

1.0 Campus Visitors

- 1.1 Campus Visitor Defined - An individual who is neither an employee of the Los Rios Community College District, nor a currently enrolled student of a particular College, shall be considered in this and other sections of the District Policies and Administrative Regulations as a visitor to the campus.
- 1.2 Visitors and telephone callers, whether business person, parent, student, alumnus, or other, should receive a cordial and courteous reception on each campus. A well-informed receptionist should greet all campus visitors and provide every assistance possible in directing them to the person or information they desire.
- 1.3 Visitors are welcome on all campuses at any time during business hours, so long as they do not interfere in any way with the conduct of classes, student or campus activities, and/or school business. Visitors that commit any act likely to interfere with the peaceful conduct of the activities of the District/College or its facilities, or have entered the campus or facility for the purpose of committing any such act, the College President or Vice Chancellor, Finance and Administration, or designee, may direct the person to leave the campus or facility. Visitors may attend classes only with the permission of the instructor conducting the class, or club meetings with permission of the advisor.
- 1.4 Visitors are welcome at all public meetings held on campus but may not attend classes, meetings or convocations intended only for faculty, staff and/or students unless permission has been obtained from the College President of the College pursuant to section 1.3 above.
- 1.5 Unsupervised children shall not be permitted on the campuses or inside the District/College buildings.
- 1.6 Visitors that park their vehicles on campus must follow all parking regulations and rules.
- 1.7 The Chancellor shall develop Administrative Regulations to implement this District Policy.

2.0 Parking

- 2.1 The Chancellor shall develop Administrative Regulations regarding parking on District Property.

3.0 Parking Citation Payment Plans

- 3.1 The Chancellor shall develop Administrative Regulations regarding a parking citation payment plans for persons who have multiple unpaid parking citations. (Veh. Code, § 40220)

4.0 Construction Sites

- 4.1 Unauthorized personnel shall not be permitted on construction sites on College campuses.
- 4.2 The Chancellor may establish Administrative Regulations to permit entry on a limited basis to employees and/or the general public for the purpose of observing the progress of the construction (see also [R-8451](#)).

(Cross Reference [P-1313](#), [R-1313](#) and [R-8451](#))

LRCCD

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Adm. Regulation [R-1312](#)