31/2026</li> <li>• Administrator: Tadael Emiru, Vice President, Student Services, Institutional Equity, Research and Planning</li> </ul>	CRC	\$309,505	United States Department of Education

I. Purchase Orders, Warrants, Checks and Electronic Transfers

*That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.*

<b>PURCHASE ORDERS</b>		
General Fund	0001142506- 0001144208 B260685-B260724	\$ 6,678,012.99
Capital Outlay Fund	0003020692-0003020819	
Child Development Fund	0006001309-0006001309	
Self-Insurance Fund	000900057-0009000577 B981004-B981004	
<b>WARRANTS</b>		
General Fund	888159-889615	\$ 19,021,937.08
General Fund-ARC Instructional Related	014211-014281	
General Fund-CRC Instructional Related	025092-025126	
General Fund-FLC Instructional Related	032526-032538	
General Fund-SCC Instructional Related	050237-050294	
Capital Outlay Fund	839112-839204	
Student Financial Aid Fund	902074-902093	
Child Development Fund	955646-955658	
Self-Insurance Fund	976908-976912	
ODSFD	-	
Payroll Warrants	609841- 610467	\$ 11,944,143.89
Payroll Vendor Warrants	74282-74410	
October Leave Process	610468-612067	
<b>CHECKS</b>		
Financial Aid Disbursements (PeopleSoft)	-	\$ 28,780,747.25
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	7591-7669	\$ 329,870.45
Student Clubs Agency Fund – CRC	6929-7039	
Student Clubs Agency Fund – FLC	3652-3708	
Student Clubs Agency Fund – SCC	5779-5880	
Foundation – ARC	8385-8394	\$ 74,375.52
Foundation – CRC	3664-3690	
Foundation – FLC	2983-2998	
Foundation – SCC	8408-8474	
Foundation – DO	2762-2780	
Associated Students Trust Fund – ARC	-	\$17,418.18
Associated Students Trust Fund – CRC	1196-1199	
Associated Students Trust Fund – FLC	1097-1100	
Associated Students Trust Fund – SCC	0776-0777	
Regional Performing Arts Center Fund	-	\$ -
<b>ELECTRONIC TRANSFERS</b>		
GENFD Financial Aid	-	\$ 311,918.00
Board of Equalization	-	\$ -
PARS Wire	-	\$
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$ -
Envoy	-	\$ -
Payroll Direct Deposit Advices	1382818-1388509	\$ 20,377,065.13
Other Payroll Transactions	-	\$ 925.00
Keenan Wire	-	\$ 79,210.01

PITCO Wire	-	\$
SB85 Debt Relief	-	\$ -
Self-Insurance Fund	-	\$ 66,524.30
PO Wire	-	\$ 78,600.00
PAC GOSERVICE Wire	-	\$ -
Fidelity Wire	-	\$ 230,722.80
Comdata Wire	-	\$ 31,033.05
Scholarships	-	\$ 20,796.00

**J. 2025-2028 College Student Equity Plan Required by Ed Code 78222**

*That the Board of Trustees approve the 2025-2028 Student Equity Plan for Sacramento City College.*

**K. Student, Temporary Classified Employees – Special Rate, Temporary Interpreter, Clerical/Paraprofessional, & Maintenance/Service Salary Schedules**

*That the Board of Trustees approve the Student Help/College Work Study Employees salary schedule, Temporary Classified Employees salary schedules – Special Rate, Temporary Interpreter, Clerical/Paraprofessional, and Maintenance/Service effective December 25, 2025.*

**L. Short-Term Temporary Employees**

*That the Board of Trustees approve the list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period January 1, 2026 to June 30, 2026. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent Board Agendas.*

**M. Human Resources Transactions**

*That the Board of Trustees approve the Human Resources transactions listed in the December board agenda packet.*

**7. COLLECTIVE BARGAINING**

**A. LRSA Collective Bargaining Agreement 2026-2028**

*A motion was made by Trustee Harris-Mathews, seconded by Trustee Nelson, that the Board of Trustees accept the disclosure information and approve the contract agreement with the Los Rios Supervisors Association for the period of January 1, 2026 – December 31, 2028.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

**B. Initial 2026-2029 Collective Bargaining Proposals for LRCFT and LRCCD**

*A motion was made by Wilkerson, seconded by Trustee Nelson, that a public hearing be scheduled on January 14, 2026 to allow for public input regarding the initial collective bargaining proposals submitted by the District and LRCFT.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

**8. ACTION**

**A. 2024-25 Annual Audit Reports**

*A motion was made by Trustee Nelson, seconded by Trustee Knight, that the Board of Trustees receive the draft of the annual audits for the 2024-25 fiscal year and the Retiree Benefit Trust audit for the 2023-24 fiscal year.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

**B. 2025-26 Program Development Funds**

*A motion was made by Trustee Harris-Mathews, seconded by Trustee Nelson, that the Board of Trustees approve the proposals contained in the Program Development Funds effective January 1, 2026.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

Motion carried; 7:0

C. Retiree Health Benefit Contribution (Policies 5165, 6622 and 9414)

*A motion was made by Trustee Johnson, seconded by Trustee Knight, that the Board of Trustees approve an increase to the District contribution for retirees' healthcare premiums by \$33 per month, from \$367 to \$400, effective January 1, 2026.*

*Roll Call Vote:*

*Aye: Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Abstain: Harris-Mathews*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 6:1:0*

D. Board Regulation Amendments: R-9211 Salary Schedule Development

*A motion was made by Trustee Harris-Mathews, seconded by Trustee Wilkerson, that the Board of Trustees approve the regulation listed in the December board agenda packet.*

*Roll Call Vote:*

*Aye: Harris-Mathews, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

## **9. INFORMATION**

A. Facility Master Plan Update

Beginning in January 2025, all four Los Rios colleges, in partnership with their respective master plan architects and district Facilities Management, initiated the development of comprehensive Facilities Master Plans (FMPs). The process followed an inclusive shared governance approach, incorporating input from students, faculty, staff, administrators, and industry experts through numerous campus meetings and focus groups. The final draft FMPs have now been completed and reviewed by each college to confirm alignment with their educational missions, goals, and priorities. Each colleges' consulting firm presented their respective FMP.

## 10. BOARD MEMBER REPORTS

Trustee Harris-Matthews attended the AI Summit at FLC and the CCLC Convention. She was recently elected to the CCLC women's caucus and the ACCT Communication and Education Committee. She recognized retired CRC Nurse, Reona James, who recently passed away, noting that the wellness centers at the colleges are her legacy.

Trustee Wilkerson attended the Los Rios Foundation event in Davis and the Rancho Cordova Center 10<sup>th</sup> anniversary celebration.

Trustee Pham shared updates from the student advisory committee. They're currently working on narrowing down the Lobby Day topics.

Trustee Ortiz expressed safety concerns regarding the lighting in the district office parking lot. She also encouraged everyone to make their end of year charitable contributions to support our colleges.

## 11. FUTURE AGENDA ITEMS

There were no future agenda items.

## 12. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Soraya Amin, Student Advisory Committee  
Paula Cardwell, District Academic Senate President  
Jason Newman and Teresa Aldredge, LRCFT  
Brian King, Chancellor's Report

## 13. CLOSED SESSION PART 2

The following board members went into closed session at 8:15pm: Ms. Harris-Matthews, Mr. Jones, Mr. Johnson, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Conference with Labor Negotiators (Government Code section 54957.6). Agency designated representatives: Chancellor Brian King and Executive Vice Chancellor Mario Rodriguez. Employee organizations: SEIU Local 1021
- B. Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9(d)(1)). One Case: Wright v. LRCCD, et al, No. 34-2023-00335522

## 14. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in closed session.

## **15. ADJOURNMENT**

Trustee Wilkerson adjourned the meeting at 8:45pm.



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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: January 14, 2026*