

LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court, Sacramento, CA 95825
Phone (916) 568-3071 FAX (916) 568-3145
Purchasing Department



Sacramento City College American River College Cosumnes River College Folsom Lake College

ADDENDUM NO. 3

ISSUE DATE: September 17, 2019

DISTRICT WIDE CAPTIONING SERVICES

LRCCD RFP NO. 20000

Issued By:

LOS RIOS COMMUNITY COLLEGE DISTRICT
1919 Spanos Court, Sacramento, CA 95825
Phone (916) 568-3071 Fax (916) 568-3145

This addendum forms a part to the Contract Documents. The addendum items supersede and supplement all portions of the bidding documents with which it conflicts. All workmanship, materials, appliances and equipment which may be included in the following addendum items shall be of the same relative quality as described for similar work set forth in the general or main specifications of which these addendum items shall be considered a part.

This Addendum has been acknowledged in the space provided on the Bid Form and is considered part of the bid documents.

Addendum 3, changes proposal due date, notice of intent to award date and answers submitted questions consists of 2 pages:

The Proposal Due Date has changed to: Friday, September 20, 2019 at 11:00am

The Notice of Intent to Award date has changed to: No later than Monday, September 30, 2019

1. What is the difference (if any) between this RFP and RFP # 19011?

Changes include: remove redundant information, remove weekend delivery requirements, update Appendix F Services Requested and add a not to exceed hourly billing rate.

- 2. We only have 3 CART providers and will not be able to fulfill a full district wide contract. We do, however, have those three that fill one offs for the various campuses. Would this be a possibility for this contract, or do you want one person to fill everything? Also, how many contractors will you be awarding this to?**
Yes, it is a possibility since we will award to multiple contractors. The number awarded depends upon responsiveness of proposals received.
- 3. What is the percentage of on-site services needed?**
Roughly, 20%
- 4. What is the percentage of webcast services needed?**
None at this time.
- 5. What platform does the District use for webcasts or web-streaming?**
We typically use YouTube for districtwide videos like Convocation.
- 6. What percentage of webcast services needed are for online instruction, for committee meetings, and for other, respectively?**
None at this time.
- 7. Does the District broadcast meetings or events on local television?**
Not typically. Sometimes we will use a social media tool like Facebook Live to broadcast a public event, but not regularly.
- 8. Does the District have an encoder for closed captions for broadcast events?**
During 2017-18 and 2018-19 DSPS Deaf Services provided CART services, utilizing captioning vendors and classified temporary real-time captioners (RTCs) in over 56 classes each of those academic years. Approximately 3,072 hours of captioning services is provided each semester.
- 9. What is the percentage of broadcast services needed?**
None needed.
- 10. What percentage of services needed are for individuals needing CART services for one-on-one meetings, instructions or conversations?**
DSPS used approximately 400 CART service hours last year for classroom accommodations.
- 11. For remote captioning, what are the sources the District can provide to ensure clear audio to enable high quality captions?**
Remote captioning can be provided if Wi-Fi connections are strong and all electrical requirements are met. On some parts of our campus, and maybe at off-campus sites, the connections are not good, and the service is interrupted frequently. Additionally, at times, the instructor has to wear a microphone to get best results, or the student has to sit in a specific part of the classroom for best results. This can be a challenge when the instructor walks around the classroom while lecturing. There is a lot more involved in Remote Captioning than in-person.

END OF SECTION.