

LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court, Sacramento, CA 95825
Phone (916) 568-3071 FAX (916) 568-3145
Purchasing Department

Sacramento City College American River College Cosumnes River College Folsom Lake College

ADDENDUM NO. 1

ISSUE DATE: September 28, 2018

EDUCATION SERVICES TECHNICAL ASSISTANCE AND PLANNING

LRCCD RFP NO. 19007

Issued By:

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This addendum forms a part to the Contract Documents. The addendum items supersede and supplement all portions of the bidding documents with which it conflicts. All workmanship, materials, appliances and equipment which may be included in the following addendum items shall be of the same relative quality as described for similar work set forth in the general or main specifications of which these addendum items shall be considered a part.

This Addendum has been acknowledged in the space provided on the Bid Form and is considered part of the bid documents.

This addendum consists of two pages and answers inquiries received.

1. Would you be able to shed some light on what, "a wide array of technical assistance, program development, project implementation, event management, and professional development to support Chancellor's Office education services" includes?

***Response:** The Chancellor's Office is looking for support for some of our equity related programs, such as Foster Youth, Mental Health, and Basic Needs. Contractor would help with technical assistance for the programs (answering questions via email, phone and regular communication strategies, program development and project implementation for selected equity programs. The contractor would also assist the Chancellor's Office with providing professional development opportunities to faculty, staff and administrators of the California community college system on equity related topics.*

The Chancellor's Office is also looking for an entity to perform event management activities for approximately 50 events each year. Tasks include, but are not limited to, securing locations and hotel rooms, managing registration, material development and on-site event support.

2. Should we be developing a specific approach of work and aligning our budget to those tasks (*as stated on page 8 and 30 of RFP*)? If so, is there any further information available about the specific types of program development and technical assistance desired, or should we be pitching a way to provide professional development to reach the Vision for Success goals?

Response: *See the first part of the answer above as it relates to professional development.*

3. Requests have been made to change terms to Los Rios service agreement in Appendix A of the RFP.

Response: *Contract terms may be negotiated with awarded vendor.*

END OF SECTION.