

1.0 Definition

- 1.1 Transfer is a change from one unit to another unit in the same position or from one position to another position.
- 1.2 Unit is defined as a college or the District Office.

2.0 Purpose

- 2.1 The transfer of management or confidential employees shall be in the best interest of the District.
 - 2.1.1 Employer-initiated transfers must be based on one of the following reasons: Abolishment of a management position; over-staffing; need for special preparation in a specific management area; need for improvement in staff relationships or management operations as determined by the Chancellor.

3.0 Authority

- 3.1 The Chancellor shall inform the Board prior to approving transfers.

(Formerly R-9121)

LRCCD

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Policy Reviewed:
Adm. Regulation [R-9131](#)