



THE COLLEGES OF LOS RIOS

Student Advisory Committee Minutes 2019-2020

Student Advisory Committee (SAC) - Minutes

Date: Sept. 11 2019

Time: 3:30-5:00pm

Location: HR Conference Room, District Office

1. Procedural Items

1.1 Call to Order [Meeting called to order at 3:34pm](#)

1.2 Roll Call

ARC: Aesha Abduljabbar [Present](#)

FLC: Lia Gugava [Excused](#), Jay Jacobs (VP) [Present at 3:55pm](#)

CRC: Jonathon Leong [Present](#)

SCC: Kimberly Ramos [Present](#)

Student Trustee: Isabella- Marie Engel [Present](#)

1.3 Adoption of the Agenda: Sept. 11, 2019 [Without objections, agenda has been adopted.](#)

1.4 Approval of Minutes: May 15, 2019 [Without objections, minutes are accepted as amended.](#)

1.5 Public Forum: Three (3) minutes per speaker [No public comment](#)

2. Presentation

2.1 JP Sherry, General Counsel

JP Sherry has been with Los Rios for 14 years. Helps Student Advisory Committee with Lobby Day. Each college brings 10 students, and sets up their own appointments with their representatives. Must have Lobby Day proposal ready for JP by Oct/Nov but in written form (final) proposal by Dec. -with problem, solution, single-sided. Los Rios Community College District is not in favor of AB 302. Possible Lobby Day topic may be to thank the legislature for their legislative success (example: AB 705). Exclusive contract with Aramark. Contract up for renewal Spring 2020. Must review contract with Vice President of Student Services at each college.

2.2 Parking Fee Update by Mario Rodriguez, Vice Chancellor of Finance and Jaime Ruffles, Director of Accounting Services

Jamie Ruggles: parking fee increase by \$1 effective Spring 2020, maximum allowable charge is \$79. Total parking fee and Universal Transit Pass is \$73.75 for Fall 2019. Parking fee will increase from \$40 to \$41 in Spring 2020. Universal Transit Pass will stay the same for this academic year, but will increase starting Summer 2020.

3. Reports

3.1 Student Leadership and Development Educators (SLADE) Group

SLADE Advisor Brett Sawyer: Student Leadership Retreat will be September 27th 9-3pm at Folsom Lake College. California Community College Student Affairs Association (CCCSAA): hotel completely booked, Brett is in contact with CCCSAA rep. Work with advisors, be transparent, ask questions!

3.2 District Office

Dr. Victoria Rosario: Faculty Diversity Internship Program (FDIP) cohort kick-off is Oct. 5th (Saturday) 9-10am at the District Office. Needs students for student panel. Gift card of \$75 for each student that participates. Kim Ramos volunteered.

3.3 American River College President

Bill passed to attend CCCSAA. Club Day tomorrow 9/12/2019. Continued appointments to Student Senate.

3.4 Cosumnes River College President

Continued appointments made to Student Senate. Event committees being made. Pro-Life group came to CRC, Student Senate responded with email to the students. Hawk Week was well attended.

Brett: set up some kind of response for when this group comes to our campus.

Hannah: Committee with all constituency groups to come up with response to pro-life groups (Let's Talk, Free Speech) meeting Sept. 24th.

3.5 Folsom Lake College President

Appointments for District Committees have been submitted to Student Trustee for Appointment.

3.6 Sacramento City College President

\$2.4 million from CA State Budget to SCC for Basic Needs/Veterans Resource Center! Club Day 9/12/2019. Your Voice, Your Power –Building a Community at our Campus was successful, heard great feedback, forwarded to College President. Welcome Day was well attended. Student Senate voted to attend CCCSAA. Continued appointments being made to Senate and Clubs and Events Board. Reviewing/updating appointment process through our bylaws per California Ed Code.

3.7 Student Trustee Message and Report to the Board

Attended the California Community College League conference.

4. Emerging Issues

4.1 Aramark Contract

Without objections, moving on to agenda item 5.2.

*Amendment to add the picture of Aramark concerns to the minutes of last Spring semester SAC meeting. Chair will work to find out what concerns can be up for discussion in the Aramark contract. Looking to negotiate contract with the colleges. Have students attend the Food Advisory Committee at each college. Moving back to agenda item 5.1.

5. Discussion/Action

5.1 District Lobby Day

Start discussion of Lobby Day with your Student Senates, report back at next SAC meeting.

5.2 Recorder Rotation

Recorder rotation SCC, FLC, CRC, ARC. Chair sets a 2 week maximum for minutes to be emailed out to the board, after each meeting. Without objections, moving on to 5.4.

5.3 District Committee Appointments

There are 4 District-wide committees that needs students. Forward names of students to Student Trustee to be appointed. Remind students that they are eligible for transportation reimbursement, for attending district committees, via travel authorization form through your college.

Brett: possibly pass a bill within your student senates to allocate certain amount of your Student Rep Funds for students who attend district committees.

5.4 Speaker Rotation

Speaker rotation ARC, CRC, FLC, SCC. Moving back to agenda item 4.1.

5.5 SAC Goals for the year

6. Adjournment

Meeting adjourned at 5:03pm.

Speaker Rotation: ARC (Sept. 11); CRC (Oct. 16); FLC (Nov. 13); SCC (Dec. 18)

Recorder Rotation: SCC (Sept. 11); FLC (Oct. 16); CRC (Nov. 13); ARC (Dec. 18)

October 16, 2019

Procedural Items

1.1 Call to Order: 3:38pm

1.2 Roll Call:

Student Trustee Isabella Marie Engel	Present
ARC President Aesha Abduljabbar	Present
CRC President Jonathon Leong	Present
FLC President Lia Gugava Excused; Jay Jacobs representing	Present
SCC President Sheku Baryoh	Present
ARC Advisor	Present
CRC Advisor	Present
FLC Advisor	Present
SCC Advisor	Not Present

1.3 Adoption of the Agenda: Adopted with no objection.

1.4 Approval of the Minutes: Amended to include image of Aramark Concerns

1.5 Public Forum: No comments.

2. Presentations

Student Services Update by Melanie Dixon, Vice Chancellor of Student Services:

- **Health Services Fee:** Discussed implementation of the \$20 health services fee. Melanie will come back to the SAC meeting to hear any concerns about the fee before it is instituted. Will create new services, including reproductive health- looking for more feedback from students regarding what services they would like to have. Some exemptions for those who do not wish to pay (exemptions based on religion, inmate education, pre-college students, etc.)
- **Mental Health Services Grant:** Would provide culturally responsive services, and services that address suicide prevention, anxiety, depression, etc.; possible expansion of well space services.
- **Promise Program:** Looking at more opportunities to create partnerships with local municipalities to support first time college students. Also looking into scholarship possibility through the Los Rios Foundation Office, to offer special scholarships to students with high financial need and enrolled in 15 units or more.
- **Starfish Implementation:** Similar to Early Alert programs, Starfish would allow staff and faculty members to reach out to and flag students who are not doing well in classes, etc. for follow-up services.

- **Student Design Team:** Creating a Student Design Team, which would include students from different areas (DSPS, athletics, low-income) from each of the four campuses to ensure broad representation, perspectives and insight. Students would come together to share their experiences and inform some of the decision making processes/new services being implemented, to ensure we are meeting all needs of our student population. Paid position.
- **Undocumented Student Action Week:** Los Rios Board of Trustees adopted new resolution to institutionalize Undocumented Student Action Week, which will take place the third week of October each year to demonstrate support of our undocumented students.

3 Reports

3.1 Student Leadership and Development Educators (SLADE) Group:

Some CCCSAA challenges- make sure students take full advantage of event. Also, remind boards of processes for and concerning changes. Remember that the BOT Report is due to the Student Trustee and SAC Advisor by 5pm Wednesday the week before the SAC Meeting.

3.2 District Office:

Encourage communication; student presidents are serving as ambassadors to bring back information to respective boards. Remember to abbreviate when reading the BOT report to the Board; should not read the report word for word.

3.3 American River College President:

Hosted Club Day on October 10th. Currently preparing Halloween "Fright" Fest on October 31st. Spirit Week will be taking place October 21-24, with a pre-game celebration at the ARC v Sierra home football game. El Dia de Los Muertos has a Tentative Date: November 4-5. Board also purchased plastic display holders to promote ASARC/upcoming events in the cafeteria. Hosting a drive for students; will put together packages with winter essentials, including sanitizers, blankets, socks, and will provide to students.

3.4 Cosumnes River College President:

On September 17, ASCRC's Student Senate hosted its' Constitution Day event. Pocket sized booklets of the Constitution were passed out. ASCRC has appointed a delegate to attend Region II meetings, changing their attendance status from 'inconsistent' to 'active'. On Saturday, September 28, ASCRC held a Parliamentarian training session, hosted by Parliamentarians Lorenzo Cuesta and Tamara Dunning.

3.5 Folsom Lake College:

ASFLC supported Spotlight Night, an event to engage prospective students. Hosted First Wednesday of the Month Event: engaging activities and games for students in the quad area. Spirit Week takes place October 14-18 before the home games. 16 students from FLC will attend the statewide CCCSAA Leadership Conference in late October. Student Senate is actively collaborating with Administration, Faculty, Staff, and Campus Police on creating a *response team* that will help respond to incidents that may take place on campus.

3.6 Sacramento City College President:

Affected by power outages

3.7 Student Trustee Message and Report to the Board:

Please ensure that if you can make it to the student panel meeting as it is as attendance is imperative to representing the voice of the students. Additionally, the Student Trustee is involved with the Bookstore Evaluation. From the current trajectory the bookstores do not seem to be making any profits thus its sustainability is now in question. 3rd party vendors are now being considered to replace current model but current employees would still be able to keep positions.

4. Emerging Issues

4.1 “Let’s Talk... Free Speech”:

Discussed how the Free speech panel was at Folsom Lake college and is such an event should be repeated the future at other colleges. Interest among other campuses to develop response teams at each campus. Folsom to share what they have been doing/helpful documents at next SAC meeting.

4.2 Re-emerging Scholars Program:

Discussion on what the Re-emerging scholar programs is at SCC, and if there is demand at each of the other colleges within the district. Each college should do some research regarding whether similar programs exist at their campuses and share at next SAC meeting.

4.3 Gender Neutral restroom:

Chair would like each representative to inquire if whether are not each board feels a need for an expansion of gender neutral restroom facilities on their college campuses. Interest in ensuring safety by installing single-stall bathrooms/creating spaces on campus for gender neutral bathrooms.

5. Discussion/ Action

5.1 District Lobby Day

Discussed possible lobby day topics though we decided that each campus board needed more time to consider what issues we would like to focus on. All representatives will come back with a specific issue their boards agreed they would like to focus on.

5.2 Aramark concerns

All representatives will come back to the next SAC meeting with concerns about Aramark. Will take further action after discussing concerns and identifying common issues.

5.3 SAC Goals

Did not discuss.

Adjournment: 5:00pm

Speaker Rotation: ARC (Sept. 11); CRC (Oct. 16); FLC (Nov. 13); SCC (Dec. 18)

Recorder Rotation: SCC (Sept. 11); FLC (Oct. 16); CRC (Nov. 13); ARC (Dec. 18)

Student Advisory Committee (SAC) Minutes

Date: Nov. 13, 2019

Location: Folsom Lake College FL-108

1. PROCEDURAL ITEMS

1.1 **Call to Order:** 3:30pm

1.2 **Roll Call**

Student Trustee Isabella-Marie Engel	Present
ARC President Aesha Abduljabbar	Present
CRC President Jonathan Leong	Present
FLC President Lia Gugava	Present
SCC President Sheku Baryoh	Tardy

1.3 **Adoption of Agenda:** Nov. 13, 2019: Adopted with no objections

1.4 **Approval of Minutes:** Oct. 16, 2019: Adopted with no objections

1.5 **Public Forum:** No public comments.

2. PRESENTATION

2.1 None

3. REPORTS

3.1 **Student Leadership and Development Educators (SLADE) Group:**

SAC Advisor Brett Sawyer reported that the tentative SLADE Spring Conference date and location is Tuesday, January 14, at Sac City. The plan is to have this conference before spring classes begin. Members of this committee were also reminded to come up with appointments and other logistics for the District Lobby Day.

3.2 **District Office:**

Dr. Victoria Rosario reminds the committee that an email was sent out regarding Board policy and regulations on ratifying each campuses' Constitution. A lobby day proposal decision will be made today; while the actual proposal is due before spring. A hard copy of the November BOT report was passed out to everyone. The committee was then reminded of the importance of each campuses' involvement in District Committee student appointments. Dr. Rosario concluded with stressing the importance of focusing on academics and the cooperation between each campuses' boards and their respective advisors.

3.3 American River College President:

President Abduljabbar reported on the success of the following events; “Fright Fest” event on October 31st, Día de los Muertos event on November 5th, and Spirit Week events during the week of November 12th. Additionally, the position of Director of Legislative Affairs is now filled. President Abduljabbar then reported on their “Winter Essentials” initiative, which will supply students with packets of information regarding homelessness and ARC’s food pantry.

3.4 Cosumnes River College President:

President Leong reported on the success of the following events; “Hawk-o-ween” and Dia de Los Muertos events on October 31st. Additionally, President Leong reported that a future event will take place, titled “Beyond Stereotypes”, in collaboration with non-profit organization AES California on November 19th. This event will focus on young men of color and the stereotypes they face. All ASCRC board positions are now filled on CAEB and Student Senate. Additionally, students have been appointed to all campus and district shared governance committees.

3.5 Folsom Lake College President:

President Gugava reported on the success of the following events; Sprit Week events during the week of October 14th and FLC’s first Wednesday event featuring human sized lawn games. Additionally, FLC will host its annual International Night on Thursday, November 14th. Student Senate has narrowed their Lobby day topics to 3. FLC is looking forward to implementing something like re-emerging scholars at FLC. FLC will be the second college to establish transcript notations. VP of Student Services impressions panel had a great turnout (much larger than staff and faculty groups). A copy of the Freedom of Expression Response & Support Team (FERST), modeled after UC Davis’, was passed out to everyone.

3.6 Sacramento City College President:

Not present to give report.

3.7 Student Trustee Message & Report to the Board:

Trustee Engel reported on the CCCSAA conference, noting the great turnout/representation from the district and seizure of networking and student leadership training opportunities. Trustee Engel then passes out and discusses the “Telegraphic Style of Writing”, which is a document covering practices on writing and composing reports. The importance to get started on Lobby Day research was reiterated. Tuesday, February 5th is the confirmed date for Lobby Day.

Dr. Rosario recommends to Trustee Engel to reach out to Emily at ARC regarding gender neutral bathrooms.

4. EMERGING ISSUES

4.1 **Student Safety** by *Isabella-Marie Engel*

Following an incident involving both LRPPD and SAC PD, student safety regarding law enforcement was discussed.

On October 10th, at the SCC campus, an individual was detained on arbitrary reasons. Trustee Engel reads a memo sent out by Sac City to its students regarding this incident. The facts regarding this incident revealed that the student was detained unreasonably. SCC's BSU explains how the incident is of concern for black and brown students on campus.

Trustee Engel then surveys the rooms' sentiment on Campus Safety and if students feel safe on campus regarding their campus police.

President Baryoh reports that SCC's student senate is taking part in the investigation inquiry. They have an agenda item to vote on recommending the termination of the officer involved.

4.2 **Students Appointed to Hiring Committees** by *Lia Gugava*

A discussion was led regarding challenges of students serving on hiring committees.

Hard copies of the "Faculty Hiring Committee. Student Appointee" were passed out. This document highlights the concern, brought up by FLC's student senate, regarding overlapping times with student classes. This brings a students' absence and the ability to access opportunities such as the Hiring Committee at FLC into question. The difficulty with Hiring Committees is that there is no set time frame that students can work around ahead of time.

Advisor Sawyer reminds the committee that Hiring Committees usually happen in the spring. All campuses should expect a bombardment of emails during this time. The role of appointing representatives to each hiring committee falls on the Student Senate President of each campus.

A possible support/solution is to work with Academic Senate to reach out to faculty/adjunct to help work with student appointees' class schedules. In addition to this, Academic Senate may consider sending out a support letter regarding participation on hiring committees. The Board has approved and now mandates to hold each campus accountable for making sure students are appointed to hiring committees.

This issue will be re-accessed at a later SAC meeting. This item is to be taken back to each campus for consideration.

5. DISCUSSION/ACTION

5.1 **Lobby Day** by *Isabella-Marie Engel*

Members of the committee discussed each of their campuses' desired topic(s) for Lobby Day. The Lobby Day date was once again confirmed as Tuesday, February 5th.

ARC has selected SB 291 as a Lobby Day topic. This bill supports students' non-tuition costs. Currently, financial aid does not cover holistic living expenses and only the cost of tuition may be covered. If qualified, students will receive additional grants under this bill that will help to greatly reduce the burden of non-tuition expenses.

CRC has also selected SB 291.

FLC has also selected SB 291. Additionally, AB 1314 was selected as another potential Lobby Day topic. This bill would revise the age restrictions on Cal Grant A and B.

SCC, also SB 291. Additionally, AB 1952 was selected as a potential Lobby Day topic. This bill would allow for \$11.5 million to be allocated to community colleges to combat food insecurity. This bill would also allow campuses to establish and allow for use of EBT cards.

A Roll Call vote was taken on SB 291 as the District Lobby Day topic. The vote has passed with all committee members present, none opposed.

Dr. Rosario will send a message to JP garnering a response and position from the district on this bill.

5.2 **Aramark Memo** by *Isabella-Marie Engel*

Trustee Engel discussed with the committee on adopting a memo instead of a resolution, with a softer approach in mind. The memo is a formal opinion statement written by Trustee Engel, to be sent to all those involved in the discussion on the district's current food services vendor, Aramark, and the contract renewal. Portions of previous items discussed in previous years were put into this memo. Committee members then reviewed and discussed the memo.

SCC has cited health standard concerns (mold). CRC and ARC has cited the concern of vendors not competing in the renewal of the contract. A member of the public cited a concern regarding the transparency of the contract. SCC reiterates the necessity to make the contract public ahead of time and reveal who is competing for the contract (if any). ARC describes its self-sufficient culinary program as a potential solution. The committee then discusses the potential of having a self-sufficient food service on each campus.

Another concern was brought up from a member of the public on mistreatment of employees/student workers. SCC supports this claim and gave a first-hand account of an employee that received a condescending attitude from management. ARC also supports this claim, citing that it has received emails from a former employee of Aramark regarding disrespect and mistreatment.

Another concern was brought up from FLC regarding how current employees may be affected by the outcome of the contract renewal. Dr. Rosario identified that there is a distinction between temporary and permanent staff.

SCC brought up another potential solution, in addition to being self-sufficient. The solution involves a 24-month window of extension for Aramark, and for the district to work on creating a system for self-sufficiency.

The memo was amended to add the “proper treatment of employees” under the list of issues identified.

Trustee Engel urges each committee member to formally engage in conversation/dialogue with their boards regarding the Aramark Memo and the food services contract renewal.

A Roll Call vote was taken to send out the memo pending revisions. The vote has passed with all committee members present, none opposed.

6. ADJOURNMENT

Meeting adjourned at 5:01 pm.

Minutes recorded by CRC President Jonathan Leong

December 18, 2019 Minutes
Missing

February 19, 2020

1. Procedural Items

1.1 Call to Order: 3:32

1.2 Roll Call:

Student Trustee Isabella-Marie Engel	Present
ARC President Aesha Abduljabbar	Present
CRC President Jonathon Leong	Absent
FLC President Lia Gugava	Present
SCC President Sabrina Edwards, Myles Cobb was present for SCC.	Present
ARC Advisor	Absent
CRC Advisor	Present
FLC Advisor	Absent
SCC Advisor	Absent

1.3 Adoption of the Agenda: February 19 2020: Adopted with no objection.

1.4 Approval of Minutes: December 18 2019: Minutes approved with no objection.

1.5 Public Forum: The contract with Aramark will expire in the next few months. Want to create an auxiliary organization to eliminate the undue difficulty that would otherwise arise under the usual governmental budgetary, purchasing, and other fiscal controls.

2. Presentations

2.1 Measure E: Measure E funds will help improve every campus in the District. Providing new instructional space. Replacing or repairing aging roofs and plumbing. Upgrading electrical, communication, computer and many things. Get the words out during the election period.

3 Reports

3.1 Student Leadership and Development Educators (SLADE) Group:

No report

3.2 District Office: Student Trustee handbook was passed out. Information was provided on the election and deadline.

3.3 American River College President:

Your voice Your value event happened at ARC. Club day was on Feb 13. ASB sponsored Black History Museum for African American months. 48 faculty members CPR certified. Attended SLADE, as well as Lobby Day.

3.4 Cosumnes River College President:

ASCRC hosted Hawk week. There was music and clubs tabling. Attended Lobby Day on Feb 5th. Senate passed bylaws amendments. Senate and Caeb voted to adopt a Land Acknowledgement. Hosted Winter SLADE. 10 students attended the UCLA College Promise Program focus group. CRC students and staff attended CHEBNA 2020 Summit.

3.5 Folsom Lake College:

ASFCLC helped lead Falcon's Day event at 3 centers. Club fair was successful. Second FLC Promote love Event had a great turn out. Attended Lobby Day, and well as SLADE. ASFCLC received De-Escalation training for FERST.

3.6 Sacramento City College President:

Had Lobby Day training. Caeb collaborated with the cultural Engagement center. President Baryoh resigned, Sabrina Edward is the new President. Proposing change to the ASSCC constitution to add a new position. 7 members attended Lobby Day. LBGTQIA/ pronouns training.

3.7 Student Trustee Message and Report to the Board:

Proud, great turn out for Lobby Day. Need to know ahead of time if a member isn't able to attend SAC meeting. Look at the way the report should be written.

4. Emerging Issues

4.1 District LGBTQ + Training

The District has small stickers with pronouns written on them that are given to staff. As well as filers with information on pronouns. This training happened at Sac City.

5. Discussion/ Action

5.1 Formalizing Lobby Day Process

Was passed unanimously.

5.2 Goals for the Spring Semester

New pathway ways for degrees. Stipend for undoc students. Basic needs, food pantry, and mental health.

Adjournment: 5:02P.M

**March 2020
Procedural Items**

1.1 Call to Order: 3:35pm

1.2 Roll Call:

Student Trustee Isabella-Marie Engel	Present
ARC President Aesha Abduljabbar	Present
CRC President Jonathon Leong	Present
FLC President Lia Gugava	Present
SCC President Sabrina Edwards	Absent
ARC Advisor	Present
CRC Advisor	Present
FLC Advisor	Present
SCC Advisor	Absent

1.3 Adoption of the Agenda: The agenda was adopted with no objection.

1.4 Approval of Minutes: Minutes from February 19, 2020, was approved pending corrections.

1.5 Public Forum: No comments.

2. Presentations

2.1 No presentations.

3 Reports

3.1 Student Leadership and Development Educators (SLADE) Group:

SAC Advisor Brett Sawyer reported on updates from the district about the Corona Virus. Brett discusses how classes, labs, and CTE courses would remain accessible to students in its transition to a fully online version. Advisor Brett also talks about how to proceed with online elections and a timeline for the CCCSAA travel in the upcoming semester with concerns of obtaining a California Real ID.

3.2 District Office:

Dr. Victoria Rosario discusses the cancelation of district training/workshops because of developments with COVID-19. IBA, from April 1st-3rd, will also be canceled. Dr. Rosario also talks about the possibility of postponing and or suspending the 50 signatures requirement for elections. The committee has decided, with direction from Dr. Rosario, to remove the 50 signatures requirement.

3.3 American River College President:

No report.

3.4 Cosumnes River College President:

No report

3.5 Folsom Lake College:

No report.

3.6 Sacramento City College President:

No report.

3.7 Student Trustee Message and Report to the Board:

Student Trustee Engel discusses the impact of COVID-19 and will add this to emerging issues for the next meeting. Trustee Engel also reports on the mid-year accomplishments of the SAC group. These accomplishments include lobby day, the Aramark memo, district committee appointments, gender pronouns training, and fall campus visits.

4. Emerging Issues

4.1 Accessible Technology:

ASFLC Student Senate President, Lia Gugava, gave a presentation on a lecture capturing software as well as a resolution on this topic.

5. Discussion/ Action

5.1 Lobby Day Timeline Compilation

Trustee Engel presents an overall framework on the Lobby Day timeline of events. It was also discussed to create a proper standard of procedures and documentation of Lobby Day processes.

5.2 Gender Pronouns Training

Trustee Engel gives a presentation on gender pronouns. Trustee Engel also proposes to create a memo, similar to the Aramark memo, for gender pronouns. Ideas, such as utilizing this concept on ID cards and Title 9 training were proposed by the committee.

Adjournment: 5:01 P.M.

April 2020 Minutes
Missing

May 2020 Minutes
Missing