

## 1.0 Admission Requirements

- 1.1 Admission requirements include the following:
  - 1.1.1 A uniform Los Rios Community College District application;
  - 1.1.2 Supplemental Student Data Sheet; and
  - 1.1.3 A residence statement.

## 2.0 Registration Priorities

- 2.1 (Ed. Code, §§ 66025.8, 66025.9, 76001; Cal. Code Regs., tit. 5, §§ 56026, 56232, & 58108.)
- 2.2 Priority registration will be District-wide.
- 2.3 Students will be permitted to enroll in the following order of priority:
  - 2.3.1 The following groups shall have equal priority: foster youth and former foster youth; students eligible for CalWORKs, Student Parents, DSP&S and EOP&S; any California resident who is a member or former member of the Armed Forces of the United States; homeless youth; and any member or former member of the State Military Reserve.
    - 2.3.1.1 “Foster youth” means a person who is currently in foster care, and “former foster youth” means a person who is an emancipated foster youth and who is up to 24 years of age.\
    - 2.3.1.2 “Student Parent” means a student who has a child or children under 18 years of age who will receive more than half of their support from that student.
    - 2.3.1.3 The “Armed Forces of the United States” means the Air Force, Army, Coast Guard, Marine Corps, National Guard, Naval Militia, Navy, and the reserve components of each of those forces, including the California National Guard.
    - 2.3.1.4 Homeless youth means a student under 25 years of age who has been verified at any time during the 24 months immediately preceding the receipt of his or her application for admission by a postsecondary educational institution that is a qualifying institution pursuant to section 69432.7, as a homeless child or youth, as defined in subsection (2) of section 725 of the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a(2)), by at least one of the following:
      - 2.3.1.4.1 A homeless services provider, as that term is defined in paragraph (3) of subdivision (d) of section 103577 of the Health and Safety Code.

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- 2.3.1.4.2 The director of a federal TRIO program or Gaining Early Awareness and Readiness for Undergraduate Programs program, or a designee of that director.
  - 2.3.1.4.3 A financial aid administrator for an institution of higher education.
  - 2.3.1.5 For purposes of this section, a student who is verified as a homeless youth shall retain that status for a period of six years from the date of admission.
  - 2.3.2 Continuing students, or new students with prior special admit status, who will satisfy the requirements to graduate or transfer to a baccalaureate college or university at the end of the semester of registration.
    - 2.3.2.1 Students must complete a special priority form and have a counselor sign off verifying graduation or transfer readiness.
    - 2.3.2.2 Students may receive this priority one (1) time. If the student does not graduate or transfer to a baccalaureate college or university at the end of the planned semester, the student may petition to receive priority registration one (1) additional time.
      - 2.3.2.2.1 Petitions will be reviewed that show special circumstances including, but not limited to, medical or other urgent issues or students who complete a degree, but need a few additional classes to transfer.
  - 2.3.3 New and continuing students who have been verified by District, College and California Community College Athletic Association rules and regulations to be eligible (in season) or capable to be eligible (out of season) for a competitive sport team.
  - 2.3.4 Students continuing from the prior semester who are not on academic or progress probation for two consecutive semesters as defined in California Code of Regulations, title 5, section 55031 and new students.
    - 2.3.4.1 Within this category, students shall be assigned to priority subgroups based upon their status as new students and/or the number of units completed at the Colleges of the District with the intent to give those students most likely to graduate or transfer preference in registration.
  - 2.3.5 The following groups shall have equal priority: new transfer, returning and returning transfer students.
  - 2.3.6 Special admit students.
  - 2.3.7 Open Enrollment.

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- 2.4 Registration priorities as specified in sections 2.3.1 through 2.3.6 shall be lost at the first registration opportunity after a student:
- 2.4.1 is placed on academic or progress probation or any combination thereof as defined in California Code of Regulations, title 5, section 55031 for two consecutive terms; or
  - 2.4.2 has earned ninety (90) or more degree applicable semester units at the District.
    - 2.4.2.1 The greater than ninety (90) unit limit does not include units for non-degree applicable English as a Second Language or basic skills courses as defined in California Code of Regulations, title 5, section 55000, subdivision (j) or special classes as defined in California Code of Regulations, title 5, section 55000.
    - 2.4.2.2 Students whose educational plans identify they are enrolled in high unit majors or programs may file for an exemption from this Administrative Regulation.
- 2.5 Students who are placed on academic or progress probation, or who have earned seventy-five (75) percent or more of the unit limit shall be notified of the potential for loss of enrollment priority. Students who are in their first semester of academic or progress probation shall be notified that a second consecutive term on academic or progress probation will result in loss of priority registration. Such notification shall continue until the student is no longer on probation or the student reaches the unit limit.
- 2.6 A student may appeal the loss of priority enrollment status due to extenuating circumstances or where a student with a disability applied for, but did not receive, reasonable accommodation in a timely manner.
- 2.6.1 Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student.
- 2.7 A student on academic or progress probation, or in dismissal status who demonstrates significant academic improvement may appeal the loss of priority enrollment status.
- 2.7.1 Significant academic improvement is defined as achieving no less than the minimum grade point average and progress standard established in California Code of Regulations, title 5, section 55031 for the term.

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