

LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court, Sacramento, CA 95825
Phone (916) 568-3071 FAX (916) 568-3145
Purchasing Department

American River College Cosumnes River College Folsom Lake College Sacramento City College

NOTICE TO BIDDERS

Districtwide Furniture and Other Related Services - BID# 19017

Notice is hereby given that the Board of Trustees of the Los Rios Community College District (District) will receive sealed bids for a lump sum contract according to the specifications prepared for Los Rios Community College District and described in general as: **Districtwide Furniture and Related Services – BID# 19017.**

The work shall consist of, but not be limited to, **providing furniture, design, installation and additional related support services districtwide.**

The Bidder shall include in the bid all labor, tools, transportation, equipment, services, incidentals, taxes and materials for a complete and working project in conformance with the Contract Documents. **Bidder must submit the Bidder (Pre) Qualification Questionnaire by Thursday, May 16, 2019 2:00 PM to the Purchasing Department via mail, email or fax using contact information below. Only approved, qualified bidders will be allowed to participate in the competitive solicitation process to submit a formal bid response. Bidder notification regarding qualification status will be available no later than Thursday May 30, 2019.**

US Mail
TO: LRCCD Board of Trustees
Attn: Purchasing Dept.
2100 Northrop Avenue, Suite 200
Sacramento, CA 95825

Hand Delivered
TO: LRCCD Board of Trustees
Attn: Purchasing Dept.
2100 Northrop Avenue, Suite 200
Sacramento, CA 95825

The estimated cost will vary by project. The prior five-year contract expenditures reached approximately \$6,000,000 with an average annual spend of \$1.2M. The time allowed for completion is **determined by each project schedule.** The contract term shall be for a period of twenty-four (24) months with three (3) annual renewal options.

Work to be performed under the Contract Documents requires a California State License Board **Classification D-34, Prefabricated Equipment Contractor.**

A **mandatory** pre-bid project conference for **approved, qualified bidders** is scheduled for Tuesday, **Wednesday, June 5, 2019 at 2:00 PM.** Attendance at the pre-bid conference is **required**, as it may be the only opportunity for bidders to review the bidding documents with the District. All interested parties should report to the conference room at **Facilities Management, 3753 Bradview Drive, Sacramento, CA 95827; there is no requirement** to obtain a temporary parking pass **and you will be required to sign the visitor's log.**

Bids must be received at the Los Rios Community College District Facilities Management Office

during the business hours of 8:00 AM through 4:30 PM, Monday through Friday, holidays excepted.

US Mail
TO: LRCCD Board of Trustees
Attn: Purchasing Dept.
3753 Bradview Drive
Sacramento, CA 95827

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Attn: Purchasing Dept.
3753 Bradview Drive
Sacramento, CA 95827

Bids will be accepted until **Thursday June 27, 2019 at 2:30 pm** at which time bids will be opened and read aloud at the address listed above in the Conference Room. No faxed bids will be accepted. Bids shall be submitted in a sealed envelope with the bid number, project name, and the bidder's name, license number & address clearly marked on the front of the envelope. For purposes of the bid opening, the time of day shall be as shown on the public clock located at the same office as listed above.

Each bidder must submit a bid to the District on the bid forms provided in the Contract Documents. **Valid proof of insurance equal to or exceeding the District's required amount must be submitted with the bid.**

Pursuant to section 1770, and following, of the California Labor Code, the Contractor shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. Independent of any other liability that may attach or be assessed, the Contractor shall forfeit, as penalty to the Los Rios Community College District, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each worker paid less than the stipulated prevailing rates, with Certifiable Payroll, for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.

Bona fide California licensed contractor bidders may view and secure copies of the proposed Project Manual/Specifications and Drawings from:

ARC Document Solutions
800 Broadway
Sacramento, CA 95818
Phone: 916-443-1322
Fax: 916-325-2455
WEB: www.e-arc.com/ca/sacramento

- ❖ No partial sets will be issued.
- ❖ Call for applicable charges.
- ❖ All charges are non-refundable.

Drawings and specifications may be examined at the following plan rooms:

Sacramento Builders' Exchange
1331 T Street
Sacramento, CA 95814-7107
Phone: (916) 442-8991

Sacramento Builders' Exchange
151 N. Sunrise Ave., Suite 511
Roseville, CA 95661
Phone: (916) 782-4762

Placer County Builders' Exchange
10656 Industrial Avenue, Suite 160
Roseville, CA 95678

El Dorado Builders' Exchange
3430 Robin Lane, Suite 7
Cameron Park, CA 95682

Phone: (530) 889-3953

Phone: (530) 672-2955

All inquiries regarding this bid should be directed in writing via email to Paula Gordon, Purchasing Supervisor, gordonp@losrios.edu. The Los Rios Community College District and its Board of Trustees reserve the right to reject any or all bids received and/or waive any minor irregularity of a bid as the public good may require. **All bids will remain subject to acceptance for 90 days after the day of the bid opening.**

Dated: April 26, 2019