

Job Walk Notes

Attendees:

Paula Gordon – Purchasing, Los Rios CCD
Ken Flores – Facilities Maintenance, Los Rios CCD
Greg Vivian, Facilities Maintenance, Los Rios CCD

Additional attendees per sign in sheet

Location: Facilities Management

Project review: Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **9:00 A.M., Friday, April 26, 2019.**

Items discussed:

1. Please verify that the counts are the same at Davis Center I and Davis Center II. Yes.
2. Verify that District Office and Water Tower are 2 different addresses. Yes, located next to each other.
3. Can you provide number of elevators? Yes - 71.
4. What type of FA panels? Mostly Silent Night, some Simplex.
5. Can you provide a list of manufacturers? No.
6. Is there 1 panel in each location? Yes, mostly 1 panel for each building.
7. Will Los Rios provide escorts? Yes, and will schedule with campuses.
8. Do our men need live scanned? Los Rios requires insurance, background checks are up to the contractors.
9. Scheduled District breaks? Are in the Bid Manual.
10. Who is the current vendor? Securecom.
11. Are there EST panels? No, see answer to question 4.

Meeting ended at approximately 10:10 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.