

Job Walk Notes

Attendees:

Kim Carrillo – Purchasing, Los Rios CCD

Julie Moore– Facilities Management, Los Rios CCD

Tony Herrera – Williams & Paddon Architects & Planners

Additional attendees per sign in sheet

Location: Cosumnes River College

Project review: Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **3:00 PM, Friday, February 7, 2020.**

Items discussed:

1. Viewed all spaces shown in plans.
2. There is a Contingency Allowance of \$6,000.00 to be included in Total Bid. Refer to specifications.
3. Reviewed scope of work.
4. The project is DSA approved and a Construction Inspector will be assigned by Los Rios CCD to review work.
5. Work hours? Regular work hours.
6. Anticipated start date? April.
7. Project is phased. Refer to specifications and plans.
8. Fire alarm panel location? In the basement
9. Is there abatement? No
10. There is no dedicated service elevator. There is one elevator that services all 3 floors and one elevator that services 2 of the 3 floors.
11. Addendum to follow to address door 106G in between rooms 106 and 125.

Meeting ended at approximately 10:46 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.