

Job Walk Notes

Attendees:

Kim Carrillo – Purchasing, Los Rios CCD

Charlie Uhlmeier – Facilities Management, Los Rios CCD

Tim Flagg – Engineer

Additional attendees per sign in sheet

**Location:** American River College

**Project review:** Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Thursday, October 17, 2019.**

**Items discussed:**

1. Project includes 1 alternate.
2. Project includes an allowance.

Meeting ended at approximately 8:55 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.